

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
APRIL 23, 2018**

Meeting called to order at 9:00. Those present are Commissioner Hancock, Commissioner Martinez, Chairman Farnsworth, Assessor Cody Taylor, Treasurer Kristine Lund, Probation Tammy Adkins, Extension Office Joseph Sagers, HR/Emergency Management Rebecca Squires, Planning & Zoning Kevin Hathaway, Noxious Weeds Mitch Whitmill, Sheriff Steve Anderson; Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by. Prayer offered by Commissioner Hancock.

COMMISSIONERS – ELECTED OFFICIALS – DEPARTMENT HEADS

• **STAFF MEETING**

[9:01:14 AM](#) Commissioner Martinez does not have anything this morning.

[9:01:24 AM](#) Assessor Cody Taylor said that her office is working on revaluations so the office is busy. Assessment notices go out at the end of May first of June.

[9:03:53 AM](#) Extension Office Ag Agent Joseph Sagers is here filling in for Lorie Dye.

[9:04:16 AM](#) IT Garn Herrick has been busy replacing PC's. Doing normal activity no big projects right now.

[9:04:36 AM](#) Treasurer Kristine Lund they have a couple of trailer house sales this week. Have a tax deed hearing on the 21st of May. Came out in publication last week will continue for the next three weeks.

[9:05:07 AM](#) Probation Tammy Adkins had some water damage about a month ago with the pipe on the roof. Bryan has been working to replace this. Did get this fixed and repainted it looks good. Bryan did a good job.

[9:05:39 AM](#) Sheriff Anderson it is that time of year seems extremely busy. Barbara Poole our Civil Deputy will be teaching the Civil Process to the entire State. Thanks them for allowing him to budget a civil deputy a year prior to her leaving. Is still learning. Cannot imagine teaching this civil process in two weeks. Believes she will be able to take over seamlessly in July. Our detectives worked the Ucon tragedy last week. Had to have a neutral agency due to the fact that their deputies were in the initial stage of that standoff. One went to Salmon Saturday for a jail incident. The guys are busy. Detectives go and help other areas. The power outage last week was due to a vehicle snapped a power pole off on Highway 48. Attended the Roberts luau on Friday. The deputies and CRC committee served food. Had a roasted pig. There were some wonderful people there this was a good time. Had a meeting with Scott, contractors, Rebecca and the architect. This was a good meeting went over were the cameras are going to go and how the doors will lock.

[9:08:27 AM](#) Noxious Weeds & Invasive Species Mitch Whitmill said they are trying to hold everyone off until the first of May on spraying. The soil temperatures are still cold. Starting to do some sterile treatments the end of this week. Do have the auction website up and operating. Will send out instructions of what they need if they want to add any items onto this site. Have items that were under the legal advertising limit on the site. Will add some items next week from the lake after these are published in the paper. Sheriff Anderson asked if this goes into the general or into their account. Mitch said they will receive a check and it should go back to their department. Colleen said this will be broke down and put into their department. Mitch said he has been told that the last two days of the auction are when these items get bid up.

[9:12:23 AM](#) Emergency Management Rebecca Squires noticed the Bureau of Reclamation tightened the flows out of Palisades. Dropped 3,000 cubic feet per second (cfs). Heise is at 16,400, Lorenzo is at 13,600 and Menan is at 19,100. Henry's Fork is picking up. Will be going out with Bureau and Flood District #1 will be going out and looking at the levee to view the trouble spots. This Saturday there is a multi-agency training. Some excavation equipment that was purchased they are now getting some training. Will be providing lunch for this. On the HR side if they did not make the meeting on Thursday get with her. Need to discuss the possible changes for the step & grade and how they want the budgets to be worked. Mitch asked about sandbags. Rebecca asked if they need to work out a better system. Mitch said possibly having a form so they know how many to give out.

[9:15:00 AM](#) Planning & Zoning Kevin Hathaway has some training coming up. Will not be going to Emmetsburg for flood training. Will go to Idaho Falls training in August. Had two hearings last week these went well. Have five hearings coming up the week after next. Have plenty of activity. Permits are staying strong. Trying to hire a compliance officer. Thanks everyone who worked on this.

[9:16:09 AM](#) Prosecutor Paul Butikofer does not have anything unless they have questions on the sign wars. Just the advice they gave to Planning & Zoning with which signs to mess with. Looking at hazards.

