

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
FRIDAY, JANUARY 25, 2019**

Meeting called to order at 9:00. Those present are Commissioner Clark, Commissioner Young, Chairman Hancock, Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Young. Prayer offered by Commissioner Clark.

COMMISSIONERS

• **ANNEX CONSTRUCTION UPDATE/WATER COST – (ACTION ITEM)**

[9:01:30 AM](#) Rebecca calls Scott Nielson. Chairman Hancock informs Scott they have the three commissioners, clerk, deputy clerk Jonathan Fisher and Blair Baker from DL Beck as well as some public present today. They want to talk about change order number twelve for subwater mitigation costs. This was sent in before. Chairman Hancock still has a question on the trench boxes. Jonathan said they used the bed boxes significantly and were not sure on the trench boxes. Thought they would not have enough space to work that is why they had the boxes there. Chairman Hancock said they never used these so why are they being charged for them. Blair thought they took some of this off of here. Jonathan said they have about a month on here. Chairman Hancock would like to see this adjusted since they were not used. Blair said they can check on that. Jonathan said they could subtract this off so they can move this through. Scott said he has not reviewed four yet. Chairman Hancock said they can approve three and wait until Monday for four. Jonathan said they can revise four with a credit and get it back to them today. Chairman Hancock said that would give them the opportunity to review this.

[9:08:18 AM](#) Colleen asked to have this today so it can be put in the claims. Scott asked he did not hear clearly if they will make an adjustment. Chairman Hancock said they will leave three the same but credit the trench boxes back on four. Scott said then they will see this on Monday. Chairman Hancock said he has a question on the propane. Shouldn't they get some credit on this because they would have been having the heat the building anyway. Blair said they wouldn't be using propane because they would have heat in the building if they did not have the issues. Have to have heat in there. Colleen mentions they still have Brian Farnsworth as chairman. Jonathan lets Scott know on the change order it still has Brian Farnsworth as chairman will need to change this to Scott Hancock in the future. Scott said he will update his office.

[9:10:34 AM](#) Commissioner Clark asked if they have done anything on the elevator. Jonathan said this was being changed at the manufacturer. They pulled this out of production and have changed this with the fourteen inch raise.

[9:11:38 AM](#) Blair said there are still some questions on the elevator floor. If they raise this then it would be the same height. Have spoken on keeping this the same. Have also talked about the sump in the elevator. Do not want to get any issues with warranty on the elevator. Need to get some additional clarification. Scott said the change of raising this fourteen inches then the whole assembly will change. Jonathan will check with the elevator manufacturer. Blair knows that Loren has meet with them onsite but wants to verify some more information on this.

[9:13:12 AM](#) Commissioner Young said the elevator shaft will be four feet lower than the floor. Chairman Hancock said they are wanting to waterproof this. Blair said in the elevator shaft there has been a lot of different discussions. Scott recalls the Xypex. Jonathan said they will do this on the masonry up above. Scott asked if the floor in the pit room has been poured. Blair said this will be next week. If all they are doing is Xypex then they should have enough to coat this. Scott said they should seal the joint in two places. Between existing pit slab and where they raise the floor up that joint between the wall and the new slab. Suggestion on the sump would be to have additional conversation will the elevator installer. If they do put this make sure and ask where it would be best located.

[9:16:09 AM](#) Jonathan said with the sump could it be possible that some hydraulic oil could get in there. Blair said if there is a hydraulic leak there would be an issue. Will talk to Northwest Elevators and how they cannot void their warranty. Scott agrees this is fine. Right now they can make space for one. Blair said they will see if the location will work. Will email them and include them in this discussion.

[9:17:43 AM](#) Scott asked where they are with activating central heating. Blair said the gas lines have inspections today. Have to tie into the other side. The duct is hooked into the main boiler. Hoping to have this fired up by Tuesday of next week. Electrical will need to have a shutdown for about two to four hours to make the connections. Should be able once they kill the main power to the complex thought they may have a generator that could fire up. Wanted to verify this. Was going to send an email this morning. Chairman Hancock asked if they could do a Saturday. Blair said they do not want to do overtime hours and it doesn't say anything in the spec so they would rather avoid the overtime hours. Scott said the same situation as the gas may need to coordinate this between meals in the jail. Blair said they will research this more. Chairman Hancock said the generator does not cover this. Rebecca said that Mike Miller would know exactly what would be on.

