

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
JULY 16, 2018**

Meeting called to order at 9:00. Those present are Commissioner Hancock, Commissioner Martinez, Chairman Farnsworth, Emergency Manager/HR Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Chairman Farnsworth. Prayer offered by Commissioner Hancock.

REGIONAL COORDINATOR PUBLIC DEFENSE COMMISSION – JARED RICKS

• **STANDARDS INPUT – (ACTION ITEM)**

[9:01:31 AM](#) Jared printed a copy of some rules for the commissioners. Recently had a negotiation meeting on these rules. Have three rules they are working on this year. These are rules creating annual reporting and gathering information. Second are creating a standard for model contract provisions. Not making one the county is mandated to use. Third has the most interest this is the workload standard. At the meetings since they do not have rules to get comments on handed out this sheet. Helps give ideas on things that should be considered. Only have a really outdated nationwide case load. Encouraged individuals to take notes and they made these notes part of the record.

[9:05:00 AM](#) As far as the workload standard they are trying to move away from a caseload number. It does not make a lot of sense to stop once they have reached a certain number of cases. Are looking at how much work they can be doing at any given time. Sent out an email on the classification of felonies. None of this will not affect Idaho Code. Trying to assign a point system to help monitor how much an attorney can take at any given time. Have gotten quite a bit of feedback so far.

[9:06:30 AM](#) Jared asked if they have any questions. Colleen asked if this is always going to be a work in progress. Jared said potentially their goal is to reach the point where they are not continually making new standards. The big question is what the state will take on. Depends if they leave control where it is and fund this or if they take over control. Hope that the standard levels this out. Try and have something in place for the legislature to look at by the end of the year. As things continue to change this will need to be adjusted as they figure out what will work and what will not. There is not a perfect system in place. Thinks this will change as they have feedback on things that are not working.

[9:08:49 AM](#) Chairman Farnsworth said they have come a long ways since the beginning of this. Colleen thinks once they have the standards in place they may have a few tweaks here and there. Jared thinks it optimistic that they will ever have this perfect. Colleen said they are getting this closer. Jared said they are working on three to four major rules. Once this is accomplished then they can tweak these. Knows there is a lot of county support that they have the state take over.

[9:11:07 AM](#) Commissioner Hancock asked if they are making sure the training is available for their Public Defenders. Could also provide assistance with the conflict attorneys. Jared said right now with the standard in place they have to have seven hours in a year for criminal defense. Right now they provide enough training to get these hours. They offer this but it is up to them to come. If they do not they have to find this on their own. Can receive the seven hours with them at no costs. Have not had enough open space to have this available to private attorneys. Have a three day summit coming up. Two days is general information and third day is a trial school for new public defenders. During this they walk-thru jury selection and cross examination. Trying to find the training as he speaks with them during the years he asks what they would like to be trained on. Does not set-up the trainings. Commissioner Hancock just wants them to know what is available. Are they making sure they are getting this information? Jared said they have to get so many continual legal credits. Last year are asking for snapshots in trainings. This became enforceable in March so they did not do much with this. For this year they will be a little more direct letting them know they are short on hours.

[9:15:39 AM](#) Chairman Farnsworth said they will need some training from the Public Defense Commission (PDC) on what the standards are so they know. Jared asked if he means the attorneys. They send out emails but cannot for sure guarantee they look at these. Chairman Farnsworth said they may be able to have some of this information at the Idaho Associated Counties (IAC) meetings. Jared said where the public defender is not part of the IAC not sure they would be able to do this at those conferences. Would depend if they allowed the Public Defenders to attend.

[9:17:46 AM](#) Rebecca said the Emergency Management Agency (EMA) works with IAC but they plan their own conference. Chairman Farnsworth said some of the classes IAC offer could be removed and this may be something that would be helpful to counties. Jared asked if they have any other questions.

[9:19:08 AM](#) Commissioner Hancock said that caseload is an interesting animal. Looks like they are basing this on the severity of the infraction. Jared said it is hard because sometimes they have felony cases that are easier to resolve than a misdemeanor. It can vary drastically with time and what the client's needs are.

[9:21:14 AM](#) Jared said if they think of anything they can email or give him a call. Would forward their comments to be part of the process. Commissioner Hancock said they have a full-time Public Defender and he has done a good job. Colleen mentions that working with Jared has been great he keeps them updated with information.

