

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES  
SEPTEMBER 9, 2019**

Meeting called to order at 9:00. Those present are Commissioner Clark, Chairman Hancock, Deputy Prosecutor Weston Davis, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Clark. Prayer offered by Chairman Hancock.

**DEPUTY PROSECUTOR – WESTON DAVIS**

- **LEGAL COUNSEL: EXECUTIVE SESSION IC 74-206 FOR PERSONNEL, HIRING CONSIDERATION, EMPLOYEE EVALUATION AND COMPLAINTS (1)(A) & (B), PENDING LITIGATION (1)(F), OR DELIBERATIONS ON LABOR NEGOTIATIONS OR PURCHASE OF PROPERTY (1)(C) – (AS NEEDED)**

[9:01:28 AM](#) Weston does not have anything. Have sent some emails but nothing that requires discussion at this time. There is a lot happening within the county but most is management and contract issues. Commissioner Clark asked on the survey if this is completed. Thinks that Bryan had put up the fence. It was really pumping water today. Chairman Hancock said both pumps were running.

**SOCIAL SERVICES – AMY JOHNSON**

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[9:03:33 AM](#) Colleen said that they do not have anything for social services.

- **APPROVAL OR DENIAL OF INDIGENCY APPLICATION – (ACTION ITEM)**

[9:03:37 AM](#) Chairman Hancock said that he will excuse Commissioner Young he will be in later.

**COMMISSIONERS**

- **ALCOHOLIC BEVERAGE LICENSES – (ACTION ITEM)**

- **VALLEY WIDE COOPERATIVE – DOLLY'S SUBWAY**

[9:03:47 AM](#) Chairman Hancock said they have licenses for Valley Wide Cooperative and Dolly's Subway.

[9:03:49 AM](#) **Motion by Chairman Hancock to approve alcoholic beverage licenses for Valley Wide Cooperative and Dolly's Subway. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

- **RESOLUTION #2019-32 – TRANSFER OF FUNDS – (ACTION ITEM)**

[9:04:50 AM](#) Colleen said this is transfer for debt service fund to cover the courthouse payment. Chairman Hancock reads "Resolution Authorizing Transfer of Funds. Be it ordained by the Commissioners of Jefferson County, Idaho that monies be transferred from Fund #23-00 (Solid Waste out-of-county revenue) to Fund 49-00 (Debt Service Fund) in the amount of \$472,948.99 to cover the payment to Zions Bank on Bond Series 2012B. Dated this 9<sup>th</sup> day of September, 2019."

[9:05:22 AM](#) **Motion by Commissioner Clark to approve resolution #2019-32 for transfer of funds from Fund #23-00 to Fund #49-00 in the amount of \$472,948.99. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

- **SIGN CERTIFICATES OF RESIDENCY – (ACTION ITEM)**

[9:06:24 AM](#) **Motion by Chairman Hancock to approve certificate of residency from the College of Southern Idaho for Saige Kirkpatrick. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

[9:06:53 AM](#) **Motion by Commissioner Clark to approve certificates of residency for the College of Eastern Idaho for Charlie Jones Jr., Oscar Pacheco Murillo and Katie Weekes. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

[9:08:11 AM](#) Recess to review minutes and claims

[9:18:19 AM](#) **Commissioner Young is present**

Open session 9:54

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[9:56:16 AM](#) **Motion by Commissioner Clark to commissioner meeting minutes from August 19, 2019 as corrected. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:57:07 AM](#) **Recess until 10:00**

Open session 10:00

[10:00:48 AM](#) **Deputy Prosecutor Weston Davis left room**

**ROAD & BRIDGE SUPERVISOR – JERRY RAMIREZ – SOLID WASTE – BRANDY WARD**

- **ITD SH-48 FINAL COUNTY POSITION – RESOLUTION #2019-33 – (ACTION ITEM)**

[10:00:48 AM](#) Jerry has resolution papers that Dave left. Chairman Hancock reads resolution #2019-33 " Now therefore be it resolved by the Board of County Commissioners does hereby declare, after receiving near unanimous negative input from the residents of Jefferson County, that the County does not have any interest in taking over ownership and maintenance of State Highway 48. Adopted by the Board of County Commissioners of Jefferson County, Idaho, this 9<sup>th</sup> day of September, 2019."

