

**JEFFERSON COUNTY COMMISSIONER MEETING AGENDA
DECEMBER 11, 2017**

Meeting called to order at 9:00. Those present are Commissioner Hancock, Commissioner Martinez, Chairman Farnsworth, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Hancock. Prayer offered by Commissioner Martinez.

RIRIE HIGH SCHOOL – MR. DAMIEN SMITH – NOT IN ATTENDANCE

- **CERTIFICATE OF RESIDENCY**

MAINTENANCE – BRYAN BRIGGS

- **CONCRETE AT SHERIFF'S OFFICE**

[9:03:33 AM](#) Maintenance Bryan Briggs is here on the Sheriff's office he has extended all the pipes up and is putting charcoal vents in. Still getting a faint smell. Getting some more charcoal filters and they should be here in a few days. On Saturday they said this had a faint smell. Chairman Farnsworth said he was there Saturday night and there was a faint smell. Bryan was over there today and the smell is not as bad as it had been. Discuss the venting issues. Bryan indicates that the smell has been here since they built the building. When talking to the state plumbing inspector he said that the gas is getting plugged up and not getting out of the line. Chairman Farnsworth said this was bedded in topsoil and rock not sand. Commissioner Hancock said this should have been bedded in sand. Bryan said the trench was twelve feet wide.

[9:06:23 AM](#) Chairman Farnsworth said Bryan had suggested to extend the sidewalk at the Sheriff's office. Bryan had got with Scott Nield at KB Concrete who will be getting him a bid. Has not gotten back with him yet he is waiting for the call right now. Chairman Farnsworth said that Preston has left his blankets in the hole until they decide on the concrete. Bryan said they will need about six or seven yards of cement all together. They would have to skim the grass on the other side and may need some gravel. It would make it nicer. Right now he shovels over the grass for a trail but the employees are walking through drifts some of the time. Received a bid of \$1,960 for the concrete that has fallen off from digging the hole. For the additional side it would be \$760. This includes winter concrete additives and covering. Thinks this is a good price on the thirty-two feet. Would be a little over \$2,700. Commissioners think that they should proceed with this as soon as possible.

[9:11:49 AM](#) **Motion by Commissioner Hancock to accept the proposal from KB Concrete to do the sidewalk at the Sheriff's office not to exceed \$2,800. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

EASTERN IDAHO PUBLIC HEALTH – GERI RACKOW

- **2017 ANNUAL REPORT**

[9:13:33 AM](#) District Director Geri Rackow wanted to come and present their annual report. **(Exhibit A)** Highlights had some change for the board of health. Have a new dynamic. Chairman Farnsworth is the chairman for the Board of Health. Geri has the rest of the group introduce themselves. Kellye Eager is the Director of Environmental Health Division, Tammy Cox is Director of Health Education, Epidemiology and Preparedness Division, Amy Gamett is the Director of Family & Community Health Service Division and Angy Harwood is the Director of WIC/Nutrition Division.

[9:16:31 AM](#) Geri goes over they have had a good year financially. Had revenues over six percent what they budgeted. Seeing more activity in the septic and land development. Because of this they have been able to make some fee adjustments. Were able to keep everything under budget by two percent. Did have some major capital expenditures. At the Idaho Falls office had to replace a lot of concrete at that location due to it crumbling. In the offices up the valley have replaced flooring and tile work to keep these updated. Couple offices have had major HVAC replacement in Rigby and Saint Anthony. Many of the satellite offices are the same age so they are looking at long-term capital replacement plan. Look at moving forward heard her report on legislative issues. Food fees is one of these. This is something that is set by Idaho Code. Right now the cost to provide the service exceeds the fee by nearly two-thirds. Commissioner Dell from Canyon County is the trustee chairman and has taken on the lead role to meet with directors and the food industry. Getting a dialogue to decide if they take the cost out of code or if they can raise this within code. Trying to move forward in the 2019 legislative session.