ELECTIONS – SHONNA ALLRED

• **DESIGNATE POLLING LOCATIONS 251 SCHOOL BOND – (ACTION ITEM)**

[9:22:09 AM](#) Shonna is here to give the precinct locations. This is a School #251 bond which will be August 28, 2018. Has a list. Ririe will be a mail out ballot. Sent a letter requesting a modification if there is under 125 registered voters they can mail out the ballots. Also attached to Madison and have listed at the bottom that they have about 175 registered voters. Madison will also have a school levy so that may bring the voters in. Have all of this on the website. Have the sample ballot and notification with all of the items they will publish. School had gotten the information in early so they have gotten this all online.

[9:25:22 AM](#) Commissioner Hancock said that the Madison part should be a mail out. Shonna said this is over the 125 limit so they cannot. Colleen said there was a proposal of 250 so they are trying to get this up some. Shonna said if they could get this up to 200 or 225 it would be helpful. Financially it is easier to mail these out and have the office do the work instead of having a polling location open.

[9:26:56 AM](#) **Motion by Commissioner Hancock to designate the following polling locations for the 251 School Bond on August 28, 2018. (Exhibit A) Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

COMMISSIONERS

- **NEW BUILDING UPDATE**

[9:27:37 AM](#) Chairman Farnsworth said they have some issues in the elevator shaft they have some sub water. Commissioner Hancock said they would have to put in a sub pit and get a pump. Chairman Farnsworth said the floor is good it is the elevator shaft that has created the issue. Commissioner Hancock said they went out and looked at this today. Colleen said since they have storage in the basement they will have to do a sub pit. Commissioner Martinez said they would definitely need a pit. Commissioner Hancock is not sure where they are going to have to put this. Will be an added cost but something that will have to be done. Scott Nielson did call on the change orders but have never presented these.

[9:31:02 AM](#) Commissioner Hancock said he was out with Bryan letting him know the front area will need to be filled in. Dave can bring some dirt over and dump this. Chairman Farnsworth said he had suggested this and it fell on deaf ears. If they get some dirt when they are taking the grass clippings out it would save on time. Chairman Farnsworth would like to get some topsoil instead of all of the rocks. Commissioner Hancock mentions the water is up this year believes that is why they are running into this issue.

- **RESOLUTION #2018-22 DESTRUCTION OF PROPERTY – (ACTION ITEM)**

[9:34:00 AM](#) Colleen said they have three typewriters in the Clerk's Office that have gradually died. Are getting a couple more because they do use them. No one wants these and you cannot fix them. Colleen said these are hard to find. There are three to destroy and will get two to replace them. Chairman Farnsworth reads resolution. "At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 16th day of July 2018, the following was adopted to wit: Whereas, the below listed property owned by Jefferson County is no longer in working condition; Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorizes the destruction of the below listed property in accordance with County policy. IBM Wheelwriter 2 typewriter County tag #01188, IBM Wheelwriter 5 typewriter County tag #02790 and IBM Wheelwriter 10 typewriter County tag #03193. Approved and adopted this 16th day of July, 2018."

[9:36:52 AM](#) **Motion by Commissioner Martinez to authorize resolution #2018-22 for destruction of property. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES – (ACTION ITEM) - CANCELLED**

[9:37:12 AM](#) Recess until 10:00

Open session 10:00

PUBLIC WORKS – DAVE WALRATH

- **UPDATE**

[10:01:35 AM](#) Dave said there is not a lot different from last week. Found another pipe for 3800 in Twin Falls while he had a meeting down there so he picked these up on the way back. Pre-construction meeting at District 6 on the new roundabout on Wednesday at 10:00. Planning a Rural Planning Organization (RPO) meeting at the courthouses that day. Provides a copy. Commissioner Hancock asked if they will be taking this to the legislature. Dave said local legislature Siddoway was present when DEQ came and presented these changes.

[10:04:15 AM](#) Still working on 3800 to get this ready for paving. Will then go and fix the railroad crossing. Have temporary plant mix wedge in there along the tracks. The railroad is not happy because they do not want the planks to move. Chairman Farnsworth asked when they will be putting down hot mix on 3800. Dave said probably next week. Chairman Farnsworth asked if they are still prepping 3800. Dave said there is an issue with a ditch on the north end. This leaked into the base material. Going to fix this by digging a shallow trench and fill with bentonite. Fighting water is a challenge. Hopeful this cut off wall will remedy this situation.

