

Jefferson Co. Commissioner Meeting Minutes
April 27, 2015

Meeting called to order at 9:00. Those present are Commissioner Farnsworth, Commissioner Hancock, Chairman Raymond, Attorney Robin Dunn, Joyce Briggs, Lori Dye, Dave Walrath, Naysha Foster, Tammy Adkins, Kristine Lund, Cody Taylor, Emily Kramer, and Clerk Colleen Poole. Audrey Moon is clerk of the board. Pledge given by Naysha Foster. Prayer is given by Colleen Poole.

Commissioners – Elected officials – Department heads

• **Staff Meeting**

- [9:02:47 AM](#) Meeting called to order by Chairman Raymond
- [9:03:20 AM](#) Edidt has a postal food drive on Saturday May 9th.
- [9:03:30 AM](#) Colleen should have budget worksheets this week wants to mention they have 27 payrolls next year.
- [9:04:09 AM](#) Naysha Foster is busy. Has done 33 building permits this month with 17 residential stick built homes which is the most they have done since 2008. They have 1 descent size commercial permit. Has had over \$43,000 in revenue. Working on land use applications. Still trying to get comp time wrapped up. Have a planning and zoning meeting on May 7th.
- [9:05:08 AM](#) Robin Dunn is here
- [9:05:14 AM](#) Cody Taylor working on re-appraisals, State tax commission requires do 20% we are currently at 61%. Will be hiring for motor vehicles around 19 hours a week have had several applications will start interviewing next week.
- [9:06:29 AM](#) Joyce Briggs is here for her resolutions.
- [9:07:07 AM](#) Kristine Lund closing up warrants looking at around 3 sales. Not sure when sales will be scheduled. Tax deed hearing is on May 11th. Have started sending out a courtesy letter to help get taxes paid.
- [9:08:59 AM](#) Lorie Dye talked about 4H and about teaching classes. Looking forward to 4H program this summer. University of Idaho has offered to pay for the new signage.
- [9:10:11 AM](#) Dave Walrath talks about his conference in Florida. Road and Bridge has been patching the cuts in the roads due to culvert repair and replacement. Do have some crew taking classes so a little short handed. Meet with Rhoadhouse Construction last Friday so they should start crushing sometime this week. Wednesday at 8:00 they are having a survey demonstration at crystal pit. ECHO Meeting Tuesday at 8:30 up in St. Anthony. Nothing to report with Solid waste.
- [9:14:56 AM](#) Emily Kramer Parks and Rec. says playground equipment is being installed at the lake. Planning on opening May 15th. Camping reservations go on sale on May 1st. Still working on the June 27th fireworks. Emergency management working on installing more equipment in the sheriff's office side with her office. Nothing else to disclose
- [9:17:00 AM](#) Tammy Adkins filled juvenile probation opening. Doing some community service projects. Adults can go help at the landfill but the county has to pay workers comp of \$0.60 an hour per hour as ordered by the courts. This is collected before and has to have a signature from a supervisor. Ask that they are put at doing low risk jobs. May be able to come with the juveniles this summer when they have some transportation.
- [9:20:12 AM](#) Robin Dunn has received several civil questions from departments. Likes having these done through email he will be more diligent on doing a paper trail so that it's on file.
- [9:21:36 AM](#) Commissioner Hancock went up to social services training in Lewiston. It was informative.
- [9:22:04 AM](#) Commissioner Farnsworth also went to training; Gerri Rackow is trying to get ahold of him wants the building painted and needs hand rail installed. May have to hire this out, was trying to make it an Eagle Scout project.
- [9:22:46 AM](#) Kristine Lund is going to Riggins for the ISC board meeting. They are thinking of moving meeting to Tuesday so they can travel on Monday instead of Sunday. Wanted other elected officials input. Discussed times so that the travel was not on Sunday. This is a state wide conference. Chairman Raymond thinks the conference could be stream lined to make it not as long.
- [9:28:39 AM](#) Robin Dunn leaves the room
- [9:30:16 AM](#) Staff meeting adjourns at 9:30

Extension Office – Lorie Dye

• **Signage & Door Locks**

- [9:32:16 AM](#) Lori discussed having signage for the extension office. Excited that the University of Idaho has decided to update the signs to no cost for us. Commissioner Farnsworth should get an email for approval. Should happen within the next week or so. Talked about getting secured locks for extension office. Got a bid from Scott Herrick it would be \$120 per door they have 4 doors, could get by with 3 doors.
- [9:34:48 AM](#) Robin Dunn is here
- [9:34:55 AM](#) Discussed what the doors lead to and how it would be inconvenient to dead bolt during the day with the kids coming in and out. Last year was asked to submit a budget, found it difficult if something happened it would be repaired.

