

**Jefferson Co. Commissioner Meeting Minutes  
May 11, 2015**

Meeting called to order at 9:00. Those present are Chairman Raymond, Commissioner Farnsworth, Commissioner Hancock, Dave Walrath, Ted Goodier, Attorney Robin Dunn, Colleen Poole; Audrey Moon is clerk of the board. Pledge by Commissioner Hancock. Prayer by Chairman Raymond.

**Hugh Wilson**

• **Solid Waste disposal in Montevieu**

- [9:08:04 AM](#) Hugh Wilson and wife live at 1654 N Salmon Hwy in Montevieu. Had moved for peace of mind because of numerous break-ins in while in Modesto, CA.
- [9:09:57 AM](#) Robin Dunn left room.
- [9:10:46 AM](#) Has concerns about the landfill getting sludge from Rexburg. His home is less than a mile from the landfill. Was told the landfill will dig trenches 16 feet deep and cap them. Worried that Madison Memorial Hospitals sludge would be included and could contain massive amount of pharmaceuticals. Wants to protect water supply.
- [9:13:20 AM](#) Has discussed with neighbors on who to contact to stop the madness. Did call Chairman Raymond who said tests would be done. This is a temporary fix until Rexburg Sewer Plant could complete their overhaul.
- [9:15:53 AM](#) Wants the Commissioners to reconsider the move of sludge from Rexburg to Jefferson County.
- [9:16:33 AM](#) Chairman Raymond asks for suggestions from Hugh. Hugh wants Rexburg to look into incineration and then the ash could be put into landfill safely.
- [9:17:36 AM](#) Ted Goodier informs that the sludge is not liquid but not quite powder either.
- [9:18:10 AM](#) Robin Dunn is here
- [9:18:15 AM](#) Commissioner Hancock discusses his observations. Believes they would have higher contamination spreading it on the fields and having it spread to the water supply.
- [9:19:22 AM](#) Hugh believes that it should stay in Madison County. Put it on fields and not put underground.
- [9:20:04 AM](#) Ted explains that the EPA has process for the testing. It is done at the generating facility of the sludge. Hugh asked if city of Rexburg was testing for pharmaceuticals. Commissioner Hancock asks how much pharmaceuticals could even be involved. Hugh believes there could be massive amounts.
- [9:22:01 AM](#) Dave Walrath explains they cap the cell with 5 feet of cover. Will be getting someone certified to test the pits. Doesn't think moisture would impact the sludge underground.
- [9:23:44 AM](#) Ted explains they have a dilemma where the sludge needs to be taken care, and this is a growing concern with how to take care of this. Federal Government is still doing research but as of right now not very much testing or regulations.
- [9:25:23 AM](#) Dave gave a handout with some research that has been done. Hugh asks if pharmaceuticals are mentioned which they are. Commissioner Farnsworth explains he thinks the ground has its own way of purifying as well. The clay is 90 feet deep and the cap is put on so that water does not saturate down.
- [9:27:08 AM](#) Hugh explains he doesn't think he is going to make a difference.

**Maintenance - Scott Herrick**

• **Security Proposal**

- [9:29:01 AM](#) Talks about proposals for the card reader system for the courthouse. His only concern is the trouble getting technicians from out of state to fix the current system.
- [9:31:39 AM](#) Discusses what would be fixed in the current system opposed to getting a new system.
- [9:32:15 AM](#) The current system has a glitch. Sometimes the card reader's work to open doors and sometimes they don't.
- [9:33:26 AM](#) The current system has a lot of bells and whistles but they are not using the extras. Is more than is needed. A new system would be just as secure can be hooked up to the internet.
- [9:34:41 AM](#) Chairman Raymond discusses proposals from Omni and ForeSight. Discusses costs and what is included.
- [9:36:51 AM](#) Chairman Raymond discussed the 2015 budget.
- [9:37:38 AM](#) Robin Dunn left the room

[9:37:44 AM](#) In the budget they have roughly \$58,000. Chairman Raymond believes it is up to their discretion. Asks Scott about general maintenance of the building. The only thing he has is the boilers which are done each year. Emily discusses the rock being put outside by the Sheriff's office. Discusses what will be brought up this year.

[9:40:46 AM](#) Current card system has been here 8 years.

