

**Jefferson Co. Commissioner Meeting Minutes  
April 13, 2015**

Meeting called to order at 9:00. Those present are Commissioner Farnsworth - acting chairman, Commissioner Hancock, Attorney Robin Dunn, and Clerk Colleen Poole. Phyllis Millar is clerk of the board. New employee Audrey Moon is here observing Commissioner Meeting process as she will take over the job of clerking for the board when Phyllis Millar retires this week. Pledge given by Commissioner Farnsworth. Prayer given by Commissioner Hancock. Chairman Raymond is unavailable.

**Assessor – Cody Taylor, Kathy Howe**

• **Exemptions**

[9:02:37 AM](#) Cody Taylor is here to discuss exemptions for property taxes. She presents the property exemptions and the site exemption to the commissioners. Cody Taylor does not see any issues with any of the exemptions, the commissioners look over the paperwork.

[9:05:09 AM](#) **Motion by Commissioner Hancock to grant a property exemption to Butte Market Lake Cannel Company parcel #RPD0221003001A. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth - aye, Commissioner Hancock - aye. Motion passed**

[9:05:47 AM](#) **Motion by Commissioner Hancock to grant a property exemption to the West Jefferson Senior Citizen Center parcel #RPC00000179509. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed**

[9:06:19 AM](#) **Motion by Commissioner Hancock to grant a property exemption to the Mud Lake Historical Society parcel #RPC00000179478. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[9:06:42 AM](#) **Motion by Commissioner Hancock to grant a property exemption to Enterprise Canal Company parcel #RP04N40E368240. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[9:07:06 AM](#) **Motion by Commissioner Hancock to grant a property exemption to the Community Church of Mud Lake which has two parcels #RPC00000213050 and #RPC00000213020. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[9:07:51 AM](#) Cody discussed Eastern Idaho Community Action Partnership application. This is for the low income housing in Roberts. Property is valued at \$364,850 and \$100,178,975; they are filling under low income housing for a non-profit organization.

[9:09:16 AM](#) Robin Dunn discussed the issue, requesting some more information. He will look the application over.

[9:10:04 AM](#) Commissioner Hancock suggested they look it over before making a decision. Commissioner Farnsworth agreed.

[9:10:27 AM](#) Debbie & JaLene will present the site exemptions. Commissioners look over the information.

[9:13:06 AM](#) Debbie clarified who the applications are for. She explained the requirements for the exemption about providing expenses. Commissioner Hancock responded with questions about ownership. Discussion held on actual value.

[9:19:33 AM](#) Commissioner Farnsworth read from the requirements to clarify the rule for exemption and market value.

[9:20:03 AM](#) Robin Dunn clarified.

[9:21:56 AM](#) Commissioner Farnsworth states that it is hard to justify actual value.

[9:22:54 AM](#) Commissioner Hancock asked a question about the need for ownership requirements of the lot. Robin Dunn will look up the Idaho code 63-602W. Commissioner Hancock read from the rules. To apply for the exemption only have to own fifty percent of each lot/parcel.

[9:34:53 AM](#) Motion by Commissioner Hancock for Sunrise Estate application for property tax exemption code 63-602W site improvement to grant request. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:35:28 AM](#) Robin Dunn left the room.

[9:36:05 AM](#) Motion by Commissioner Farnsworth on Trailblazer Development to grant property tax site exemption. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:37:11 AM](#) Kathy Howe presents the Ag exemptions.

[9:38:09 AM](#) Motion by Commissioner Hancock to deny Ag exemption for Tin Cup Mining Inc. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:39:55 AM](#) Motion by Commissioner Hancock to grant Ag exemption for Matthew J. Roker. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:41:39 AM](#) Motion by Commissioner Hancock to grant Ag exemption for Gary Clark. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:42:51 AM](#) Motion by Commissioner Farnsworth to deny the Ag exemption for Chad M. Curtis. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:46:37 AM](#) Robin Dunn came into the room. He gave advice on the current issue of Ag exemption for Chad M. Curtis.