[9:16:50 AM](#) Commissioner Hancock on new building like the Sheriff indicated they had a meeting. Met with Omni for the security systems. Had general meeting on Thursday with contractor and architect. Talked with Tammy how they will allow people in after hours to get to her office with a camera and a buzz in. This way it is not open to everyone and then they can see who is coming in. This is for drug testing employees will have a swipe card. Tammy said they have drug testing at six and have random drug testing different times. Paul asked if they have anything on the weekend. Tammy said they have random tests on Saturday. Paul asked about the other courthouse security. Commissioner Hancock said no they are only talking about the new building this will tie in so the Sheriff's office can still control this. The contractor felt good. Planning to lay block this week. Tammy said those coming in for tests will only have access to their office. Paul was wondering if they would secure the rest of the courthouse with a metal detector.

[9:21:05 AM](#) Kristine asked for a layout of the building printed out so that individuals know what is going into the building. Commissioner Farnsworth said there is a picture of the outside of the building by the side door. Commissioner Hancock said that they can print something showing what departments are going over there. Mitch said they could add this to the website. Chairman Farnsworth said they need to remember this building is not being financed or bonded. Will not have to borrow any money. If they do have to borrow it will be from their own savings account. Commissioner Hancock said they are growing and have tried to get everyone's input into this. Need to be able to service the residents of the county.

If they were to put the bid out today it would be a lot more. Feels they are doing the right thing. Have a great architect firm. Will have an emergency budget meeting with 5C tomorrow morning will let Tammy know how this goes. Joseph asked about schedule of the new building. Commissioner Hancock said this is ahead of schedule. Rebecca said completion is December 28, 2018.

[9:29:10 AM](#) Chairman Farnsworth said this Friday will be at Fremont County to help select a new judge. Did a mock case for the social services conference. Colleen and Jackie stumped the crowd. Think that everybody but one group thought they were indigent.

[9:31:37 AM](#) Clerk Colleen Poole hands out budget packets. If they do not have everything they need let her know. The green sheets are in there but do not hand these in until later. Sheriff Anderson asked if the commissioners have budget lines they could move the maintenance and the computer lines too. Colleen said Garn has his own budget and so does maintenance and grounds. Colleen said they pay out of his and then switch over to the general. Sheriff Anderson needs to know how much he is expected to contribute. Colleen said that she was on the Social Services Conference committee since it was in Idaho Falls.

INSURANCE – CARLOS APONTE

• NEW HIRE INSURANCE PREMIUMS

[9:34:55 AM](#) Chairman Farnsworth said they wanted to include everyone in this discussion about insurance premiums for new hires.

[9:35:59 AM](#) Carlos said back they first started implementing wellness the county offers testing and this was on site. Originally had instructions that on new hires they would be placed on the highest level. Prior commissioners decided to put these new hires at the non-tested rate until the following year. This rate is significantly high. There reason was there was not a lot of new hires and the cost. The last two years the county has had a large turnover. The second is cost. Those employees would pay a higher premium until they were able to get tested. Lately have a few new hires ask if they can test and go onto the low. Decided to speak with the commissioners on this.

[9:39:17 AM](#) Carlos said they can still have them tested with Express Labs. Basically would have them come on site or have the individual go to their lab to get tested. The issue is administratively and cost. When someone comes in Marilyn calls the office. Matt has to rush to come and meet with these employees. If Matt trains them at that time at the end of the month then Marilyn would have to change the payroll twice. Discussed notifying Marilyn earlier but this would be a commitment. Mitch asked if they could make this a ninety day probation period?

[9:43:01 AM](#) Carlos said they could do this on the following month after sixty days. Tammy said that they would still have to change payroll twice. Carlos said if they changed this to sixty days they would have more time to come back and get tested. Colleen asked if it would include the stress assessments. Carlos said that it could but would be up to them.

[9:46:18 AM](#) Carlos said if it was him he would do first of the month following sixty days. This goes with the norm of the market. Helps with those that have not made it three months. They use the insurance and quit. The other side they are trying to attract employees to come. Colleen said this would be a tradeoff of paying the higher premium. Carlos said this would be the first of the month following sixty days. This would give them more time. Meet with Matt and then have to give them time to decide. May be able to call the employee and watch a video so the second time they meet they are getting the enrollment. If they had longer time period they would have plenty of time to have the testing back to them.

[9:49:56 AM](#) Tammy said if they had a timeframe if this is within the first fourteen days of hire. If not they will still not have time since they pull this out in the month prior. Carlos said that Marilyn would have to get them the information. Also mentioned if they can get her the information as soon as possible. Some employees want to think about it. Do not want them tested and then not commit to being on the insurance. Tammy said they could show them the premiums. Carlos said they need to have them go to Express Labs for this since this is already set up. Need to make sure they have the correct test done. Kevin asked how much this would save the county. Carlos said this is administrative costs. Could come in and have no claims. Rebecca said they have two choices could stay at thirty days and keep the higher premium or could go to sixty days and they have opportunity to be tested. Overall think the second option is friendlier.

