

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
MARCH 19, 2018**

Meeting called to order at 9:00. Those present are Commissioner Hancock, Commissioner Martinez, Chairman Farnsworth, Prosecutor Paul Butikofer, Clerk Colleen Poole, Park & Recreation Mickey Eames; Audrey Moon is clerk of the board. Pledge of Allegiance led by Colleen Poole. Prayer offered by Chairman Farnsworth.

PARK & RECREATION – MICKEY EAMES

• **PURCHASE ATV**

[9:01:54 AM](#) Mickey would like to purchase the ATV from the Weed department. This is a 2012 and has a plow. The blue book is \$3,800. Would take this out of miscellaneous funds to use for maintenance. Colleen said they have \$40,000 in that fund and have spent fifteen percent. Mickey said she can add a line item next year. Colleen said there is not a vehicle or capital line for Park & Rec. Chairman Farnsworth said they should add this because the miscellaneous looks like fluff. Commissioner Hancock asked where they would take the money to pay for Road & Bridge. Mickey said this will come out of the grant. This was budgeted into the grant funds. Commissioner Hancock said it shows \$150,000. Chairman Farnsworth said Road & Bridge will need to break this down and bring in a bill.

[9:06:30 AM](#) **Motion by Commissioner Martinez to approve the transfer of funds for Park & Recreation for purchase of the Weed Departments ATV for \$3,800. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

• **ARBOR DAY PROCLAMATION**

[9:07:35 AM](#) Mickey said this was sent out by the Idaho Nursery and Landscape Association. Will pay \$300 for trees. This is a reimbursement grant. Have an application that needs signed. April 27, 2018 is Arbor Day for Jefferson County and they will have a celebration and plant a tree. Proclamation needs signed this is to tell the county when they are having Arbor Day. Mickey said this approves that they proclaim April 27 as Arbor Day.

[9:09:15 AM](#) **Motion by Commissioner Hancock to approve the Proclamation for 2018 Arbor Day Celebration as April 27. Will approve Park & Recreation director to plan any celebrations for this event. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

PARK & RECREATION – MICKEY EAMES – PLANNING & ZONING – KEVIN HATHAWAY

• **ORDINANCES**

[9:10:49 AM](#) Kevin believes they have this cleaned up. Highlighted areas are the updates. Have standardized the title under the chapter so this is consistent under the title and purpose. Mickey asked if they discussed tents in number twelve Weston had emailed and thought they had included tents. Chairman Farnsworth said when Paul was working on this they discussed wanting to include no alcohol in tents. Mickey said that is a good idea. Kevin said under parking violation Mickey has the codes specific to parking and leaving cars unattended. Kevin said under punishment asked if they wanted to say may or shall think they decided to go shall. Chairman Farnsworth said having may instead of shall gives this too much discretion. Commissioner Hancock said this is safer may is a weasel word in contracts. Kevin said if they could review this and bring back any issues they will bring this back as an ordinance ready to publish. Colleen said she was going to publish the notice. Kevin said they could do a summary of the ordinance. Mickey said they can put the full ordinance online. Commissioner Hancock said do a summary in the paper and put the rest online so they can review the entire ordinance. Mickey said Weston wanted some clarification on the times that park is open so they changed some verbiage in there. From June through September the park is open from 9:00 A.M. to 10:00 P.M. and during May and October they are open from 10:00 A.M. to 9:00 P.M. Chairman Farnsworth asked that she send the gentleman a letter so they know they have answered their concerns.

PLANNING & ZONING – KEVIN HATHAWAY & BUILDING OFFICIAL – JEFF OTTLEY

• **BUILDING INSPECTIONS**

[9:16:43 AM](#) Kevin has asked Jeff to come in. Not sure they have had any calls about business inspections within the City of Rigby. Jeff explains there have been new businesses moving into buildings in the City of Rigby. Talking with Tyson and in City of Rigby's code they have adopted Jefferson County to do inspections. Any owner or authorized agent that changes the occupancy of a building needs to fill out an application and obtain a required permit. Talked with Tyson and this is for public safety for different occupancy. Do not want a cabinet shop move out and a steel business move in without making sure there is proper fire suppression. A mechanic shop moved into a place that had been storage right next to a tanning salon. This was never inspected. Tyson asked him to come with him to obtain a new certificate of occupancy and needs brought up to code. There have been a few with the same business owners that Tyson and Carl with Central Fire went to talk about updating fire codes. At the mechanic shop when they went and talked to them they had wires that did not meet code that were electrically tapped together so they found a lot that was not up to code.