Chairman Raymond suggests that they do a security and maintenance overview of the building to help. Thinks the building is secure at night, it is during the day. Commissioner Farnsworth would be willing to look at the building with Scott to know what the amount is for. Wants the doors to be uniformed with one key.

[9:41:25 AM](#) Robin Dunn leaves the room

[9:41:30 AM](#) Commissioners discuss there is not a budget line so it would have to come out of general maintenance budget.

[9:42:42 AM](#) Motion by Commissioner Hancock to look at replacing the door locks at the extension office and have it be a decision between Scott Herrick and Commissioner Farnsworth to not exceed amount of \$480. Second Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock- aye, Chairman Raymond – aye. Motion passed.

Planning & Zoning – Naysha Foster

- 2nd Amendment – Teton Peaks Industrial Park

[9:44:26 AM](#) Naysha is here for the 2nd amendment for Teton Peaks Industrial Park for a lot line adjustment with lots 1, 2, and 3. The reason is because the old log plant sits right on the property line so they need to amend the lots so they are not interfering with the structure.

[9:46:37 AM](#) Motion by Commissioner Hancock to accept the 2nd amendment plat for the Teton Peaks Industrial Park. Second by Commissioner Farnsworth. All in favor –aye. Motion passed

Joyce Briggs

- Resolution # 2015-17- Disposal of Property

[9:48:50 AM](#) Joyce is here for her resolutions for disposal of property of a 17" Dell monitor asset # 3325 and 22" Dell Monitor asset #3520.

[9:49:30 AM](#) Motion by Commissioner Farnsworth to approve Resolution #2015-17 disposal of property second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock- aye, Chairman Raymond – aye. Motion passed.

- Resolution # 2015-18 Sale of Property

[9:50:29 AM](#) Hardware server rack, this is a rack that has a bunch of shelves is being sold for \$250.00 to Oneida Co. it is in the way and can benefit another county. Motion by Commissioner Hancock to approve Resolution # 2015-18 the sale of the hardware server rack second by Commissioner Farnsworth. Further discussion to write amount on the resolution. Chairman Raymond added amount of \$250.00. Roll call taken. Commissioner Farnsworth -aye, Commissioner Hancock - aye, Chairman Raymond -aye. Motion passed.

[9:53:42 AM](#) Talked about getting a router for Brandy at the land fill and asked Dave to provide a request. Wants to take it out of solid waste. Chairman Raymond wants to have Dave come with Joyce and have them come back at the next meeting.

Recess for 4 minutes

[9:56:49 AM](#) Robin Dunn is in the room

Social Services – Edidt Sanchez

- Executive Session 67-2345 (D) – Records exempt from disclosure

Motion by Commissioner Hancock at 10:00 to go into executive session 67-2345(D) - Records exempt from disclosure second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth - aye, Commissioner Hancock - aye, Chairman Raymond - aye. Motion passed.

[10:08:24 AM](#) Open session at 10:08

[10:08:24 AM](#) Motion by Commissioner Farnsworth to approve case #2015-37 second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock –aye, Chairman Raymond – aye. Motion passed.

[10:09:12 AM](#) Robin Dunn leaves the room

Assessor- Cody Taylor, Kathy Howe

- Exemptions

[10:12:20 AM](#) Mud Lake water users Inc. is proposing to be tax exempt.

[10:13:22 AM](#) Motion by Commissioner Hancock to grant property tax exemption to Mud Lake Water Users Inc. for parcel #RP07N35E256160, #RP07N35E254202, #RP06N35E113020, #RP06N34E230005, #RP06N34E230050 second by

Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth - aye, Commissioner Hancock - aye, Chairman Raymond - aye. Motion passed.

