

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
JULY 22, 2019**

Meeting called to order at 9:00. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Sheriff Steve Anderson, Prosecutor Paul Butikofer, Deputy Prosecutor Weston Davis, Planning & Zoning Kevin Hathaway, Maintenance Corey Smith, Janitorial Bryan Briggs, Noxious Weeds & Invasive Species Mitch Whitmill, IT Spencer Goodmansen, Extension Office Joseph Sagers, Assessor Jessica Roach, Treasurer Kristine Lund, Emergency Management Rebecca Squires, Probation Tammy Adkins, Park & Recreation Mickey Eames, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Jessica Roach. Prayer offered by Weston Davis.

COMMISSIONERS – ELECTED OFFICIALS – DEPARTMENT HEADS

• **STAFF MEETING**

[9:01:33 AM](#) Commissioner Clark does not have anything.

[9:01:58 AM](#) Clerk Colleen Poole said on the green sheets they can hang onto these until August when the budget is set so they do not have to make changes.

[9:02:32 AM](#) Noxious Weeds & Invasive Species Mitch Whitmill said they are out looking at properties and handing out enforcement notices. Did participate in Market Lake Days. Meet people and hand out weed books.

[9:03:29 AM](#) Extension Office Joseph Sagers said that Lorie sent him. Lorie has been out recovering. Been running all over the state doing research projects. Getting ready for the fairs. Have had issues with keys for the storage door. Also need a door knob on a door downstairs in their office. Chairman Hancock said he will talk to D.L. Beck on the door knob. To get a key would need to speak with John Wolfe.

[9:05:31 AM](#) Prosecutor Paul Butikofer said they will be discussing the budget later today. May need to be flexible on time since he has District Court.

[9:05:57 AM](#) Assessor Jessica Roach said they are out measuring new construction. Motor vehicles has been very busy.

[9:06:10 AM](#) Probation Tammy Adkins does not have anything. Has been slow. Do still have a few issues with the building.

[9:06:25 AM](#) IT Spencer Goodmansen is covering for Garn. Do not have anything major going on. Did have a good training last week on Excel.

[9:06:47 AM](#) Janitorial Bryan Briggs does not have too much going on have been using a carpet cleaner to clean up while moving space around in the Assessor's Office.

[9:07:28 AM](#) Maintenance Corey Smith said they had a major issue with the air in the courthouse. Had spent days on the phone trying to get ahold of them. Trying to get this fixed but have to have someone come in to program this. Chairman Hancock asked on the boiler. Corey said the parts should be here sometime next week. Also have a rock chuck problem.

[9:08:36 AM](#) Sheriff Steve Anderson said it has been extremely busy had Market Lake Days, Ririe Days and the car show. All of the events went well.

[9:09:39 AM](#) Emergency Management Rebecca Squires said on the HR side if they have not done their employee evaluations need to finish these and get them turned into Marilyn. Had a great meeting for Emergency Management for mitigation strategies. Plan is making strides forward. Sent out a draft mitigation strategy. Will have a final strategy on mitigation actions for approval to be included in the final plan for the commissioners to review at the next meeting. This is to reduce the risks of natural and manmade hazards.

[9:10:50 AM](#) Treasurer Kristine Lund said they had six successful sales. Probably about three weeks ago sent out 16,000 delinquent notices. Will work to make next tax deed hearing small.

[9:11:40 AM](#) Park & Recreation Mickey Eames said had successful fireworks on June 29. Working on everything that needs done. Have the wall done. Wants to put Jefferson County on the wall and have a mural on the opposite sides. Murals will be approved beforehand. Wanted to thank the Sheriff's Office for the help out at the lake. With the hot weather it will be busy this week.

[9:14:27 AM](#) Planning & Zoning Kevin Hathaway have their commission meeting on the first of August. Permits took on average about 8.5 days. Have sent out the preliminary Municode. Will have everything for the first year to see what they will need to use. Weston asked if anyone has not been through the ordinances in their departments. They think they are done so if they have not been through sections they need to before this is published. If they are not in this before they publish it will not be part of the county code. When they are changing things they want to make sure these are small changes. Paul asked the deadline. Kevin said they are ready whenever. Tammy asked for a copy. Colleen clarified if they want to change an ordinance. Weston said this would be in the book but hesitate to sneak anything in on a blanket type resolution. The county would be in the position if they have problems with the ordinances they would fix them. Paul said it these are proposed changes. Just because they make the change does not mean it will be in there. Weston said they would still have a public meeting. This will be a great tool with a centralized location. Kevin said they anticipate changes and updates. May change this once or twice a year. Having staff and safety meetings monthly in his office. Meet with Paul Ziel every few weeks and are able to ask him questions. Thinks the training Spencer offers has been very valuable and his staff has gained a lot of knowledge.

[9:25:48 AM](#) Commissioner Young said he is happy to be here this morning. Attended a meeting out with the Lions Club in Hamer. It was a good turnout. Only heard compliments on the employees. Most of the complaints really had nothing to do with the county. Exciting time

in speaking on ordinances. Have been worried about the quality of life for the future. What they do with the ordinances really affects the future. Had a meeting with ITD on State Highway 48 which was productive. Consensus is that the county will not take this on at this time. Will need to look at access points.

[9:28:49 AM](#) Chairman Hancock said that Lorie was in an accident for those that did not know. Looking at a lot of different things within the county. Had proposed ordinances on noise they have forwarded for review. Upgrading the subdivision ordinance. Make sure things are done in an orderly fashion. Excused Dave Walrath will have Jerry Ramirez come in with a report later. Appreciates all the work being done within the county. Feels they run very efficiently compared to other counties.

DEPUTY PROSECUTOR – WESTON DAVIS

- **LEGAL COUNSEL: EXECUTIVE SESSION IC 74-206 FOR PERSONNEL, HIRING CONSIDERATION, EMPLOYEE EVALUATION AND COMPLAINTS (1)(A) & (B), PENDING LITIGATION (1)(F), OR DELIBERATIONS ON LABOR NEGOTIATIONS OR PURCHASE OF PROPERTY (1)(C) – (AS NEEDED)**

[9:33:14 AM](#) Chairman Hancock said that Weston did not have anything. Weston does not have anything.