[9:55:32 AM](#) Commissioner Hancock said they need to look at the best interest of the employee. In that thirty days they do not have any insurance. If he was an employee wants to go on the insurance as fast as possible. What is best for the employee? Thinks they should keep the thirty days this is a big benefit. It is also important to find out their wellness. Self-insured until \$60,000. If they are able to pick these issues up right after they are employed. Thinks they could start at the medium and have them get tested. Will not put them in the high or low but will let them have insurance within sixty days. Paul said if someone got cancer in this probation period would it be covered? Carlos said they do not have insurance for the sixty days but once they have insurance they would be covered even for a pre-existing condition.

[10:00:31 AM](#) Carlos said if they have an employee come and work and they have a condition that needs covered this is when the sixty days becomes an issue. Have to look at this from both sides. Cannot find very many jobs that offer this the first of the month following thirty days. If they are comparing jobs they are still offering great insurance within sixty days. More consistent with the probation period. This is still a rich benefit. Cobra is super expensive also have policies that are available once in a lifetime if they are crucial. Knowing that they have to get on the insurance right away this would scare him because they must have a condition they need insurance for.

[10:05:10 AM](#) Carlos said that they would put them on the medium then if they do not test. Rebecca does not feel they should receive the medium without testing. May need to get some protocol on getting employees in so they can be in contact with them sooner. Need to hire them and have them get the information as soon as possible since the premium is taken out a month in advance. Rebecca said they should get their personnel action form in as soon as possible.

[10:09:08 AM](#) Chairman Farnsworth said that is the dilemma they are facing. Mitch asked how long he is covered if he quit the county today. Carlos said until the end of the month. There are some plans that the day you quit that is when the insurance quits but the county covers until the end of the month

[10:11:30 AM](#) **Prosecutor Paul Butikofer left room**

• REPORTS – WILL RESCHEDULE

- **ZYWAVE**

[10:12:28 AM](#) Carlos said that he had Weston review this. Weston had adapted this allowed them and Blue Cross to proceed with this.

[10:13:10 AM](#) **Motion by Commissioner Hancock to approve the data sharing and non-disclosure agreement between Jefferson County and Zywave. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[10:16:35 AM](#) Carlos asked if they want to discuss the premium and decide when they come back with reports.

IT – GARN HERRICK & TWISTED TECHNOLOGIES – BRYCE HARRIS

- **CABLING/SECURITY FOR ANNEX**

[10:17:09 AM](#) Garn said they need to get things inline for the new building. The meeting with Omni drove this. Need to get the data cabling in. Have Bryce Harris with Twisted Technologies. He did the cabling in the building twelve years ago and has been very helpful. Have brought him in with pricing. Have three phases. One is connection from this building to the new building. Second is all the low voltage in the building for the cable drops, computers, phones and printer. Third is for security cameras. Can wait on this one because this will be after the building is done.

[10:18:27 AM](#) Commissioner Hancock asked what the electricians will provide. Garn said just conduit. Commissioner Hancock said they will not do any wiring just conduit. Garn said the first page is the connection between the two buildings. Bryce said this is also has 280 feet of cable tray to support the cable bundles. Have 330 CAT6 drops. These will be pretty large cable bundles. Have twelve inch cable tray in this building for the corridors. Goes over the equipment in the racks. Commissioners review.

[10:20:27 AM](#) Garn said the annex camera system can be decided on later. Commissioner Hancock asked if Omni was doing this. Garn said they just helped them with location. Bryce said also put in the cable price included for the cameras. These are tested and color coordinated for cameras so in the racks they are different color jacks. Garn said the last is the annex cabling for the data jacks coming into their rooms. Three jacks per location have data, phones, copiers, second phone and whatever needs to be done. Commissioner Hancock said this would all run to the data room. Garn said this is a onetime cost.

[10:24:29 AM](#) Commissioner Martinez asked if this is the only bid they have. Garn said that it is. Commissioner Hancock asked when they could start. Bryce said they would wait until the roof is on so that everything is dry. Commissioner Hancock said that gives them some time.

[10:25:50 AM](#) Commissioner Martinez does not doubt Bryce but they do not have any other bids to compare this too. Commissioner Hancock said it would be good if they had additional information. Commissioner Martinez said three would be fine so the taxpayers know. Chairman Farnsworth said that the lowest bid is not always the best. Commissioner Hancock said they have to look at the quality. Bryce just asks that when they start asking for bids know what they are bidding on. He does not cut any corners. Need to be careful when looking at the difference in prices.