[10:01:56 AM](#) Chairman Hancock said they did not have any in favor. Jerry thinks it would be too much. Chairman Hancock said it is not in their best interest.

[10:02:19 AM](#) **Motion by Commissioner Young to approve resolution #2019-33 for the county's position regarding not taking over State Highway 48. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **UPDATE**

[10:03:28 AM](#) Jerry said they finished the BST. Bringing in the paver to get the parking lot paved. Chairman Hancock said they need this done by the end of September. Jerry said they are out getting roads graded. Have done a lot of chip seals and BST. Have used 320,000 gallons of oil. Chairman Hancock asked on the new truck. Jerry said the transport will be done this afternoon they are almost done with this.

- **CIRCULAR BUTTE LANDFILL SCALE REPAIRS – (ACTION ITEM)**

[10:05:42 AM](#) Brandy is unsure what they already know. Couple months back the state checks their scales and it did not meet compliance. When they came out to calibrate this they found mechanisms rusted and footings that are broke. The scale has been there for twenty-three years. Fixed a footing one time. Dave had sent them an estimate. This gives them an idea not sure if they will find anything else once they tear into this. Gary Culvert is who installed this scale when they first put it in. Suggestion would be to go with him. Chairman Hancock said they are less than \$25,000 and needs to be done. Brandy said the scales could fall into a hole eventually. Still using these they were able to calibrate them and had the State come back out and they are certified for the year. Will be down for a month. Chairman Hancock asked when he could do this repair. Brandy is not sure they will have portable scales that Fremont County lent to them.

[10:08:46 AM](#) **Deputy Prosecutor Weston Davis is in the room**

[10:08:49 AM](#) Commissioner Young asked if they have money in this budget. Brandy is not sure which budget it will come out of. Chairman Hancock thinks they will have to see when they are ready to proceed. Chairman Hancock said if they could find this out so they have more information to know if it is this year or next year's budget. Realizes these prices are an estimates. Brandy will see when they are available. Chairman Hancock said may want to check on an hourly rate for any additional work that needs done as well.

[10:11:01 AM](#) Brandy said that Barbara retired so they are shorthanded. Will make it work. Will interview tomorrow and Wednesday. Hoping to hire by the end of the week. Chairman Hancock asked on a major inspection. Brandy is not worried. Have had two of these inspections before. First time they needed to have all the paperwork on site. The second time the only thing they wanted was some additional training. Does not foresee anything. It will be a new DEQ individual doing the inspection. Chairman Hancock said they were concerned on the garbage that blew. Brandy said they are trying but when the winds get high there is not a whole lot they can do. Thinks they are in good shape.

[10:13:03 AM](#) Commissioner Clark asked when the wind blows can they limit people coming in. Brandy said when the wind blows they can't do anything else so it seems a lot bring in their garbage. Hard to limit the bigger trucks because they can only hold so much. When the wind is blowing they hold this if they can. Commissioner Clark was out when the wind was blowing and push it out. Brandy said they try not to compact this when the wind is blowing try to just cover and work it the next day.

## **PUBLIC DEFENDER – JOHN STOSICH**

- **CONFLICT PUBLIC DEFENDER CONTRACT – JAMES SHINAULT – (ACTION ITEM)**

[10:14:23 AM](#) John appreciates the time. Looking for an additional conflict public defender. Has gone over Mr. Shinault's experience and he reviewed the proposed contract and thought he would like to be involved in. Is in Idaho Falls and has a contract with Fremont County. Thinks this will work out because Fremont has different dates for court. Has some trial experience and misdemeanor experience. Chairman Hancock said he heard that Mr. Seamons took a job in Twin Falls. John thinks that Mr. Shinault would be a good source to use.