COMMISSIONERS

- **BUDGET**

[9:33:41 AM](#) Colleen said is working on expenses. Can start to formulate the budgets after today. Will put in high numbers for the published budget. Will do a two percent COLA. Does not have expenses from everyone. The capital accounts talked with the other counties they do not do this either. Bonneville said they are looking at the same thing. There was concern on this when she sent out a blanket email to the clerks. No one does this. If this is not in the budget it is kind of hiding something. Researching this will keep looking at this. Chairman Hancock knows they have a way to do this. Colleen has not found a county that does this. Will speak with the auditor. Working on this but is not comfortable doing it right now. Chairman Hancock said Bonneville said they put money into different accounts. Talked with the Treasurer. Colleen said they will get more solid numbers as they go.

- **SIGN CERTIFICATES OF RESIDENCY – (ACTION ITEM)**

[9:37:45 AM](#) Motion by Commissioner Clark to approve certificates of residency for the College of Southern Idaho for Bridger Burtenshaw, Jimi Burtenshaw, Michelle Lang, Abigail Williams and Taneal Wright. Second by Commissioner Young. Roll call taken. Commissioner Clark- aye, Commissioner Young- aye, Chairman Hancock-aye. Motion passed.

[9:38:27 AM](#) Motion by Commissioner Young to approve certificate of residency for the College of Western Idaho for Camas Neville. Second by Commissioner Clark. Roll call taken. Commissioner Clark- aye, Commissioner Young- aye, Chairman Hancock-aye. Motion passed.

[9:38:50 AM](#) Motion by Chairman Hancock to approve certificates of residency for the College of Eastern Idaho for Christian Acosta, Clansy Allen, Anna Alley, Ramiro Angeles, Jonathan Beck, Taylor Berrett, Halle Davis, Kara Dixon, Robert Finucci, Noe Garcia, Malia Gholson-McRae, Logan Godfrey, Miley Godfrey, Kelsey Hansen, Katelyn Hashagen, Brittany Hilleshiem, Austin Lambertsen, McKenzie Landon, Mande Lott, Ashlyn Hoopes, Ethan Hoopes, Tanner McDonald, Hayden McNeil, Kathy Mellor, Kyle Reeves, Charles Schwenson, JoAnna Shively, Anne Smoot, Brooke Thompson and Becca Ward. Second by Commissioner Young. Roll call taken. Commissioner Clark- aye, Commissioner Young- aye, Chairman Hancock-aye. Motion passed.

[9:41:08 AM](#) Prosecutor Paul Butikofer left room

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[9:44:02 AM](#) Motion by Commissioner Clark to approve commissioner meeting minutes from July 8, 2019 with noted change. Second by Commissioner Young. Roll call taken. Commissioner Clark- aye, Commissioner Young- aye, Chairman Hancock-aye. Motion passed.

[9:44:57 AM](#) Recess

Open session 10:00

ROBIN DUNN

- **SPECIAL PROSECUTION – (ACTION ITEM)**

[10:00:11 AM](#) Paul Butikofer said this is a request from Robin Dunn's office to the Jefferson County Prosecutor Office to provide coverage for him while he is on vacation. They are not asking to have Robin be a special prosecutor. Robin is asking them to cover some items while he is on vacation. Cheryl Hively asked if this creates a conflict. Paul said they do not have the ability to allow special prosecution. This is not up to the commission or him it is up to the District Judge. Robin is requesting the office cover some city misdemeanors while he is on vacation this fall. The Prosecutor covers all city felonies and juveniles. Only talking about city misdemeanors if they cannot get the date changed. They help other counties and prosecutors all the time. It would not be much or anything. If there was a trial they would cover this until they received a continuance.

[10:03:28 AM](#) Chairman Hancock said this is for the city. Robin said costs can be paid for the time they may spend or they can trade cases to make up time. Either way can pay the county or they can trade cases when they have a conflict. As mentioned by the Prosecutor it is

not decided by them they make a petition to the courts. Coming to them to make sure this is open and they have clarity on the issue. Does not want to bring any scrutiny. Chairman Hancock said as explained they will trade for hours of work. This way it does not cost anyone any additional money.

[10:07:16 AM](#) Ward Whitmore understands with people of the county they have conflicts. Thought this was for Mr. Dunn to do county business. Want to be mindful on what Mr. Dunn does help the county with. Paul said they deal mostly with Bonneville. Only trade is if they are not able to be here for a certain sentence he could continue it.

SOCIAL SERVICES – AMY JOHNSON

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[10:09:23 AM](#) Prosecutor Paul Butikofer left room

[10:09:23 AM](#) Motion by Commissioner Young to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Clark. Roll call taken. Commissioner Clark- aye, Commissioner Young- aye, Chairman Hancock-aye. Motion passed.

Open session 10:25

- **APPROVAL OR DENIAL OF INDIGENCY APPLICATION – (ACTION ITEM)**

[10:25:28 AM](#) Motion by Commissioner Clark to deny case #2019-18 for lack of cooperation. Second by Commissioner Young. Roll call taken. Commissioner Clark- aye, Commissioner Young- aye, Chairman Hancock-aye. Motion passed.

ROAD & BRIDGE SUPERVISOR – JERRY RAMIREZ

- **UPDATE**

[10:26:54 AM](#) Jerry said they are out paving out in Hamer. Hoping to finish this tomorrow. Then will come back and chip 3500 and 3800 E. Trying to get caught up now. Chairman Hancock asked if Western is allowing them to receive asphalt. Jerry said they will receive asphalt today and tomorrow so they are trying to hurry to get this done. Chairman Hancock said they had one question had two different companies that provided oil. Had Rom Transport that delivered 21.3 tons and had a \$2,100 delivery charge while the others are \$900 charges. Jerry is unsure on this. Commissioner Clark asked if comes out of a different place. Commissioner Young asked Jerry to stay around for the next discussion.

DEL HEWARD

- **ACCESS TO BLM LAND ON LEWISVILLE KNOLLS – (ACTION ITEM)**

[10:31:47 AM](#) Del Heward City Council of Lewisville also have the Mayor of Lewisville who asked him to be a spokesman. Were dealing with the Lewisville knolls two years ago. Had a resident close off accesses. Rebecca pulls up the map. Del goes over the area. Met with the BLM agent who is the supervisor. Agent went and talked to him and was told this was not a public road. These accesses have been there long before they had this residence. Now only have one access in and out of the knoll. There would be residents that would not have any access out during an emergency. Thought they had the issue resolved. BLM said to contact the county commissioners. Two and a half years ago had spoken with a BLM agent who is no longer there. Was told he did not leave any documentation. Did file a complaint with the Sheriff's Office. Did meet with the BLM who spoke with the homeowner who said people were speeding up and down the road so he blocked it off. Was then told the individual needs to be contacted by the county.