[10:07:08 AM](#) Commissioner Hancock said when putting in the new culvert would like to have them compact this. Dave said they will also be putting grid on this. Commissioner Hancock recommends gravel. Has seen how much this has settled in the last few days. Commissioner Martinez asked what is left to prep. Dave said the shoulder stuff and widening for the turn lane. Chairman Farnsworth asked when they will be going to 500.

[10:07:54 AM](#) Dave said that is a good question. He feels it is a mistake to not go to chip sealing. Can do overlaying later chip sealing is very heat dependent. Commissioner Hancock said they need about eighty degrees. Dave said they can't dip low at night either. Chairman Farnsworth said by the end of July first of August they should have 3800 because 500 needs prepped. The railroad project can wait even. Dave said that chip sealing is more temperature dependent much more than paving. Also have some overlaying on the westside but they do not have hot mix available yet. If they start their overlays out there in late August it will not leave them a lot of time for chip sealing. Commissioner Hancock asked how much chip sealing they will do. Dave said they will do all of the overlays from last year. Will have a good two weeks of chip sealing. This is the maintenance part.

[10:10:05 AM](#) Another thing that will be taking place they will have a demo of the new durapatcher truck on August 6. This is a Kenworth. Having some issues with the one they have. It is something to think about. If they want to take part in the demonstration feels it would be good. Commissioners look at the new truck. Dave said everything is green.

[10:12:45 AM](#) Dave asked Mitch if he could spray 3800 sometime next week.

[10:14:27 AM](#) Not a lot at the landfill. Are working out a proposal to open the landfill an additional day out at County Line. Chairman Farnsworth said he will speak with Weston on the turnaround on 500. Have been parking in this. Dave mentions on 680 N they have some individuals that are parking down in the roundabout. Chairman Farnsworth said he saw this. Dave said an emergency vehicle would not be able to turn around. Discuss 500 and the turnaround area.

[10:22:38 AM](#) Commissioner Martinez said while writing letters they need to look at those watering the roads. Down from his road they keep flooding the road. Dave is not sure how this works with the new code enforcement person but can talk with Kevin and Tyson.

[10:25:51 AM](#) Dave said they may see some work begin out on the roundabout by Wendy's. Thinks this will be someone local. This will be a better situation then what it is right now. Commissioner Hancock would have preferred they put a light. Dave said there is not that much traffic on the off ramp but they said there was not enough storage room.

NOXIOUS WEEDS & INVASIVE SPECIES – MITCH WHITMILL

- **UPDATE**

[10:28:06 AM](#) Mitch said that they know that everything has popped. They are doing what they can to stay ahead of this. The kosha is multiple generation. Think if there is not a fence it is part of the right-of-way. The musk thistle is bad this year. Chairman Farnsworth said they have a field of thistles he will get him the address. Mitch said they have an information letter to help get on enforcement issues. If they are not using the ground they still need to maintain it. Commissioner Hancock said if it is pasture and not alfalfa they can spray this. Mitch said the musk thistle is bi-annual comes back from seed the second year. These smaller parcels under fifty acres they do not have anybody else to do this. They have five operators with two doing contract work.

[10:32:25 AM](#) Chairman Farnsworth said they have spent so much time on the roadsides. Mitch said this has been a mess this year. Looks like a lot they have are escapes that have come up after they had sprayed through before they had miles on the roadways. Chairman Farnsworth said the roadways are looking good but they will lose the grass if they do not get this taken care of.

[10:33:26 AM](#) Chairman Farnsworth said the old townsite of Labelle sold and they have tall weeds. Wants to send a letter to let them know to disc this up. Mitch said some places there are twenty acres of purple. The musk thistle is so dominate. Commissioner Hancock said with the wet weather they are really seeing these.

[10:36:24 AM](#) Mitch said they have some good people. Did the Beaver Creek project last week. Did find an area with infestation of Scott thistle. This is something they do not have a lot of. With the whole day they did just under a hundred acres.

[10:38:11 AM](#) Mitch said they rely on landowners to help let them know if there are issues around them. Chairman Farnsworth said he will get him some addresses. Chairman Farnsworth asked about the canal banks, Mitch said the landowner is responsible. If they do an enforcement then they have to pay for this.

[10:40:53 AM](#) Mitch said they can never say there will be another weed. Commissioner Hancock said has sprayed kosha three times this year. Mitch said they will be finishing area five and begin out in Mud Lake which is area six this week.