[9:22:23 AM](#) Jonathan asked if the sump pumps were in the original drawings. Scott said these were. Blair said they will coordinate the power. Will have to schedule a shut down. Will try and figure out the best times to do this. Scott assumes the jail and the Sheriff's Office will need a few days' notice. The next question is how they are lined out with the finish traits. Blair said they have the window seals in. Have the flooring companies scheduled in two weeks. Are finishing the millwork and installing partitions. Within the next few weeks will see the rest of this. Loren is putting a schedule together for them today. Still looking at the end of February. Scott said he needs a lot of communication on when their windows will be. They are doing well. Wants to avoid a hiccup that would not allow them to move in. What about the outside mechanical equipment. Blair would have to check. Loren was wanting to pour some pads to put this on. Will check on this. Scott said he will be back in town next week and will be on the site next week. Knows there has been plenty of winter but do they have anything scheduled for temporary parking. Were they able to bring in any gravel base? Blair said they need to get the paver out of there if they want to bring in their equipment. Chairman Hancock said they may wait until this warms up. Scott said there will be a lot of vehicle traffic. They are going to need some temporary parking on the east end. Chairman Hancock said this would be one of the last things they do because it will be temporary. Scott said it would be nice to have this material in and workable. Would still have to have additional work before they pave.

[9:27:39 AM](#) Scott asked if they have any issues on materials. Blair said they have all of their amenities. Scott asked how they are moving with IT. Chairman Hancock believes that Omni and Twisted Technology have most of their stuff in. Thinks that Phase Four is done for now until they have more of the rooms finished. Blair will get with Loren and call through all the subs. Will set up a time to meet with them and ask these questions. Scott said they need to meet with Jeff Ottley so they know if he has any concerns as well. Blair said handrails will be one that are not installed yet. Scott asked on the fire protection system and alarm. Blair thinks they are all in. Chairman Hancock said the fire heads were all installed. Blair thinks they had some to hook up in the basement. Scott said they will need to look at safety. How are they handling the test and balancing. Blair said Bingham Mechanical has someone coming to do test and balance.

[9:30:59 AM](#) Scott said this can happen later but it will be the training on all of the systems. Asks if there is anything else that is pressing.

[9:31:19 AM](#) Chairman Hancock said they will approve this change order for the subwater mitigation. Will wait on the other invoice. Jonathan said they sent a pay app for change order twelve for him to look at. If he could look at this then they can get this on the Monday agenda. Scott can review this right now and will send this on a PDF. Jonathan does have a hard copy of this. Scott will get his signature on this sent back over.

[9:33:48 AM](#) Chairman Hancock has a question on the \$57,000 invoice on the Norris Drywall. They provided this quote but was this before the change on the wall. Jonathan just received the revision part. Included the original one to help describe what was being done. Chairman Hancock said they could just review this as well. Blair said to check that before they send this back in today. Chairman Hancock said the credit was for what they took down and stored.

[9:36:11 AM](#) Blair said they are getting a lot done in the basement. Chairman Hancock said this looks good in the basement would never be able to visualize this was fourteen inches lower. Blair said they are saw cutting down there today so they can move subs forward. Believe Bingham will be working on this next week. Scott asked if there are any outstanding questions on the pumps outside. Jonathan said they were looking at a 500 and 350 gallon per minute. Were told if they use two of the equal sizes it would run better. Suggested 425. Scott believes that he had responded on this and to have this at 425 or 450. Commissioner Young asked if these are three phase. Blair said the outside ones are three phase. Jonathan asked on the land they need to acquire. Chairman Hancock said they have done title search. Are working with legal on the property. Blair said they will have to come back this spring to finish this.

[9:40:29 AM](#) Scott will get together with them all. Does 1:00 on next Thursday work on this. Discuss times. Does not have anything else.

[9:42:55 AM](#) **Motion by Commissioner Clark to approve change order on invoice number 1711-3 for subwater mitigation cost from 11/1/2018 to 11/30/2018 for \$72,635.57 it is change order twelve. Second by Commissioner Young. Chairman Hancock notes that DL Beck will adjust the trench boxes on the next invoice. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:44:19 AM](#) **Motion by Commissioner Young to pay application number seventeen to DL Beck for \$72,635.57. Second by Commissioner Clark. Roll call taken. Commissioner Clark – aye, Commissioner Young – aye, Chairman Hancock – aye. Motion passed.**

[9:45:22 AM](#) Scott appreciate the special meeting this was helpful for them.

[9:45:37 AM](#) **Motion by Commissioner Clark to adjourn at 9:45. Second by Commissioner Young. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date