[10:37:34 AM](#) Mayor George Judd shows 400 N connecting to 3200. Asked if these are county roads they blocked off. Weston has a long answer. His first question on this road is if it is a public right-of-way. Jerry does not think it is. Mayor Judd said this is the end of 300 N. Rebecca thinks something must have been established in 1976 or 1977. Used the accesses. Weston said roads can be developed eight different ways. Chairman Hancock said most of the road is located on BLM ground and could be the biggest issue.

[10:42:36 AM](#) Del said the resident has done some work on the road by his place. Personally thinks since he has modified the road that the road is his. Weston asked what they have blocked this with. Del said they have large boulder rocks. Weston asked if BLM has requested they move the rocks. Del said the agent went to cite them. Was told this was not a public road and the agent was unsure so did not cite them. Del said they used to have four access now they only have one. Chairman Hancock said this creates issues if they had any emergencies or fires in the area. Weston asked if BLM has any documentation if they had a formal road. Del said the agent he worked with previously did not leave any paperwork. Weston asked Mr. Ramirez if they have any formal control of this road. Chairman Hancock said Dave might know more since he was involved in this two years ago. Weston said they will need to take this under advisement and do some additional research. Chairman Hancock said they will research this item and let them know.

[10:48:56 AM](#) Recess

Open session 10:54

COMMISSIONERS

- **APPROVE CLAIMS – (ACTION ITEM)**

[10:55:04 AM](#) Collen said only thing she had was on Municode they did change this to come out of general. Chairman Hancock said they do not have any other questions.

[10:55:56 AM](#) **Motion by Commissioner Young to approve claims from 7/8/2019 to 7/19/2019 for \$324,161.94. Second by Commissioner Clark. Roll call taken. Commissioner Clark- aye, Commissioner Young- aye, Chairman Hancock-aye. Motion passed.**

[10:56:19 AM](#) **Recess**

Open session 11:00

CARLOS & CHRISTINA NEGRETE – NEW IMAGE PAINTING

- **PAINTING OF ANNEX – (ACTION ITEM)**

[11:00:30 AM](#) Christina Negrete lives at 4086 E 500 N in Rigby. Basically they submitted an invoice back in April to D.L Beck and have not been paid for any of their work orders. Did receive an email from Pam Beck stating that the commissioners would like more information as far as hours. Wanted to know who was requesting these hours. It had been signed off by the project manager and they thought they were finished. Since he quit they have constantly had them coming back to fix walls and other items that were damaged. Once the punch list is done and signed off on they are finished. Otherwise there will always be touch ups. It is frustrating waiting to be paid and were told the commissioners were asking for more information. Were asked who did the damage on the walls. They were not here when the damage happened. Painted the courthouse within twelve days. Six months later they were given a huge list and they fixed these items. Told D.L Beck they could clean this or they could come in and do the touch ups. Wanted them to do this and it is an additional cost.

[11:04:37 AM](#) Chairman Hancock thinks they are still trying to finish up with D.L Beck. Did have some caulking that needed to be done. Commissioner Young does not remember very many items as far as painting. Chairman Hancock said they had a credit issue on the ceilings in the basement. Carlos said they had a discrepancy on the plans so they did not estimate for the ceilings they were not included. Chairman Hancock said in the original quote this was not included. Christina said they go off the finished schedule and on that the ceilings were not included. Wanted to come and meet them. Thought it was questionable if the commissioners were questioning what was done. Did have one helper who was doing repetitive work. It has been frustrating. Chairman Hancock said it has not been them that has been holding this up. They only looked at the ceiling paintings. Christina said that Pam from D.L Beck would like this in detail. Chairman Hancock said they did require a breakdown on all of the additional hours. Christina said what they gave them was not acceptable. Carlos said they are still waiting on payment. Chairman Hancock asked what the amount is. Christina said they had about \$12,000 from the original contract plus they have touch ups that have not been included. Have been in touching up for months. Loren was the project manager that worked with them. When he left they were done and should not have been doing any more touch ups. Carlos said they need to figure out the problem because they need to get paid. Chairman Hancock said they would not be able to lien the property but D.L Beck has a bond that they would be able to go against. Commissioner Young said they will discuss this in their next meeting as well. Chairman Hancock said they will bring this to their attention but may have to go back on their performance bond.

[11:12:26 AM](#) **Deputy Prosecutor Weston Davis left room**

INSURANCE – CARLOS APONTE – KENT CANNON

- **ACTUARIAL REPORT – (ACTION ITEM)**

[11:12:45 AM](#) Carlos is following up from Kent Cannon and the actuarial report. Had a call and discussed the findings. Wanted to get Kent on the phone and allow them to ask questions. Calls Kent. Go through proposal. (Exhibit A) Have proposal online with zoom. Kent goes over report. Had gotten all the VEBA accounting and for 2016 only had eleven monthly contributions. Did make a contribution it was incorrectly coded. Wanted to give them a plan on the medical plan. While they did not retain them to do the work did do some preliminary work. Looking at 2016 through 2018. Do not want to get behind the ball on these types of things. Basically claims can be volatile. Had a really good year in 2018 but a really poor year in 2017. Go to the claims costs page. Need to use information that is as current as possible. Applied a trend rate and the trend has not been that high. Take each number and trend them up 6.5 percent a year. Feels like that is a good middle ground. Blue Cross in doing the aggregate pricing only used 2018 pricing. Will take the forecasted amount of \$594.15 and move this into some tables. Have to add \$73 for the HRA. Adding a reserve on the HRA balance and what is actually used.

[11:32:21 AM](#) Chairman Hancock asked on the eighty percent is this realistic. Kent thinks they are being reasonable but still careful. Chairman Hancock said he is being conservative. Kent said it is a fair estimate. Chairman Hancock said they need to have a rate that is sustainable so they do not have any loss. Need to fund this realistically for the 2020 budget. Kent is showing how bad it could get. Chairman Hancock said they are concerned where they have not been adding into the VEBA account. Thought they were putting money into this and are trying to rectify this right now. Wanted some expert opinion on what they should be doing. Where are they at for 2019 claims? Kent thinks there is a chance they could lose money. Carlos said they are still doing better than last year. Kent said this is an angle analysis. If they wanted to look at adding to the VEBA it might be wise.

[11:40:37 AM](#) Kent goes over what employees' percent should be. Shows recommendation for the 2020 contribution rates. Dental contributions are losing money. Would recommend at some point increasing this. They hold the liability on the HRA. Thinks they need to take the VEBA on a cash basis. Will have the accrual accounting for the VEBA surplus.