SOCIAL SERVICES – JACKIE MAUPIN

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[10:44:40 AM](#) Motion by Commissioner Martinez to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

- **APPROVAL OR DENIAL OF INDIGENCY APPLICATION – (ACTION ITEM)**

Open session 10:52

[10:52:32 AM](#) Recess

Open session 11:00

PROSECUTOR – PAUL BUTIKOFER

- **LEGAL COUNSEL: EXECUTIVE SESSION IC 74-206 FOR PERSONNEL, HIRING CONSIDERATION, EMPLOYEE EVALUATION AND COMPLAINTS (1)(A) & (B), PENDING LITIGATION (1)(F), OR DELIBERATIONS ON LABOR NEGOTIATIONS OR PURCHASE OF PROPERTY (1)(C) – (AS NEEDED)**

[11:00:07 AM](#) Prosecutor Paul Butikofer is in the room

[11:01:07 AM](#) Motion by Commissioner Hancock to go into executive session 74-206 (F) - Legal. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 11:10

[11:01:24 AM](#) Motion by Commissioner Martinez to go into executive session 74-206 (B) - Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 11:24

[11:25:08 AM](#) Recess until 1:00

Open session 1:00

ANDI ELLIOT• **BUDGET – (ACTION ITEM)**

1:00:29 PM Andi said they had met in January and had discussed some money for animal issues. Believes that Commissioner Martinez had talked with some local veterinarians. Commissioner Martinez said he had went to the local vets and agreed to do the same with the county as they do with the City. Chairman Farnsworth said they received a contribution from the Idaho Falls Animal Shelter asking for \$15,000 as their portion. Andi said that is a lot. Commissioner Hancock said this is about \$200 an animal. Andi thinks with that amount they may not want to work with the county. Chairman Farnsworth said they got this amount for Jefferson County from a percentage on all of their costs and the amount of dogs brought in. Feels if the local veterinarians will take them in and do what they need to do that would be the best route to go.

1:03:07 PM Commissioner Martinez said the Police Department when they collect dogs they usually take the dogs locally. If they are picked up then the owner pays the fee. The euthanization fee is what would be charged to the county. Andi said they currently charge her \$18. Knows Menan had passed an ordinance for this as well. Also in Menan they have begun licensing dogs because they have so many new subdivisions. Wants to thank them for all of their work.

1:05:30 PM Andi reads into record a letter from The Jefferson Star by previous reporter Charlie VanLeuven. "Brian Farnsworth was right. As a paid subscriber, I read with great disappointment that the people of Jefferson County on one issue (the commissioners' raises) voted out Chairman Brian Farnsworth, he was right almost 100 percent of the time. He stood in opposition to the wrongs in Jefferson County and I on the front lines saw it happen. Who introduced the practice of recording every meeting? Farnsworth. Tired of being marginalized and disagreeing with minutes, Farnsworth requested that the meetings all be recorded. This was a great move toward transparency for the county. Now anyone can request a CD of any of the commissioners' meetings. Who introduced the idea of buying or building a new building to save taxpayers \$60,000 per year? Farnsworth. The others were wishy-washy. Jerald Raymond actually wanted to buy Robin Dunn's overpriced and over-fancy building. Who refused to pay Dunn for representing the county as prosecuting attorney in the Eagle Rock Sanitation civil federal lawsuit? Farnsworth. Raymond and Tad Hegsted overruled Farnsworth and paid it anyway. AG Lawrence Wasden, in an opinion, said that a prosecuting attorney should represent the county in all court actions. Later Dunn paid it back but not entirely. He still paid his county employees double for county work and for work on the civil lawsuit. Dunn was considered for indictment for this. Who brought up and corrected the practice of crushing vehicles with county equipment at the Circular Butte Landfill? Farnsworth. The other commissioners (Hegsted and Raymond) were visibly uninterested in the issue. Who brought up the abuses in leasing equipment by the public works administrator? Farnsworth. He asked the Public Works Administrator Jim Boulter once, "Are we renting this (a light tower) or are we buying it?" Boulter then admitted he had set up a lease-to-buy deal with a company without commissioner approval. This was different in the past: I remember vividly the purchase of the Posi-Shell. Then Chairwoman Debbie Karren's comment to Boulter was: "What is your recommendation, Jim?" Jim said they needed the Posi-Shell. Now the county has tried several times to sell this worthless equipment. Who asked for Sheriff Blair Olsen to step aside during the investigation into felony charges? Farnsworth. Commissioner Scott Hancock and Raymond were against it. Raymond even said at one point that he would stand "shoulder to shoulder" with Olsen for his right to an investigation. Olsen requested an investigation, was charged with crimes, the said the Attorney General had no right to investigate. It was ridiculous. Later, it was revealed, and upheld by the courts, that the Attorney General could seek charges associated with witness intimidation for threatening Sam Dye because Olsen wouldn't step aside. The AG luckily never sought those charges. So, in review, Farnsworth was voted out due to an issue of a raise. Mark my words, Jefferson County: with the growth you are experiencing, you will face the same raise issue within five years. You can't ask regular folks to oversee your county forever for less than \$30,000 per year. You might be able to ask wealthy retired folks but that's it. Brian Farnsworth, who you voted out, oversaw the greatest movement toward transparency the county had seen in decades. You might be heading backwards. Charlie VanLeuven Liberty, Kentucky."