[9:20:02 AM](#) Commissioner Hancock said for an example if a business used a store and another store moved in they would not need this upgrade because it is the same occupancy. But if they have a storage facility and they move this to a different use then this is a different occupancy. Chairman Farnsworth would still like to have this reviewed if this is the same use and put the new owner of occupancy on there. Jeff said that Tyson is trying to do this with the City Planning & Zoning so they can verify these buildings are up to code. Chairman Farnsworth asked if there is a charge. Jeff said no. Chairman Farnsworth thinks anytime a business changes owners this protects the new owners. Kevin said if this is the same use grocery store for ten years there is nothing saying that this meets code now even if it is the same use. Kevin said part of the issue with the mechanic shop is there was only one egress which is one way out. Had Carl with Central Fire inspect this and it had significant deficiencies as far as fire

protection. Chairman Farnsworth said with no charges he feels this is to help the individuals. Kevin said that Central Fire does not charge either. Jeff said if they have anything that is unsafe or hazardous for those in the building, by code it is required to be upgraded as well. If it is an unsafe structure this needs to be inspected. There have been a lot of changes of occupancy within the City. It is up to the City of Rigby to pursue this because it is their responsibility. They only contact the county to handle inspections.

[9:24:37 AM](#)

Kevin said they could require a business license. Would be the easiest way to handle this for the City not sure they are going to do that it is up to them. Commissioner Hancock asked if they have a business license within the county. Kevin said they do not they may consider doing this if they wish. They do inspect any new buildings or remodels already in the county so this is a reason this has not been an issue but is an option. Jeff said they try and explain they are not trying to overstep or increase costs they are just trying to keep buildings up to code and keep these individuals safe. Kevin said a lot of these businesses have apartments above them. Chairman Farnsworth asked about an update on the legislative issue. Jeff said it had passed with amendments. This is for local jurisdictions to be able to amend the code. Trying to make this where they would set these codes and standards in Boise. Tried to get this passed it was voted against but they did amend this. The amendments have been somewhat agreed upon. State will adopt code and the jurisdictions have a year to adopt this with their standards. Chairman Farnsworth said this would have allowed a roof to meet code in Boise and the same roof in Island Park which should not be the same with the different weather. Kevin said they have codes to keep the public safe and allow for a safe place to live and work. Jeff said they also wanted to stay with older codes and not adopt anything new. Can save on costs with the newer codes that allows better materials. Commissioner Martinez appreciates him getting this information to them. Kevin believes this is not the last they will hear on this.

[9:31:47 AM](#)

Recess until 10:00

Open session 10:00

ASSESSOR – CODY TAYLOR – CHIEF DEPUTY ASSESSOR – MARILYN WILLIS

• TAX CANCELLATION

[10:00:19 AM](#)

Cody said this cancellation is for Mathew Degraw. Going through the packet the homeowner's exemption was not on this property. Have a signed application. This is one of those things that they are not sure why this was dropped off. Have a tax cancellation of \$1,102.26 because he qualifies for the homeowner's exemption. **(Exhibit A)**

[10:02:07 AM](#)

Motion by Commissioner Hancock to approve tax cancellation to add the homeowner's exemption on parcel #RP007120020010 for Mathew Degraw for \$1,102.26. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

PUBLIC WORKS – DAVE WALRATH

• UPDATE

[10:03:33 AM](#)

Dave does not have a lot to update. Did speak with Western States and they are offering them \$7,000 on the trade-in of the backhoe. Will have the loader delivered and will get wheels and tires at a later time. Would like to proceed with this. They did approve purchase of the loader but did not know the trade-in amount.

[10:06:54 AM](#)

Motion by Commissioner Hancock to approve the trade in of the 1995 John Deere 410D backhoe to Western States for the Caterpillar 938 Wheel Loader. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[10:07:37 AM](#)

Dave said they have to have financial insurance reports done for Solid Waste. This is a yearly thing. On Road & Bridge working on 3500 E on the shoulder and later this year they will overlay this road. Will then move to 3800 E due to spring break being this week for Rigby and they will have less traffic. Will be working on the railroad crossing on 4000 E will close this road while they are re-doing this. Commissioner Martinez asked if they can start doing the mag-chloride yet. Dave is not sure they have water available. Most of the areas that they do this it is not needed yet. Wondering why they only do spots. Dave said to do all of the roads would be over a million dollars. A load costs \$25,000 which has 8,000 gallons. Commissioner Martinez asked that they try to do more of the roads that have homes on them.