[11:44:23 AM](#) Commissioner Clark asked on the HRA do they have an account for this. Carlos said the VEBA includes the HRA. We're using the reserves off of the medical plan to pay the HRA. Had not been funding what they were budgeting. Really thought they would have been worse. Chairman Hancock thinks they need to develop a separate account for the HRA. Then they can see how they need to fund this and can forecast the needs. Do have a fixed ceiling on the HRA. Need to remember that employees can build this. Carlos said if they have

\$10,000 in the HRA can only use to the deductible out-of-pocket. It was designed to use consumerism. Kent thinks the suggestions are excellent. Carlos said they could have separate line items. Would have the medical piece and the HRA.

[11:50:40 AM](#) Colleen asked what to do from a budget standpoint. Kent would use these rates as the funding rates. Chairman Hancock said they need to look at the next budget and how do they get this close. Can do this based on the employees and use this amount to determine the lump sum. Chairman Hancock said they will want to make sure they are properly funded. Colleen said they have not been doing this.

[11:54:45 AM](#) Carlos said they discussed taking money out of the budget or increasing the rates. These are the rates they should be funding into the VEBA. This will get them to the level they need to be and then they need a cushion. Should they fund this just for that cushion. If they are close to \$700,000 including IB&R. An IB&R is at the end of the year Blue Cross gives them a report. This is the runout of claims. This is usually around \$80,000. Have relied on good years. Is not taking any cash into the account. Not as dire as he thought they might run into since they have not funded this for seven years. Commissioner Clark said on the HRA can only take out a certain amount. Carlos said only max out-of-pocket. Commissioner Clark asked on those that have retired. Carlos said they can use this for anything and this is a liability. Gave warning about this could have an elected official here for a lot of years and they have access to this money after they have retired. If they are terminated or leave the county they lose the HRA. This is only elected officials. Could give a report on who has used the most. Is not as dire as he originally thought.

[12:02:09 PM](#) Colleen said she put in \$250,000 into the VEBA line. Chairman Hancock said Audrey could work with Marilyn on balances for the HRA. Carlos said Kent is using numbers they gave them. Gave a composite number and could put this in. Chairman Hancock said they are talking about a lump sum of \$250,000 into this account. Need to do a study on the liability of HRA. If they went with the recommendations and increase medical costs by sixteen percent. Been increasing the budget every year by two percent so it would be a nine percent increase. May decide to increase this less. Colleen would prefer to make this a line item. Chairman Hancock said they need to establish the rates for the employees. Carlos said they will have to make a decision on who picks up the costs. Carlos said if they have a good year usually recommends not increasing the rates. Then focus on consumerism. Will not take self-funded seriously if they keep getting an increase. Chairman Hancock wants to see the liability with HRA. Where they are at with claims. Carlos said that Blue Cross did raise the specific cost. If they are able to come back lower on this it will reflect better. Chairman Hancock wants to know what is sitting out there in HRA. Carlos said it is still a capped liability. May need to look at previous elected officials because this is something the county is liable. Colleen mentioned she did not want to raise the rates just because they did not fund this correctly. Chairman Hancock is not sure they need to pass this to the employees. Carlos will get more information then come back in at their next meeting.

[12:21:11 PM](#) Recess

Open session 1:00

BUDGET WORKSHOPS

- **FAIR – CARL ANDERSON – RUTH HALE**

[1:00:23 PM](#) Chairman Hancock said they are asking similar amounts. Spent all of the \$45,500 on repairs. Ruth said they are putting electricity in the barns. They went up three percent on these items. Carl said they are always upgrading. Will need to put a roof on one of the sheds. Ruth knows they will be doing more with the electricity. Chairman Hancock said they have \$1,500 in miscellaneous. Ruth said this puts on the fairs. Chairman Hancock asked on capital equipment. Ruth said this goes to the Rodeo grounds. Long time ago it started that the county gives the ground \$6,000. Carl said they pay this and then the 4-H kids can ride for free instead of having to pay. Always considered this a type of rental fee. Commissioner Clark asked on Mud Lake if they have the metal up. Carl said that Briggs Metal was the low bidder and have this ordered.

- **PROBATION – TAMMY ADKINS**

[1:09:15 PM](#) Tammy said on salaries they have step & grade. Does have one employee moving grades. Did include \$5,000 for Docuwear. Reduced mileage since they are over here now. Colleen asked on the lottery money. Tammy said this is if they have any big winners. Chairman Hancock hopes they like the new building. Tammy does. Has increased the capital \$5,000. Did take this down because they did get new furniture. Chairman Hancock does not have any questions at this time.

- **EMERGENCY MANAGEMENT – REBECCA SQUIRES**

[1:14:19 PM](#) Rebecca hands out the allocations for the Homeland Security grant. For 2019 will get shy of \$50,000. Can see where this will be spent. Have more in the grant line in case they receive additional grants. Colleen said they had overtime on her salary will have to open the budget to allow for this revenue to cover this. Rebecca said with the grant they set aside \$10,000 for physical safety will begin approaching these projects. Will get training tables for this space. Commissioner Young asked how these work. Rebecca said these funds are given on October 1. Still waiting for reimbursement from when she went to Florida. Colleen said they have to budget the grant money or they cannot spend it. Rebecca said otherwise this budget is the same as previous years. Chairman Hancock asked on wages. Rebecca said the Department of Homeland Security is based on Emergency Management only. Colleen said they budgeted HR into commissioners. Chairman Hancock does not have an updated amount. Rebecca said it will be \$34,500. Chairman Hancock asked if they are high on training and travel. Rebecca said they can cut this back. Had budgeted high because this organization consists of other agencies and volunteers that attend trainings. Maintenance and operations line did increase. It is for if they have a disaster they have this budgeted. Was set at \$25,000 and have not had anything this year. Chairman Hancock asked what they think. Rebecca said it really depends on the disasters.

[1:24:33 PM](#) Rebecca said she does not have a line for mitigation. Would like the ability to utilize college interns to do some of the grant writing. Would love to put \$5,000 into a mitigation line but does not have a revenue to offset this. Chairman Hancock said to look at that possibly in the future.

- **DATA PROCESSING – GARN HERRICK – SPENCER GOODMANSEN**

[1:26:32 PM](#) Chairman Hancock said they have an anticipated five year projection on software. Spencer said that Garn put this together. Major projects are rewiring phone jacks, looking at retrieval of body cams for patrol cars and replacing storage. Chairman Hancock asked if the salary is based on step & grade. Jessica said two employees are on this and it is. Spencer said they have included \$5,000 for Docuwear. Chairman Hancock asked how this would be charged. Spencer thinks each department would pay a portion to have a fully operating system. Chairman Hancock was curious where they have money in different departments. So is it \$20,000. Spencer said this is server, software and development. Also Windows 7 is no longer supported so they have to have everything updated to Windows 10 by the first of the year. Have around 215 computers in the county. Some already have licenses. Have added an email archive.