[10:14:53 AM](#) Motion by Commissioner Farnsworth to grant property tax exemption for BYU- Idaho parcel #RP006130010040 second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond –aye. Motion passed

[10:16:42 AM](#) Kathy presents ag exemption for Kevin B Hancock. Commissioner Hancock recused himself. Motion by Commissioner Farnsworth to grant ag exemption for Kevin B. Hancock parcel # RP04N38E344050 second by Chairman Raymond. Roll call taken. Commissioner Farnsworth- aye, Chairman Raymond-aye. Motion passed.

[10:19:14 AM](#) Motion by Commissioner Hancock to grant ag exemption for Douglas Felde parcel # RP005870050030 #RP0058700500040 #RP005870050020 #RP005870050050 #RP005870050060. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth- aye, Commissioner Hancock -aye, Chairman Raymond –aye. Motion passed.

[10:22:25 AM](#) Motion by Commissioner Farnsworth to deny ag exemption for James Jesse Albertson for lack of documentation second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth- aye, Commissioner Hancock- aye, Chairman Raymond - aye. Motion passed.

[10:23:49 AM](#) Motion by Commissioner Hancock to grant ag exemption for Jarrem Henry parcel # RP004110010010 second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth- aye, Commissioner Hancock -aye, and Chairman Raymond- aye. Motion passed.

[10:25:07 AM](#) Motion by Commissioner Hancock to grant ag exemption for Phil Castleburg parcel #RP004350010040 second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth -aye, Commissioner Hancock - aye, Chairman Raymond - aye. Motion passed.

[10:26:09 AM](#) Motion by Commissioner Hancock to grant ag exemption for Kent Briggs parcel # RP04N38E026948 second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth- aye, Commissioner Hancock- aye, Chairman Raymond –aye. Motion passed.

[10:27:29 AM](#) Motion by Commissioner Farnsworth to grant ag exemption for 4F Enterprises parcel #RP0065600102120 second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth- aye, Commissioner Hancock- aye, Chairman Raymond- aye. Motion passed.

[10:28:26 AM](#) Motion by Commissioner Hancock to table ag exemption until further documentation for parcel #RP05N39E307202 second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock-aye, Chairman Raymond –aye. Motion passed.

[10:33:04 AM](#) Robin Dunn is here

Social Services – Edidt Sanchez

- Executive Session 67-2345 (D) – Records exempt from disclosure

Motion by Commissioner Farnsworth at 10:30 to go into executive session 67-2345 (D) Records exempt from disclosure second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock – aye, Chairman Raymond - aye. Motion passed.

[10:33:56 AM](#) Robin Dunn left the room

Open session at 10:39

[10:39:42 AM](#) Motion by Commissioner Hancock to have a continuance on case #2014-10. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock –aye, Chairman Raymond- aye. Motion passed.

[10:42:33 AM](#) Motion by Commissioner Hancock to amend agenda to accept conference call from Butte County Commissioner Seth Beal second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth -aye, Commissioner Hancock- aye, Chairman Raymond- aye. Motion passed.

[10:44:12 AM](#) Discussed land fill in Mud Lake, asked that he contact Public Works- Dave Walrath to have a further discussion.

Recess for 10 minutes

Open session at 11:00

Sherriff – Blair Olsen

- Medical Contract

[11:00:12 AM](#) Sheriff Olsen needs a signature on the contract to change and have a nurse here all day instead of being on call. Robin has looked over contract. They are required to have them here on a daily basis and this will be more efficient.

[11:05:13 AM](#) Nurses used to come in morning and afternoon. They have weekly clinics depending on inmate count. After hours they still had to pay extra for emergency situations. Was briefly brought up in jail inspection it will be in line more with what is required and will help with risk and liability. No change in costs. The county is just getting more services.

[11:05:56 AM](#) **Motion by Commissioner Hancock to accept the revised Badger Medical, P.A. agreement contract with Jefferson County Jail for Medical and Mental Health Services. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock –aye, Chairman Raymond - aye. Motion passed.**

- **Alert Sense Contract – Kyle Christensen**

[11:09:45 AM](#) This is like a reverse 911 we currently use Code Red. The program is paid for from 911 funds.