COMMISSIONERS

- **EXEMPTIONS**

[10:31:15 AM](#) **Motion by Chairman Farnsworth to approve the exemptions for West Jefferson Lion's Club, Montevue Canal Co., Great Feeder Canal Co., EIAC Partnership, Ririe Chapel, Roberts Community Church, Rigby Senior Citizens Butte & Market Lake Canal Co., Rigby Community Church, Grand Teton Council, Ririe Senior Citizens, Mud Lake Historical Society, BYU Idaho, Bethel Independent Baptist Church, Enterprise Canal Co., Crown of Life Lutheran Church, Community Baptist Church, LDS Church, Roman Catholic Diocese of Boise, West Jefferson Senior Citizens and Mud Lake Water Users all parcels will be listed in the exhibit. (Exhibit A) Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **FIVE ACRES AND UNDER – AG**

[10:35:03 AM](#) Audrey provides these. Chairman Farnsworth asked if these came in before the deadline. Audrey said that they did. Commissioners review.

[10:37:23 AM](#) **Motion by Commissioner Hancock to approve five acres and under ag exemption for Michael Barnes for parcel #RPF02230140040. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[10:37:40 AM](#) **Motion by Commissioner Martinez to approve five acres and under ag exemption for Tyrel Courchaine for parcel #RP04N39E230776. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

CLERK – COLLEEN POOLE

- **ODYSSEY – MERCHANT PARTICIPATION AGREEMENT**

[10:39:06 AM](#) Colleen said this was from last week. Weston is still reviewing the master agreement. If they want to approve this contingent to his approval. Chairman Farnsworth thinks this would be fine to approve now. Commissioner Hancock said other counties have already approved this.

[10:40:18 AM](#) **Motion by Commissioner Hancock to approve the Odyssey Merchant Participation Agreement tentative to any changes from legal counsel. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[10:42:03 AM](#) Recess

Open session 11:01

EASTERN IDAHO PUBLIC HEALTH – GERI RACKOW

• FISCAL YEAR 2019 BUDGET

[11:01:23 AM](#) Geri Rackow Director of Eastern Idaho Public Health. Purpose is to present the 2019 fiscal budget. (Exhibit B) Will speak on the county contributions. This is the best budget they have been able to present. Overall going into next year this is slightly lower than 2018. State general is around thirteen percent. Had an 8.1 percent increase. County is fourteen percent. Were able to present a balanced budget without asking for increased county contributions. The fees makes up twenty-two percent of the budget. Budgeting 4.2 percent increase will mainly be in the septic health and adult immunization program. Have some others in reproductive, STD, breast and cervical screening. Sub-grant program is forty-seven percent of the revenue. This is federal grants that are awarded to the state and passed onto the local agencies. These are the preparedness programs. Predicting a 3.1 percent decrease in this funding for the WIC program that serves infants and women. The participation has been on a downward trend. Get reimbursed by the number of participants. Have been trying to reduce staffing in that program. Heard her talk about the statewide incentive program. This was a federal grant in the state. This is a four year grant that will expire in January. Will account for the end of this grant in the budget.

[11:06:00 AM](#) In the legislature Department of Health & Welfare found some budget to transfer to the health districts to help with the home visiting program. Had only offered this in Bonneville County. Helps give the kids a better start at life. This is for families with multi-risk factors. Will expand this out to the other seven districts. The funding is only good through 2019 but working for substantial funding. Are excited to expand this service. Do not want to start the program and then have to cut it off due to funding.

[11:08:21 AM](#) Redirected by the legislature is oversight of the citizen review panels. This is with child protection and specifically with foster care. This has been in place but currently structured under Health & Welfare. Purpose to review policies and give recommendations back to the department. Have been having an audit of the entire foster care program for a few years. Offering independent oversight taking this out of Health & Welfare and giving this to the Health Districts throughout the state. Goes in effect July 1. Working on appointing a committee of volunteers up to seven people. Would meet once a month for any cases open more than 120 days. This is close to seventy cases in the district that meet this criteria. See if there are any trends within these cases. Give reports back to Health & Welfare. Looking to fill these seats. If they are familiar with anyone in the county that could be on this committee would appreciate a referral. Goes into effect July 1.

[11:11:12 AM](#) Moves on to expenses. Did approve a salary increase. Are the lowest in the state. Have been working with the board trying to help in this area. Where they did have additional funding they did approve on average a four percent increase. Will still be based on performance. The state has a minimum and maximum and a policy rate. Average is eighty-seven percent of what the market rate is. Will help make some improvement in this area. Chairman Farnsworth said they have the same issues that we our facing within our county.

