

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
APRIL 1, 2019**

Meeting called to order at 9:00. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Young. Prayer offered by Commissioner Clark.

COMMISSIONERS – SHERIFF STEVE ANDERSON

• **JAIL INSPECTION**

[9:01:50 AM](#) Commissioner Clark, Commissioner Young, Chairman Hancock and Audrey Moon go to the jail inspection. Are met by Sheriff Steve Anderson and Captain Nora Ortega.

[9:01:55 AM](#) **Deputy Prosecutor Weston Davis in room**

[9:02:05 AM](#) Go into the kitchen of the jail. This area is very clean. Have one employee and two male inmates helping with dishes. No one is working in the laundry area. Go through sallyport. Clean area. New transport van is out on a transport. Go through the work release area. There is a male inmate cleaning in the library. Go into the control center. Can see male inmates working out. Females are sleeping. Have a total of ninety inmates. Broken down they have seventy-eight males and twelve females. Have four inmates from ICE, twenty-seven inmates from US Marshall, thirty-nine inmates from IDOC, four OTC inmates and sixteen local inmates. Captain Ortega provides the inspection report. **(Exhibit A)**

SHERIFF - STEVE ANDERSON

• **CITY CONTRACTS – (ACTION ITEM)**

[9:27:55 AM](#) Sheriff Anderson said they contract with cities for seventeen hours they do more than that. Usually have these in November were late getting these this year. Have Roberts, Ririe, Menan and Lewisville. Need a signature stating they will provide their numbered hours. Have been being billed and are paying. they were just late getting the contracts to them.

[9:29:15 AM](#) **Motion by Commissioner Clark to approve the contract for employment of law enforcement personnel for City of Menan, City of Lewisville, City of Roberts and City of Ririe. Second by Commissioner Young. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

• **CITY GARBAGE AND WATER DISCUSSION**

[9:31:22 AM](#) Sheriff Anderson is not sure how this all ties together between the offices. Got a letter from the city saying they have under billed them for water. Asking for their permission will be speaking with the Mayor tomorrow night and is willing to discuss this. They wanted to charge per unit. Chairman Hancock said so many beds were similar to a household. Sheriff Anderson said sixty-four units is what they wanted to bill for. Asked the Mayor if they could do an average of six months of what they use and pay this same amount every six months. Is not the same amount of inmates each day. Seemed to be open to this.

[9:32:37 AM](#) Chairman Hancock said he has spoken about this with the Sheriff. In homes they do not count the occupants. Could go by number of bathrooms. Sheriff Anderson talked about instead of doing inmate population asked if they could pay off of sinks and toilets. Is not trying to short them. Thinks it would be better if they can pay a base amount. Thinking of billing for each pod is not right. Chairman Hancock said they were trying to do by bed.

[9:33:57 AM](#) Colleen said they got a bill for this and it is \$2,100 a month. Sheriff Anderson said he is meeting with the Mayor this week and he was really good to talk to earlier about this. The other item asks if the garbages out back are for everyone and if they are then they need more. Colleen said they are already getting more. Marla had asked about this and believes they should be coming and they are bringing two. Sheriff Anderson said they had 100 inmates last week and it was full a day after it was dumped. Have really been filling this up. Colleen said they have two more coming just let them know if it is still not enough.

• **EXECUTIVE SESSION 31-874 & 74-206 (D) – RECORDS EXEMPT FROM DISCLOSURE**

[9:36:08 AM](#) **Motion by Commissioner Young to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Clark. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

Open session 9:45

• **DONATION OF PTO – (ACTION ITEM)**

[9:45:23 AM](#) **Motion by Commissioner Clark to approve donation of nine hours of PTO from employee #217 to employee #520. Second by Commissioner Young. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

DEPUTY PROSECUTOR – WESTON DAVIS

- **LEGAL COUNSEL: EXECUTIVE SESSION IC 74-206 FOR PERSONNEL, HIRING CONSIDERATION, EMPLOYEE EVALUATION AND COMPLAINTS (1)(A) & (B), PENDING LITIGATION (1)(F), OR DELIBERATIONS ON LABOR NEGOTIATIONS OR PURCHASE OF PROPERTY (1)(C) – (AS NEEDED)**

[9:46:12 AM](#) Motion by Commissioner Young to go into executive session 74-206 (F) – Legal. Second by Commissioner Young. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.
Open session 9:57

[9:57:20 AM](#) Motion by Commissioner Hancock to go into executive session 74-206 (C) – Acquisition of real property. Second by Commissioner Young. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.

