

**SPECIAL JEFFERSON COUNTY COMMISSIONER MEETING MINUTES  
AUGUST 8, 2019**

Meeting called to order at 1:06. Those present are Commissioner Clark, Chairman Hancock, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Clark. Prayer offered by Chairman Hancock. Commissioner Young is excused.

**COMMISSIONERS – CLERK – COLLEEN POOLE**

• **BUDGET WORKSHOP – (ACTION ITEM)**

[1:07:45 PM](#) Chairman Hancock said it is budget time. Colleen gives them another revenue projection sheet that has been updated. Chairman Hancock asked if they changed the revenue on the Sheriff. Colleen did not. Has the published budget for the paper. The difference they have is \$823,097 so thinks they have a good cushion. Paul asked for a copy. Colleen shows them the L2 worksheet they get from the State Tax Commission on the amounts they can levy. If they change anything it affects all of these. Chairman Hancock asked if they heard from Ted on the grant. Colleen has not. Sheriff Anderson asked if they publish high they have \$800,000 as a cushion. Chairman Hancock said this \$800,000 is the difference between the actual budget they will approve and the published budget. Can make tweaks until the time they approve the budget. Colleen said if they go over during the year and have to open the budget they still cannot go over the published amount so this makes a nice cushion. Chairman Hancock said they have \$3.5 million in this budget they might not get. So it does inflate this. Colleen said if they do not find out this will keep it in there. Has revenues that match the published budget. Will not be true to the sheet because they do not levy each fund.

[1:15:27 PM](#) Paul asked if the published budget is different. Chairman Hancock said that is the \$823,097. Colleen said as they make cuts leaves these in the published budget. So changes were not made to the published budget. Paul said the last worksheet from the 2<sup>nd</sup> was asking \$478,656 which is less than the published budget but more than the actual budget so is wondering where this is from. Chairman Hancock would have to look at the budget worksheets.

[1:16:58 PM](#) Colleen said that she has taken the extra attorney out on this. Paul asked if this was at commissioners' request. Colleen said this gave them a higher amount for the published amount. Paul asked if they asked to have this taken out. Colleen has ran a budget with both. Only took out what was discussed on Monday. Those that were possible cuts are not taken out. Commissioner Clark asked if they took the Sheriff overtime. Colleen said this was a possible change.

[1:18:12 PM](#) Chairman Hancock asked the Sheriff to come up to discuss some items. They discussed needing some repairs on the jail. Has talked since then and have had some evaluations done and not sure this is going to make it another year. Phase one is \$140,000 and will need to cover these costs. Will need to finalize these adjustments. Concerned when this was brought up. Sheriff Anderson thought they discussed this. Chairman Hancock said they need to finalize the discussion. Capital building upgrades only have \$35,000. Sheriff Anderson said if they take some from the vehicle out. Take \$155,000 from the vehicles or a better option would be to cut the K-9 officer and two vehicles will give them the money to upgrade the jail. Chairman Hancock said they need to take care of the jail. Commissioner Clark asked if they want to cut the K9 deputy. Sheriff Anderson said they have \$41,000 for the deputy and \$15,000 for K9 supply. This was to support the K9 so that is \$56,000. Need to take off three vehicles so would need to take \$155,000? Commissioner Clark asked if they want to do the entire project. Also have jail repairs and have \$35,000. Chairman Hancock said they did not add the \$35,000 so could still get four vehicles. Commissioner Clark said take \$100,000 plus \$35,000 plus \$56,000 this runs at \$191,000 may need to take \$120,000 out of vehicle line. Chairman Hancock said they did not change totals is moving money around and will lose vehicles and the deputy. Sheriff Anderson said they have to fix this. This will take the stress off of the general budget. Eliminate the positions and the vehicles and does not change the bottom line. Is glad they do not have to find another \$200,000. Chairman Hancock said then they can proceed to get the upgrade done in October. Thinks they are okay now on the Sheriff's. Colleen will have a new copy of the budget for them Monday.