[10:13:21 AM](#)

Chairman Farnsworth asked on fuel that was \$3.10 a gallon for unleaded fuel. Dave said on the billing they charge tax upfront and then credit this on the backside. Not sure why their accounting works that way. Chairman Farnsworth asked about the fuel tanks. Dave said they are waiting for the frost to be out of the ground. When this was first talked out were going to pay out of FY17 budget and FY18 budget but with a late bid they had to move this all to the FY18 budget and they will not have enough funds.

[10:15:10 AM](#)

Commissioner Hancock said the dispensary systems are at around \$40,000. Was surprised it was that expensive. Was going to look at that budget some more. Dave would rather not piecemeal this but that was what they had the budget for. Dave said they got the tanks in 2016. Started the fuel containment last fall until the weather shut this down. Did go level out the apron last week but there was an area with frost coming up through the ground. Commissioner Hancock said they have in the capital building funds \$42,000. Dave thinks they have some of the containment left to be paid believes there is \$7,000 left. Chairman Farnsworth asked they have money coming in for damages that were incurred on the westside. Chairman Farnsworth thinks this needs done so they can get the fuel when this is cheaper. Knows they planned on one for unleaded but thinks they should have diesel in both of these. Dave said they could save with the Sheriff's Office using this for unleaded fuel. Chairman Farnsworth said they do not want to go over there because the gate is closed. Need to put this on an agenda if they would use this fuel it would be a huge savings having this fuel storage. Dave said it would also be good to have deputies fueling up and being around the area as well. Chairman Farnsworth said they are on this side at some point in the day. Dave said they also have fuel storage at Circular Butte for diesel. Commissioner Martinez asked how many tanks will be freed up with this. Dave said three. Chairman Farnsworth asked if they have a fuel tank in Hamer. Dave said they may be able to give these to Mitch at the Weed Department.

[10:20:03 AM](#)

Prosecutor Paul Butikofer and Deputy Prosecutor Weston Davis enter room

[10:20:12 AM](#)
steep gutters.

Dave said they will be out patching this week. Also hauling sand out in Hamer where this drifts in. Jeremy is out filling in some

NOXIOUS WEEDS & INVASIVE SPECIES – MITCH WHITMILL

• PUBLIC SURPLUS

[10:22:57 AM](#)

Mitch said they have all of this information put together. Had emailed an entire copy to Weston on the terms and conditions of sale. Submitted the terms and conditions that Weston put together. Provides a copy for them to review. The account is set up and there is no contract this an at-will agreement. These items still have to be approved to liquidate and will put an ad in the local paper. Weston said items that have a value under \$250 would not have to be published. Encourages they group items together to save costs on publications. Mitch said he has a spray tank that may be worth \$200. Will get with other departments to see if they have items so they can put these on together. Weston said if none of the items by themselves are over \$250 they do not have to publish even if the aggregate value is over \$7,000 for all of the items. Mitch said they will still come in with a resolution to liquidate items. The company said they will go over the instructions once they decide to list something. Asked Weston to review the payment and collection process summary. Weston said he has reviewed this. Weston said this talks about a charge. This is a separate company from the State of Idaho but the State of Idaho does use the website. The two counties that have their own terms and conditions are using the State of Idaho's. There is a buyer premium of 10.5% added on to the bid price the county receives.

• VERIZON AUTHORITY/ PURCHASE OF TABLETS & DATA

[10:31:25 AM](#)

Mitch said they do not have any authority on Verizon to order phones for their own account. Only Marla and Ranae can do this. Would look at purchasing some tablets for electronic information for application records. These have PDF files. Would want to be able to activate and deactivate these tablets on their account. If they cannot contact Verizon themselves makes this kind of a headache. Our representative from Verizon is Hailey Kelsey said it would be nothing to add them to be able to administer their own equipment. At the end of the season they suspend the tablets. Commissioner Martinez said just to get service with Verizon is hard enough. Mitch said if they are not on the account it gets confusing when they are trying to order what they want and at the end of the season when they are suspending their equipment. Colleen said they did not want too many individuals being involved with this. Mitch said they only have his cell phone on the plan because they have radios to communicate.