PLANNING & ZONING – KEVIN HATHAWAY – JENNY KERR• **PUBLIC HEARING – PLAT AMENDMENT – MONARCH SPRINGS SUBDIVISION – (ACTION ITEM)**

1:09:20 PM **Prosecutor Paul Butikofer left room**

1:10:22 PM Chairman Farnsworth opens the public hearing. Jenny will give the staff report. This is a plat amendment for Monarch Springs Subdivision. This is located off of 4100 E near 162 N. Located in an R5 zone. Surrounding zoning is R5 and R1. Lots size are .59 acres and .63 acres. Surrounding land use is residential subdivisions and farm land. This is to amend the plat and have a well on each lot and remove the community water system. Will also amend the restricted covenants section 4.6 and 7.6 that was adopted in 2009. Reads section 4.6 that the individual septic and water all lots should have individual septic tanks and a community water system should be installed by a contractor explicitly. Section 7.6 the water system this is provided by the developer the homeowner shall pay \$35 a month until seventy-five percent of lots are developed and then it will reflect actual costs. The ownership rights shall remain with AAG Properties. Kevin said this changes this back to a single well instead of a community water system. They will remove the well house and add a lot.

1:14:46 PM Tracy Tremelling from Idaho Falls is the new developer on this with Kevin Larsen. Bought this it was recorded back in 2009. Looked into doing the community water system and the cost involved to service twenty-two lots was not feasible. Decided to try and do individual lots. They did speak with DEQ who has no issue. District Health came out and they dug test holes. Determined everything is fine. Subdivisions adjacent have individual wells and septic. So they are bringing this into line with the norm.

1:15:58 PM Chairman Farnsworth said there is no one signed up in favor, have one signed up as neutral and no one against.

1:16:07 PM Neutral person signed is Michael Clark. Michael Clark Planning & Zoning chairman lives at 267 N 4100 E. Sees this irregular that this matter was not brought before the Planning & Zoning Commission on this type of plat amendment. Is neutral. On question is does this meet the technical guidance manual for individual wells and septic. This was a requirement from DEQ. When this subdivision was approved there was a requirement for a nutrient pathogen study. Any time varying for an acre subdivision. Before they even considered a division this was a requirement which could be waived by going to a community water system. That is why developers went this way at that time. Would ask for evidence that this

had been done. Currently the plat is legal non-conforming use. Is put into place and has met continued requirements. By changing this needs to be reviewed against the current zoning ordinance and if a variance would be required. Referenced from 2013 3.3.9 the residential zone one in this case this is in a residential zone five. Requirement if the density is less than five acres per dwelling there needs to be a review. Was mentioned in the testimony they are bringing this into line with the rest of the area. Does not necessarily. This places imposition on the surrounding landowners. When going to 6/10 of an acre density on subdivisions the placement of the well and septic systems become very restrictive. Seeing in the county that these parcels that homeowners are building homes and there is a limitation on the home size. Is limited to a 3 bedroom home. Seeing homes with three bedrooms with an unfinished basement. It fits within the allowable regulations thinks this poses problems for future sales. Whether this needs to be listed on the plat or not certainly is something they need to consider. Thinks there are some considerations they need to look at.

[1:20:20 PM](#) Kevin said this is before them as a plat amendment because this variance is not an abnormally with the land. This is a subdivision that was platted.

[1:20:45 PM](#) Frank Peterson with Peterson Land Surveying current conditions with the current plat exists has note #8 states following conditions apply to all residential dwellings constructed in the subdivision. Dwellings will be limited to six bedrooms maximum. Septic shall be designed as sand filter in trench or pressurized to comply with IDAPA 58.01.03. The note states six rooms being all of the home. Tracy said they have spoken with DEQ. Had said they were under their radar because they are under twenty-five lots. Went to District Health who had them dig test holes and found rocks. Did not see any issues at all. Creekside Manor is within half a mile and is really similar to what they are doing.