[9:19:03 AM](#) Talks about the turnover. They had seventeen separations last year. Can see the reasons why. Salary is a big challenge. Were able to give some salary increases based on merit. Have a couple of instances where they have been successful in recruitment.

[9:21:11 AM](#) Kellye Eager they are seeing an increase in the environmental health district. Are seeing a big jump in septic and land development. Were able to hire a generalist position that can do food program, septic program and child care program. Hired someone that already had experience from Madison County. Will have Jamie helping with other major programs. Land development did change the fees last year to \$200. Quickly realized they were making more than what they were spending. Basically had been doing short plats anything under four lots so instead of \$200 a lot they decreased this back down to \$100. Did not want to make money. Geri mentions that in code it is established they cannot charge more than it costs for the service. Kellye said they jumped on this as soon as they realized they were making more money. DEQ did come up with some guidance and have been working with everyone on this. Jefferson County is one of the leading counties working on this guidance with DEQ. At a recent Solid Waste meeting their staff has helped discuss how to handle the grass clippings. Working with facilities to do the best they can to divert these containers to a municipal solid waste.

[9:25:33 AM](#) Chairman Farnsworth feels they have gone a little overboard with the grass clippings. Kellye said they have been one of the leading facilities to work on this with their health district. Septic program has extended package treatment plans which are mini treatment plans if they have a location close to subwater then they have to treat waste water before this is back into the water table. Over the last legislative session DEQ worked to change the regulations there is no longer a non-profit entity that will monitor this. It is up to the homeowners to make sure this is

maintained. Changed in rule that installers can be a service provider to work with the owners on these treatment plans. Will see what will happen this year with this.

[9:30:33 AM](#) Amy Gamet the immunization program was another successful year. Gave over 2,400 vaccines. Continue to expand the vaccines for those that do not have insurance. Instead of \$200 they can offer these immunization from \$20 to free. Had received a \$5,000 contribution from The Bank of Commerce which helped tremendously with these vaccines. Continue doing foreign travel clinic. One of the only sites in Idaho that was chosen for an alternative vaccine that is used in France. Had calls from Burley to come to the office to administer this vaccine. Gave 224 vaccines to underinsured kids that would have a hard time receiving vaccines. Chairman Farnsworth asked about the flu shot is going. Amy said this went well. Women's health check program were able to serve 500 women. Identified twelve cancers. These are women that without this program would not have an opportunity. If they are uninsured and the cancer is diagnosed late this tasks the indigent programs. Now know that HPV is the leading cause of many cancers. Seeing more testing on this and they vaccinate their adolescents with this. Have forty-five percent of pregnancies that are unwanted. This does allow affordable access. STD program have continued to see an incline. There are some great tests available now. Had 574 cases which is one of the highest and followed through with 562 cases with treatments. Will do some education next year to try to decrease these numbers. HIV case manager is Jen Walton who is currently managing forty-eight HIV clients throughout the counties. Parents as teachers is a program in Bonneville County. This is for high risk families this is for families that have two or more high risk children. Really focused on the impact that fathers have on these children this year. Invite dad into these homes. Encourage both parents to be involved in this.

[9:36:43 AM](#) Tammy Cox has the health education, epidemiology and preparedness division. Have highlighted a new program for the overdose and prescription drug use. Have a new one that have been working with doctors on how to prescribe pain medication appropriately. Have a program where they can monitor what prescriptions the patient is receiving to make sure they are not hitting different doctors for these prescriptions. Have non-pharmacological therapy, non-opioid pharmacologic therapy and interventional approaches. Anyone can be abusing these drugs. Try to remember to not have medications sitting in the medicine chests where others can find them. Having been working on this. Go over the public health and healthcare emergency preparedness. Working this year the centers for Medicare and Medicaid. Have to be up to date on their emergency response plan. Show pictures of elderly in long-term care sitting in flood water because staff left them. If they have these preparedness plans on how they will transport them and where they will go. A lot of these facilities do not know how to put a plan together let alone do it. Making sure they are all working together. Had 116 attendants. Did a jurisdictional risk assessment in 2015 and was finalized this past year. Chairman Farnsworth said they work with the emergency managers. Tammy said yes. Commissioner Hancock said Tammy comes to a lot of the preparedness fairs. Tammy comes to the LEPC meeting and works closely with Rebecca Squires. Have had a busy year with epidemiology. Was an early year for flu and RSV. Have already had cases that have been hospitalized with RSV and this usually does not happen until late February. Hitting hard in the nation. Make sure to get a flu shot prevention is good. Commissioner Hancock said he heard only ten percent of the flu is covered by the strain this year. Tammy said this is covered but may not be an exact match. Amy said this does go off of age. Tammy said for those over 65 the immune response is not as strong.