[10:16:38 AM](#) **Motion by Commissioner Clark to approve the conflict public defender contract with James Shinault. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

## **BUILDING & GROUNDS – BRYAN BRIGGS**

- **BID PROPOSALS FOR PUBLIC DEFENDER OFFICE – (ACTION ITEM)**

[10:18:02 AM](#) Colleen provides the bid papers. Chairman Hancock said this is for the door from the old office. Bryan said they have doors that are expensive that match the doors of the courthouse. Got the prices from Home Depot to match is \$1,150 for a different style door would be \$500. Talked with John who said he would not be bothered with a different door. Chairman Hancock said they really should keep the décor the same and have everything match. Total would be \$1,700. Rebecca asked if they are ADA compliant. Bryan said these are just like what is in the courthouse. It would not have a closure. Would have to order and would take ten days to two weeks.

[10:20:43 AM](#) **Motion by Commissioner Young to approve upgrade by installing the door for the new Public Defender's Office for \$1,700 with Bryan Briggs Construction. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[10:21:14 AM](#) Chairman Hancock said they need a purchase order on this. Sees that he got the fence put up. Bryan said they had to work around the stump.

[10:23:27 AM](#) Recess

**PLANNING & ZONING – KEVIN HATHAWAY – CANCELLED**

- **UPDATE**

Open session 10:49

**COMMISSIONERS**

- **APPROVE CLAIMS – (ACTION ITEM)**

[10:49:41 AM](#) Motion by Commissioner Clark to approve claims from 8/26/2019 to 9/06/2019 \$347,385.79. Second by Commissioner Young. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

[10:50:52 AM](#) Recess

Open session 11:00

**INSURANCE - CARLOS APONTE**

- **FINALIZE BLUE CROSS DOCUMENTS – (ACTION ITEM)**

[11:00:29 AM](#) Carlos has the updated agency agreement. This is the same as last year just updated years. Can get back to him on that. Thing he does need today is to go over the 2020 ASC Group checklist from Blue Cross. Making these changes for 2020. With self-funded they are the plan sponsors so they have the opportunity to accept or decline these changes. Has gone through these most are enhanced benefits. This is for the fully insured contracts. Can go over each of these or highlight these. **(Exhibit A)**

[11:02:39 AM](#) Carlos said first is hearing aids. That is something the Department of Insurance is requiring them to add. This needs to be added to the plans. This is limited to one device every three years and includes forty-five speech therapy visits during twelve months after the covered device. This has to be added because of regulations. The rest are subject to if they want to accept this. Have outpatient cardiac and rehabilitation services. Current benefit is fifteen visits per benefit period and this would take it to thirty-six visits for cardiac rehab. Plan is set up if they have someone that needed more than fifteen they have the ability to make an amendment if they need to. Next is outpatient pulmonary rehab currently allow twenty visits this would make it so there is no limitation. Would rather make an amendment if they had to. ChoiceDocs is a service which is based on a provider meeting costs efficiency standard only. Try to steer more employees to these ChoiceDocs by receiving lower out-of-pocket costs. Only thing is this is brand new would recommend waiting until next year. May re-evaluate this next year but leave this for now. Have Prostatectomy expanded benefit to include sexual dysfunction and impotence when medically necessary. Again most of these he would not expand. Next page have PT/OT/ST benefit. Has increased the benefit by increasing the in-network benefit to a \$60 copay. Out-of-network benefits have been increased to standard deductible and out-of-network coinsurance. Limit to thirty visits. Colleen asked what PT/OT/ST stand for. Carlos said these are types of therapy. Chiropractic is increased by increasing the benefit to a \$30 in-network copayment. Have had complaints on this. Right now it allows eighteen visits per year. Increasing this to be a richer benefit but would include a \$30 copay. Would rather leave this right now. May change when they get Blue Cross analysis on costs. During the years they have been able to set up amendments on these if they needed to. Have home IV therapy where they have expanded the out-of-network coinsurance amount to standard deductible and coinsurance. Previously this was at twenty percent coinsurance. Have travel transplant expanded which allows the travel benefit up to \$10,000 upon prior authorization. Last they have outpatient diagnostic services. Includes either \$250 or \$400 first benefit for all in-network outpatient diagnostic services. Years ago certain plans had these then they went away from them. Some employees did like this a lot. It is great they do not have to pay the deductible out-of-pocket. This is a good benefit and would be their call. As far as county cost it may increase their costs. Would be a good benefit for the employees. All of these besides the hearing aids he does not have any data to show them so he would recommend to decline all besides the hearing aids and come back next year with data. Just needs this turned into Blue Cross. Chairman Hancock thinks they do need more information. Would like to follow his recommendations.