- **ASSESSOR/REVALUATION/GIS MAPPING – JESSICA ROACH**

[1:34:24 PM](#) Jessica starts with GIS. Needs to take the maintenance back down to \$1,500. Chairman Hancock said cell phone will stay. Jessica said they broke this out. Chairman Hancock said contract labor. Jessica said they will be using this for the GIS Specialist. The other is for surveyors and doing control points on maps. Chairman Hancock asked on capital office equipment. Jessica said they have increased this due to the rearrangement in the office. Due to moving offices would like to get a table for maps to be spread out on as well as a few file cabinets.

[1:38:16 PM](#) Jessica goes to Assessors. Chairman Hancock said that her salary took a five percent increase. Are all of these are step & grade. Jessica said they are step & grade and motor vehicles is going to forty hours. Trying to reduce the comp time they are getting. Chairman Hancock said only the DMV would be forty hours. Jessica said yes for now. Is adding into the capital account. Chairman Hancock said the overall budget is up. Jessica said the majority is going to forty hours.

[1:42:30 PM](#) Commissioner Clark asked on the mapper salary is this an employee. Jessica said that is the GIS manager. The deputy assessor mapper is also a deed processor. Commissioner Young asked if they thought about having a sequence on people coming in. Jessica has added this into the capital line.

[1:43:49 PM](#) Jessica said revaluation. All of the appraisers are a step increase. Have an extra line in case they need help have not used this yet but is a matter of time before they will need it. Training and education was bumped up due to two new employees. Most of the appraisers are new and the cost of training has increased. A lot is taken out of the contracts line. This has been moved to the cell phone line. Added an office equipment line specific. On capital office this is supposed to be \$5,000 not \$2,500. Things in the office are getting older. In the future would like to go to paperless.

- **SHERIFF'S OFFICE-JAIL-WATERWAYS-HIGHWAY SAFETY GRANT-EMERGENCY COMMUNICATIONS – SHERIFF STEVE ANDERSON**

[1:48:43 PM](#) Chairman Hancock said the salary is a five percent increase. Asked if they are all step & grade for the employees and if they are fully staffed. Sheriff Anderson said they are. Chairman Hancock asked on POST. Sheriff Anderson has three that need to go. Commissioner Clark asked on the overtime agency line. Sheriff Anderson said this is when they go and help at the lake or another agency such as the city. Have to have deputies cover if one is out sick so that is when they use their regular overtime line. Chairman Hancock asked on fuel costs. Are installing an electronic gate at Road & Bridge. Sheriff Anderson said they can get bulk savings. Chairman Hancock said it depends on when they purchase the fuel.

[1:56:05 PM](#) Sheriff Anderson said they are bringing in \$5,850 a day in inmates that is \$41,000 a week \$164,000 a month. Staying up and does not see it going down. Chairman Hancock said that allows them in the Justice levy and in the past they had always been short. Last four years with this additional revenue have not had to transfer any funds from the general fund. Sheriff Anderson said this is a careful estimate to make \$1,700,000 this year. Chairman Hancock said this is additional revenue. Sheriff Anderson said they are solid contracts. Chairman Hancock said these types of savings are what helped paid for this building. Big issue was getting the additional funds. Colleen said that money stays in the Justice Fund. Chairman Hancock said they didn't pay for the jail but they didn't have to supplement the jail. Before they were having to support it with the general fund and now they can use this for other items.

[2:00:07 PM](#) Bill Smith asked a curiosity question what the downside of having so many inmates is. Sheriff Anderson said it is a different animal. Have near 100 inmates with fourteen local inmates. They have murders and rapists that the deputies have to deal with. No major incidences. Are certified through the state. Chairman Hancock said they do have added costs for food but the fixed costs are the same. Do have additional jail personnel. The revenues do offset this. Sheriff Anderson backs up on the positions are financially showing they would like to add a K9 officer to the staff. Used to have two K9 officers. The benefits they have officer safety, more narcotic arrests and search & rescues. Need to keep moving forward on where the county is going. Have this coming through the community. Would like to be granted a K9 officer. Would it be another deputy or just adding the police dog? Sheriff Anderson would like to have an additional deputy for \$40,120. Would add this officer because they cannot assign this to one shift. Would like an officer to fill in and adjust the schedule. Would take a seasoned officer and send them to K9 school. Commissioner Young asked how many times you could have used this in the last six months. Sheriff Anderson said all the time they are very valuable. Bonneville used theirs this morning. Commissioner Clark asked additional costs other than deputy. Sheriff Anderson said a salary of a new deputy is \$40,120 and bring in \$12,000 for dog and training and equip the car. Jay Hill visited with Sheriff Anderson and likes doing things for the community. Interested in police dogs they are more prevalent and would be willing to help

the Sheriff if this becomes a reality. There are so many times that it would have been a gift to have a dog. Would beg them that they get at least one dog if not two dogs. Bill Smith agrees that these dogs are helpful. Is there a reason to not ask for two? Chairman Hancock said they levy to the max. Sheriff Anderson said they have to be responsible that is why they are asking for one. Chairman Hancock said they would add a patrol deputy at \$40,120.

[2:14:05 PM](#) Sheriff Anderson said moving back down. Have some concern on utilities going up in the city. Chairman Hancock thinks they will need more in this. Go to \$45,000. Sheriff Anderson thinks they will leave the fuel the same and see next year after they try the bulk fuel. Colleen said other operating expenses are over. Sheriff Anderson will leave this. Dues and memberships went up. Everything else has stayed the same except for line 689 is not sure of what the increase is so have left this.

[2:19:22 PM](#) Sheriff Anderson said they have an opportunity to work with a company called Bancorp. City of Rexburg and Bannock County are using them. Can replace almost entire fleet for less than they do purchasing vehicles. Comes from lease to own. Last year spent \$155,000 on vehicles last year for \$176,000 can replace thirty-three vehicles. Understands the concern with the lease program. There are no mileage restrictions. Then they go down on maintenance costs. Need to replace five vehicles right now. Budgeted for three this year. This is the move of the future. Cannot keep up with replacement of vehicles. Owning has its pluses. Never have to worry about funding the lease program. Pitch is they already own the four Tahoe's they just purchased. Keep these under their ownership and see how the lease program works. Chairman Hancock met with them. If they cannot fund this do they take their cars. But in four years can buy these cars. Cannot purchase these vehicles if the lease doesn't work out. If they could purchase these at the end of the lease it would save them a ton of money. Get the residual after the sale. Chairman Hancock said they do not get the residual this is the amount they take off the original purchase price. Then they amortize the balance of the residual and the vehicle. If the price is \$50,000 with a residual of \$15,000 they are financing \$35,000. If they are not able to get the residual the county is on the hook to pay this. They have three, four and five year lease periods. Is 5.5 percent. Factor changes based on interest rates. Have several risks. Downfall then they do not own anything. Question is if the five and a half percent worth it. Bingham went this way because they did not have the funds for vehicles.