[9:46:31 AM](#) Angy Harwood goes over nutrition primarily consists of the WIC program. Have had some decline in participation so they have had to lose a few staff members because they are funded by participation. Have changed the days they provide service with the decrease in participation. Have decreased in Rigby to four days a week and Driggs they go three times a month. Do make big outreach efforts use Facebook and Spanish radio. Many feel they do not qualify for the WIC program but these are more liberal than most guidelines. One is to make referrals so they are a gateway for primary healthcare. Many participants may not know about other services that are out there. Work with dental hygiene and Kellye's program that are free for them. Have a nutrition education classes and have some cooking classes. Have statistics in the chart. WIC participants are still cashing their vouchers back within the community. Shows the income guidelines for family income. Commissioner Hancock asked if they work with the food banks. Angy said they will begin working with these groups. They do refer to the food bank quite a bit.

[9:50:41 AM](#) Geri said Brenda Bloom has been relocated to Idaho Falls but still serves Mud Lake and Dubois. Teresa is still the main nurse in Rigby. Chairman Farnsworth said they are facing the same issues on their buildings. He has the pleasure of working with all of these ladies and the money that is spent is well spent.

[9:53:53 AM](#) Recess until 10:00

Open session 10:01

PARK & RECREATION – MICKEY EAMES

- **PUBLIC HEARING – FEE INCREASE – RESOLUTION #2018-3**

[10:01:07 AM](#) Mickey has a resolution for her fee increase. Mickey said because of the use they had last year and prices. What happened with the increase would be a good thing to raise the camping from \$15 to \$20, will raise tents from \$8 to \$10, will raise the shelters from \$10 to \$15 and the walk-ins will raise from \$3 to \$5. Have new sites for double RV sites that will be \$35. Got a new group tent site that scout groups can come and use six little tents to two or three big tents. This will take them out of the campground. The annual pass and bus pass will stay the same. In Idaho Falls they are \$37 to \$47 for a full hookup. Up in Ririe tent camping is \$10 to \$18 and a hookup is around \$30. Knows that Wake Lake is \$30 for a hookup and this includes power and water. Commissioner Hancock asked how many visited the lake last season. Mickey knows they had about 1,700 annual passes printed. Sold at least 1,600 annual passes. Is not sure on the amount through the gate. Does know that the power for one month was over \$1,800 during the heat of the summer. As long as they have a warm summer it will be full.

[10:06:08 AM](#) Chairman Farnsworth asked if there is anyone in favor, opposed or neutral. There is no public in attendance. Chairman Farnsworth closed the public hearing. Mickey said they are not increasing the annual fee. Chairman Farnsworth said the camping is going from \$15 to \$20 but this includes power and water there is no sewer. Mickey said they may be able to put in a dump system at some point. Chairman Farnsworth thinks this is reasonable with power and water. Commissioner Hancock asked if this was advertised in the paper. Mickey said this was publicized for the past two weeks.