[11:15:43 AM](#) Carlos said the last thing he needs is from Blue Cross is the self-funded opt in. This is for any claims deemed to go to an outside review states they are using an Idaho review process. Chairman Hancock said they are opting into this. Carlos said they have done this every year.

[11:17:01 AM](#) Motion by Commissioner Young to opt in with the self-funded coverage with Blue Cross. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

- **FINALIZE RATES – (ACTION ITEM)**

[11:17:46 AM](#) Carlos said they have created one booklet this year instead of the folders with all the printed information. Black & white is covered. Wanted to see if they would want to print these in color for an additional \$1.50. Have some clients that want this fancy so they pay the costs for this and thicker paper. Chairman Hancock said the information is the same. Carlos said it is just costs an additional \$1.50 per employee for color. Chairman Hancock said they are fine with black and white. Other commissioners agree black and white is fine.

[11:20:11 AM](#) Carlos said they still needed to finalize the rates last time he was here. Chairman Hancock said everything will stay the same. No changes on anything. Have kept these the same and have put money in for additional funding. Carlos asked if there is anything else they need. Chairman Hancock asked how they are doing. Seen any changes? Carlos said he will have August numbers in a few weeks and will come in and will go through these claims. Has not had any crazy notifications on claims. Doing well compared to other groups. Chairman Hancock said they will remedy being underfunded. Carlos said this has been addressed and they are up to speed. Appreciates their decision. Cannot erase claims. Feels a lot better.

[11:28:03 AM](#) Carlos is going to go back when they started with self-funding to see the rate increases. Will go from 2005 budget until now and thinks it will be shocking to see. Right now they are \$2.5 million in costs on health insurance. Chairman Hancock said total costs would be around \$1,300 a month and they pay around \$800 per month. Carlos said that Fremont always said Jefferson has healthier employees. They have the same demographics and departments. Chairman Hancock said they have a stop loss of \$60,000 anyway. Carlos said theirs was at \$50,000. Chairman Hancock said they could have changed this to \$60,000.

**COMMISSIONERS – PARK & RECREATION – MICKEY EAMES**

**• EXECUTIVE SESSION 74-206 (A) – PERSONNEL**

[11:34:54 AM](#) Weston does not think after discussion on this issue that this qualifies under an executive session 74-206 issue at this time. This anticipates a position being filled. That is not the issue right now. Second part does not apply to filling vacancies either. At this time no one is presently being hired so this could be addressed later in the year. Based on generalities on wages some of this would be appropriate for open session. As they get closer into hiring for next summer is when this would be best addressed. Knows why this was brought to their attention. Thinks for now this is not executive session material and where it is not noticed up otherwise will need to discuss this later. May arise again later would want to have this in open session. Generally they are looking at competitive wage. Chairman Hancock said they would need to notice this differently. Will not proceed with any executive session and will proceed with this at a later time. Weston said wages are not confidential. The issue with how this is being presented is pre-mature. If they are dealing with a booth member wage the starting wage is this. Using a specific name then these would be held in executive session. This is outside of step & grade so makes this a little bit confusing. Mickey said they have help in the winter for cleaning off the path. Rebecca said she is trying to keep things within policy. If anyone on the green sheet continues after October 1 any carry over needs to be filled out. This sheet shows a significant raise. These green sheets have to happen for the process. One that is carrying over will they pay remain the same. Then when the pay is changed they will do a personnel action form. Mickey works with Marilyn on this.

[11:44:10 AM](#) **Motion by Commissioner Clark to adjourn at 11:44. Second by Commissioner Young. All in favor – aye. Motion passed.**

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*Chairman of the Board*

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*Date*

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*Clerk of the Board*

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*Date*

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*County Clerk*

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*Date*