[1:28:06 PM](#) Paul wanted to go back with a couple questions on the published budget. Did the commissioners ask the clerk to run the actual budget without including the deputy position. Chairman Hancock said they have not made any decisions at this time. Paul said they run this both ways because it will not affect the published budget. If they include this in the actual budget they should have two different numbers in the published. Chairman Hancock said they have \$800,000 overall cushion. Colleen said they cannot go over the total bottom line amount. Paul said if they approve this in the end they will not have any cushion on his budget. Since they met have filed two more sex cases and took one from Madison County. Up to ten sex offenses this month. Have three jury trials set for these cases. Running in the red line right now. When considering the budget did add this to the agenda for Monday since they are red line right now cannot trade anymore conflict cases so may need more money in the conflict lines if this is not approved. Did more than \$10,000 in conflict. Also got a call from Fremont that wants them to take a conflict case. Have not called back yet on this. Will not be able to maintain this with their caseload right now.

[1:35:18 PM](#) Chairman Hancock knows they are seeing some high numbers from sex offenses but is this a spike right now. They say crime in Idaho is actually down. Paul said they are on course to exceed the number of sex offenses for the year. Chairman Hancock asked while looking at history wonders if it will be a spike then drop. Paul said 2018 they had filed more than any in their district. Commissioner Clark said they talk about sex offenses but would like to see history from the past few years on all cases. Sees they are busy but no comparison to the last few years with how many overall cases they have done. Paul said some of the cases they do not spend as much time on. Commissioner Clark knows cases vary in time but still have not seen the caseload. Chairman Hancock said the sex cases may be up but others could be down. Commissioner Clark said they do more than just the sex crimes. Thinks they should have numbers from their secretary. Paul said they have software for that but does not feel this would be a justified cost. Paul was told they are one of the highest filing counties in Idaho.

[1:45:32 PM](#) Chairman Hancock said they have had comments from the public that this was handled before with three part-time attorneys. Have a full-time prosecutor a full-time deputy prosecutor and two part-time attorneys. Paul said no one was happy with what was getting done in

the past either. Chairman Hancock said this is just what he is sharing. Paul knows there is a difference. Chairman Hancock has been with both offices. Personally knows the difference because he had been a public defender. Have only heard two comments and one was because they did not like his decision. The other was criticizing the past prosecutor's office on what they were doing as well. Have additional code enforcement officers will be close to 30,000 citizens by the end of the year. When looking at the big picture thinks it is a no brainer not sure why they are getting such push back. Will have individuals coming from Family Crisis on Monday. Is not dragging his feet on the numbers from the Supreme Court but feels that should not make or break his argument.

[1:50:12 PM](#) Chairman Hancock said they just want to know if they are inundated with other cases or if these have gone down. Paul said last year they had thirteen sex offense cases. This year already they have had ten. This goes off of a calendar year. Thinks the numbers will show they get guilty pleas on domestic violence charges as well. Chairman Hancock said they want to see the whole picture.

[1:54:08 PM](#) Paul said most cases fall just short of the jury trial. Usually settle just before. Chairman Hancock thinks that is the only area they had an issue. Paul just didn't want to be pigeon holed somehow. Colleen said the published amount is a whole. Commissioner Clark said they discussed this and were debating one way or the other so Colleen provided this both ways so they could look at this. Chairman Hancock said this has been controversial so they need to be careful with it. Paul thinks those that have made it controversial have a bone to pick with him.

[1:55:55 PM](#) Colleen just wanted to let them know they are ready to publish. Will publish on August 21. Would like final numbers on Monday so when she gets back from her conference she is not changing numbers last minute. Chairman Hancock wished if they changed one number it would auto populate the other fields.