[1:22:42 PM](#) Kevin said they do not regulate sewer or water that is District Health. They can approve this conditionally if they would like additional information.

[1:23:33 PM](#) Chairman Farnsworth closes public hearing portion on this and moves toward deliberations. Commissioner Hancock is concerned with what Michael said that a lot of these are not even one acre. Most that he is familiar with that are going half acres they all have a community water system. Concentrating a lot of sewer in a very small area. By taking out having it changes the plan significantly. Doubt this would have been passed without the community well. Tracy said this was in 2009. Commissioner Hancock said as being out involved in the county it's always an issue with water and sewer. Tracey said Creekside Manor is in-between 4100 and 4000 off of 200. Commissioner Hancock said they have added the one acre lot restrictions to control the possible water contamination. They are looking at a lot of density. Had an area where District 7 said they could only have three bedrooms. This was the same issue.

[1:26:43 PM](#) Tracy said they have no other development expansion on the horizon for this. Looking at the land around this it appears to be landlocked. Commissioner Hancock thinks they should have a letter directly from District Health and look at the existing ordinances before they approve this. Do not want to violate the existing ordinances and landplaning that is in place. Past this area is now R5. Chairman Farnsworth is curious to District 7 approval on this but if they did not have any issues on this would like to have a letter stating this.

[1:28:23 PM](#) Chairman Farnsworth said they will table this pending some additional information. Wants a letter from District 7 and will review the ordinances to make sure they are in compliance. Will come back to this on July 23 at 10:00.

BUDGET WORKSHOPS

• TREASURER – KRISTINE LUND

[1:30:28 PM](#) Colleen hands out budget sheets. Commissioners review the Treasurer's budget request. Chairman Farnsworth said that it looks like a lot of this is the same. Kristine said they do not have a lot to cut down. Did cut down the capital office equipment a bit. Try to do the minimum there. Try to do their best on the delinquencies to keep the publications down. Commissioner Hancock said they are looking at salaries hers is a five percent and her employees are at fifteen percent increase. Kristine said this is a request. When looking at the data with surrounding and like counties this is the information they found. If they give this increase they are still ten percent under similar counties.

[1:34:35 PM](#) Colleen said a lot of hours were spent on this. Took the new chart with a fifteen percent increase based off of the average. Can be up to the fifteen percent cap. Kristine said they have a lot of departments that have more employees. Some will have employees that are less. Go over the part-time seasonal is in December. Do use very little of that line. Needs an increase on the seasonal employee to get the position on the chart. If they have the money may be able to increase a day a week with her employees. Increasing this line is not a top priority but looked at this across the board. Did a slight increase on travel and mileage after looking at the conferences that she plans to attend.

[1:40:26 PM](#) Chairman Farnsworth said she dropped the litigation and research. Kristine said they try and keep this down even though they are reimbursed this amount once the taxes are paid. Has her four day a week employee that does a lot of the research. Kristine said they added the public admin and try to not to use this line. Chairman Farnsworth said with the office equipment they are in good shape. Kristine said they do a lot of copies twice a year and the Clerk and Assessor have allowed them to use theirs copiers for this. Commissioner Hancock said this is pretty small budget compared to a lot of the departments.

[1:48:24 PM](#) Colleen said will be using this as our published budget. Commissioner Hancock said the ones they need to go up on will need to be added to the published budget. Colleen said that medical can be an issue because someone quits did not have insurance and are replaced with someone that does.

• PARK & RECREATION – MICKEY EAMES

[1:57:49 PM](#) Commissioners review. Commissioner Hancock asked why they have not budgeted an attendant. Colleen said this gives them five. They had not budgeted one year and added a line. Mickey said they overlap attendants from 11:00 to 3:00 because that is when they really get hit. Have put another window in and will do cash on this side with passes. The other will be a credit card line. Need to look at a strip to keep them out of the exit gate.

[2:00:16 PM](#) Commissioner Hancock asked on her wage. Colleen said on the new step & grade chart it is \$16.84 grade five step two. Chairman Farnsworth said the attendant are they going to leave this blank. Colleen said this gives them five can move this up. Mickey feels this may

be a need. Colleen said they could budget another person to get six. Mickey asked to put this in at \$4,545. Commissioner Hancock said this will change some benefits.