[10:35:11 AM](#)

Mitch is looking at buying the tablets which are \$75 a piece with a special that is going on. It is a Galaxy tablet. Have drop down lists with appropriate tank blends to make things easier.

[10:37:12 AM](#)

Chairman Farnsworth said back to authority. Colleen does not think it hurts as long as they can only have access to their department. Mitch said he will have to verify this with Hailey. Also on the bill this way they will be able to print off their portion of the bill instead of missing it when it is delivered to the Clerk's Office. Wants to be able to monitor this more efficiently.

[10:38:32 AM](#)

Motion by Commissioner Martinez to give the Noxious Weeds & Invasive Species authority on the Verizon account to proceed with what they need on their part of the account. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[10:39:32 AM](#)

Mitch provides a quote from Hailey on the three tablets and the data is \$39 a month. This is not over their required amount just wanted to let them know that he was going to purchase these. Will have these active for the six months and then suspend these during the winter months. Have spoken with Eric in the GIS Department and they have similar maps that they can adapt to their uses. Had to have a tablet with a service on this to look at the program he has developed so they will proceed with that.

DEPUTY PROSECUTOR – WESTON DAVIS

• LEGAL COUNSEL: EXECUTIVE SESSION IC 74-206 FOR PERSONNEL, HIRING CONSIDERATION, EMPLOYEE EVALUATION AND COMPLAINTS (1)(A) & (B), PENDING LITIGATION (1)(F), OR DELIBERATIONS ON LABOR NEGOTIATIONS OR PURCHASE OF PROPERTY (1)(C) – (AS NEEDED)

[10:42:02 AM](#)

Weston believes he has been getting contracts looked at timely. One issue that he and Commissioner Hancock have talked about they may need to amend the agenda to discuss a Memorandum of Understanding (MOU). Commissioner Hancock said they have the MOU with the Great Feeder for groundwater recharge for the lake. They have one that Weston drew up. The State has come to the Great Feeder to run more recharge water. This opened up last week and it is paramount that they open this up and start putting water in the lake.

[10:46:12 AM](#)

Motion by Commissioner Hancock to amend the agenda to review the MOU for the Great Feeder on the recharge due to this just becoming available and would like the whole board to review. Paul mentions they found out the water was available on Friday after the agenda was posted. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed. Weston asked on a time on this. Commissioner Hancock said they could review this right now and then looking at reviewing this in the 11:00 block.

[10:49:54 AM](#)

Chairman Farnsworth has an issue to bring up with legal on the security of the building. This has to do with the security and access of the building knows they have gone into this before to not announce to the general public what individuals have keys for safety purposes. Chairman Farnsworth asked if this would fall under records exempt from disclosure. Weston said under D they have a provision in chapter one that relates to public safety that they are not to disclose records that would affect public safety or infrastructure.

[10:51:09 AM](#)

Motion by Commissioner Martinez to go into executive session 74-206 (D) – Records exempt from disclosure. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 11:29

[11:29:30 AM](#) Motion by Chairman Farnsworth to ask the Prosecuting Attorney to request county property from the prior Prosecuting Attorney per policy. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

SOCIAL SERVICES – JACKIE MAUPIN

- EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE

[11:30:11 AM](#) Motion by Commissioner Martinez to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[11:34:25 AM](#) Prosecutor Paul Butikofer left room

Open session 11:41

[11:41:20 AM](#) Motion by Chairman Farnsworth they had scheduled a hearing with the attorneys from St. Luke's on case #2018-13 they are forty-one minutes past the time and no one has shown up on this case. Findings and facts state that case #2018-13 shall be denied for lack of cooperation and lack of residency. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[11:42:20 AM](#) Chairman Farnsworth said that Social Services has exhausted all avenues on finding this individual.

- ADDED PER AMENDMENT - MEMORANDUM OF UNDERSTANDING – GREAT FEEDER CANAL

[11:44:40 AM](#) Commissioners review memorandum of understanding (MOU) that was drafted by Weston. Chairman Farnsworth thinks this looks good. Roger Clark is on the Great Feeder Board and is present.

[11:47:58 AM](#) Prosecutor Paul Butikofer enters room

[11:48:08 AM](#) Roger said that if the county approves this he has spoken with John Ellsworth and they will have a few board members review this and bring it back.