[11:12:51 AM](#) Geri said one of the biggest things that allowed no increase is they are having a decrease in the employee health insurance this year. Pay \$11,650 per employee. Under the State Blue Cross plan as state employees. State had accumulated a level of reserve in the premium they could not keep. Reduced employee contribution. Will have the monthly premium amount will increase but there will a two month holiday with no premium. It's unfortunate when the health insurance goes up more than the salary increase. In fiscal year 2020 these rates will increase. In the one year the change in premium is saving them \$203,000 so they can increase salary and not increase county contributions. With not asking for an increase this will impact them with what they get from the state general fund. Will affect them next year. Operating expenses have gone up a little. Piece of this is for the costs of vaccines. Have to purchase these to administer to people. Will have some major repair and maintenance projects. Have a building in each of the eight counties. Have to replace furnaces in these. Will have to do this in Rexburg next with three furnaces that will be around \$30,000.

[11:16:32 AM](#) Colleen asked if they have an allotment for the next budget. Geri said they are getting there next. Commissioner Hancock asked how much they pay. Geri said she has herself and two kids and is around \$70.

[11:18:06 AM](#) Outline on page six the specific contributions for each of the eight counties. Jefferson County contribution for 2019 is \$133,330. Even though they are asking for no increase this is \$448 more than last year. The amount does shift around because this is dependent seventy percent on population and thirty percent on taxable property. The board did approve this budget last Thursday. Do have a meeting next week to approve the county portion. Chairman Farnsworth said they have worked diligent on this budget. Geri thanks them for the support from the county. Acknowledges Chairman Farnsworth as their Chairman.

[11:20:35 AM](#) Chairman Farnsworth said that changing the funding formula had Geri and Bill go down and fight against this. Geri said they try and keep them in the loop and thanks them for the support. This locks in the funding formula for two years.

NAOMI SCHILLING

• GIVING CUPBOARD FOOD PANTRY

[11:23:26 AM](#) Naomi appreciates their time. She is the President of the 501(c)(3) known as the Giving Cupboard. Had spoken with Gail and Colleen regarding the county food bank. Wanted to discontinue this program once they had another to take its place. Have nine members on the committee. Have their documentation and an established bank account. Trying to locate a facility. Will partner with The Idaho Food Bank. Have done onsite visits to the warehouses. Idaho Food Bank wanted them to look at the Choice Food Pantry model. Have seen these in operation. In this the food pantry is similar to a small convenient store that the person goes through the store with a volunteer. There are canned and pre-packed foods. Will be purchasing a fridge and freezer. Intent to be open once a week from 3:30 to 7:00. Will not be purchasing the food from the Idaho Food Bank but are responsible for shipping the food. This \$0.06 a pound. Believes this will be \$600 a month. Is here to ask the commissioners to create a line

item to support their efforts to feed the hungry. Believes they will help these families. Asking for \$600 a month to defer the cost of having the food shipped.

[11:28:37 AM](#) Naomi said they are looking at the old Post Office right by Lil Mike's. Once they get some additional funding this will be their number one choice. Have spoken with Dick Broulim looking at other locations. Commissioner Hancock asked when they are planning operations. Naomi said they will be at the library in May. Will work with Jackie and Colleen until they secure a location. Sometimes these things do not move as fast as they would like. Want to make sure this is secure. Do not want to move this later. Commissioner Hancock asked if they will buy this building. Naomi would like to do a lease for two years so they can move toward a purchase. Have \$70,000 in pledges. Applying for a large number of grants. Working with a number of restaurants and stores that will provide day old items. This is all volunteers. Colleen said they have money in the food bank trust. This will be turned over to them as well.

[11:32:33 AM](#) Commissioner Hancock said they have wanted someone to take this over since they are not eligible to get additional food. Naomi said they intend to provide menu planners so these individuals can make wise choices. Already started a list of volunteers and this continues to grow. Really excited about the opportunity. Do have food pantry options but this will be the only model of this kind in the area. Colleen said they will continue working together so there is no loss of service.

[11:34:28 AM](#) Commissioner Martinez said the process started a while ago. Knows that Colleen and Gail had brought this in. Had spoken with Bud from the Idaho Food Pantry. Naomi said Bud retired and now Dave runs this community food bank. Will meet with him tomorrow to see how they can partner. If they have food to share all they have to pay was to get this from Idaho Falls to Rigby. Talked with the Senior Center their emphasis is on the Meals on Wheels program and to have food brought in so they can prepare it. There is a lot of conversation on how they can all come together. Chairman Farnsworth said they will get a line item into the budget. Colleen said they are starting the budget process. Commissioner Martinez wants her to pass their thanks to Dave for all of their help within the community.

