

**JEFFERSON COUNTY COMMISSIONER MEETING MINUTES
OCTOBER 2, 2017**

Meeting called to order at 9:00. Those present are Commissioner Hancock, Commissioner Martinez, Chairman Farnsworth, Extension Office Lorie Dye, Park & Recreation Mickey Eames; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Hancock. Prayer offered by Commissioner Martinez.

EXTENSION OFFICE – LORIE DYE

• **BUDGET APPROVAL**

[9:02:11 AM](#) Lorie goes over the extension office is part of the University of Idaho. They receive federal and state money. The University pays her salary, the county pays the rest of the staffs salaries and help participates with 4-H. They are asked to list their budget on a different sheet for the University. Lorie needs the chair to sign this and need a seal. Nothing is different on this budget. It is the same for every county. Also is an agreement to have the education given to them by the University. This is a short legal agreement. Commissioner Hancock said they do this every year. What are the adjustments? Lorie said this is for the two percent increase for the COLA that she did not have in her proposed budget.

[9:05:16 AM](#) **Motion by Commissioner Martinez to accept the Extension Office Agreement between Jefferson County and University of Idaho. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

PARK & RECREATION – MICKEY EAMES

• **PERMIT – IDAHO DEPARTMENT OF WATER RESOURCES**

[9:08:03 AM](#) Commissioner Hancock said that he has looked through this but still have some questions. Discuss uses for this water. Mickey said they have sixty days to re-apply for this. Commissioner Hancock said he may go into their office and sit down to discuss this.

• **MAINTENANCE BID**

[9:10:50 AM](#) Mickey has a recommendation for maintenance at the lake. Would be looking at using Arbor Tech. This bid is the same amount that they have been paying this season. Did have some references for Mr. Martin and he would do a good job if they choose to go that route. Keyan was the lowest but her preference would be Arbor Tech. This is what is in the budget. Commissioners review the bids. Commissioner Martinez asked if Arbor Tech would use their own equipment. Mickey said they would. Commissioner Hancock reviews prices for these bids. Asked if Arbor Tech would reduce this if they used our equipment. Mickey said they will use their own. Anything that they would sub out is currently being subbed out now anyway.

[9:15:38 AM](#) **Motion by Commissioner Hancock to approve the maintenance bid for 2018 season at a rate of \$4,000 a month with Arbor Tech. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

• **CONCRETE BID**

[9:16:55 AM](#) Commissioner Hancock said for the concrete they only received one bid. This is from Thompson Paving. Where this is a single bid they can negotiate the price. Mickey said a lot of the people he has working for him make a lot an hour. Commissioner Hancock said he had spoken with this gentleman. Commissioner Martinez asked if they can put this bid back out. Commissioner Hancock said they only got one bid. They did have more in the walk through. Chairman Farnsworth said he spoke with some concrete people who would not be available until April. Commissioner Hancock said they gave the contractors the ability to not finish until April. Mickey knows this individual with Thompson Paving and they do excellent work and is willing to negotiate. Commissioner Hancock said this allows them the ability to negotiate since it is only one bid. Mickey asked if the grub work was done by Road & Bridge in the past. Will leave this up to them to negotiate.

• **END OF YEAR BONUSSES**

[9:21:42 AM](#) Mickey wants to discuss bonus checks. In the camp host contract it is allowed to issue a bonus check at the end of the season. Is also proposing to give Bryan one as well with the extra work he has been doing on the new office at the lake. Commissioner Hancock asked where this would come from. Mickey said maintenance would come out of the maintenance budget and the camp host would come out of the camp host budget. Commissioner Martinez is worried about setting a precedent. Commissioner Hancock said this may set a precedent but this may be something that they could look into. The site offers incentives. Mickey said that having Lorna out there was a big help to her this summer. Chairman Farnsworth would be comfortable with the camp host since it is in the contract but may need to wait on the other. Mickey mentions these are both contract position. Commissioner Hancock asked if Bryan has gone outside of his scope of work. Commissioner Hancock thinks instead could have an additional bill submitted for maintenance costs for the extra work.