[2:24:06 PM](#) **Prosecutor Paul Butikofer is in room**

[2:25:14 PM](#) Commissioner Clark asked what is in the fleet. Sheriff Anderson has thirty-three in the fleet. Already five behind. Chairman Hancock thinks they can catch up. Sheriff Anderson said he will ask for six this year. Would they rather budget for the six or the lease program? Chairman Hancock would rather budget for the six and not go with the lease. Commissioner Clark said he would prefer to stay with purchases. Thinks there are some uncertainties. What happens in four years if this is not working for the company and they double the costs? Chairman Hancock said they have an increase in office equipment. Sheriff Anderson said that is for the chairs for the breakroom. Need to replace some of these items.

[2:32:02 PM](#) Sheriff Anderson said in the jail fund line 407 would be the percentage difference. Chairman Hancock asked on janitorial for jail. Sheriff said this is combined with jail supplies. Chairman Hancock asked if Badger is giving an increase. Sheriff Anderson has already added this in. Chairman Hancock said his concern is capital upgrades. Sheriff Anderson said the biggest expenses in the jail will be the touch pads in the jail. Asked jail lieutenant may maintain this at a higher rate as they go. Will get this down to a more reasonable number. Colleen asked on prisoner extradition. Sheriff Anderson said they had to go to Washington to pick up a suspect. Thinks they will be fine to leave this the same.

[2:36:01 PM](#) Sheriff Anderson said waterways they have left this the same. Other miscellaneous is down because they do not have to match the grant this year. Instead of \$70,000 only have \$10,000.

[2:37:26 PM](#) Sheriff Anderson said Highway Safety Grant is where the grant comes in and covers. On Emergency Communications the dilemma they caught going through the claims capital 911 covers dispatch center. Should not be paying for toner out of a capital line. Does not want to use a capital line for toner. Could take this down to \$340,000 and have a communication expense line or miscellaneous line with \$10,000. Been paying for toner out of the capital line.

- **PROSECUTING ATTORNEY – PAUL BUTIKOFER**

[2:42:29 PM](#) Paul said that this is a five percent increase. Moved his raise last year to his office manager. Criminal deputy was put into the step & grade last year. All of these are step & grade. Looking at a new full-time entry level attorney for \$65,000 this is the least he could pay for full-time. Mike Winchester has a PowerPoint presentation. Mike goes over they have been changing investigation materials. Thinks they need another attorney. At this point the caseload is too high and have to offer better deals to keep these managed the way they should. Jefferson County has a high population outside of city limits. Has county information by population and the amount of attorneys they have. These are based on felony caseload. Madison has three to four attorneys with one part-time civil. Also pulled by populations that are similar. Elmore is the closest at 27,000 and have four criminal attorneys and one civil attorney. Supporting factors they are not incorporated. Bigger counties have a specific kind of case for each attorney. Filing rates do go up with the big box stores. Felonies they file are more sex crimes and domestic violence. Do not have a higher offender rate but deal with these items a lot more. Idaho State Police said they will be getting a resident deputy in Clark County. Expect to see a substantial increase. Will see an increase in drug charges if the Sheriff gets a K9 unit. Have saved a lot of work on conflict cases. Paul indicated that they will have at least 450 more permits by the end of 2019. There are cases that they just do not have the time to do the appropriate research on.

[2:56:07 PM](#) Paul asked the average population prosecuting attorney ratio. Mike said it is 8,000 or 9,000 to one. Stayed to the smaller counties. Knows this is a lot to ask. Will really increase the quality of work they are able to perform. Chairman Hancock is aware of these numbers.

2:59:30 PM Bill Smith stipulates that his view is limited to some experiences they have had in the last couple of years. Testify to what he has experienced with the Prosecutors Office. Funding does go to salaries. Mr. Butikofer just presented a \$5,000 invoice that was performed by Weston Davis. This was an itemized billing from the private law firm that Mr. Davis works. Performing county services that should be covered within the salary. Seems like they are paying for this twice. As a taxpayer does not want to pay twice. Should have been paid by Mr. Davis' salary. Commissioners did approve payment with a discount. Should not have been approved. Chairman Hancock said they had the same concern. Have a contractual agreement with Mr. Davis and his law firm on what will be performed. This services was above the contract. Paul said that Weston is part-time. Outline what is to be done on an hourly rate outside of the normal duties. Was just over \$5,000 on the Treasure lawsuit with all of them working on it. Was unexpected litigation for the Planning & Zoning office and two employees personally. The money that was taken out of Planning & Zoning legal budget for \$3,200 after the discount. Bill asked if this was Kevin's decision. Paul said it is the board's decision they can take this out of any budget. Makes sense this was budgeted for Planning & Zoning legal and they covered two employees from Planning & Zoning. Won the lawsuit and got this dismissed. Mike said he did put six to eight hours into this. Have to come out of their office because they are the ones that are deputized.

