

**SPECIAL JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
APRIL 29, 2019**

Meeting called to order at 9:00. Those present are Commissioner Clark, Chairman Hancock, Public Works Dave Walrath, Emergency Management/HR Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Clark. Prayer offered by Chairman Hancock.

CLERK – COLLEEN POOLE

• **AG – TAX EXEMPTIONS – (ACTION ITEM)**

[9:01:55 AM](#) Colleen provides exemptions has some of each. Commissioners review. Chairman Hancock said this one is for a Creek Side Manor subdivision. Knows if they are still the owner they can get a tax exemption if the lots have not been sold.

[9:04:07 AM](#) **Motion by Chairman Hancock to approve the tax exemption for Crown Lutheran Church for parcel #RP04N38E240757. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

[9:04:41 AM](#) Chairman Hancock said this is an exemption for site improvements associated with land. The state offers this to developers instead of assessing every lot in the development they get an exemption. Not sure they have the cost of the improvements on here. Have the parcel numbers but no costs may want the Assessor to come in on this one. They just do not have the costs included. Will move on to the next exemptions.

[9:05:52 AM](#) **Motion by Commissioner Clark to approve ag exemption for Rodney and Lorina Morris on parcel #RP04N37E360010. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

[9:06:49 AM](#) **Motion by Commissioner Clark to approve ag exemption for Michael G. Barnes on parcel #RPF02230140040. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

[9:07:05 AM](#) **Motion by Commissioner Clark to approve ag exemption for Lone Hansen on parcel #RP006530000030. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

[9:07:33 AM](#) Jessica comes in. Chairman Hancock brings up the Idaho Code 63-602W for developers do they get a full or partial exemption. Jessica said it exempts this up to twenty percent of market value. Chairman Hancock asked if they are supposed to provide costs. Jessica said they are supposed to but the code is vague enough that it is not necessarily required. Chairman Hancock wanted to make sure they were not approving this and violating the code. Jessica said this is up to them how much proof they want to accept. Chairman Hancock said then they are not charged market value on these lots until they sell these. Jessica said it takes them down twenty percent of market value. Chairman Hancock said this is Creekside Manor. Jessica said this is the backside they have electrical boxes attached. Chairman Hancock said this is in the red. Jessica said the road is not in but there are electrical boxes. Have the costs of getting this platted included. Chairman Hancock said this is by the new stake center on 4000 and 200.

[9:10:13 AM](#) **Prosecutor Paul Butikofer is in room**

[9:10:36 AM](#) Jessica said the road is just not in yet. Have the electrical boxes so there is some costs involved. Chairman Hancock asked if this is alright if they approve this. Jessica said from the Assessors standpoint yes but it is their decision.

[9:11:04 AM](#) **Motion by Chairman Hancock to grant to Kevin Rhodehouse on the Creekside Manor Subdivision area three they will grant the exemption under Idaho Code 63-602W associated in relief of taxes. Will attach parcels. (Exhibit A) Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

[9:12:13 AM](#) Colleen mentions these were turned in timely they just did not get on the previous agenda.

• **ASSEMBLY ROOM CHAIRS – (ACTION ITEM)**

[9:12:45 AM](#) Colleen said they have a lot of chairs with different price ranges. Went in the middle and picked some. Commissioner Young had suggested a wider bottom chair. Not sure if they want to pick one or if they want to authorize her to order. Would suggest eight. This is what is in the catalog may be able to get them for less did not check prices yet. Chairman Hancock thinks the Arcadia executive chair has a bigger bottom. Thinks the Arcadia executive or the executive. Colleen thinks mid-range would be best. Chairman Hancock thinks to check on the two. They both look like good chairs. The Arcadia executive has a lifetime warranty. Might lean toward this one since they will build this chair to last. Colleen will get prices on these and bring this back in next meeting.

SOCIAL SERVICES – AMY JOHNSON

• **EXECUTIVE SESSION 31-874 & 74-206 (D) – RECORDS EXEMPT FROM DISCLOSURE**

[9:18:29 AM](#) **Motion by Commissioner Clark to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

Open session 9:35

- **APPROVAL OR DENIAL OF INDIGENCY APPLICATION – (ACTION ITEM)**

[9:35:47 AM](#) Motion by Commissioner Clark to deny case #2019-22 on possible ability to pay. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.