[9:41:47 AM](#) Robin Dunn is in the room.

[9:41:58 AM](#) Scott discusses that fixing it is unknown until they are here and it is fixed. An advantage of the new system is no licensing agreements; parts are cheaper, local technicians, and different cards.

[9:44:36 AM](#) Chairman Raymond wants to address it today. Commissioner Hancock thinks either repair the current system and roll the dice or spend the money and get a new system. Commissioner Hancock asks if the current system would have any value.

[9:45:52 AM](#) **Motion by Commissioner Farnsworth to replace security system and go with Omni Security System bid for \$17,385. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[9:48:11 AM](#) **Motion by Commissioner Hancock to give approval to Scott Herrick to see if he can get some value out of current system from other counties. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock – aye, Chairman Raymond- aye. Motion passed.**

Recess for 10 minutes

[10:03:04 AM](#) Chairman Raymond wanted it noted that it was the Circular Butte Landfill that Mr. Wilson was speaking about. Robin Dunn explains sludge is air rated for months before it is being taken to the landfill. Dave explains hospitals have strict regulations for extra pharmaceuticals.

#### **Weed Department – Mitch Whitmill**

- **Purchase of Product**

[10:05:24 AM](#) Mitch is here about buying daily chemicals and is here to discuss the \$1,000 limit without coming before Commissioners. Explains a lot of different elements affect what purchases are made and when. Explains a case of chemicals for roughly 10 acres is over \$3,000.

[10:07:57 AM](#) Commissioner Hancock explains that they did research and that buying chemicals is not subject to the \$1,000 limit. Explains that it would just be in his budget.

[10:09:44 AM](#) Robin Dunn explains that assets are brought to them but not for the day-to-day operation. Mitch should use his discretion on what chemicals are needed.

- **Seasonal Employees**

[10:10:53 AM](#) Had discussed step and grade seasonal employees some with Emily but is still questioning how to handle these employees.

[10:11:32 AM](#) Explains some counties limit the steps. It will be brought up with all Department heads in the May 26<sup>th</sup> Meeting.

#### **Public Works – Dave Walrath, Joyce Briggs**

- **Wireless at Landfill**

[10:14:22 AM](#) Robin Dunn left the room

[10:14:58 AM](#) Dave and Joyce are here to discuss going wireless at the landfill and in the shop. The estimate is \$1,250.00 plus the install time of \$55.00 an hour. Wants Computer Arts to go out this Friday. They want this to be billed to Solid Waste. Currently only have dial up which gets the office email. Does need a new computer in the shop. Discussed ways to keep the PC cleaner. No monthly costs.

[10:19:09 AM](#) **Motion by Commissioner Hancock to approve installation of wireless internet system for Solid Waste Department at the landfill. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

**Assessor – Cody Taylor, Kathy Howe**

• **Exemptions**

- [10:20:14 AM](#) Here for the exemption that was tabled in the last meeting.
- [10:22:28 AM](#) Cody explains that the Commissioners had missed the BOE training. Distributed a book for them to review.
- [10:23:30 AM](#) Robin Dunn is in the room.
- [10:23:36 AM](#) Commissioners discuss the ag exemption shows office rent on the receipts.
- [10:26:23 AM](#) **Motion by Commissioner Farnsworth to deny ag exemption for Michael J. Neff parcel #RP05N39E307202. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**
- [10:29:12 AM](#) Robin Dunn talks about Eastern Idaho Community Action Partnership. They have housing out in the Roberts area. Are applying for property tax exemption. Explains they should qualify for their non-profit organization. Their criteria meets the exemption status.
- [10:32:12 AM](#) **Motion by Commissioner Hancock to grant tax exempt status for parcel #RPD00000320091, and parcel #RPD09500010010. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Chairman Raymond – aye. Motion passed.**
- [10:40:20 AM](#) Robin Dunn left the room.
- [10:42:20 AM](#) **Motion by Commissioner Farnsworth to resend ag exemption for Michael J. Neff parcel #RP05N39E307202 due to the fact it is contiguous so no need for previous motion. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

**Social Services – Edidt Ramirez**

• **Executive Session 67-2345 (D)- Records exempt from disclosure**

**Motion by Commissioner Farnsworth at 10:43 to go into executive session 67-2345 (D) – Records exempt from disclosure. Second by Commissioner Hancock. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Open Session at 10:51

- [10:53:00 AM](#) **Motion by Commissioner Hancock to approve claim #2015-36, and to deny claim #2015-39 for lack of residency. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed**
- [10:56:47 AM](#) Robin Dunn is in the room.