3:06:18 PM Bill Smith said if they hit some type of threshold on Weston Davis it should have been handled by the other attorneys. Knows they have a full work load but who doesn't. Chairman Hancock said this is also an expertise level. Weston's expertise is civil. Bill said during the Challenger issue Weston Davis suggested they file their own suit. Is the chief law enforcer and the deputy suggested they file a civil suit. If they do not enforce the ordinances why are they buying another attorney they did not prosecute on an obvious misdemeanor. They do not prosecute anyway. Paul said this was a decision made with his deputies and realize they are not happy with this. Are free to file their own private suit. Bill said here they go again. Chairman Hancock asked that they move on. Bill said Mr. Ziel works for Kevin and has tremendous experience in the Planning & Zoning arena. In the numbers they looked at never saw Mr. Ziel's services added into these numbers. Is empowered to allow Mr. Ziel to attend court. Mike said in the numbers he presented used one full-time attorney for their two part-time attorneys. Is accounted for. Bill said the new attorney would be a new graduate. Paul said someone with two to three years of experience. Bill thinks to give that money to Kevin Hathaway to allow Planning & Zoning to use this. Paul said the last comment was to give the money to Kevin. Do have Mr. Ziel that is a part-time un-deputized attorney. This new position would be a full-time deputized attorney. Chairman Hancock asked if they would cover Planning & Zoning. Paul thinks they could as a deputized attorney. Ward Whitmore heard the workload the new attorney would have would also do what Planning & Zoning attorney is doing. Paul said during the Treasurer lawsuit Mr. Ziel could not go to court. Is not trying to eliminate Mr. Ziel's position. Is looking to have a deputy prosecutor that can prosecute. Ward asked on workload. Have Mr. Davis and Mr. Ziel as part-time. Mike clarifies that they have Weston as part-time and Mr. Ziel is on contract. So they have two attorneys that perform part-time work. Paul said Mr. Ziel is Kevin's advisor. Cannot go to court. Ward said they still need to hear from Zoning and Planning. Wonders how much would be taken to court. Certain criminal and civil. A lot of what they have their existing attorney is doing a good job. Will go back on the Challenger issue was that they were very dissatisfied with their outcome. Paul said Mr. Ziel is a good attorney and does good work but cannot go to court for Planning & Zoning. The other thing is when they were sued by the Treasures they had to defend the county he is the one that is responsible. Ward asked if this is enough of a load to justify another full-time attorney. Paul said based on the numbers they are understaffed. Ward said his issue has not been involved with criminal just civil but has been unsatisfactory. Does not want to take any resources away from Zoning and Planning. Never went to court as far as he knows. Commissioner Young said to prepare to go to court takes a lot of work and has to be deputized. Trying to get Kevin a deputized attorney that would be a more effective tool. Paul is not opposed to deputizing Mr. Ziel.

3:20:26 PM Chairman Hancock said they need to go back to the budget. Heard their concerns and appreciates that. Ward comments as they mentioned on expertise on these people. Saying he feels hesitant about this until they hear from Zoning & Planning. Chairman Hancock said moving on. Bill said they made a statement on deputizing Mr. Ziel could they restate this. Paul said that he said it was an option to deputize Mr. Ziel but is not part of this discussion. Bill asked why he was not deputized in the past. Paul said that is not what they are discussing.

3:22:29 PM Paul continues all the employees have moved over a step in the step & grade. Travel asking for \$5,000 and had plenty left. Did not do a lot of traveling this year. Always go to the Prosecuting Attorney meetings. Will turn money back but would like to keep this the same. Office supplies asked for \$7,000 and are asking the same could cut this if they had to. Chairman Hancock thinks they could take this down to \$5,000. Paul said they are in this building now. Utilities and phones have eliminated this. Colleen said these come out of the general. Paul no longer needs the professional services line. This would have been for professional services such as an expert witness testimony. Special prosecutor in the past has changed have only used eight percent this year. Still asking \$10,000 just in case. Federal Prosecutor Program budgeted \$3,000. Right now they have not hired anyone yet so they may not have to pay. Repairs and office equipment asking the same. Rental and lease buildings did go over last year due to moving over late. Dues and memberships requesting \$5,000. Subscriptions are for the Idaho Code have supplemental books on rules and procedures. Postage believes they are using the Clerk's Office. Paul adds \$200 just in case they need to ship a package. Office equipment put in \$10,000. Probably are ninety percent equipped in their office. Still have one office as a spare that does not have furniture yet. Judy said they do need case management software. Paul said they have been trying to sell this at conventions. Judy said this runs \$16,000 and Odyssey also has program they might be able to get on. This is part of going paperless. Paul said they will keep \$5,000 in capital office. Chairman Hancock said the total is \$470,000 and was \$410,000 last year. This has not been authorized yet. Just going through this and have not yet made any decisions.

- **PUBLIC DEFENDER – JOHN STOSICH**

[3:33:05 PM](#) John said regards to salary have the step & grade included. In preparation ran a comparison. In comparing to other counties they are well within a comparison salaries. This is a consistent and comparative office. Travel the Public Defense Commission has tapped into their resources and as long as they keep this have been paying for his lodging. Keeps the \$2,000 in the budget. Office supplies may be spending some more. Have looked at moving offices so there may be some items they need. Will locate the desk so they do not have to relocate any plug ins. Cabinet that is in there will try and find something that will fit over this and have available storage. With the stuff they bought last year thinks they are fine with file cabinets. Will be able to cover whatever they need. On the conflict public defender budget the commissioners received a letter from the Public Defense Commission that they can use the grant money for conflict expenses. Did get some new computers that came out of their budget. Have stayed well within their budget. Colleen goes back up the investigators and added lines these are new lines in the professional services. John appreciated the help. Helps when they have to submit an annual report.

[3:40:32 PM](#) Paul said they Capital Defense Fund did not see this in his budget. Colleen said it is its own fund. Paul comments that they work well together lucky to have Mr. Stosich's experience.

[3:41:27 PM](#) Recess

Open session 3:54

[3:54:14 PM](#) **Chairman Hancock excuses Commissioner Clark for another commitment**

- **NOXIOUS WEEDS & INVASIVE SPECIES – MITCH WHITMILL**

[3:55:13 PM](#) Mitch said the salary is the step & grade. Did budget the seasonal applicators at the \$13.05. Lowered down the hours allowed so the budget costs are the same as before. Have three benefited employees. Starting the items in their budget B is operational expenses the travel have \$3,000. Do have applicators go to classes. Have to have so many credits each year. Get twelve to thirteen credits at this. Have to have so many every two years. Depends on the information that is being presented at that conference. Asked him to participate in some boards. Not sure on the travel expense that will be required. Have to pay for licensing and trainings. Shop supplies is pretty consistent. Tools they always need additional items. Radios did add to this so they can get another radio. Pay \$12 through Fleet Talk. Need one for the ATV operator out in the field. Did increase vehicle fuel and are getting close to maxing this out. Is getting this from Road & Bridge and is saving them money. Building & grounds maintenance are for around the building. With the trucks that they have they are aging. Have to wear safety clothing. Have backpack rentals that go out. Provide latex gloves with this.

[4:06:30 PM](#) **Commissioner Clark is back in the room**

[4:06:36 PM](#) Mitch said looking at maintenance on the equipment. Utilize the main portion of this. Dues and memberships have been going up.