COMMISSIONERS

- **JEFFERSON LAKE CONTRACT FOR SOUND/BARRIER WALL – (ACTION ITEM)**

[9:37:04 AM](#) Chairman Hancock said they either need to make a formal award or move forward. Have spoken with Weston on this. Received a bid for \$279,351 on option one for concrete barrier wall. Needed some requirements. Since this is a pour in place and not a precast wall KB needed to provide a design of the wall that met the requirements. Submitted several drawings. Said they will meet this. Have a wall design but this has not been stamped by a PE. These are his concerns. Did talk with them and they have a design engineer putting this together. Need a formal award. Mickey said she will need signatures. Chairman Hancock said if they do make this it will be contingent on the final stamped PE design. Mickey said they are getting one. Chairman Hancock knows they are wanting to start. Paul asked if this is the only bid. Chairman Hancock said this is the only bid they received. Did get a cost estimate on a precast would be around \$340,000 and this would be \$273,000. Paul asked which is better. Chairman Hancock thinks the pour in place. Mickey said this is reinforced with rebar. Dave said most walls he has been involved in are precast. It is easier to make a pattern. Paul asked structurally. Chairman Hancock thinks a pour in place would be that is his opinion is the cast in place. Do not have quite the aesthetic look. Mickey said this will be stained with a green color and have a marbled effect.

[9:41:34 AM](#) Chairman Hancock said the precast companies have an approved design they use from the state of Utah. Idaho does not have an approved design. The key is had sent a letter of intent. Where this is a single bid asked that they provide information on their costs. Which they did. Do have the costs per cubic yard. Use the same rate on the labor costs as other costs associated with this. Paul asked if this is a firm bid. Chairman Hancock said this is fixed cost bid. Paul said the only issue is the stamped off design.

[9:43:23 AM](#) Chairman Hancock spoke with Weston and his biggest concern is if they have the money. Mickey said \$40,000 is ours and they have grant money. Have already spent some of the match last year for the fire pits. Paul asked if Weston thought they could do a conditional approval. Chairman Hancock said he did not have an issue with this. Is more concerned on the costs and if this is considered a reasonable price. Have an email from last fall on the precast wall. They did not bid this because they were too busy to proceed until the end of the summer. They cannot wait or they lose the grant funding. Mickey said they need a signature on a performance bond. Chairman Hancock said they need to have a performance bond after this is awarded. These ensure they will do the project. Can do this in about forty-five days. Chairman Hancock asked on the grant. Mickey said they got a year on the last one. Should be able to get another month. Dave suggest putting in a start date so they know when the forty-five days starts.

[9:47:49 AM](#) **Motion by Commissioner Clark to award the contract to KB Concrete Inc. on a sound barrier wall for Jefferson Lake for 900 feet at twelve feet tall for \$279,350. Have conditions will need an engineered stamp drawing and design for the wall. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

[9:49:30 AM](#) Mickey said they have this at \$273,000. Chairman Hancock said they have to pay for the bond that is why it is more. Has a request of money down. Mickey said this will come out of the grant.

- **TREE REMOVAL CONTRACT – ANNEX PIPELINE DISCHARGE – (ACTION ITEM)**

[9:52:17 AM](#) Chairman Hancock said they have two quotes one from Wilcox Logging and the other from Arbor Tech. The other was sent and our system keeps putting it into his junk mail. Did get a price sent on the phone from Arbor Tech. Want \$6,840 if they remove all the logs they want \$9,600.

[9:55:30 AM](#) Commissioner Clark said the other bid from Wilcox Logging they will cut and remove all wood debris. This will be ground and loaded. Stumps will be cut as low as possible. Machine and labor will be \$4,807. Plus Miller Tree Service will come to top off the big trees for \$2,500. Total cost is \$7,307. Chairman Hancock said the other was \$9,600 to do the same thing. Commissioner Clark said they will cut these right off. Chairman Hancock said they need to have access to drive on the easement by the apartments. Will need to contact them. Had Rebecca talk with Tim Solomon and the power company will turn off the power if needed. Did speak with Weston and he is speaking to the attorney on the land they need. Commissioner Clark also got a quote for Eastern Idaho Public Health to move their trees. Gary does have time if they want to get moving on this.

[10:00:12 AM](#) Chairman Hancock thinks they may want to move forward with this. Commissioner Clark thinks they could go ahead and approve this because they need it done. Paul said they do not want this to hold them up. Chairman Hancock said the money is an issue but they will have to proceed with this.

[10:01:37 AM](#) **Motion by Commissioner Clark to approve Wilcox Logging to take trees out for the drainage system for \$4,807 plus \$2,500 for the tree service for a total of \$7,307. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.**

PUBLIC WORKS – DAVE WALRATH

- **EXECUTIVE SESSION 74-206 (B) – PERSONNEL**

[10:02:33 AM](#) Motion by Chairman Hancock to go into executive session 74-206 (B) - Personnel. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.

Open session 10:26

- **PERSONNEL ACTION FORM – (ACTION ITEM)**

[10:02:43 AM](#) Motion by Commissioner Clark to approve a request for personal action of dismissal on employee number 734. Second by Chairman Hancock. Roll call taken. Commissioner Clark – aye, Chairman Hancock – aye. Motion passed.