[11:11:22 AM](#) Kyle Christensen discussed what Alert Sense can do for the county they are a nationwide company. No hardware needed only an internet connection can be used as much or as little as needed. Can do mass communication or internal communication with more users it is permission based. IPAUSE has the ability to access cell towers for emergency based communication.

[11:14:03 AM](#) Commissioner Hancock asks about payments. It is a fixed monthly rate and is unlimited use. Can provide more services than reverse 911.

[11:16:09 AM](#) Sherriff Olsen talks about crisis situations where we could override and use the IPAUSE to have priority on the cell phone towers.

[11:17:32 AM](#) Commissioner Hancock asks about methods of notification. Kyle states it is on county preferences and residents who sign up they can provide how they want to be contacted. Load a person at a time, can download which the company will help with. Also sends out updating profiles.

[11:20:55 AM](#) Discussed about how secure the program is.

[11:22:05 AM](#) Annual subscription is \$5,940. Prorated for this year is \$2,400 From May 1st till October 1st.

[11:24:37 AM](#) Discussed what Code Red had cost. Sherriff Olsen stepped out to find out what the cost has been.

[11:25:13 AM](#) Robin Dunn is here.

[11:27:49 AM](#) Blair states that Code Red cost \$7,245. He has meet with other Sheriffs. Already been in contact with Code Red to follow the procedure with no penalties. With the transition period will have an overlap to make sure we are covered. Alert Sense will start May 1st.

[11:28:41 AM](#) **Motion by Commissioner Hancock to accept contract with Alert Sense, Inc. second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hancock –aye, Chairman Raymond – aye. Motion passed.**

[11:34:04 AM](#) Lunch Recess till 1:00

Called to order at 1:00

Janna Kulow

- **Zoning & Tax Issue**

[1:02:27 PM](#) Janna is here to discuss her property at 4058 E 73 N. has received complaints on the zoning on the property. Has tried to downsize and be in regulation. Started boarding horses in the winter has various types of boarding. January had a deputy say she was an R1, and said was only able to have 5 horses. Letter was sent able to board 6 head and keep her 2 personal horses. Is not sure what to do with the zoning. She is being taxed but is not able to fully use her resources.

[1:09:42 PM](#) Naysha says property sold is not grandfathered since 2005 the lots have been an R1. Naysha explained how the zoning works and what is allowed. Deputy and Naysha say they have been going above and beyond trying to help.

[1:13:15 PM](#) Janna explains she has 13 stalls.

[1:14:16 PM](#) Chairman Raymond says he thinks Janna needs to start with Planning and Zoning Commission.

[1:14:58 PM](#) Naysha says she could apply for a zone amendment.

[1:15:58 PM](#) Janna explains she had called and was told there was nothing that she could do. Needs to talk with planning and zoning commission to get an application. It would require a legislative change. Also asked how the changes in ordinance works and how they know what is grandfathered in.

Aaron Swenson-Forsgren Associates

- **Grant Application**

[1:19:34 PM](#) Aaron discussed how to make application better. Discussed qualifications to put things on the Stip application. Has a Stip application for the Annis Highway. This is 3rd ranked project in the state. It has been recommended by LHTAC for funding so come October they will take top 4 that will get funded.

- [1:22:56 PM](#) Dave discusses how long this will take. Speculates around 5 years for project to be completed.
- [1:24:18 PM](#) Annis Highway is the best option that meets the criteria.
- [1:25:09 PM](#) Matching 7.34% is what the county is liable for. Stip application is done every 2 years.
- [1:28:26 PM](#) Will have time to plan, Aaron said he will keep Dave and Emily updated.
- [1:30:55 PM](#) Dave discussed about reclassifying certain roads. Update the Transportation Plan every 10 years so it's coming up. Talked about the updating the Capital Improvement Plan as an interim plan it does score points on application and look at all roads in the county and what the needs are.

Public Works – Dave Walrath

- **Department of Corrections work camp agreement**

[1:32:50 PM](#) Dave needs all three commissioners to sign the work camp agreement from April 13th meeting when Chairman Raymond was unavailable.
- **Testing water well at CB Landfill**

[1:33:42 PM](#) Dave wants to have the drinking well tested periodically at the Circular Butte landfill, to minimize the liability to the county. Only testing is being done in the monitor wells. It's a simple thing but thinks it should start being done.