[10:58:36 AM](#) Recess until 1:00.

Open session at 1:00

**Planning & Zoning – Naysha Foster**

• **Public Hearing- Vacating of West Equestrian Division #2**

- [1:01:09 PM](#) Naysha discusses the process of the public hearing. In favor goes first, neutral second, opposition third, then time for any rebuttal.
- [1:02:29 PM](#) Naysha reads request for vacation of West Equestrian Division #2.
- [1:07:18 PM](#) Carl Zitlau is here in support of the vacation. Thinks it will be beneficial to all concerned. He wants to use this land to farm. He strongly recommends that it be vacated. He originally owned this as a farm sold it to a developer who failed and got land back on a foreclosure. He is not a developer wants to sell it and move on. He received several lots in Division #1 during the foreclosure.
- [1:10:15 PM](#) Commissioner Hancock asks if redoing Division #1 to ag if it would affect Division #2. Carl explains it shouldn't hurt, would just move the road and put in current condition. No actual road at this time.

- [1:10:54 PM](#) Bill Forsberg is here acting for John Burr and wife Jolene. John has purchased property for farming. His understanding is the road will be moved. John is currently farming the land. They strongly support the vacating of this property.
- [1:14:05 PM](#) Naysha explains no more in favor. Neutral is next.
- [1:15:01 PM](#) John Bracken owns one of the lots in Division #1 is not opposed to moving the road he is just concerned that the road is moved correctly. Says the road needs to be a standard so that it can be paved eventually. Building permits are being held back until the road is paved.
- [1:16:51 PM](#) John Burr is a farmer and rancher not a developer. The road is not currently done correctly. He thinks by moving it to the other side they would adjust the central pivot and the road would be in better condition.
- [1:17:57 PM](#) Naysha has letters she wants to read on the record.
- [1:18:34 PM](#) Christina High has a building permit for Lot #1 Division #1 is waiting for Carl Zitlau to make amended changes.
- [1:19:48 PM](#) Carol Hardy sent a letter and was having a hard time with the road and infrastructure for Division #1.
- [1:20:37 PM](#) No opposition
- [1:20:42 PM](#) Carl comes up and would like to correct that he is not the developer for Division #1. That is the Hardy's. The Hardy's are who has sold the lots not Carl. Carl owns several lots so he owns a portion of the subdivision. Commissioner Hancock asks how they would move the road. Carl explains. Thinks it would be a benefit.
- [1:25:00 PM](#) Chairman explains Carl is not the developer of Division #1 he owns lots through a foreclosure. Division #2 is owned by John Burr.
- [1:27:34 PM](#) Chairman Raymond reads letter from The Hickey's, as part of the application.
- [1:29:30 PM](#) Sam Zitlau wants to state that Carol Hardy was deceased they found out this morning.
- [1:30:44 PM](#) Chairman Raymond closes public session.
- [1:30:55 PM](#) Chairman Raymond understands they have 30 days to make their decision.
- [1:32:06 PM](#) Naysha explains they are still investigating on who would be liable for the road.
- [1:32:27 PM](#) Robin Dunn explains may need a contract with Mr. Zitlau for compliance that the road be taken care of.
- [1:34:01 PM](#) Robin Dunn explains could make a conditional motion. Naysha explains the road needs to be amended to public access.
- [1:35:19 PM](#) Robin Dunn explains vacating the road is different than doing a subdivision.
- [1:36:32 PM](#) Chairman Raymond wants to do some research and come back May 26<sup>th</sup> meeting.
- [1:38:31 PM](#) **Motion by Chairman Raymond to table this until the May 26<sup>th</sup> meeting. Second by Commissioner Farnsworth. All in favor - aye. Motion passed.**