[9:27:09 AM](#) **Motion by Commissioner Hancock to approve the \$200 bonus for the camp host. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – nay, Chairman Farnsworth – aye. Motion passed.**

GIS DEPARTMENT – SHERRY LUFKIN

• **CITY OF RIGBY GIS AGREEMENT**

[9:29:12 AM](#) Rebecca said she has been working with Sherry and have the new agreement with Eric at GeoSmith Mapping for the GIS agreement. Cody mentions this has stayed the same amount for the last three years. He does an excellent job. Commissioner Hancock said the total is \$45 an hour but what is the ceiling amount. Rebecca said this is budgeted at \$58,500. Sherry said there are no benefits included in this contract.

[9:31:49 AM](#) **Motion by Commissioner Hancock to approve the contract with GeoSmith Mapping for \$45 an hour and a ceiling amount of \$58,500. Second by Commissioner Martinez. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **GIS CONTRACT RENEWAL**

[9:32:43 AM](#) Sherry provides a contract for GIS mapping for the City of Rigby. David Swagger is agreeable with this. Weston has already reviewed this. Commissioner Hancock asked if the retainer is the same rate of \$45. Sherry said they added the interest and it would have been ten percent into this program. This seemed high. Since they benefit from this as well they reduced this to fifty percent of the ten percent so they are charged five percent. Have only had this retainer fee for the last few years. Hoping they will collect more data. Need to get someone on board to collect data in the city for GIS. Commissioner Hancock asked if they feel this covers the costs. Sherry feels this more than covers the costs.

[9:37:15 AM](#) **Motion by Commissioner Martinez to accept with the City of Rigby the 2018 GIS Agreement for \$396 a month and a total of \$4,752 a year. Second by Commissioner Hancock. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **US CENSUS ADDRESS UPDATE AGREEMENT**

[9:39:38 AM](#) Sherry said they request that we participate in the US Census. They did participate in 2010 in the addressing. Main reason and benefit is the apportion seats for the senate. Then they would have accurate count in the federal funding for grants. Claims the county benefits with future planning. They are asking again for our participation. This involved the GIS team to provide the address data to the census bureau. Did go to a workshop on this during the spring. Have several forms that have to be signed. Rebecca said this is similar to the way data is held now. Sherry said they are aware of this. It worked out fine in 2010 with no issues. Feels it would be beneficial for the county to participate. Would have Eric provide addressing they have requested. In 2010 they did find some addresses that they did not have. Recommend they contact City and Elections. Lucky because they all use the same data base. Have a lot of confidence in this. Would be getting a very good and accurate program. If they would like to participate they would need a signature.

[9:44:23 AM](#) Commissioner Hancock said in the meetings in Boise they had a long talk on the census. Believes they do want to participate.

[9:47:09 AM](#) **Motion by Commissioner Hancock to approve the GIS group to work with the US Census group. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[9:47:52 AM](#) Cody asked if Weston needs to review. Rebecca said that he has and would just make sure they handle Title 13 with the private information.

[9:49:29 AM](#) Recess until 10:00

Open session 10:01

EMERGENCY MANAGEMENT – REBECCA SQUIRES

- **2017 SHSP GRANT PURCHASES**

[10:01:26 AM](#) Rebecca has the State Homeland Security Program grant. They have approximately \$45,110 for the 2017 year. This came available in September. Are required to follow local or federal purchasing policy. Our county policy is more restrictive so they would comply with both of these. In the spring of each year she contacts entities within the county. Get their requests in and ask them to provide three quotes or explain why a single source would be necessary. Has the items they have requested. Have two grants and if the item is eligible, unit cost and total cost and the column for initial funding. If this line is blank then they are not currently funding this. This is still an eligible project that will be kept in case they come in under budget. Some of these will not be funded unless they come in under budget. Commissioner Hancock said the initial money is what will be approved now and the other projects will be on the waiting list. Rebecca said if these are approved than she can move forward without having to come back in. Portable radios is the ones on the belt Mud Lake is asking for two. Also flairs. West Jefferson Fire has requested breathing devices for a total cost of \$11,724. She is funding \$10,000 so West Jefferson Fire will need to match some for this. Rather than spending county money and being reimbursed she has asked the state pay them directly if there is a match. So anywhere where they have match the state will pay the vendor. County has requested body cams. Rigby Police Department also wanted body cameras but will fund the vehicle camera instead. City of Menan would like to have a response trailer for traffic barriers and different items for response that would be available county wide. Preparedness Fair will be in Rigby next year. It is required she be involved in two exercises per year. Any combination of agencies would satisfy. Are at around \$44,090. Have agencies that have applied for grants and if that is awarded it will cancel that project out.