[1:35:01 PM](#) Emily discussed she takes samples at the lake every three months and the cost is not high. Dave said he thinks Brandy can do the testing. Wants the full range of testing done.

[1:36:37 PM](#) Discussed the call from Commissioner Beal asking if he had been in contact with Dave. Had not yet been in contact. Discussed him wanting to use the mulching machine.

Probation- Tammy Adkins

- **Resolution #2015-16- Destruction of Property**

[1:38:12 PM](#) Motion by Commissioner Hancock to authorize Resolution #2015-16 to destroy a chair that no longer works for the probation office. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.
- **Policy Procedure Manuals**

[1:40:24 PM](#) Has made standard operation manual as well as adult and juvenile operation manual procedure. Was wondering what the next step is since they need to be read and approved by the Commissioners for the Administrative Judge. Chairman Raymond said it would be good to go through the manuals. Asked to give a month to read through them.

[1:44:55 PM](#) Idaho Post Council has had a mandatory vision, medical, and hearing form to meet certain standards. As of now it is back on the county and departments to say what vision, medical, and hearing standard are in use.

[1:47:41 PM](#) Talks about vision standards and how it would be different between probation and law enforcement. But it should be county wide. Chairman Raymond suggests getting in contact with Sherriff, and will wait and see what standards will be set county wide.
- **Quarterly Report**

[1:49:27 PM](#) Young adult program started in 2012

[1:49:54 PM](#) Robin Dunn is here

[1:50:06 PM](#) Program has been discussed and percents show that this has been helping. She wanted to share that progress is being made.

[1:51:45 PM](#) Discussed tobacco and alcohol recidivism and shows how the programs have been helping. Tobacco will be moving to an infraction and given a fine as of July 1st, so this will have an impact.

[1:54:43 PM](#) Wanted to know if she should highlight points on her quarterly report. Chairman Raymond suggests any significant changes.

[1:55:46 PM](#) Robin Dunn leaves the room

[1:55:51 PM](#) Tammy would like to give some history of the wrap around process. Wrap around process has 10 basic principles, family driven, team based, collaborative, community-based, culturally competent, individualized, strengths based, natural supports, unconditional and outcome based.

[1:58:18 PM](#) Wrote a contract to fund the wrap around specialist by partnering with Madison, Fremont and Jefferson County. Madison and Fremont pay Jefferson County per month.

[2:00:45 PM](#) Helps get juveniles actively involved in the community and each wrap around is per family.

[2:03:03 PM](#) Tammy has now started a spread sheet to track gift cards as incentives in case anything gets questioned. Explains they need to have 10-15 families accessing funds, to pay for contract.

[2:04:56 PM](#) Commissioner Hancock asked where money comes from. Tammy explains it's a legislature plan to get approved for mental health. Has to have a written plan per family to access funds from state.

[2:06:11 PM](#) Robin Dunn is here

[2:06:16 PM](#) Chairman Raymond suggests any time anyone can be available for the graduate sessions they are able to see how effective they are. Commissioner Farnsworth talks about how they are rewarded if they do what they are suppose to be doing. Also reprimanded if they are not.

[2:08:34 PM](#) Tammy says they are very positive experiences.

[2:09:33 PM](#) Juvenile Justice Council asked to adopt Tammy and Rebecca's policy for parent strength assessment so Rebecca will be doing training with the council .

Treasurer - Kristine Lund

- **Don Price - Mountain West Parcels**

[2:12:55 PM](#) Kristine has asked Don Price to be here they are looking for a resolution to get the 53 parcels out of the current tax situation. Usually at a bankruptcy a tax deed is not held.

[2:17:33 PM](#) No tax payments have been made. Kristine was not sure if the property would go to Don. Taxes are from 2008-2014 for \$66,000 this includes interest. \$26,135.32 is the interest. Kristine feels if Don had known the property would be his he would be current.

[2:19:25 PM](#) Kristine will be filing a redemption deed to the party of interest once the taxes are paid.