### **Public Works – Dave Walrath**

- [1:44:07 PM](#) Dave gave Commissioners information on the pharmaceuticals information from earlier. DEQ website explains they are not allowed to flush pharmaceuticals.
- **Circular Butte Landfill Cell One Certification – Proposal from Paragon Consulting**
- [1:44:39 PM](#) Steve from Paragon Consulting is here with Dave. Dave would like to have Paragon Consulting help with the Circular Butte landfill cell one certification. Dave discusses documents given to Commissioners and explains the process.
- [1:47:50 PM](#) Robin Dunn leaves the room
- [1:47:57 PM](#) Not sure if any documentation has been done wants to verify what has been done. He wants to bring Paragon in to help with this effort.
- [1:50:40 PM](#) Steve discusses things that Paragon has been involved in. Paragon is just here to help verify and show what should be done. Three main elements are thickness, holding capacity of soil which should be verified, and verifying that they meet the slope requirements.
- [1:53:40 PM](#) Estimates it will be 4-6 weeks to take to complete.
- [1:55:10 PM](#) Robin Dunn is in the room.
- [1:55:18 PM](#) Discuss rates.
- [1:58:35 PM](#) Dave discusses coming back at the May 26<sup>th</sup> meeting for the agreement.

- **Quotes to Re-paint Dump Bodies and Belly Dump Trailers**

[1:59:18 PM](#) Discusses bids. Grover All Wheels is the lowest bid. Dave would like to do two of these each year. Would prefer to stay local.

[2:03:46 PM](#) **Motion by Commissioner Hancock for Dave to proceed with the re-painting of two dump bodies and two belly dump trailers with Grover All Wheels to not exceed \$18,000. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Engine Overhaul for 2004 Peterbilt Dump Truck (D7)**

[2:07:31 PM](#) Look at bids for the Peterbilt dump truck. May want to hold off until after the busy time of the year. Dave explains either way they can make it work. Colleen pulled the budget.

[2:17:56 PM](#) Had \$150,000 budgeted. As of April 27<sup>th</sup> \$24,000 had been spent.

[2:20:01 PM](#) **Motion by Commissioner Farnsworth to approve the repair of the 2004 Peterbilt Dump Truck through Peterbilt of Idaho Falls for \$21,150.86. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed**

- **1999 Peterbilt Dump Truck Repair**

[2:12:15 PM](#) Found out this truck can be repaired in house.

- **County Assessor Vehicle**

[2:12:33 PM](#) Discussing vehicles suggests that the Assessor's office could buy the Chevrolet Equinox from Road & Bridge. Cody wants to be able to drive and give the appraisers what they need. Cody needs the appraisers to be comfortable in the new vehicle. Dave wants to get rid of the car and be able to get a 1/2 ton truck. Cody will try out vehicle next week.

### Treasurer – Kristine Lund

- **Tax Deed Hearing**

[2:22:28 PM](#) Kristine explains they had over 300 properties and is only bringing forward 3 today. Talks about the litigation report.

[2:24:42 PM](#) Ruth Acor parcel #RP04N38E362560. Has received calls from Ruth. She still owes \$12,000. Mr. Monroe could redeem since he is a party of interest. We have the Acor property to look at whether they will put a tax deed on this. This property is seen each year.

[2:29:39 PM](#) **Motion by Commissioner Farnsworth to take a tax deed on Ruth Acor on parcel #RP04N38E362560. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[2:30:30 PM](#) Rovilla Guymon parcel #RP04N40E369490. This property has a mobile home on it. Has been established as real property. Last year payments were being made now they have gotten sporadic. Kristine is unsure of means to how to establish these payments. No other parties of interest. Kristine did do a litigation report on this property and does not have anything to go on as far as help.

[2:35:38 PM](#) **Motion by Commissioner Farnsworth to take a tax deed on Rovilla Guymon on parcel #RP04N40E369490. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed**

[2:37:58 PM](#) Arturo and Grace Murrieta parcel #RP002580010030. Has made some payments. Was supposed to come in this month have not been able to get a hold of her. Does not feel as though Grace could redeem this.

[2:41:24 PM](#) **Motion by Commissioner Hancock to take a tax deed on Arturo and Grace Murrieta for parcel #RP002580010030. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[2:41:56 PM](#) Kenneth Price #RP05N39E332316. Mr. Price has some people owing him money and he is no longer in the area. This payment is between 2-10 days away. Last year a motion was made to file a tax deed to exclude it if done within a time frame. Mr. Price is trying to retain it. Mr. Nedrow is trying to redeem it.