[10:10:37 AM](#) **Motion by Commissioner Hancock to approve initial funding for the SHSP grant purchases. Will indicate they approve the alternate projects as well. Second by Commissioner Martinez. Chairman Farnsworth said they will scratch the Mud Lake item due to it being ineligible. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **PREPAREDNESS FAIR REPORT**

[10:11:52 AM](#) Rebecca goes over this was a positive experience. This was a little smaller than other times. Madison Memorial Hospital does a great job. Rebecca said we are grateful in Jefferson County because everyone is so good at working well together. This is not the case everywhere in the state. Are very fortunate that they have more cooperation. Did have giveaways where they purchased locally at Scotty's.

- **SUMMARY OF ONGOING ACTIVITIES**

[10:16:34 AM](#) Rebecca has heard back on the mitigation grant they did not make the top five. Sent back a list of ways to improve the application and will resubmit. Things that will make this more attractive. This was blasting the cliff by Heise. Chairman Farnsworth asked if the other money would be received. Rebecca said yes but may be delayed. They had the application in before FEMA left. The mitigation for the drainage is the only thing still out. Will be meeting with the media on the roads out in Roberts tomorrow if any of the commissioners are available.

[10:25:43 AM](#) Current projects are closing out 2016 SHSP projects. Have a few \$100 that will pay out of both years. Will resubmit the mitigation grant and the plan. Will begin a local planning meeting next year.

PLANNING & ZONING – IAN ZOLLINGER

- **WRITTEN DECISION – VACATION OF ROAD – WILLOW ROSE/ WRITTEN DECISION – OLAVESON ZONE CHANGE**

[10:27:14 AM](#) Ian has the written decisions for both the vacation of road in Willow Rose and Olaveson Zone change. Ian had emailed this to the commissioners to review.

[10:28:15 AM](#) **Motion by Commissioner Martinez to approve the written decision for the George Olaveson zone change and vacation of road in Willow Rose. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **DISCUSS NOISE ORDINANCE**

[10:29:44 AM](#) Commissioner Martinez mentions he has spoken with Ian on the noise ordinance. Ian said that Snake River Estates is having some issues with Challenger Pallet. The industrial zone should be minimized for residential development. Ian goes over what the ordinance states now. Other counties have added noise ordinances. The comprehensive plan also needs to be updated. Michael Clark is working on this with Planning & Zoning board. This is around twelve years old and this needs to be renewed and changed before they move forward with the ordinance. Chairman Farnsworth brings up that the building was there before the residence. Ian thinks that trees and berms could mitigate this. Commissioner Hancock said when this fan is turned on it sounds like a jet is taking off. This is a gray area because this building was there but they have added onto the facility.

[10:34:20 AM](#) Ian said the ordinance does not mention noise. This does not go into detail on this. Commissioner Martinez would like to come up with something. Just wanted to get this out for them to start researching. Ian said they can look into other noise ordinances in the county. Will come back in with more information on this.

NOXIOUS WEED & INVASIVE SPECIES – MITCH WHITMILL

- **SECURITY FOR WEED/ROAD & BRIDGE FACILITY IN ROBERTS**

[10:38:04 AM](#) Mitch is looking at security cameras. Have had some issues in the past at the facility. They hold around 2,000 pounds of acetone at this facility. With homeland security they are supposed to have everything secure. Will look at cameras and fencing in the future. Will move the smaller gas tanks from Road & Bridge into this facility. Have three quotes from three different companies. ABC is \$2,595, Omini for \$2,600 and Foresight for \$2,100. Mitch said this is maintenance free will record and run and come and look at data if there is an incident. This has a motion sensor so that is when it runs. This covers the outside perimeter and will have a monitor for the office door. Is working on quotes for the fence.