[2:20:39 PM](#) Robin Dunn explains can waive interest but not penalty. It will be in Don Prices name but it could be under litigation.

[2:21:46 PM](#) Don explains he has been in contact with the title company. It was in his name in the beginning, title companies said that this could be done. May have to contact legal counsel.

[2:22:29 PM](#) Robin asked publication cost, Kristine did the fee on one parcel # 284200. Robin asks about bankruptcy and which chapter it was. Chapter 7 told closed 12/31/2014. Explains that the bankruptcy has been a mess and very confusing.

[2:28:32 PM](#) Robin suggests what Don should do. Don discusses the bankruptcy.

[2:30:55 PM](#) Commissioner Hancock looks at the two options pay the entire tax or help reduce tax by reducing interest.

[2:31:21 PM](#) Robin Dunn leaves the room

[2:31:33 PM](#) Don explains he tried to change land use to ag as he had gone back to farming land, but didn't follow through with it. Asks for anything they can do to help with the tax situation just wants a resolution.

[2:33:59 PM](#) Chairman Raymond discussed the total tax bill. If the board can help with the interest accrued.

[2:35:10 PM](#) **Motion by Commissioner Hancock to accept the reduced amount of taxes \$49,008.44 to reduce the some of the interest second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock –aye, Chairman Raymond –aye. Motion passed.**

[2:37:22 PM](#) Don asks Kristine what the next steps are, Kristine explains they will get that handled.

Maintenance - Scott Herrick

- **Card reader system**

[2:38:41 PM](#) Omni put in the current card reader system. Omni has stopped using this company because it costs too much. Most of these card readers are located in the courts.

[2:39:30 PM](#) Robin Dunn is here

[2:39:34 PM](#) Omni is no longer authorized to work on current card readers. We are currently two software upgrades behind. Scott explains the software. One new card is going to be \$3,000 and who knows what the other expenses will be or if it will fix the problems.

[2:41:16 PM](#) Omni can completely upgrade the system for \$20,000.

[2:42:35 PM](#) Scott is wondering how to proceed.

[2:44:08 PM](#) Chairman Raymond asks why we could not go back to keys. Responses are that cards are quick and easy they also keep track of time and who has gone through the doors.

[2:45:39 PM](#) Robin Dunn suggests to ask about funds from the courts.

[2:46:10 PM](#) Chairman Raymond thinks could get current system fixed for \$7,000 or more but not sure thing. Asks about security issue not yet it's just a convenience issue of not being able to get into judge doors.

[2:50:05 PM](#) Asks about the budget. Colleen went to check.

[2:51:32 PM](#) Discuss the need for the security system.

[2:52:47 PM](#) Talks about the extension office and why they are priced at \$120 per lock. Scott explained the new locks will be commercial grade. What is on is residential grade. Brian and Scott will go look at the building.

[2:54:42 PM](#) Chairman Raymond looks at the budget.

[2:55:56 PM](#) Robin Dunn leaves the room.

[2:57:09 PM](#) Discussed the new Omni system. Scott asked if he should come back with more information and the Commissioners agreed. Decided to have Scott get more proposals and bring to next meeting.

Carlos Aponte- Shaun Bills

- **Health Insurance**

[2:59:57 PM](#) Shaun is here to discuss the wellness program. They have done this program for the last 4 years. Has been fairly stable with body weight. Overall health this year has been the best year and we are starting to see changes and how the program is helping.

[3:12:27 PM](#) Tracking chronic diseases helps to be able to catch diseases faster. Diabetes is a big one along with high blood pressure, high cholesterol, and liver disease. These tests have helped in this regard.

[3:18:01 PM](#) Robin Dunn is here.

[3:18:12 PM](#) Commissioner Hancock talks about incentives that we could start doing again to keep employees doing certain things. Carlos says they did that in the past and can go back to that; Shaun explains how the incentive really plays into that.

[3:20:33 PM](#) Carlos now wants to talk about the relationship with the county. Knows there has been some competition and wants to restate where they stand. Wants to give an over view to the Commissioners to look at.

[3:24:18 PM](#) Partial self- funded was to create to be able to keep that when there were good years and help out when there are bad years.

[3:26:12 PM](#) They have implemented the per employee fee. This way the broker is not looking to increase premiums.