[2:47:34 PM](#) **Motion by Chairman Raymond to take a tax deed on Kenneth Price for parcel #RP05N39E332316 with a recording no later than May 22<sup>nd</sup>. Second by Commissioner Hancock. Commissioner Farnsworth – nay, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Mobile Home Cancellation**

[2:53:41 PM](#) This is something that should never be delinquent per Idaho code. Do have 3 sales next week.  
[2:56:08 PM](#) Marco Antonio Abrica-Vargas #MHA09200010030. This trailer was in the Subway Club Court south of Rigby. This has been trailer was abandoned in the trailer park. Gloria Peterson had to pay to have it removed and demolished.

[2:57:29 PM](#) Robin Dunn left the room.

[2:57:36 PM](#) **Motion by Chairman Raymond to accept \$10.71 cancellation. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[2:59:19 PM](#) Rosella Roberts #MHD10100040020. This trailer was in Market Lake Estates in Roberts. No whereabouts for Rosella. The trailer has been burnt. **Motion by Commissioner Hancock to cancel. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[3:00:09 PM](#) Bob and Angela Murdock #MHB09300030020. This trailer was in Harris Court in Ririe. Had intentions to sell. But found that this trailer has been demolished and taken apart. Do not have whereabouts.

[3:04:38 PM](#) **Motion by Commissioner Hancock to cancel tax on Bob and Angelia Murdock #MHB09300030020. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[3:05:16 PM](#) Kevin and Julie Clapp #PPL01050070013. This is a camp trailer that was up at Heise Hot Springs camp ground. Had some medical issues and have moved it out of the camp ground. Has not been able to get back in contact with them. When a trailer is in a park and not registered with the state the county in which it is in will put it on tax roll as personal property tax.

[3:07:05 PM](#) **Motion by Commissioner Farnsworth to cancel tax on Kevin and Julie Clapp #PPL01050070013. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Pay Port Amendment**

[3:08:37 PM](#) We are currently at 2.75% transaction fee. This new contract will reduce that fee to 2.50%. This is only for the treasurer's office. This fee is on the dollar amount of the transaction. Negotiated the ACH transfers be a \$1.00 per transaction.

[3:10:39 PM](#) **Motion by Commissioner Hancock to accept pay port amendment to reduce fee from 2.75% to 2.50%. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed**

Recess to look at claims

Open session at 3:31

### Commissioners

- **Approve Claims**

[3:31:23 PM](#) **Motion by Commissioner Hancock to accept claims 4/27/2015 through 5/8/2015 for \$255,500.21. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock, Chairman Raymond – aye. Motion passed.**

- **Approve Commissioner Meeting Minutes**

[3:34:45 PM](#) Discuss changes for minutes. **Motion by Commissioner Farnsworth to approve meeting minutes for April 27, 2015 with the changes. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

- **Blue Cross App Update**

[3:35:29 PM](#) Colleen explains she had been in touch with Carlos from Blue Cross and he will be available for employee training May 28<sup>th</sup> and May 29<sup>th</sup>

- **Red Cross Blood Drive Update**

[3:35:53 PM](#) Will be held July 15<sup>th</sup> in the Commissioners Room will start at 9:00.

- **Contracts**

[3:37:08 PM](#) Commissioner Farnsworth had asked for contracts for budget process. Question is how to protect propriety and trade secret information if they are public. Contracts should not contain certain information. Commissioner Farnsworth contacted Dan Chadwick with an inquiry. Commissioner Farnsworth reads some of his response: All contracts are matter of public record and must be disclosed. The law does not allow the commissioners to maintain records for the commission. Idaho Code Section 31-710, it is clear that the clerk is the records custodian for all commissioner records which would include all contracts, files, correspondence and any other record maintained for the benefit of the commissioners. That also includes all personnel records. This is clearly established law in Idaho and not subject to any other interpretation. The clerk is responsible for complying with the public records law on behalf of commissioners.