[10:43:57 AM](#) **Motion by Commissioner Hancock to approve the Foresight security system for the Noxious Weed & Invasive Species for \$2,100. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Martinez has stepped out.**

[10:45:45 AM](#) **Motion by Chairman Farnsworth to amend the agenda to recertify the levy rates with the changes that the state has issued. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Martinez has stepped out.**

[10:46:42 AM](#) Commissioners review changes. Audrey mentions these are changes from a joint district that the state has made. Need to re-certify these so we can resubmit them.

[10:47:59 AM](#) **Motion by Commissioner Hancock to amend and recertify the county levies for Jefferson County with attached exhibit. (Exhibit A) Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[10:48:52 AM](#) Recess until 1:00

Open session 1:06

SOCIAL SERVICES – GAIL ROBBINS – CANCELLED

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

DEPUTY PROSECUTOR – WESTON DAVIS

- **LEGAL COUNSEL: EXECUTIVE SESSION IC 74-206 FOR PERSONNEL, HIRING CONSIDERATION, EMPLOYEE EVALUATION AND COMPLAINTS (1)(A) & (B), PENDING LITIGATION (1)(F), OR DELIBERATIONS ON LABOR NEGOTIATIONS OR PURCHASE OF PROPERTY (1)(C) – (AS NEEDED)**

[1:06:46 PM](#) Weston goes over he has seen all the contracts that have been presented. Will have one next week. Chairman Farnsworth mentions they selected a new maintenance person at the lake but does not have a contract yet. Have approved who they will extend the offer to but will have her get the information together and get a contract. Commissioner Hancock said they also had a concrete bid. Only had one bidder. This was around \$190,000. Weston said anything \$50,000 or less does not require bids. Commissioner Hancock said they will negotiate the bid. Will look at this and get with the contractor and do a cost evaluation. Weston said as long as everyone has been given an opportunity. Chairman Farnsworth said some must have looked at this and thought it was not worth their time. Commissioner Hancock said they had two on the walk through with one bid submitted. Weston is going to walk around and check with departments. Will be available by phone if they need anything. Will notice this up this way in case they need to go into an executive session. This way it is noticed to the public.

[1:20:32 PM](#) Recess until 2:00
Open session 2:00

COMMISSIONERS – NBW ARCHITECT – SCOTT NEILSON

• **ANNEX BID**

[2:00:18 PM](#) Scott introduces David Beck from DL Beck Construction had asked David to join them today to go over the bid. Scott said they have all seen the bid tabulations and schedule of values. Has a bid and subcontractor list. Received six responsive bids the apparent low bid was DL Beck Construction at \$4,015,500 and the high bid was J & S Construction at \$4,616,900. Head Waters and Barry Hayes did not bid. Have a good representation from general contractors. Have the alternate to change from vinyl plank flooring to tile this was the biggest spread. Have the appropriate licensing listed for all of the sub-contractors. Received a pretty good coverage from subs. Delta bid the fire protection and they fit right in the price category. Next group of paperwork lists the breakdown will let David go over this.

[2:03:57 PM](#) David Beck introduces himself they are a general contractor in Madison County where he lives. He owns DL Beck with his wife. As far as ideas to cut costs he sat down with Scott and have discussed some potential savings. Estimated the project personally. There were no numbers that came out with any oddities. Everything came in within close margins. With the time and conditions have talked to major subs there is not really anything that would be a significant change.