[10:09:40 AM](#) Chairman Farnsworth reads resolution “ At a meeting of the Board of Jefferson County Commissioners, State of Idaho, on the 11th day of December, 2017, the following was adopted to wit: Whereas, the Board of County Commissioners held a public hearing for the fee increases in the Parks and Recreation Department on December 11, 2017 in the Commissioners’ Meeting Room at 210 Courthouse Way, Rigby, Idaho; and Whereas, the fee hearing was held in accordance with Idaho Code 63-1311; and Whereas, the public notice of the hearing was duly published in The Jefferson Star on November 29, 2017 and December 6, 2017 and Be it therefore resolved that the Board of Jefferson County Commissioners hereby authorizes the increase for a campsite reservation from \$15 to \$20; for a tent reservation from \$8 to \$10 for a shelter reservation from \$10 to \$15 and the walk-in fee from \$3 to \$5 effective January 1, 2018. Approved and adopted this 11th day of December, 2017.”

[10:10:53 AM](#) **Motion by Commissioner Martinez to approve resolution #2018-3 for Jefferson County Lake fees. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

CLERK – COLLEEN POOLE

- **PUBLIC HEARING – FEE INCREASE – RESOLUTION #2018-4**

[10:13:44 AM](#) Colleen said this is a fee increase for the wide format plat these are \$3 a copy. Wants to change this to \$5 for black and white and \$6 for color copies. Chairman Farnsworth asked if anyone in the public is in favor, opposed or neutral. There is no public in attendance. Closes the public hearing section. Commissioners will move into deliberations.

[10:14:45 AM](#) Commissioner Hancock feels that they need to recover their costs. Colleen said they can no longer do this for \$3.

[10:15:29 AM](#) Chairman Farnsworth said this resolution is for a fee increase for the plat copies. Colleen said these public hearings were two separate publishings.

[10:16:00 AM](#) **Motion by Commissioner Hancock to approve resolution #2018-4 to amend fee rates for the Clerk’s office. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

ASSESSOR – CODY TAYLOR – ASSESSORS OFFICE - PAT KELLEY – TREASURER – KRISTINE LUND

- **TAX CANCELLATION**

[10:16:47 AM](#) Pat said that she has presented a fact sheet and an email from the State Tax Commission. It was missed that Mr. Berry had sold his home and bought another home. This circuit breaker went onto his old house and not his new house. The state did not catch this on their end either. They suggested since the tax bill already went out to cancel the \$520 tax. The new owner of the home did get the circuit breaker applied to the house. Suggested they cancel the \$520 for the circuit breaker that needed to be changed to Mr. Berry’s new home. Have changed all of this information so this is not missed again. Chairman Farnsworth thinks this is pretty straightforward with what had happened. Cody said this is not something that usually happens when a circuit breaker is attached they do not change homes very often.

[10:20:14 AM](#) Kristine said when Pat brought this to her attention they exhausted all efforts. Wanted to transfer one credit to the other and re-issue the notice but with the way the circuit breaker works they have a stop hold on this. Computer Arts program would not allow removal of this. Was surprised the state did not catch this. Took in considerations they did not have any other option but to take this to the board. Commissioner Hancock asked if they could send a corrective tax notice to the other property. Kristine comes around to show when they do circuit breaker they show the total amount approved and this is already applied. These cannot get backed out until after the packet is closed. Would get money back from the escrow account but this gets muddy and its cleaner to cancel the tax. Commissioner Hancock thinks they could still send a corrective tax notice. Kristine cannot back these off to send a corrective notice. By this time they would not be able to send a corrective notice it would be past the deadline. Kristine can try contacting this individual.

[10:26:47 AM](#) **Motion by Commissioner Hancock to grant the \$520 circuit breaker deduction to Mr. Berry for parcel #RPA00700010010. (Exhibit B) Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

Open session 11:00

SOCIAL SERVICES – JACKIE MAUPIN

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[11:00:18 AM](#) **Motion by Commissioner Martinez to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

Open session 11:49

[11:49:23 AM](#) **Motion by Chairman Farnsworth approves accepting the stated pay off offer on case #2017-28 pending CAT approval. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

DEPUTY PROSECUTOR – WESTON DAVIS

- **LEGAL COUNSEL: EXECUTIVE SESSION IC 74-206 FOR PERSONNEL, HIRING CONSIDERATION, EMPLOYEE EVALUATION AND COMPLAINTS (1)(A) & (B), PENDING LITIGATION (1)(F), OR DELIBERATIONS ON LABOR NEGOTIATIONS OR PURCHASE OF PROPERTY (1)(C) – (AS NEEDED)**

[11:52:59 AM](#) Colleen said that Planning & Zoning had come to her with a legal issue that needed to be brought up.