Open session 10:11

[10:12:18 AM](#) Deputy Prosecutor Weston Davis left room

PLANNING & ZONING – KEVIN HATHAWAY

- **ROCKY MOUNTAIN POWER UTILITY EASEMENT – (ACTION ITEM)**

[10:12:56 AM](#) Chairman Hancock said they will need to look over the easement. Reads “Underground right-of-way easement. For value received which was nothing. Jefferson County hereby grants Rocky Mountain Power an unincorporated division of PacifiCorp its successors and assigns an easement for a right-of-way ten feet in width and three hundred fifty feet in length, more or less, for the construction, reconstruction, operation, maintenance, repair, replacement, enlargement, and removal of underground electric power transmission, distribution and communication lines and all necessary or desirable accessories and appurtenances thereto, including without limitations: wires, fibers, cables and other conductors and conduits therefor; and pads, transformers, switches, cabinets, and vaults on, across, or under the surface of the real property of grantor in Jefferson County, State of Idaho more particularly described as exhibit A.” The legal description is the North East Quarter 4N 39E Section 18. Including all of Lot 1 of the Rigby Town Square Division Number one. Kevin said they have checked the description. Chairman Hancock wants to make sure this was correct. Bo Porter said Kevin was very thorough. Chairman Hancock said that this has been approved before just needs a signature. Just wanted to make sure the description is correct and what they are approving is correct.

- **UPDATE**

[10:17:29 AM](#) Kevin said permits are up by about seven permits. Last year was an increase from the year before. Have several compliance cases that Tyson is working on. Have two that may have possible prosecution and are working on affidavits. Working through the rest of these. Getting the area of impact with Rigby updated. City has published a map. Have discussed amending the map. Will be looking at having the public hearing on this on April 29. Will have an open house at the school district on April 16 at 7:00 for the public to ask any questions. Audrey said that they will not be meeting on April 29 because that is the fifth Monday. Kevin said that is the soonest they could do with publishing and this expires on May 1 could put this on the May 6 meeting. Chairman Hancock said they will not be attending the open house. Kevin said they are working on ordinance updates. Will see the accessory buildings in an R1 zone.

[10:21:10 AM](#) Land use table says that if they want an accessory building in an R1 zone they have to have a conditional use hearing. This seems overkill. Have to charge \$400 on this and think they can handle this administratively. Will try and get this to them next week if they want to see this before a hearing. Chairman Hancock said they should see this so they are up to speed. Kevin said something else in the works the commission was here last month until 1:00 in the morning because they had seven hearings. Thinks it is hard for them to work all day then be here this late. So is trying to figure something else out. Need to look at some options. Have some administrative options available. Working on kennels long term. They do not regulate these very well. Will also bring back the accessory apartment ordinance that they have worked through. They will get this in the next few months. This will be back to be considered a permanent ordinance. Have a lot of projects. Started implementing a safety program within their department. Need to have a safety update every year. Chairman Hancock said all employees have to go through some safety training on different topics. Kevin said they are doing this on a quarterly basis.

[10:25:28 AM](#) Have the area of impact agreements that they are updating with the City of Rigby and thought this will be a standard agreement to update throughout the county. Each city will have exhibits where they will be specific for that city. Chairman Hancock said this can be a template for others to follow. Kevin said they have been working on the comprehensive plan have assigned chapters to each member of the commission to update. Brought the first updates back and have intergraded these into a working document. Do have to update the impact fees ordinance and capital improvement plan. These have to be done. Capital Improvement Plan has contacted other departments and have them preparing any documentation. Chairman Hancock said that Roberts Fire wanted to be included in the impact fee discussion. Also have Central Fire but Roberts specifically asked to have input. Kevin said they may have

other departments that need to be added into the impact fee ordinance. Currently have Road & Bridge, Sheriff, Parks & Recreation, Central Fire and Roberts Fire. Now would be the time to implement any other departments. They are about sixty-five percent done with Municode. Met with other departments and the attorney to go over legal issues. Should be seeing this in a few months. Feels this is laying out nice.

[10:30:02 AM](#) Chairman Hancock asked if they have worked on a letter regarding Challenger Pallet. This has been asked of him by the Prosecuting Attorney. Kevin said Weston, himself and Jeff went out. Thought the last he left this was that Weston would work with Challengers' attorney on the conditional use and would then draft a letter. Chairman Hancock thinks the Prosecutors Office was anticipating that they were doing this. Wants a letter of findings from their departments. Kevin thought this was coming from them since this was dealing with legal counsel. Chairman Hancock thinks this was for a letter of finding on what they have found. Kevin said he will work with them. Chairman Hancock said that is what they have asked for. Will be helping work on ordinances.