[3:39:29 PM](#) Commissioner Farnsworth says he had questioned this because of the meetings. It was stated the 2<sup>nd</sup> Monday of the month is required to hold a meeting. He had questioned this because they had been subpoenaed. Chairman Raymond stated that would have put them in violation of state statute.

[3:40:21 PM](#) All meetings must be public and records kept at the office of the clerk.

[3:42:56 PM](#) Robin Dunn discusses state statutes. Idaho Code Section 31-709 discusses what records are kept and doesn't say anything about contracts. Idaho Code Section 31-871 discusses classification and retention of records. They have permanent records, semi permanent records, and temporary records. Robin Dunn said it is up to the Commissioners where the records are kept.

[3:44:55 PM](#) Chairman Raymond discusses that legal advice should be through our legal counsel. Robin Dunn said the records can be kept with whoever but wants the Commissioners to act as a board.

[3:45:08 PM](#) Colleen speaks that she does not have all of the contracts. What is supposed to be where? Colleen feels that if she gets a request for a contract and doesn't have it how does she find it. Colleen is just looking for some direction. If she is not the custodian of the records and the commissioners are then they should be liable.

[3:48:17 PM](#) Commissioner Farnsworth thinks the clerk should have all the contracts. Robin clarifies that they need to make sure certain information is confidential. Commissioner Farnsworth feels he would like to be able to review these contacts.

[3:49:28 PM](#) Chairman Raymond reads from Idaho Association of Counties training. This discussed that any contracts containing proprietary information be confidential. Chairman Raymond believes no copies made unless reviewing in meeting. Colleen states if she received a public request she would send to Robin first to review.

[3:50:41 PM](#) Robin Dunn explains that we don't decide what is proprietary or trade secrets.

[3:51:44 PM](#) Chairman Raymond asked Commissioner Farnsworth the questions directed at Dan to get the response he read.

[3:52:57 PM](#) Robin Dunn suggest a way to access contracts is to have a list of all contracts we have.

[3:54:55 PM](#) Colleen verified that she can provide a list because the contracts are indexed.

[3:58:06 PM](#) Robin Dunn leaves room

- **West Side County Advisory Group Review**

[3:58:25 PM](#) Commissioner Hancock attended a meeting in Terreton. They are concerned that they are not being properly represented for Road & Bridge on the West Side of the County. Wants to make up an advisory committee to meet with Dave Walrath. To let them know what they would like to see on that side of the county.

[4:02:47 PM](#) Talks about the county and how the money is being spent. Need to find a balance between sides.

[4:04:31 PM](#) Chairman Raymond has concerns that it is an advisory capacity. Thinks that the whole county needs to be represented. Commissioner Hancock needs the participation of the public so they understand the budget.

[4:07:16 PM](#) Commissioner Farnsworth discusses the area.

[4:08:21 PM](#) Chairman Raymond suggest to take the draft and put on the next meeting to discuss.

- **Certificates of Residency**

[4:09:01 PM](#) **Motion by Commissioner Hancock to approve residency for College of Southern Idaho; McKenzie Terry, Nolan Roger Cole. For College of Western Idaho; Nicole Albertson, Josh Gardner. For North Idaho College; Tanner Waters. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **March 10<sup>th</sup> Election Cost Results**

[4:13:56 PM](#) Colleen provides costs for elections. Recall election was \$11,176. West Jefferson School District #253 was \$5,300.

- **Building/Grounds Budget**

[4:14:33 PM](#) Discussed information on the budget. Chairman Raymond suggests removing cell phone budget for next year. Wants to increase building budget.

[4:17:07 PM](#) Commissioner Farnsworth recommends looking for some money for a vehicle for county employees to take. Chairman Raymond suggests getting farther into budget to know if they will have money.

[4:21:25 PM](#) Travel expenses need to be changed depending on the year.

[4:27:06 PM](#) Discuss the rest of the budget.

### **Commissioners**

- **Executive Session 67-2345 (B)- Personnel**

**Motion by Commissioner Hancock to go into Executive Session 67-2345 (B) –Personnel. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Open session at 5:35

[5:35:43 PM](#) Discussed personnel issues. No decisions made or action taken.

[5:35:59 PM](#) **Motion by Commissioner Hancock to adjourn at 5:35. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

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*Chairman of the Board*

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*Clerk of the Board*

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*County Clerk*