[3:29:14 PM](#) Robin Dunn asks when he should be prepared for next year's proposal. Usually got information in around May so he knew what was there.

[3:31:25 PM](#) Talked about scheduling times to use new tools that Blue Cross is using.

5 minute recess

Clerk – Colleen Poole

- **Key Control and Issue Policy**

[3:39:57 PM](#) Chairman Raymond asks that this be a collaborative effort. Colleen explains she had sent out the information months ago and did not have a response. Was concerned about talking policy behind closed doors. Nothing has been changed in the policy. Chairman Raymond wants to assign a committee of Clerk Colleen Poole, HR Emily Kramer, P&Z Naysha Foster, Assessor Cody Taylor, Treasurer Kristine Lund, Sheriff Blair Olsen and Chairman Raymond. Discussed time frame. Decided on June 22nd. Commissioner Farnsworth also has some ideas to add, so that everyone is in agreement. Colleen explains this came about with issues securing her office and missing keys, and it needs to get taken care of.

[3:41:39 PM](#) **Motion by Chairman Raymond to table Key Control and Issue Policy and assign a committee of HR Emily Kramer, Sherriff Blair Olsen, P&Z Naysha Foster, Treasurer Kristine Lund, Assessor Cody Taylor, Clerk Colleen Poole, and Chairman Raymond to build a consensus for the June 22nd meeting. Second by Commissioner Hancock. All in favor-aye. Motion passed.**

Commissioners

- **Approve Claims**

[3:46:09 PM](#) Discuss and look over claims.

[3:54:19 PM](#) **Motion by Commissioner Farnsworth to approve claims for 4/13/2015 to 4/24/2015 for adjusted amount \$197,535.23 second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock-aye, Chairman Raymond –aye. Motion passed.**

- **Approve Commissioner Meeting Minutes**

[3:56:37 PM](#) **Motion by Commissioner Hancock to approve meeting minutes for April 13, 2015. Second by Commissioner Farnsworth. All in favor- aye. Motion passed. Chairman Raymond excused himself.**

- **Clerks Quarterly Report**

[3:59:05 PM](#) Discuss quarterly report.

- **Budget Process**

[4:05:20 PM](#) Discuss budget and time lines.

- **Certificate of Residency**

[4:10:44 PM](#) **Motion by Commissioner Hancock to approve Certificate of Residency for College of Western Idaho for: Jose Avila, Cheyenne Gilbert, Nathan Gordan, Wyatt Saxton, Colton Stoddard, and Sienna Wareham. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock –aye, Chairman Raymond –aye. Motion passed.**

- **Training Policy**

[4:11:13 PM](#) Pushed to June staff meeting.

- **Step & Grade Seasonal Workers**
[4:11:41 PM](#) Pushed to June staff meeting.
- **Step & Grade Anniversary Dates**
[4:12:05 PM](#) How are the anniversary dates going to work? Per budget year or per anniversary dates. Get department heads opinion and how it will affect payroll and discuss at the June staff meeting.

Commissioners

- **Executive Session 67-2345 (B)-Personnel**
Motion by Commissioner Hancock to go into executive session 67-2345 (B)-Personnel. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth- aye, Commissioner Hancock- aye, Chairman Raymond-aye. Motion passed

Open session at 5:03 discussed personnel. No actions taken.

- **Executive Session 67-2345 (D)-Legal**
Motion by Commissioner Farnsworth to go into two Consecutive Executive Sessions 67-2345(F) - Legal. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock- aye, Chairman Raymond –aye. Motion passed

Open session at 6:02

[6:02:42 PM](#) Motion by Commissioner Hancock to notify Sam Dye’s attorney on the basis of what was found out regarding harassment investigation, as well as Sheriffs Olsen’s attorney. Will not release anything per state statute and per personnel policy. Second by Commissioner Farnsworth pursuant to personnel policy. Robin to notify. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock –aye, Chairman Raymond –aye. Motion passed.

[6:04:27 PM](#) Motion by Chairman Raymond to adjourn at 6:04. Second by Commissioner Hancock. All in favor – aye. Motion passed.

Chairman of the Board

Clerk of the Board

County Clerk