SOCIAL SERVICES – JACKIE MAUPIN

- **EXECUTIVE SESSION 31-874 & 74-206 (D) – RECORDS EXEMPT FROM DISCLOSURE**

[11:37:49 AM](#) Motion by Commissioner Martinez to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 12:08

[12:08:32 PM](#) Motion by Commissioner Hancock to deny case #2017-22 has Medicare and the claim was withdrawn from the hospital. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[12:09:32 PM](#) Recess until 1:00

Open session 1:00

PROBATION – TAMMY ADKINS

- **QUARTERLY REPORT**

[1:01:37 PM](#) Tammy said had updated on the building. Called Bryan and he took care of all of it. The water heater is in the ceiling a pipe broke and it was hanging down with a big bubble. Bryan had spoken with Gene on this and it is all fixed. Not sure what was arranged.

[1:02:56 PM](#) Nothing outstanding in the report. (Exhibit C) Have some numbers up. Things they are working on with community services. Seem to be more adults coming for this so are working with the Judge. Pre-trial services they started last year are booming. They do a criminal background history on all adult charges. This is for all new in custody arrests This is coming from the Supreme Court that they are going to put in legislation for a pre-trial status. Have started this to lessen the impacts for longer types of holds. Provide this to the Judge and Prosecutor. Then they can be released on pre-trial services and monitored by her office. Give other options besides bond. This is fairer across the board. Hit target numbers. Things seem to be moving right along. Had not heard on the 5C meeting so will be interested to see how this goes. Commissioner Hancock said they raised this to \$300 from \$250. State of Montana wants this back to \$250. These individuals are getting treatment while in detention. Will let her know what he finds out.

ROCKY MOUNTAIN POWER – MARCUS STANSFIELD

- **LIGHTING PROGRAM**

[1:09:32 PM](#) Marcus Stansfield with Rocky Mountain Power. Tim wanted him to present this to the county. This is for small businesses. This pays seventy-five percent of the cost to upgrade small facilities. This is per meter. Get a \$10,000 lighting project for \$2,500. The participants have to sign paperwork and pay their twenty-five percent. This helps the smaller communities. Everything stays the same. The lighting level stays the same but saves around sixty percent off per fixture. May be in touch with other businesses. Could point him in the direction of other meetings within the county. This is geographically targeted. Meet people in the area while they are here and then the program is no longer available. Commissioner Hancock asked if they help with new construction. Marcus said this project does not but he can get them in contact with who does. Commissioner Hancock said they are building a new building. Ted said this is similar to what they did at the landfill. Marcus said doing this by the geographic area is the best way to do this. This is a way to bring in positive interaction with Rocky Mountain Power. Knows there are not a huge amount of businesses. Biggest problem is they have limited amount of funds and time to speak with all of the businesses. Have called the school district. Chairman Farnsworth asked why they did not do this building when they did the landfill. Marcus said some of these are different. This is all inside lights nothing on a pole. General process could have a secondary appointment to show what is eligible. At that point then they would know what they

would need for the budget. If they are comfortable would come back with exact quotes. That way no one wastes anyone time with guessing. Do they want to think about this? Have information packets here. Does explain the program. Marcus asked if they want him to setup another appointment or do they want to give him a call. Commissioner Hancock thinks he could meet with their building person, Bryan Briggs. Marcus said they do not change light fixtures. Switch out light bulbs and ballasts.

[1:19:15 PM](#) Commissioners will get ahold of Marcus. Commissioner Hancock said they will give a card to Bryan.

PUBLIC WORKS – SUPERVISORS - JERRY RAMIREZ – TED GOODIER

• UPDATE

[1:20:02 PM](#) Road & Bridge Supervisor Jerry Ramirez said that they have the tracks on the dozer. Been working on 3800. Asks for guidance for mailboxes being moved were going to put this information in doors. Commissioner Hancock said Dave brought something over. Jerry said he had been gone and did not know. Commissioner Hancock said they will be sending the Scouts to knock on doors about the mailboxes. Commissioner Hancock said this was brought in on Friday. Jerry asked if this has a date and will it include sprinklers and shrubs. Commissioner Hancock said this doesn't have a date but says this week. Jerry asked about bushes and shrubs. Commissioner Hancock said the mailbox is the biggest issue. Knows that 3800 from 100 to 200 is the worst. Commissioner Martinez wants this to be done right the first time. Jerry said that is why they need to look at the shrubs. Commissioner Martinez asked how many guys they will have on this. Jerry said probably six to seven depending on how much of the crew will be gone. At one time they supplied gravel for mailboxes. Commissioner Hancock said this is not on here. Commissioner Martinez asked what Commissioner Hancock and Dave talked about since Jerry does not know. Commissioner Hancock said Dave needed some support. Had some Scouts that needed a service project so will have them hand out this information to all of the residents on 3800. Jerry said that he had been gone and has not talked with Dave. Commissioner Hancock would give these to the Scout leaders tonight. How much time do we give them since they are working on this right now. Commissioner Hancock is not sure what to do to get them to move from 200 to the High School isn't too bad. Jerry said it would be nice to get this done while they are working on it instead of backtracking.