PUBLIC WORKS – DAVE WALRATH

- **RESOLUTION #2019-19 – DISPOSING OF COUNTY PROPERTY – (ACTION ITEM)**

[10:32:32 AM](#) Dave said this is a resolution to dispose of the Ford F150 that did not sell on the auction. Checked salvage prices and it ranges from \$75 to \$100 to salvage this vehicle. Has an employee who is willing to pay \$100 for this truck. Chairman Hancock said he feels that Dave has gone above and beyond on this to make sure they are correct. Reads resolution. "At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 1st day of April, 2019, the following resolution was adopted to wit: Whereas, Jefferson County Standard Operating Procedure required the Board of County Commissioners to authorize the sale of county property; and, Whereas, the Public Works Administrator has proposed for the sale of property that is no longer in working order. Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorize the sale of 1991 Ford ½ ton pickup." This is for salvage and have an employee willing to purchase this.

[10:35:02 AM](#) **Motion by Commissioner Clark to approve resolution #2019-19 for disposition of county property a Ford F150 ½ ton pickup for \$100. Second by Commissioner Young. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **PURCHASE ORDER – VOLVO DD138HGA DOUBLE DRUM ASPHALT ROLLER – (ACTION ITEM)**

[10:36:51 AM](#) Chairman Hancock said this is already approved. Dave just wanted them to sign this purchase order.

- **MEMORANDUM OF UNDERSTANDING – BURGESS CANAL – (ACTION ITEM)**

[10:37:18 AM](#) Dave said this is a memorandum of understanding with the Burgess Canal. They have some damaged sections just off of 200 North. Not much space between the canal and our road. Will haul some pit run and medium size riprap. Commissioner Clark asked where this is at. Dave said it is off of 4500 E on 200 N. Some refer to this as Johnson Road. Wanting to haul some of this today because the canal company wants water in by April 10. Will just haul the material out and dump this. The canal company will use their equipment on the material.

[10:38:34 AM](#) **Motion by Commissioner Young to approve the memorandum of understanding between Jefferson County and Burgess Canal for repair on the south end at 4500 E and 200 N. Second by Commissioner Clark. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **UPDATE**

[10:39:28 AM](#) Dave said they are out working on the parking lot. Will wind this up soon weather permitting. Will be on the west side tomorrow has a safety meeting at the landfill. Commissioner Clark said he has a meeting on the feeder. Dave said the first Tuesday of every month they have a safety meeting. Commissioner Clark said he was out that way the other day and drove around the landfill. Chairman Hancock said this is a top notch landfill. Dave said the scale house has plenty of storage now. Upcoming will need to do a road tour. Chairman Hancock asked when. Dave was thinking last week of April. Audrey said they do not meet the fifth Monday. Dave asked if this needs to be a Monday. Could they call a work meeting? He will be gone the third week of April. Commissioners are fine coming in for the fifth meeting. Dave said they will tour the east first and go over to the west. Chairman Hancock said this takes a while. Audrey asked if they want to do this at 9:00. Asks if he can bring his van. Colleen brings up a suggestion on the parking lot. Looking at an egress or something knows this is where the drain is at but may need to look at another exit along the drain. It is going to have a lot of congestion with this going to be only one way. Commissioner Young thinks they may be too far done with the design and work. Chairman Hancock said all of that along where the asphalt is cut will be asphalt. Can stripe this so they have arrows going around. Dave said they will have an in and out. Colleen said this was a suggestion but they can see how this works. Dave wants to warn them they do have a slope going down. Will really need to watch this in the winter he can really see someone falling on this. Chairman Hancock said this is steep and should drain really well.

[10:44:41 AM](#) Dave goes over the 4000 E waterline project. Not a partner in this project this is the church and City of Rigby. The church wanted a twelve inch waterline for fire suppression. Hired Aspen Engineering who had designed this project with a twelve inch waterline. Now the city wants a sixteen inch waterline and wanted to pay the difference. Did not show any underground utilities there

are five of these. Three fiber optic lines, a gas line, a coaxial cable and overhead power on the road. They are proposing now to cut the road six feet from the edge on the east side and paving this back. Does not want to see a cold joint along this because this is a mile long. He wants an overlay over the road once it is said and done. This is a \$250,000 change. Went to a City Council meeting Thursday evening and it seems they were headed toward a split decision. Did get a call from the engineer Friday morning to see if Century link would move their fiberoptic lines. Let him know they will do this but it would cost them.