[11:53:14 AM](#) **Motion by Commissioner Hancock to go into executive session 74-206 (F) – Legal. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

Open session 12:12

[12:13:14 PM](#) Chairman Farnsworth asked if legal has anything for them. Weston thinks that they have everything handled that needs to be.

[12:13:42 PM](#) Recess until 1:00

Open session 1:00

JACOB DIXON

• HOMEOWNERS EXEMPTION – TAX CANCELLATION

[1:01:02 PM](#) Jacob Dixon 4067 E 159 N, Rigby and Molly Dixon at the same address. Molly said in May of 2016 had come into the offices to get the homeowner's exemption. Had to go off to another room and was told it was too late for that tax exemption. Was given paperwork to fill out. Brought this back the next day. Was again waiting in another room with her kids. A new person came and told her the person she was waiting for was in a meeting so she gave them her paperwork and left. Jacob said in May they said this was too late so this was supposed to be on these taxes. Was told that they have nothing on record that they applied for this exemption. Had called back in and was told to bring in their copy but they never received a copy.

[1:04:49 PM](#) Assessor Cody Taylor and Deputy Assessor Marilyn Willis come up with information. Marilyn received a call on December 5, 2017 from Molly for the homeowner issue. Told they had filled this out and cannot find any hard copy for this. As soon as they put the exemption in they scan this to the system. Suggested that Molly bring in a copy. This is something that they drill into their appraisers so they can get this put on in case something was missed. Went through the assessment notice that was sent this shows that there was no homeowners on this assessment. Did not receive any calls until they had received their tax notice. Marilyn said they had spoken in 2016 that they were too late for this exemption. Molly said she waited a long time and a person took her papers and did not give her a copy.

[1:08:34 PM](#) Commissioner Hancock asked if they received the June 26 assessment. Jacob is not sure if he did but thought it had already been taken care of. Commissioner Hancock said this is crucial to know that the assessment is correct before the taxes are filed. Molly had gone in for the homeowner's exemption. Cody is not sure who would have taken the paperwork but they do not have this. Commissioner Hancock sees the frustrations on both sides. Clearly shows on the assessment notice that there was not a homeowner's exemption. Jacob said they moved in January 2016. Marilyn said that they received the letter saying they had until April. Molly said they did all the work and thought they had done everything they were supposed to do.

[1:12:02 PM](#) Commissioner Hancock asked the difference the exemption makes. Cody said \$1,067 this is the amount from Kristine she is unable to be here. Commissioner Hancock asked if this could be somewhere. Marilyn said that this is not anywhere. Have looked everywhere they can think of but it is not where it should be and was never scanned in.

[1:14:00 PM](#) Weston said to clarify they did receive the notice from February. Cody said they came in at appeal time and there was a value change. Molly said that she made sure to go back in the next day to turn this in so they did not miss the homeowner's again.

[1:17:13 PM](#) Commissioner Martinez thinks like the last one they went through the Assessor's office did the best they could and took the proper measures to get the information out. Thinks they may have to wait until next year. Paul asked if the 2017-2018 budget relies on these taxes. Chairman Farnsworth said that these funds have already been allocated. Understands their portion they realized they missed it the first year and thought this was taken care of. Molly said she realizes that she should have taken a copy. Commissioner Hancock said this is tough because the Assessors do not have the original copy. Feels for them but they really need to look at the assessments that is why these are sent out.