[1:26:12 PM](#) Jerry said they are putting out mag-chloride. Will have the paver ready for next month.

[1:26:41 PM](#) Chairman Farnsworth said a road they may want to pull off the list is an overlay on Bassett Road. Thinks the State may be able to help with this road because they want this to be a detour road Old Butte Highway from 2200 to 2350. Commissioner Hancock said where the freeway comes on to the Larsen plant. Jerry knows they canceled the Big Butte into Madison. Commissioner Hancock said they wanted to change from an overlay to a BST on 100 N. Talked to overlay was so expensive can do a BST to take care of the cracks. Then do a chip seal the following year. Chairman Farnsworth said removing these two road removes five miles. Need to look at 500 N from Yellowstone all the way through. Jerry said there is a soft spot.

[1:28:58 PM](#) Chairman Farnsworth said 4250 and 4300 there is a bad spot. Jerry said that he was gone getting his comp time down. Chairman Farnsworth asked if they are starting the dust oil in Heise. Jerry said they start up at Heise area and work their way around the county. Commissioner Martinez asked how much they do on the Tran King road. Jerry said 3,000 gallons from the light to the bridge. They do not do the turnaround. Commissioner Martinez asked because they want this stretched out longer if there are houses. Jerry said it is easier if they just shoot the whole road. Chairman Farnsworth asked if they got all of their chips hauled. Jerry said they got on the 3/8 had 1,700 yards. Have not got any of the 1/2 inch yet. Getting 2,000 of 3/8 and 3,000 of 1/2 inch. This is the last he was told. Commissioners were unaware of the 1/2 inch.

[1:32:53 PM](#) Commissioner Martinez said there is a pothole. Commissioner Hancock said on 100 N. Chairman Farnsworth said this runs by the Grant store. Commissioner Hancock said down on 3200. Jerry said these have been popping up fast. Commissioner Hancock said the gentleman said this pothole had been there for two years.

[1:35:22 PM](#) Solid Waste Supervisor Ted Goodier. No equipment failures. Started the hiring process. Workload has gone up. Over the weekend County Line took in 107 loads Friday and 156 on Saturday. At Circular Butte since last meeting did 183 loads total of around 1,100 tons. Bonneville provided five loads. Over the last month taken in \$22,986 to date. Looks like a litter bomb blew up but they will be having this taken care of. Looking for guidance with this workload and the yard waste at County Line. Chairman Farnsworth asked why are they are still taking this. Commissioner Hancock said they decided in a meeting to have this as a service to the residents so it was not dumped in the borrowpits. Ted said this helps it from being illegally dumped. Dave did appear before the legislature last month. Commissioner Hancock said that DEQ came out to a meeting at their facility saying that this is only a suggestion but still write them up. Ted said they are stuck in this position. Have two options and third down the road. Can educate the public and have them haul this themselves. Can continue how they are doing this it costs them time, money and effort. Down the road really need to look at a transfer station. Chairman Farnsworth said they are forcing one of these. Will help slow the filling of the landfill. May need to look if they are going to continue with this service they may need to buy the landfill a dump truck. Ted understands they do not want to intermingle funds. Had been trying to save money.

[1:39:33 PM](#) Chairman Farnsworth said if they share equipment then they can mitigate this to be appropriate. Ted said they have a diesel truck and trailer that can have sides put on. Does not haul as much as a dump truck. Will fill both of these in a weekend. Chairman Farnsworth said they could keep track of how much they use the dump truck. Ted said they have been tracking this by hour. If they can share equipment then they can justify this. Ted said the loader is sometimes used by road and bridge. Use the graders if the roads are falling apart. Does not know that a dump truck is going to be available to them during the busy season.

[1:41:41 PM](#) Commissioner Hancock said he has heard a lot of comments of appreciation on them allowing them a place to dump grass. Ted appreciates them approving the new loader. Commissioner Hancock asked if they got tires on this. Ted said got the tires fixed feels this hurts the machine unless they are on concrete or flat service. Chairman Farnsworth said the loader is nice. Bigger than it looked in the picture. It was very quiet. Ted said they will continue on. They do what they can on items they are not allowed to take. Have to walk right on that line though.

[1:45:02 PM](#) Chairman Farnsworth asked if the mechanic is working on Fridays. Jerry said not as far as he has seen. Commissioner Hancock knows Dave was there on Friday.