[2:06:11 PM](#) David said he has 3-D Fire Protection this was the low bid. As far as earth work they have their own equipment so this is one of the reasons some of this affected the cost. Do structural concrete have their own forms and cranes. Will be using subs for Masonry is Daniel Masonry, Precision Welding, Steel Encounters, Precision Glass, ABS, Norris Drywell have been around many years. Mason Tile and Stone, floor is Wall 2 Wall, New Image. Elevator will be from Northwest Elevator had four or five others that came in and felt this was a good value for this elevator. Have talked with Bingham Mechanical and Mountain West Electric and unless there is a scope change could not see any additional savings.

[2:09:54 PM](#) Chairman Farnsworth thinks these are a good group have heard of most of them. Scott mentions this is a good list of subs. David goes over bid. Scott does not see any concerns. Looked for potential savings but there is not a lot of fat in this job. Had a call with the mechanical engineer this morning who had talked with Bingham Mechanical. Backs up that they have ended up with more site work. Not sure if there is any thought about mitigating parking requirement with the City. End up affecting the whole site with the retention pond. Few years ago they did the Beehive Headquarters and they only did partial basement. Commissioner Hancock said where they are not finishing this does not feel it would not be a big savings. Chairman Farnsworth said they need the growth wanted more but will need the basement for storage. Scott did notice that EMP was higher the mechanical electrical plumbing this is about a fourth of the contract, so they looked at the system. In talking with mechanical engineer they could look at the rooftop units. Could look at putting this in a box car on the roof where these are combined in one unit. The fact they had to split this up into two areas felt this was more costly. If they put one unit on roof they could potentially save \$50,000 to \$75,000. Made another comments on the controls came in high at \$100,000 usually see around \$40,000. Had specked out Atkinson as a sole source since that is what is in this building. Head end of the control system needs to be re-done. Sometime soul source is priced out higher. They had \$100,000 for controls could move toward a more general control to get down to \$40,000. Could look at the box car approach will have to beef up roof structure to put that up there. Electrical they anticipated around ten percent and are at eight percent so do not feel this is out of line. The way this is bid it is \$154 a square foot. Initial estimating had planned \$175 for the main level, \$115 for the second level and \$90 in the basement. Talked with mechanical engineer with lighting package and they could get cheaper equipment. That is where they are at now.

[2:17:42 PM](#) Commissioner Hancock said they could look at the controls. Does not know about the rooftop where they would have more costs for beefing up the roof. Knows the ground units are easier to maintain. Scott said right now they have a chiller. Does not know if it would change a whole lot but may be some potential savings. Scott said it shows in the bid tabulation that they all bid on the same thing. Commissioner Hancock said it seems they saw this the same as well as the subs. This is always a good thing. Always scary when one is at \$3 million, ones at four million and one at five million. Feels this is more representative of what the total cost would be.

[2:20:24 PM](#) Chairman Farnsworth said he knew a place that was going to build and they waited to build and this bid went up each year. Paying rent at two different places. Commissioner Hancock knows this is not going to go down this is only going to go up. Chairman Farnsworth said this is something they desperately need is not a luxury building. Paying \$60,000 in rent for two facilities when they could put this into a building. Scott said this is higher than they thought. Chairman Farnsworth does not see this having any fluff.

[2:22:54 PM](#) David said they are all busy in this economy. This building fits in with their business model and they have the equipment and is within the area. Scott said they have a nice project it is nice and clean. This is separate and the size is manageable. Commissioner Hancock said they will have to find the additional funds. Chairman Farnsworth said they will sit down with their Clerk to make sure they have the revenue to cover this. Thinks they are okay with this and it will go into another budget year. Commissioner Hancock agrees and are looking at revenue sources. Will allow them to go into the 2019 budget with the remaining amount. Chairman Farnsworth said that a lot of this will be paid for with the PILT funds.

[2:26:22 PM](#) Scott said they do not want to reduce basement. Will look into the controls and will check with the box car roof. This would not change the way they operate. Have used these before on much larger buildings. Will see if they can find any savings on this. What about the site work would they like to appeal to the city on this? Not a lot of money involved in this. David said that the county will be participating on this work. Scott asked on the timeframe. Chairman Farnsworth said they will meet next Tuesday to go over numbers with the Clerk. Scott will spend the next week looking into these items. Scott asked on the schedule. David said sooner is better they are ready and would like to get started. There is material that needs to be moved out. Will meet again to work this out next Tuesday, October 10, 2017.