[1:21:12 PM](#) **Motion by Chairman Farnsworth at no fault to either the Assessors or the homeowner to grant the homeowners on this property. Second by Commissioner Martinez. Discussion. Chairman Farnsworth amends motion to include cancellation of taxes for \$1,067.20. (Exhibit C) Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

COMMISSIONERS

• PERSONNEL ACTION FORM FOR PUBLIC DEFENDER

[1:28:36 PM](#) John has hired Elizabeth Larsen to be the part-time secretary. Thinks that Rebecca has what the step and grade should be. Believes a step five. Paul asked if this is within what was budgeted. John has not overwritten anything. Chairman Farnsworth will add grade five with step one.

[1:31:01 PM](#) **Motion by Commissioner Hancock to approve the request for personnel action for Elizabeth Larsen with a grade five step one for the Public Defender's office. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

• CONFLICT PUBLIC DEFENDER

[1:32:08 PM](#) Colleen said that Mr. Thompson has been named the new Judge so will no longer be able to do the conflict public defense. Colleen understands they need to start from scratch so they know who they have to pick from. Paul said they can get a short list together. Thinks they should revisit this since they have a full-time public defender. Would want to get at least two on the roster so they have these available. Chairman Farnsworth asked if Burt Butler does this. Colleen said yes and they have to apply. John said he had spoken with Mr. Thompson and thinks they will want to start over and get a list so individuals can apply. John said the ones that are being used now are they on a contract with the county. Paul thinks this is an hourly thing. Would need to see if these contracts auto renewed. Colleen will contact the Trial Court Administrator to get started on this.

[1:37:59 PM](#) **Motion by Commissioner Hancock to amend the agenda to hear a contract on the Idaho Capital Crimes Defense Fund this is critical this is taken care of. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[1:38:53 PM](#) Weston said they have a contract for joint powers with the Idaho Capital Crimes Defense Fund. Most counties are a member of this. Does not look like they all are. This allows our county to participate in the Capital Crimes Defense Fund. Talks about a board with a right of representation and how they sign an annual obligation that is determined by April of each year. May have already budgeted for this he does not know. Chairman Farnsworth said they opted into this and paid a small fee. Then this year they did not assess this fee to anyone. This is the same thing that Ada County jumped out of then realized how much it would cost them with their pending cases. Paul said when he came on board had not been a member for years. The last elected Prosecutor did not think this was worth the money. Lobbied the commission that this was a good idea. They had not paid in for years they wanted a lot of money and they came down for a reasonable amount. Colleen said they were given six month waiting period. Paul said they have exceeded this probationary period. This is like ICRMP or the CAT board where they pay in for help with death penalty case. This also eliminates what the county pays out for an appeal. Does not believe they signed anything but is in full support of this. Weston said there is nothing so far but he is only halfway through this contract. Paul said this only has to do with death penalty cases. This would give him the discretion to push the death penalty and not worry about how much this would cost. Commissioner Hancock asked if they want to proceed with signing this. Paul said yes. Weston goes over the liability. Looks like they have the annual obligation and that is it. Paul said this year this fee was nothing. If none of the counties use the money up they can roll this over. Colleen said they usually send the assessment amount during the budget time.

[1:52:00 PM](#) **Motion by Commissioner Hancock to sign the joint powers agreement with the Idaho Capital Crimes Defense Fund for Jefferson County. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **NEW BUILDING UPDATE**

[1:53:30 PM](#) Scott wanted to review the value engineering items they had come up with. **(Exhibit D)** Asked if they have any questions on any of this. Reviews this deleting the chiller and water piping is \$20,000. Change the temperature controls and combine rooms made about a \$55,000 difference. Additional costs for the redesign and the structural upgrades was \$6,140. This a projected saving of \$48,860. If they chose to keep the mechanical rooms where they are at. These are approximate and will not have anything final until they do the redesign.

[1:57:07 PM](#) **Deputy Prosecutor Weston Davis left room**

[1:57:13 PM](#) Commissioner Hancock goes over on the \$17,000 difference between having this unit on the roof and having this on the ground. Scott said one of the concerns on this building have been having equipment on the roof. Chairman Farnsworth said within ten years this would only be \$1,700 may not be that cost effective. Scott thinks in the interest in seeing this wisely spent he would like to see this unit kept inside the building.