PLANNING & ZONING – KEVIN HATHAWAY

• JOB DESCRIPTION – CODE/COMPLIANCE

[1:45:29 PM](#) Kevin provides a job description. Commissioners review. Commissioner Hancock thinks they need to add working in the Planning & Zoning office as a bullet point. Commissioner Hancock asked what pay grade six is. Kevin said it's \$16.50 to \$16.93. Rebecca goes to get a step & grade chart. Rebecca said they have this as a grade six up to a step five. Commissioners believe this looks good. Kevin said they will come back in with the personnel action form when they hire someone.

COMMISSIONERS

• NEW BUILDING UPDATE

[2:02:12 PM](#) Commissioner Hancock said they brought up some items in the Thursday meeting. Have a change order. Thought this had been signed but architect said they did not have a copy. This is change order number four it is for a \$24,331.69 credit for change of the controls. Bingham Mechanical is giving a control credit of \$29,662.00. Additional cost with Mountain Electric of \$4,752.70 for \$24,331.69 credit change order. Chairman Farnsworth believes they approved this. Commissioner Hancock said they will send this again.

[2:04:33 PM](#) **Motion by Commissioner Hancock to accept change order number four for \$24,331.69 credit and part of \$5,000 for steel trusses. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[2:05:35 PM](#) Commissioner Hancock had another emailed to him. Brought up the Sheriff's building. Wanted this to have a price on the conduit. Then they would proceed at a later date. Chairman Farnsworth said they are putting up block.

• APPROVE CLAIMS

[2:00:48 PM](#) Chairman Farnsworth brings up the fuel and buying this wants to get a bid. Commissioner Hancock said at the site they bought this on a rack price coming from Salt Lake, Billings or Wyoming where they can rack prices. Chairman Farnsworth said they keep talking about this but nothing is getting done. Could make these companies come to them. If they get this bid this out could save a lot. Commissioner Hancock said this went out to the landfill. Chairman Farnsworth said they are paying out the nose for fuel.

[2:09:59 PM](#) Look at the fuel receipts. Chairman Farnsworth said this is \$1.97 a gallon it is 14,000 gallons of fuel. Commissioner Hancock thinks this is reasonable. Chairman Farnsworth said they could have these guys bid this out.

[2:13:09 PM](#) Colleen said they had a resolution for the transfer for the backhoe. They were in the negative so they could not transfer this so they cut a check. Had spoken with Louise. Chairman Farnsworth said he has spoken with Mickey to slow down.

[2:14:40 PM](#) **Motion by Commissioner Martinez to approve claims from 4/16/2018 to 4/20/2018 for \$152,687.39. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

• SIGN CERTIFICATES OF RESIDENCY

[2:15:57 PM](#) **Motion by Commissioner Martinez to approve certificates of residency from the College of Southern Idaho for Jared Webster. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[2:16:13 PM](#) **Motion by Commissioner Hancock to approve certificates of residency from the College of Western Idaho for Ethan Clarke, Slade Cottle, Ray Marcusen, Shad Melling, Coreen Owen, Landon Smith and Jay Valentine. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[2:17:03 PM](#) Recess until legal

Open session 2:45

DEPUTY PROSECUTOR – WESTON DAVIS

• LEGAL COUNSEL: EXECUTIVE SESSION IC 74-206 FOR PERSONNEL, HIRING CONSIDERATION, EMPLOYEE EVALUATION AND COMPLAINTS (1)(A) & (B), PENDING LITIGATION (1)(F), OR DELIBERATIONS ON LABOR NEGOTIATIONS OR PURCHASE OF PROPERTY (1)(C) – (AS NEEDED)

[2:45:21 PM](#) Weston said that Colleen had forwarded the master agreement from Odyssey. It is signed by the Chief Justice of the Supreme Court. Did not see anything concerning. Had question about the payment terms. Appears there are some hardware fees if the county wants to do this. The consumer is paying for the service. Does not see anything binding the county to a payment. Does not see any legal reason to not sign this. Colleen said they made a motion to approve pending his recommendation just needs a signature.

[2:47:58 PM](#) Weston said has been working with departments. Had some public record request that needed to be filled out by Marilyn in payroll who was not here so he was able to get an extension. Some members of the public want information that is not actual record. The statute said they produce records that they have. They will go and get those records that are created but they cannot produce records for what they are requesting. Colleen said they had one where they are requesting to have information filled out asked Weston to come and look at this.

[2:50:33 PM](#) Motion by Commissioner Martinez to go into executive session 74-206 (B) – Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 4:04

[4:04:41 PM](#) Motion by Commissioner Martinez to adjourn at 4:04. Second by Commissioner Hancock. All in favor – aye. Motion passed.

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date