[10:47:15 AM](#) Chairman Hancock said that Dave has talked to him on this and that they had gave Dave the authority to do what was best. Have options they could overlay at our cost with no markups so they did not have to bring in another contractor. Dave said they could tack this first it helps glue the overlay down. Chairman Hancock said they would have to pay the cost of the materials for the overlay. If they do the initial strip higher they would not have to do as thick of an overlay. Talked about different options to help mitigate the costs. Need to preserve county roads. Need to look out for the county roads. Dave wants this as good as it was not worse. Is probably going to break up there are cracks already. Water just kills roads. Are putting the sleeve in under the Burgess Canal on the east side. Then they will need to negotiate the rest. Chairman Hancock said there are two other canals that have to be crossed as well. Dave said they will be seeing water in the next few weeks so there is a time crunch. Chairman Hancock said they are looking out for the citizens and taxpayers. Dave said they looked at doing sewer at the same time. Would have to dig up the other side as well. Have to have a ten foot separation. Was brought up at the City Council meeting but no decision was made.

[10:51:01 AM](#) Dave said they had some guardrail taken out on the Archer Highway this weekend. Should be something the persons insurance should cover. Have a new employee starting today for an open position. Have two more openings in the next two months. Have one retiring and another moving out of state. Have a new employee at the landfill a few weeks ago. Are now losing an employee out there so he has hired another guy that will start May 6. Durapatcher has been out. Been through one tanker of DP-1. Other entities have used some of this but another load will be here tomorrow.

[10:52:24 AM](#) Will be putting together a list of overlays and chip seals. Needs to figure out how much they will need for the parking lot. Dave said usually look at volume with cubic yards. Will get the dimensions and figure this.

CLERK – COLLEEN POOLE

- **TAX EXEMPTIONS – AG EXEMPTIONS – (ACTION ITEM)**

[10:54:52 AM](#) Colleen just has one ag exemption. Commissioners review. Seems like they have provided all of the correct documentation.

[10:55:54 AM](#) **Motion by Commissioner Clark to approve ag exemption on parcel #RP04N38E040190 for Samuel Moss. Second by Commissioner Young. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

SOCIAL SERVICES – AMY JOHNSON

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[10:58:11 AM](#) **Motion by Commissioner Clark to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Young. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

Open session 11:12

- **APPROVAL OR DENIAL OF INDIGENCY APPLICATION – (ACTION ITEM)**

COMMISSIONERS

- **QUARTERLY REPORT**

[11:12:45 AM](#) Chairman Hancock said Weston would like to meet with himself and Colleen because Weston is concerned about funding. Colleen said the top shows where the budgets are at. Then the cash balance should line up to the next sheets. Have debt service fund in the negative the \$98,000 is an interest payment. Will get a bill for the actual payment so they wait until the end of the year and then they will transfer into this from out-of-county funds from Solid Waste. Sheriff Highway Safety grant is in the negative until the end of the year when they are issued the exact amount they have used.

[11:15:00 AM](#) Chairman Hancock noticed something interesting the cash receivables is 223 percent of what they budgeted. The Solid Waste fund is up to \$4.5 million. Colleen said the courthouse payment will come out of this is around \$450,000. PILT is where they are taking the annex payments right now so this may go into the negative but will get a check in June. As long as they are not negative when they close the budget they are fine. Commissioner Young asked how often they get PILT. Chairman Hancock said once a year. Were told it would be \$517,000 this year but it does fluctuate. Colleen said after the annex is paid for hoping they will be able to save this and pay off the courthouse early as soon as they can. Chairman Hancock said they can use out-of-county funds as well. Colleen said they can only use the out-of-county funds from Solid Waste. Chairman Hancock said the Justice fund they are generating

revenue so they are not having to support this like they did before. Colleen said with the money the sheriff is bringing in from the jail has been helping so they have not had to transfer money. Also have been doing better in District Court. Now six percent of liquor sales can now go to District Court so they are looking good. In June or July will get the departments their available cash then they have to let her know what they will be spending. Chairman Hancock said they have to carry some of this ahead until the money comes in. Commissioner Clark asked when Road & Bridge gets money from the state. Chairman Hancock said they get money every quarter. Will spend the majority during the summer months.