[2:04:30 PM](#) Commissioner Hancock asked if she likes the reservation system. Mickey said they are good to work with and it is cheaper. Commissioner Martinez asked what line the Road & Bridge work came from. Mickey asked if it was the sand for the beach. Commissioner Martinez asked if they ever billed her. Mickey said this would have come out of the grant. Did up the electricity with all of the big campers out there and running their air conditioners in the heat.

[2:06:11 PM](#) Commissioner Hancock asked how full the camp is. Mickey said during the week it is a third full and all of the weekends are full. Colleen asked on the Fourth of July Celebration they had only upped this \$1,000. Mickey said they give the Sheriff's Office \$1,000 and Rigby Police Department \$500 to help. Would like to look at a grant for a stage in the future. Decide this should go up \$2,000. Commissioner Hancock asked about maintenance. Colleen said they have a professional service maintenance line for Arbor Tech and are paying out of a miscellaneous line. Commissioner Hancock said if they change this to two part-time employees then it should be upfront with the salaries. Chairman Farnsworth said if the maintenance line is when Bryan comes out to fix issues. Mickey said it is.

[2:09:16 PM](#) Commissioner Hancock would rather this be salary so they can direct the work and fire them if necessary. Rebecca mentions they would then supply tools and equipment for them to use. Commissioner Hancock said they can pay workman's comp and they do work for them. Go over the maintenance options. Colleen asked if they want to leave six attendant lines and add two more for maintenance. Discuss options and amounts. Mickey thinks this would be \$10 an hour. Would not be able to find a high school student for less than that. Decide to change this to forty and have \$10,400 in each line.

[2:20:41 PM](#) Mickey is concerned on the pump they may have some maintenance. Not holding pressure. Commissioner Hancock said the pipe will sometimes get holes. Usually replace the pipe but would not be as much as the pump. Mickey said that the garbage has doubled so they have gone up on this. Water testing did go up because they had a few bad samples.

[2:24:31 PM](#) Mickey is looking at grants have the one for wall and fire pits that was approved and has added \$40,000 in for this. Have water rights they pay for. Commissioner Hancock said they can pump out of the lake to irrigate what they want. Mickey said they do this on the island.

- **EXTENSION OFFICE – LORIE DYE – RUTH HALE**

[2:30:36 PM](#) Commissioners review. Lorie said this all matches up with everyone's step & grade. With one of the positions some of the funds come from an additional source. Colleen said they only put in the county share instead of the whole amount even though they pay this all and get reimbursed. Fixed this. Lorie thinks this is similar to District Court where they get funds from other resources. Colleen said they cannot credit the budget lines. Lorie said in other miscellaneous expenses use this because they do not have a travel line for Sue and Amanda. Their horse judging team just won state and will be going to Nationals. This is where the travel comes from. Will pay for Sue or Amanda. The State 4-H pays for the registration fees. The youth do have to pay for some of this on their own. Up this line to \$2,000. Lorie said she has two great 4-H Assistants.

[2:36:16 PM](#) Commissioner Hancock asked on the capital office. Lorie said they consulted with the builder and they have nothing to bring. When they went to this old building they scavenged the old courthouse. Went basic everyone gets a five foot desk and chair. Was suggested to increase this. The desks they have would never fit in the offices. Desks have four at \$350. Chairs have five at \$200 with a mat. The file cabinets are not brining a whole lot over. Need a few. Floor mats and miscellaneous. This will be a really new situation for them. Colleen thinks this is conservative. Lorie believes they do not know what is coming. Colleen said they can leave this and wait until the next budget. Lorie said there is not much they can bring with them as far as furniture. Computers are new. The state supplies her and Joseph's computer. Lorie said they will need walled in lock door for 4-H supplies. Have pellet guns, archery equipment and sewing machines. Do not want these sitting out due to the hazard. Need these locked up. Talked with the builder for a space to be locked. Commissioner Hancock said they could add this into the building.

[2:43:15 PM](#) Colleen said they have increased the capital vehicle fund by \$3,500. Discuss when they are looking at a purchase. Lorie thinks four or five years. Would just look around and see what they can find. Chairman Farnsworth said a decent one would be \$30,000. Lorie knows the county can tap into the state bid. Will continue to add into this.