[11:48:26 AM](#) Motion by Commissioner Hancock to approve the Memorandum of Understanding with Jefferson County and Great Feeder Canal on the recharge at Jefferson County Lake. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[11:49:27 AM](#) Motion by Commissioner Hancock to go back into executive session 74-206 (D) – Records exempt from disclosure. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 11:53

[11:53:34 AM](#) Recess until 1:00

[11:54:07 PM](#) Prosecutor Paul Butikofer and Deputy Prosecutor left room

Open session 1:00

PUBLIC DEFENSE COMMISSION – JARED RICKS

- UPDATE

[1:00:12 PM](#) Jared appreciates the time. The purpose of the visit is a few weeks ago he sent an email about the current standards that go into effect at the end of March. Want to follow up on these five standards that will go in effect on March 31. They need to provide confidential meeting space. The Public Defender now has an office so Jefferson County is already providing this. Two deal with the attorneys themselves. One thing they do not have the numbers for on how many cases are too much but they cannot take more cases than they can handle. Will not be bothering the counties on this will contact the attorneys individually. Also their training and experience need to be at the same level that the cases are at. If they need to come up to speed on the law they need to make sure they get the required help.

[1:02:55 PM](#) Have to have seven law credits every year will work with the attorneys on this as well. Changes that get the counties attention these are both are in principle six which discusses representing the client. One is vertical representation that they have one attorney from the beginning to the end of the case. Most of the smaller counties do not have this problem. Second part is the most that gets the attention this is requiring the attorney be present at first appearances. Colleen believes he does most of those. Jared will follow up with John on both of these. Was here a few weeks ago but was not a good day to speak with him. The new grant applications are out. Colleen will be working with Jared on this it is due on May 1, 2018. Jared said they are working on making this an easier process. This year some of the information will auto fill. Will make this an easier process as it continues.

[1:05:07 PM](#) Chairman Farnsworth asked if they will get more money. Jared does not believe they have allotted any more. One change in the application they are asking for as detailed of accounting as they can get from their budgets. If the money they are providing is not enough to be compliant with the standards want to be able to help them see if this is not enough where they are falling short. Need to know what they need in order to be in compliance. Not effective to just say they need more they need to have reasons behind this.

[1:06:34 PM](#) Commissioner Hancock said they have added three conflict attorneys for when there is a conflict or if there are more cases than he can handle. Commissioner Hancock mentions they have a seasoned Public Defender.

[1:08:43 PM](#) Jared said if a county is trying to be compliant and funding issues are the reasons they are not. They can look at that as they are non-complaint but not willingly. Commissioner Hancock said they tried to combine with Clark and they are the ones that did not want to proceed with that. Jared asked if they have spoken with other counties. Commissioner Hancock said that Madison does not spend \$50,000 for public defense which surprised him.

[1:10:40 PM](#) Jared asked that they have contracts in place with the conflict attorneys. Colleen said they do and are hoping that the conflicts will go down. Commissioner Hancock said the biggest issue is when they have more than one individual being charged on the same case. Colleen said they are still in the transition period paying out on past cases.

ROBERTS FIRE DISTRICT– BEN POSTON – RALPH RISENMAY

• ANNEXATION

[1:12:47 PM](#) Commissioner Hancock said that he has looked through this. Remembers from when they had presented this earlier in the year. Ben said the previous time they had not advertised this proposal correctly. Chairman Farnsworth said they need to have an order to accept this annexation. Commissioner Hancock said Roberts Fire has gone through the necessary advertising and have provided the annexation documentation. This will go on the tax rolls for 2019. Ben said they are around three weeks too late to be on the 2018 tax rolls.

[1:15:56 PM](#) **Motion by Commissioner Martinez to approve resolution #2017-01 for annexation into the Roberts Fire Districts. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[1:21:32 PM](#) Recess until 2:00

Open session 2:00

CITY OF RIGBY – MITCH BRADLEY

• IN-KIND WORK COURTHOUSE WAY

[2:00:36 PM](#) Mitch brought the information over the other day. Last they talked were going to start today with dumping crush on this. Fox Investors who own property north of the road have to dig a hole for a water line before they start this. Guessing they will be starting this next week so if they want to participate with the gravel portion for \$6,790 this is being done next week. Chairman Farnsworth ask how much was their initial portion. Commissioner Hancock said this was around \$103,000. Mitch said that Depatco will be doing the curbing and sidewalks where this is needed and they will get this going as soon as they can. Need to have consistent fifty degree weather for three days. Needs to know if they are interested in the crush portion they still have time to decide on the asphalt portion of this.