[11:19:52 AM](#) Colleen said they used to struggle with the cash. This looks better levy wise. Departments have been doing better. Chairman Hancock said this is one thing that they have worked together on making the budget process easier. Colleen understands this and have people trained on what to do. Really working on having all of their revenues and know where they are at.

JANICE NEF & TREASURER – KRISTINE LUND

• MOBILE HOME TAX CANCELLATION – (ACTION ITEM)

[11:21:20 AM](#) Kristine is coming in for the Treasurer's office. Janice Nef is the one that is actually requested this and it will need to be telephonically. Audrey calls Janice and Chairman Hancock introduces everyone. Kristine said in the process of doing warrants of distrains for 2018 taxes. The mobile home owned by Bar JN Holdings was included in this. Had been discussions with Janice that the mobile home had caught fire on July 1, 2018. Did the paperwork with the Assessor's Office. The taxes were still outstanding and due. Went over the things with Janice that happened with the mobile home and fire.

[11:24:08 AM](#) Janice said that she was not present with the fire because they live in Washington. Got a call on the fire and was notified it was completely burned. The Fire Department said they suspected this was arson but they could never prove it. The city wanted this taken care of immediately so they brought in dumpsters to get rid of this and is gone now. They just need to get the taxes paid current and the mobile home taken off the tax roll. Had some issues because the people were just moving in at this time and they should have had insurance but did not. We're going to sell this on a seller finance contract. This burned down in-between the insurance periods. Ironic that it burned down in this timeframe when no one was living here. This is their loss. Hard to get money out of those that do not have any. Still have to weigh this decision and if they want to pay for a lawyer.

[11:27:10 AM](#) Kristine said they did process the paperwork so this will be off the tax roll for 2019. The 2018 taxes are the only thing outstanding on this property or any of their other properties. Janice did not realize this was all 2018. The past taxes are due and they will take this off 2019. Kristine said the 2018 is what they are bringing into the commissioners. Chairman Hancock said this was there for half the year. Janice said it was and would appreciate it if this was prorated until July 1. Kristine said if that is what they are looking at doing. Janice feels this would be more than fair and could get a check in the mail immediately for the remainder. Kristine has already contacted the Sheriff and they waived the Sheriff's fees. Half of this would be \$317.02 that would be cancelled. Then they would owe the remaining amount of \$317.02. Chairman Hancock said that this would be the total that would need to be paid. Kristine said she had already made a request to the Sheriff to waive their fee and has waived the Treasurer's fee.

[11:31:15 AM](#) **Motion by Commissioner Young to approve a fifty percent tax cancellation on parcel #MHD10100060030 due to fire and loss will cancel \$317.02. (Exhibit B) Second by Commissioner Young. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

COMMISSIONERS

• NEW BUILDING PROJECT – (ACTION ITEM)

[11:35:26 AM](#) Chairman Hancock said on the new building they have a quote they need to discuss. The pumps are \$52,500 to do these. Rather than paying fifteen percent to purchase these thought they would purchase these directly. Talked to Weston who wants them to still get three quotes. This is an engineered structure and has a ton of parts. Will call Weston. All he can get is pricing for equipment but there are elbows and couplers. Commissioner Clark asked if \$52,500 covers everything. Commissioner Young said they do not have a list of parts. Chairman Hancock said this covers everything. Spent hours trying to look at model numbers but does not know all the component parts. Commissioner Clark asked if they can use the other price. Chairman Hancock said they can use that but still needs one more. For federal law can use published price lists. State code does not address this. It is an engineered system with specific parts. Commissioner Young said they need to have a parts list. Chairman Hancock did not want to bug Scott on the weekend. Does have some of the prices. Wanted to approve this today. Really need to get this done. May be able to tentatively approve this if they use a ceiling amount.

[11:39:38 AM](#) Commissioner Clark asked on the pumps if they do not have these broke out separately. Chairman Hancock knows that the list price on the major pumps is \$4,900 apiece. Little pumps are around \$300 apiece and need ten of those. Also have a controller panel. Have a ton of other parts. Can verify up to around \$30,000. Commissioner Young said they do not have anything to go off of.