COMMISSIONERS – PUBLIC WORKS - DAVE WALRATH

- **ROAD TOUR**

[10:27:02 AM](#) Commissioner Clark, Chairman Hancock, Dave Walrath and Audrey Moon go on the road tour. Go out and look at where they need to move a power pole in the back behind the annex. Go to the Road & Bridge shop. Drive out to Ririe. Dave said there is a soft spot out by Cress Creek on Snake River Road. Will be fixing this. Archer Highway road turned out very nice. Dave said they had a fire on Countyline road by the landfill on Saturday. The guys went out with a loader to tamp this down until the fire department came out. Head up out past Heise up to the ski hill. Snow plow goes up to the ski hill. Knows there has been issues with cross country skiers. Dave said this is private land. Went down the river road by Cress Creek to look at a soft spot. Have put cones up will need to do some maintenance on trees in the area. Go out through Madison back down to Twin Bridges. Go down 100 N which they worked on last year. Did a BST on 75 N. Some do not like this process at first. Chairman Hancock thinks this does a better job with 5/8 chips. 4500 was overlaid and chipped last year. Dave explains that CRS2P oil has latex added to this gives some more flex. CMS2 is durapatcher oil with some diesel so makes this more forgiving can do this at lower temperatures. 4100 was chip sealed each side with different oil. The CRS2P is more expensive and he feels they have lost more chips off of that side. Go down 200 N by the new church and school. Really moving on the site work of the school. Yellowstone Highway is still in good shape. Head through Rigby. Go out to the westside. Commissioner Clark brings up 800 and how rough this is. Dave said they may need to fog before they do the chip seal it sucks oil into this. 400 N was in rough shape had George come out and patch. Looking at doing a BST or otta seal on this. Chairman Hancock said George has done a good job now on this road. Dave said he is still working on 500 N. Commissioner Clark said 800 is not in too bad of shape just has some bumps. Go down Menan Lorenzo Highway turn off on 3775 E to 700 N. Have complaints on 3800 E it is in rough shape. Chairman Hancock said they would have to do a leveling course on this to fix this. Dave said they could put an inch thick on here. 850 had a BST last year. Head back to Menan Lorenzo Highway. Commissioner Clark said 3600 to 48 is where he wanted to look. Dave thinks they will need to do a leveling course on this as well. Mentions they love the new roller. Back on Highway 48 or 650 N. Pass the Mike Walker Boat Docks. Into Roberts. Go down a lot of roads. 2100 E look at the Dairy. Turn on 100 N. Dave said this is another road that washed out. Chairman Hancock said it may need another surface. 1500 E to 1300 E. Commissioner Clark asked if Shively ever asked about helping on the roads out here. Dave said yes this was an idea since they would not be saturating their road base anymore they should pay for the project. 1400 E to 1500 N Highway 33. Into Mud Lake. Pass the EIPH building. Chairman Hancock said this still needs the handrail up. Dave said they can send a blade out for the parking lot. Head to the Circular Butte landfill. Go into the scale house. Go around landfill and look at the cells. Dave said cell one has been certified now they will need to seed this. Look at a bridge deck that had been replaced. Chairman Hancock said they have discussed doing a BST out here. Turn left onto 1800 N. Dave said both are in good shape for being dirt roads. Turn left on 800 E or Montevieu Highway this is paved. Commissioner Clark said they have three graders and a truck. Dave said they have four for the westside. Brian Helm, Jeremy Neville, Ben Hulet and Kirt Williams. Have had a lot of the roads hit with mag chloride already. Turn right on Adkins. Did BST on this last year. Needs broomed. They had some complaints on turning the pavement to gravel. But it is in good shape. Chairman Hancock said he drove this last week and had been very impressed with this. Commissioner Clark asked if they have a schedule on the grader. Dave said it depends where they are working. If they are paving around Rigby they have enough trucks. Try to leave them on their grading as much as possible. Brandy keeps updated on a map on how many times a road has been graded at the scale house with a color code. Usually get to a road every 21 days. Chairman Hancock said it was two weeks ago on this road and it is still in good shape. Commissioner Clark asked when they will start projects. Dave said a month. Will start with otta seals for about a month. Then switch to chip seals on all the roads they paved last year and overlays last. Go under the underpass over by Larsen Farms. Paved 2600 this was one of their first projects with the paver. Looks really nice. Head back to the courthouse. Go down 3600 this will need to be leveled to take the bumps out.

Motion by Chairman Hancock to adjourn at 5:25. Second by Commissioner Clark. All in favor – aye. Motion passed.

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date