[2:04:48 PM](#) Dave believes this will be tough. Looking at about \$3,000 material cost for the base and around \$19,000 in hot mix. Commissioner Hancock thought this would be \$15,000 thinks this is eighty-one square yards per ton. Dave said would be at least \$22,000 in material cost. Mitch asked how long it would take to have this done. Dave said they should be able to pave in a day. Probably a week or more on the base. Commissioner Hancock said the pit run is already in there. Dave said waiting to pour asphalt will have to re-compact this before the pour. Chairman Farnsworth said they want this in to do the curb and gutter and the sidewalks. Mitch said the Mayor is wanting to get this done. Want to be cleaned up within four weeks with all of these projects.

[2:08:25 PM](#) Chairman Farnsworth asked if they want to tackle this project. Commissioner Hancock asks Dave if they have the time and if it would be worth it. Dave feels it is usually best to let the contractor do these types of projects. Mitch said they will warranty this for a year and makes it easier on the City. Commissioner Martinez said if they will be ready to pave even if this is in a month or two Dave will be doing projects. Chairman Farnsworth said this will save them around \$15,000. Dave said the \$22,000 is only for material no labor costs. Commissioner Hancock said they would need a couple trucks, a blade putting this in, a roller and water trucks. Not sure they have agreed to the amount of the LID. Dave does not have problem with the numbers not sure there is significant savings there.

[2:12:41 PM](#) Mitch likes to come in and visit but sure they are tired of him hounding them about this project. Commissioner Martinez asked how much real savings there will be. Commissioner Hancock said this may be \$15,000 savings.

[2:14:59 PM](#) Chairman Farnsworth said the City can work on this on their own. Dave does not believe there will be a lot of savings.

COMMISSIONERS

• NEW BUILDING UPDATE

[2:15:37 PM](#) Colleen provides a progress report. Chairman Farnsworth said they are pouring concrete tomorrow. Commissioner Hancock said they have several change orders that need addressed. Have one for \$2,651 this is for the electricians to hook the new building up to the generator and this would need additional conduit and wires. Have this as change order number seven. Next one is change order number three this is a credit of \$3,059 this is changing from hot asphalt waterproofing system to a cold waterproofing system. They are doing this because how this is applied they do not have to heat it. Have a proposed change order for \$24,331.69 credit. This comes from value engineering this was the change on where the controls were and the removal of the room down in the basement. Originally was \$29,000 but they took out other costs that were incurred. Other proposed change order in for the conference room the beam was specified by architect firm as an eight inch beam. The beam required for the overhead door system to separate the conference room has to be twelve inches instead of eight. What they figure the best way to fix this is they will take the beam and weld a twelve inch plate in the areas where the door systems will be. Asked Scott Nielsen and he did not believe this was unreasonable amount. Chairman Farnsworth asked about getting a different beam. Commissioner Hancock believes they already have this beam and changing that would change other items for the building. Chairman Farnsworth is good with these changes.

[2:24:57 PM](#) **Motion by Commissioner Hancock to accept and approve the proposed contract changes for R2 for \$5,650.72, also change order number six credit of \$24,331.69, change order number three for a credit of \$3,059.90 and change order number seven for additional cost of \$2,651.92. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[2:27:28 PM](#) Commissioner Hancock said payment for the last month is \$305,160.39.

[2:27:37 PM](#) Colleen said they talked about leaving \$75,000 in the Capital Building Fund so will move to the Capital Improvement Fund. Chairman Farnsworth said Marla paid a bill out of that and left \$106,000 will keep that and move to the next fund for now. Commissioner Hancock believes they will be spending \$700,000 in the next month for a lot of materials. Chairman Farnsworth said the block and steel will be ordered. Commissioner Hancock said also the mechanical will be starting. Paid out \$769,507 prior to this payment. Colleen said this will take the Capital Improvement Fund then they can move to PILT. Commissioner Hancock shows a timeline schedule.

• **APPROVE COMMISSIONER MEETING MINUTES**

[2:30:07 PM](#) **Motion by Commissioner Martinez to approve commissioner meeting minutes from February 26, 2018. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[2:31:37 PM](#) **Motion by Commissioner Martinez to adjourn at 2:31. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date