[1:56:59 PM](#) Commissioner Clark has question on estimated tax levy why this is down so much for the Justice Fund. Colleen said they have more cash. Most are pretty close the biggest discrepancy is with Justice. Chairman Hancock said this gives them a reason to look at reserve accounts. If they carry a lot of cash it starts to create problems and cannot levy to the max. Knew this would be the case. Commissioner Clark said this money does it go back into the Justice Fund. Chairman Hancock said the levy either lowers or raises depending on the maximum levy. Commissioner Clark said they have a max levy but can only get one million. Colleen said when they levy less then they will spend that cash so they can levy more the next year. Chairman Hancock said the overall levy rate cannot increase more than three percent and they have maximum amount they can levy. Commissioner Clark said if they do not use the cash if they have a million they can only levy another million. Makes it hard if they are trying to save. Chairman Hancock said the cash kills them. Need to save this. Trying to make this so it does not affect the budget as much. Colleen takes the budget amount and divide this by the market value in the county. Chairman Hancock said they can levy higher in another fund.

[2:00:59 PM](#) **Prosecutor Paul Butikofer left room**

[2:01:59 PM](#) Chairman Hancock asked if anyone else in the audience would like to bring anything else up. Kristine brings up the department requested total. As a total this did change from the published to the actual. Chairman Hancock said the requested amount is everything that has been asked for. The changes are the adjustments that took place. Kristine asked how department request amount change. Colleen said they both should have the COLA. Colleen would need to look at the individual budget. There might be some changes. Kristine said hers did not have many changes but the requested had two percent added to all salaries. The requested is not the original requested amount. Colleen said they have to fill in all the lines to generate the report.

[2:07:55 PM](#) Jessica asked what was changed on her budget. Colleen would have to get them a copy. Kristine thinks they need to change these things as soon as possible. Colleen said they need minimal changes at this point. Main objective is the published budget. Need to make a decision on the Prosecuting Attorney and if they hear anything on that grant. Commissioner Clark said the budget sheet from Monday matches up to the total amount for the Assessor. Colleen said they can make sure. Kristine is fine if they just need to finalize the published amount.

[2:13:29 PM](#) Chairman Hancock looked at Assessor does not think there were any changes. Colleen has re-adjusted for the benefits on the two percent. Chairman Hancock asked on the revenues. Colleen said they have some state revenue and revenue sharing that is not included. Chairman Hancock said they have other revenues with grants. Colleen said they do not levy Road & Bridge only special Road & Bridge. Chairman Hancock said they can make a motion to allow this for publication.

[2:19:21 PM](#) Commissioner Clark said on Road & Bridge this is one grant or is it cash balance. Colleen said they levy special Road & Bridge. Colleen said they adjust these numbers to get to their budget. Chairman Hancock said the cash can be an issue. That is why if they can move these to a reserve account gives them a better idea on their actual budget. Colleen said they have worked on closing the gap. Did put this in the revenues. Chairman Hancock did not see this in the projections. Needs to spend time and go through these numbers. Commissioner Clark said this has the cash balance. Colleen said they add this to non-tax revenue so they need to take the cash down. Can show the revenues as more than the budget but they do not recommend this. If they do not levy all then they cannot catch up. Chairman Hancock said some counties do not put PILT money into the budget they have a reserve account. Only what they plan on spending. Move all this to a reserve account then only pull out what they will need. Colleen said if it is sitting there they can only spend what they budget. Chairman Hancock said they take this out and is not calculated on hand. Take tax money into reserve accounts then they have this in addition in the reserve account. Thinks they need to approve the published budget. Colleen said they will stick with the actual budget.

[2:29:48 PM](#) **Motion by Commissioner Clark to approve the estimated revenue for October 19, 2019 to September 30, 2020 as \$26,678,123. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye. Chairman Hancock – aye. Motion passed.**

[2:30:43 PM](#) **Motion by Chairman Hancock to approve the notice of public hearing for fiscal year 2020 for \$26,678,123. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye. Chairman Hancock – aye. Motion passed.**

[2:32:46 PM](#) **Motion by Chairman Hancock to adjourn at 2:32. Second by Commissioner Clark. All in favor – aye. Motion passed.**

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*Chairman of the Board*

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*Date*

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*Clerk of the Board*

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*Date*

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*County Clerk*

\_\_\_\_\_  
*Date*