[1:59:36 PM](#) Scott said they have finished the hole and moved the water line last week. Will begin looking at the footings. This includes a pour on Thursday using cold weather heating methods. Only thing they would see is if they got a pretty heavy blizzard. Scott said they will move ahead with the two changes for the estimated \$31,000 savings.

- **REPLACEMENT OF SIDEWALK – DISCUSSED EARLIER**
- **EMPLOYEE RECOGNITION LUNCH**

[2:03:49 PM](#) Colleen provides the cost from having the meat catered last year. Chairman Farnsworth wonders if they want to do brisket and chicken. Colleen has the certificates of appreciation that need to be signed for the lunch.

[2:10:51 PM](#) **Motion by Chairman Farnsworth to amended the agenda due to a call from Madison County Prosecutor on some payments for a 2014 case. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[2:12:27 PM](#) Paul goes over that Madison County had a hearing where they received a bill for \$1,500. Did not know anything about this it was a 2014 case and their office has never paid out from the Prosecutor budget. This had always been paid from the District Court Fund. This was for a doctor witness that testified for this case. Colleen said at this time this was paid from District Court then they moved this to Indigent and now they have their own line due to the Public Defender has their own budget. Paul thinks this should come out of the District Court Funds. Colleen said there is no longer a line in District Court to pay for this. Paul said that Sid said this was over \$3,500 restitution. Not sure he would have spent \$1,500 to get \$3,500. Chairman Farnsworth asked where they could take this. Colleen has legal line or miscellaneous. Commissioner Martinez asked why they are paying this. Paul said that Robin had this as a conflict and Sid brought in a witness on restitution. Commissioner Martinez goes back that why are they paying legal fees. Paul said this is a witness fee to come and testify. Chairman Farnsworth thinks miscellaneous from District Court. Colleen does not want to take this from Paul's because they cannot transfer funds from the courts later if he is short.

[2:20:05 PM](#) **Motion by Commissioner Hancock to pay \$1,500 for a special witness out of miscellaneous in the District Court. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – nay, Chairman Farnsworth – aye. Motion passed.**

- **ATTENDANCE AT COMMISSIONER MEETINGS**

[2:23:14 PM](#) Commissioner Hancock said this is the memo that Weston had sent and he thinks this is fine.

[2:23:48 PM](#) **Motion by Commissioner Hancock to accept the memo drafted by Weston regarding attendance at commissioner meetings. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

• **PURCHASE COUNTY VEHICLE**

[2:24:28 PM](#) Commissioner Hancock said the vehicle on the lot is an LT. Smith's gave them a price on the one that was sitting on the lot. There was about \$1,800 savings to order. Colleen thinks would rather spend that and get it now. Will be having a lot of reimbursements otherwise due to training. Call into Denys at Smith Chevrolet. No response.

[2:30:14 PM](#) Recess to review claims and minutes.

Open session 3:38

• **APPROVE CLAIMS**

[3:39:02 PM](#) Motion by Commissioner Hancock to approve claims from 11/27/2017 to 12/08/2017 for \$741,213.67. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

• **APPROVE COMMISSIONER MEETING MINUTES**

[3:39:19 PM](#) Motion by Commissioner Martinez to approve commissioner meeting minutes from December 4, 2017. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

• **PURCHASE COUNTY VEHICLE**

[3:40:24 PM](#) Chairman Farnsworth said they got word that the vehicle at Smith Chevrolet is still available. Plan for some docking fees.

[3:41:03 PM](#) Motion by Commissioner Martinez to accept the bid from Smith Chevrolet for a 2018 Chevy Equinox not to exceed \$24,000. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[3:42:00 PM](#) Motion by Commissioner Martinez to adjourn at 3:42. Second by Chairman Farnsworth. All in favor – aye. Motion passed.

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date