COMMISSIONERS

• INTERIM PLANNING & ZONING ADMINISTRATOR

[2:34:43 PM](#) Chairman Farnsworth invites Ian Zollinger up to the front. With our Planning & Zoning Administrator leaving she had left a recommendation to have Ian take over as interim. Commissioner Martinez asked how long this would be for. Chairman Farnsworth said this will still be posted Ian will be interim until a person is hired. Chairman Farnsworth is good with putting him into this position. Rebecca said the position was posted on Friday on the county website, on Indeed and will be in the paper this week. The closing is October 13. Could run interviews October 16 or October 23. Not concerned about budget but will run these numbers to know where they are at.

[2:37:48 PM](#) **Motion by Chairman Farnsworth to put Ian Zollinger into as interim Planning & Zoning Administrator. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[2:38:39 PM](#) Ian goes over the only issue is he is not flood plain certified. Can go to Emmetsburg for training. The next one will be in December this is paid for by FEMA. Rebecca would judge this unlikely to have applicants that are a flood plain managers. This is just the class they would also have the exam. Rebecca asked if they are okay with the keys being turned over to Ian. Commissioners are all fine with this.

• SIGN CERTIFICATES OF RESIDENCY

[2:42:00 PM](#) **Motion by Chairman Farnsworth to approve certificates of residency for College of Southern Idaho for Annalee Ball, Makayla Bond, Anna Boone, Jay Dixon, Eden Griffith, Kaitlynn Landon, Shelby Murdock and Erick Orchard. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[2:42:29 PM](#) **Motion by Commissioner Hancock to approve certificates of residency for College of Western Idaho for Brayleigh Briggs, Ryker Hall, Hayden Harris, Jazmyn Hayes, Rebecca Hernandez, Ethan Hope, Christopher Howard, Emilee Hurley, Grace Hurst, Dillon Johnson, Indira Johnston, Jacob Kamoe, Kaleb Keller, Kalli King, Alesha Kisner, Sierra Klein, Nancy Kowalczyk, Allyson Kunz, Madisyn Landon, Robert Larsen, Caleb Laux, Pedro Leon, Brendon Lowder, Mikah Lowe, Elese Lundberg, Kaylyn Lundberg, Jaxson Lusk, Kyla Madsen, Brandon Martin, Kaden Martin, Brayden Mecham, Madison Miller, Sarah Morgan, Cameron Nail, Jazzmyn Nelson, Pierce Niles, Tyler Palmrose, Christian Parrett, Danen Pruitt, Sean Raber, Caden Radford, John Ramsey, Brooklyn Raymond, Bralee Rhodes, Jesse Ricks, Ryker Ritchie, Benjamin Rodriguez, Olyvia Saathoff, Janet Schley, Tristan Selman, Auria Short, Lucy Short, Brandon Smith, Colby Smith, Braydon Spaulding, Cameron Stephens, Julia Stephenson, Abbie Stevhn, Logan Stewart, Riley Stoddard, Javier Tafolla, David Talavera, Torry Terry, Madison Teske, Rhett Thornley, Connor Thueson, Kaitlyn Tingler, Brett Warner, Mya Webber, Kassandra Willford, Robert Winn, Joseph Wood, Mathew Wood, Resa Young and Kaitlin Younger. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- NEW BUILDING UPDATE – COVERED THIS EARLIER
- SIGN LIQUOR LICENSE

[2:48:53 PM](#) **Motion by Commissioner Hancock to approve the retail alcoholic beverage license for Good 2 Go #108. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

• APPROVE COMMISSIONER MEETING MINUTES

[2:53:21 PM](#) **Motion by Commissioner Martinez to approve special commissioner meeting minutes from September 5, 2017 with noted change. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[2:53:40 PM](#) **Motion by Commissioner Hancock to adjourn at 2:53. Second by Commissioner Martinez. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date