[2:51:39 PM](#) Recess until 3:00

Open session 3:00

- **BUILDING & GROUNDS – BRYAN BRIGGS**

[3:01:45 PM](#) Commissioner Hancock said that they have kept most of this the same. Did drop repairs down \$5,000. Bryan said they have two different lines they can take repairs from. Had a few repairs last year with motors. Colleen said they kept the contracts labor line the same for now but may have to be negotiated. Bryan said they could leave this the same. Colleen said that the Sheriff is paying some of the contract amount but would like to change and get another person. Commissioner Hancock said they can add \$110,000 for the full contract price. Colleen said this will give them the leeway to handle this. Bryan said the new building will not be done in October when his contract is up.

[3:10:56 PM](#) Recess until 3:30

Open session 3:30

- **CORONER – LAVAR SUMMERS**

[3:31:58 PM](#) Commissioner Hancock said the only change is a five percent salary increase. LaVar said miscellaneous expenses are his only concern. Uses this for the conferences and the motels always seem to go up. Did have an autopsy this does not look like it has been paid but he has not yet received a report. Will check with Marla on an invoice for this. Really need a pathologist on this side of the state. Commissioner Hancock asked about the hospital labs. LaVar said they are not certified pathologists.

[3:39:06 PM](#) Only does autopsies if it is necessary due to the high cost. Commissioners do not see anything on here to cut.

[3:42:49 PM](#) Recess until 4:00

Open session 4:00

• **CLERK/DISTRICT COURT- COLLEEN POOLE**

[3:42:49 PM](#) Colleen said that she went five percent increase on her salary. Rest of the changes were pursuant to the step & grade data. The other line was added as a full-time position. Commissioner Hancock said have added more for microfiche. Colleen said this should finish the project. The record books are for the re-binds on the old books. Calls every other year and does \$2,500 worth and stops. Started doing telephone and utilities in the general. Have professional services at \$1,500. With the new copy machine the maintenance will go down. Capital office equipment took this down does not expect any large purchases. Total salary increase was eleven percent.

[4:04:14 PM](#) Colleen goes over District Court the salary increase was nine percent. Have four new Clerks. That is the variance on the line changes. The 003 line went up from part-time to full-time. Salary lines had some changes with the staff. Did take overtime down because they will go live with Odyssey in October. Everything else stayed the same. Commissioner Hancock asked on the law library. Colleen said the law library, shared Law Clerk and Assistant Clerk these are numbers given to her by the District Court. Detention Center heard this was going to stay the same. Commissioner Hancock said they will be discussing this tomorrow at the meeting but he is unable to attend. They had decided this would remain the same. Colleen said on the Mental Health line thought this would go up but they have taken this down. These are allotted lines from the Trial Court Administrator. Upped the capital office equipment because their equipment is older.

• **INDIGENT/VETERANS – COLLEEN POOLE – JACKIE MAUPIN**

[4:11:06 PM](#) Colleen said they have a salary increase due to the step & grade. Travel and other took this down. Haven't had an office supply line so they added this. Took mental health down. Medical Professional Services are for the hospitals and the other is for medical reviews. CAT reimbursements are hard to guess. Did add a line for the Food Pantry only added \$1,000. Knows they requested \$600 a month but that would put them at \$7,200. Commissioner Hancock thinks a \$1,000 is fine.

[4:15:24 PM](#) Colleen said that veterans is the same. Vetrospec is software they have recommended they get this. Got opted in through the State so they do not have to pay the set up costs. Does have an annual fee. With this software they will be able to help veterans better.

• **ELECTIONS – COLLEEN POOLE – SHONNA ALLRED**

[4:16:34 PM](#) Colleen goes over general. Does not believe there is a lot of changes on this. Colleen said they upped the capital. When they look over to the consolidated they added \$220,000. Eventually they are going to have to have automated machines. Trying to keep the money available so they have this when it is needed. Shonna provides the possible expenditures. Still short \$14,800 trying to do this in smaller steps. Commissioner Hancock asked if the state will kick in. Shonna said the state had funding to help toward the new counter. That funding has zeroed out. Shonna said these two items are what the state wants them to have.

[4:21:29 PM](#) Colleen said that contracts and labors went up due to added precincts and workers. Shonna said they had an election in November, March, May and August. If this bond election does not pass then they would likely lower the amount and push this into a March election. Commissioner Hancock said the salary went up eleven percent.

[4:24:24 PM](#) **Motion by Commissioner Hancock to adjourn at 4:24. Second by Commissioner Martinez. All in favor - aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date