[11:44:42 AM](#) Commissioner Clark said the fifteen percent will it be a problem if they purchase this and do not have everything. Chairman Hancock said this should be complete. Commissioner Clark asked who will put this together. Chairman Hancock said Bingham Mechanical will be putting this together. This is a big issue he needs their opinion on. Spoke with Weston on what they had. Commissioner Clark said those other pumps were so much worries about missing something. Chairman Hancock said that Weston brought up according to the law they are supposed to solicit three bids. Do not always have to get three bids but have to solicit three. Commissioner Clark asked if they solicited American Pumps or if they never got anything back. Then they would have the other two. Chairman Hancock would like better lists on some of these purchase orders. Commissioner Young said they could see if the third bidder defaulted in sending in a bid. Or they could see if they would lower the price to get them under the \$50,000. Commissioner Clark said they could wait on this until they have some of these answers. Thinks if they solicited a bid and never got back on this it would work. Chairman Hancock said he will do more research on this. Will not approve anything yet.

[11:47:04 AM](#) Chairman Hancock said the other thing he has not had time to go through the big book. Will try and get through this before Thursday. If he goes to North Dakota he may not be in attendance.

[11:47:40 AM](#) Colleen said she got a note from Jeff Ottley and the elevator people and their tools are not here and no one is working. Chairman Hancock said they will head out and see why after this. Wondered about getting some chairs coming. Chairman Hancock knows they do need to. Colleen said they can do some for upfront and then some for the audience. Can gather this information for next week. Really need to get these coming.

[11:49:25 AM](#) Chairman Hancock said they have given an ultimatum they have to be done and out of the building by April 15. Everything inspected and done. Were told this would not be a problem. Commissioner Young said there are some things here and there but will be able to move in. Chairman Hancock said part of the punch lists have been done in some of the offices. Commissioner Young said the elevator is the biggest issue. Chairman Hancock said it sounds like they are not even here. Will go over and check. They are requesting on the invoice regarding issues with the water \$168,000. Feels there are items on here they are being charged for that should have been covered in the initial contract. Will really have to go through these.

- **EMERGENCY MANAGEMENT TRAVEL AUTHORIZATION – (ACTION ITEM)**

[11:52:15 AM](#) Chairman Hancock said that Rebecca has asked for one more night of hotel for training for her husband in April. The price is less there should be a certificate that needs signed. Colleen said it was signed for the tax exempt. Chairman Hancock said the rate is \$112.50. Colleen said they approved two nights that were used in March. Chairman Hancock said it was due to weather he had spent an extra night.

[11:53:16 AM](#) **Motion by Commissioner Young to approve hotel for one night of emergency training for Orren Squires. Second by Commissioner Clark. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **SIGN CERTIFICATES OF RESIDENCY – (ACTION ITEM)**

[11:53:42 AM](#) **Motion by Commissioner Clark to approve certificate of residency for the College of Eastern Idaho for Brock Bowen. Second by Commissioner Young. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM)**

[11:58:39 AM](#) **Motion by Commissioner Clark to approve commissioner meeting minutes from February 25, 2019 and March 4, 2019 with noted changes. Second by Commissioner Young. Roll call taken. Commissioner Clark –aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[11:59:51 AM](#) Commissioner Clark said when he was at a meeting last Thursday for RC&D and cloud seeding. Was some interesting information. There is a grant workshop on May 16 in Idaho Falls at the College of Eastern Idaho from 8:00 to 5:00. Has a flyer they presented for anyone in the county that may want to go. It goes over what grants are available. Chairman Hancock said Rebecca should be going to this. Asked Colleen if she has someone that may want to go. May want to send Audrey to this with Rebecca. Colleen will make a copy of this. Commissioner Clark said they can work with the RC&D on projects. Chairman Hancock brings up he did not know but they are supposed to be paid \$1,800 a year from Public Health for the building out in Mud Lake. Supposed to send them a bill. Apparently have not sent a bill for two years. Was told that if it was alright they could take this off the next assessment. Commissioner Clark asked if the county owns the building. Chairman Hancock said the county does own the building. Commissioner Young thinks it would be fine as long as they mark on the assessment that this is a credit for rent of the building.

[12:05:28 PM](#) Colleen said they have IACC meetings for Clerks and Commissioners in June is in Nampa this year. Doing the social services conference at the same time. So has registered herself and Amy for this. They have a Best Western by the Nampa Civic Center. These rooms are going fast. This will be June 11 through 13. Can get them registered if they want. Would have to go over Monday night it starts first thing Tuesday. Commissioners decide to all get rooms and if they are unavailable they can cancel these as it gets closer. Colleen said Amy may want to stay with family while she is there.

[12:07:56 PM](#) Motion by Commissioner Clark to adjourn at 12:07. Second by Commissioner Young. All in favor – aye.
Motion passed.

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date