[4:07:19 PM](#) Mitch said they maintain the postage depends on enforcement notices. Other miscellaneous is for items they do not have budget for. They have a few more things they were looking at. Has been fairly consistent with the overall. Spending more on koshka control and management. Capital lines the \$11,000 requested is for a data logger for an ATV that they have. Also an Arch Map program. Probably should purchase this system where they poll from the data logger. Would like to work ahead and stick to the resale schedule. Did just get another ATV. May still get rid of the other one depending on what all needs repaired. Chairman Hancock said the capital vehicle budget Road & Bridge got a new Dodge Diesel for \$33,000.

[4:18:49 PM](#) Mitch said they have deteriorating motor within the bricks of their building. Once they are finished with the upgrades will cover this with metal. Have a French drain they put in. If they get the parking lot paved this will be right in front of the building. Try to keep things as tight as they can.

- **PLANNING & ZONING – KEVIN HATHAWAY**

[4:23:27 PM](#) Kevin asked if they want to proceed in each section. Chairman Hancock said salaries are all steps. Did propose extra steps for Tyson and Eric. Would be taking the steps to be certified building officials. Met last week with Jessica and spoke with Eric who does the addressing with GIS. Used to be done by Road & Bridge. Then 911 came onboard. So the information goes to Eric and Mike when they submit for a new home they will review this on their matrix and assign an address. Works pretty well. Thinks they are doing what they are supposed to do. Going to try and do this within the office so they know the parameters. Need to send the new Planning & Zoning Commission members to training. Most of the increases are related to services or education and consulting. Have to re-do the comp plan. Will require additional publishing's. Consultants are for those items they need help with. Included printing for the area of impact publishing. Capital vehicles have added. Chairman Hancock said professional other for \$25,000 and consultants for \$22,000. Why do they have \$47,500 in this? Need to use one or the other. Kevin thinks they are using both. Colleen said they added \$7,500 for the surveyor. Kevin said he is a county surveyor when they get a subdivision plat that needs stamped. Chairman Hancock thought he would collect this from the surveying company. Kevin said they will still charge the fee it is not a new expense to them. Chairman Hancock said then they are paying out of their budget instead of coming from the developer. Need to check on this. Kevin said they will have changes with Municode. Have included \$25,000 to replace their oldest vehicle. Will replace and have Greg get an upgrade and have Tyson get the older pickup. Planning to buy a copier. Talked about area in the basement for storage. Would they need to pay to contain this? Chairman Hancock thinks it would be for them to do.

[4:39:02 PM](#) Kevin goes back to the legal. Starts by saying is not going to tell them the Prosecutor does not need another deputy. Have a lot of things going on that need intense amount of legal and Mr. Ziel has been very good to work with them. While learning the ropes with the Prosecutor and taking on Planning & Zoning. Thinks they have a very good value with Mr. Ziel. Have a number of things and have been coming together. Becoming very productive. Meet at least once a month where they have submitted legal questions to them. Very good value.

[4:41:20 PM](#) Mr. Paul Ziel makes three quick points when he was contacted on this contract. Was asked if he wanted to continue with the contract. Has been a good experience and does love this work and his intent would be to stay on. Do think they are creating a good value. Contract does not have to invoice them. Does track his time. Averaging a quarter of his time goes to Planning & Zoning. Is well below the government rate. Have allowed his associate to help. Have been good to collaborate with Weston, Paul and Mike. The department is humming right now. Still do get complaints and knows they will. Thinks they have had hands in this with the training. Does feel he is providing a good value. Would like to continue doing this but serves at their pleasure. Chairman Hancock is looking at all sides.

[4:49:40 PM](#) Mr. Ziel said it may be him that has problems with deputization. Would lose position in the Idaho Prosecuting Attorney Association if he continues to do defense. Is willing to give up criminal defense if they could work out an agreement. He does get appointed to do federal work. Does prefer Planning & Zoning more than that kind of work. Looking at land use laws. There are some considerations where he would have to discuss with his partners. Would not want to put Mr. Butikofer into a bad position. Paul said they have spoken about having Mr. Ziel come and work for their office. Condition would they would not do criminal defense. Idaho Prosecuting Attorney Association helps prosecutors work together and strategize against defense counsel. If someone in their office does defense work they do not want the fox in the hen house. Not aware of any offices that are not a member of this. Have criminal defense cases against Mr. Ziel. Kevin said most of what Mr. Ziel does is civil so is similar to what Weston does for Jefferson and Bonneville. Could expand this to cover up to a certain limit. Paul said Weston is deputized in Jefferson and Bonneville County.

[4:52:44 PM](#) Chairman Hancock said currently the rate is \$3,000 per month. Is there any costs for the next fiscal year? Mr. Ziel thinks they have \$40,000 and his budget was around \$36,000 not looking for any other increase. Not coming in looking for any large increases. Worked out a good system. Last week was in a jury trial and Planning & Zoning is behind and Kevin understands this. There are times that he can dedicate a lot of time to this and other times when he cannot.

[4:54:58 PM](#) Kevin said the commission members trust Mr. Ziel's advice. Has been what they needed and is a good fit. Mr. Ziel clarifies that he works with all the individuals within the office. Has a good relationship with all of the staff.

[4:56:42 PM](#) Paul said with a contract attorney where they take his guidance and is wrong they are covered. Mr. Ziel said he does have malpractice insurance. Is under the impression they may have some immunity. Kevin said while Weston was doing this it was taking seventy-five percent of his time. Chairman Hancock said they are just hearing budgets and will be back in touch with everyone. Commissioner Clark appreciates the comments.

[4:59:06 PM](#) Bill Smith comments on whose budget line item Mr. Ziel is on. Would like to see him remain attached to Planning & Zoning and doing the work he is doing there. Do not have any bottle necks going on. Have a legal resource available. Ward Whitmore asked when the budget will be available. Colleen said the vote and public hearing is August 26, 2019. Have to publish this in the paper before that. Chairman Hancock said they will do budget work on August 5 and 12. Will be refining this. Colleen said they can request the budget they have now. Ward said they still have changes. Chairman Hancock said they are still working on this. Ward said by the 26 any changes they have to start over. Colleen said if they have comments would prefer they come in the next couple of weeks before changes are made. Chairman Hancock said they will be talking again on the August 5. Ward said last they were talking about expertise and getting ordinances squared away. Especially with some issues they have seen the fact that Mr. Ziel is working with Zoning and Planning people makes sense to keep him so they can use his expertise.

[5:03:07 PM](#) Colleen comments the Assessor had a change on the revaluation budget had \$1,600 for cell phones and has added an additional phone so need to change this to \$2,100.

[5:04:27 PM](#) **Motion by Commissioner Young to adjourn at 5:04. Second by Commissioner Clark. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date