[9:50:40 AM](#) Motion by Commissioner Hancock to approve Ag exemption for Nancy Durham. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:52:14 AM](#) Kevin B Hancock. Commissioner Hancock excused himself. Will be tabled till later.

[9:53:08 AM](#) Motion by Commissioner Hancock to approve Ag exemption for John & Coleen Erickson. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:53:48 AM](#) Motion by Commissioner Farnsworth to approve Ag exemption for Gary L. Burgess. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:54:35 AM](#) Motion by Commissioner Hancock to deny Ag exemption for Gary J. Lee. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:57:35 AM](#) Motion by Commissioner Hancock to grant Ag exemption for Lane Steel. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:58:44 AM](#) Jessica talks to commissioners about a lady who called in August. She said she was going to have cows on her parcel. She said she has her cows on there now but will only be there for a few days. Assessors were wondering what they should do.

[10:00:54 AM](#) Commissioner Hancock said he feels the people should own the cows, and if it is for the purpose of selling the cow.

**Carlos Aponte**

- **Monthly Report & new Blue Cross Training**

[10:02:47 AM](#) Carlos will go over reports, and talk about the new tools from Blue Cross. He would like to come in and do training with employees. Commissioner Hancock would like to give the employees the opportunity to come in on their own time and learn about the apps. Carlos will schedule in the next few weeks with the clerk's office.

[10:05:41 AM](#) He presented the reports to commissioners that go through March. He said it is going well. We don't have any large claims so far this year. He spoke with Shaun Bills about the wellness report, will bring that in when Commissioner Raymond is back. He also wants to talk about his setup as an agency when all three commissioners are here. He will talk about the HRA next time.

[10:10:27 AM](#) Robin Dunn leaves the room.

**Jefferson Soil & Water Conservation District– Richard Jacobson**

- **Letter of Intent**

[10:12:20 AM](#) Richard Jacobson is here to ask for a continuation of his funding. He explains what they do and how they use their money. His letter has to go in by the end of June. State will also give additional funding. They do tree sales, have a variety of trees.

[10:14:08 AM](#) Robin Dunn comes back into the room.

[10:14:17 AM](#) They have two windbreaks that are going in this year. They held a noxious week meeting in March. They had about 40 people there, as well as reps from chemical companies. Last year they started an informational meeting dealing with soil erosion in the western part of the county. They had a meeting in Roberts. This year they are labeling it soil health it was held at the Shilo Inn in Idaho Falls. This year they had about 75 people attending. Next year they will bring in farmers from outside the state to help push the program. They award four \$500 scholarships for local high schools. They also have Dolly the dairy cow which is targeted to 4<sup>th</sup> graders. They also sponsor 12 to 14 year olds to go to natural resources camp. They sponsor a high school team for the Envirothon coming up in May. They hold a speech contest for high school, and poster contest for 6<sup>th</sup> graders dealing with natural resource issues. Help sponsor the FFA range and soil judging contest. They just completed a tree planting class with the tree sales. He talked about the back pack sprayers and ATV sprayers. He is looking at sponsoring those. As well as the grass seeders and a Rangeland no till drill.

[10:23:39 AM](#) There is \$9,500 budgeted for the Soil District. **Motion by Commissioner Hancock to approve \$9,500.00 for Jefferson Soil and Water District. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

**Planning & Zoning – Naysha Foster**

- **Grey Owl Estates Final Plat**

[10:31:13 AM](#) It is an administrative plat consisting of 4 lots. The owner is Launa Hill. The applicant is Brian Lott. It has been done with a clustering permit. The zoning is R5. The land use is Ag with some residential. There are 4 lots; the rest of the property will be preserved for Ag. Discussion held on the access to the lots. Naysha explained the subdivision requirements for access. Robin Dunn commented on the access requirements.

[10:36:48 AM](#) **Motion by Commissioner Hancock to approve the final plat for Grey Owl Estates. Second by Commissioner Farnsworth. Motion passed.**

- **First Amended Plat – Blackstone Division #2**

[10:39:24 AM](#) The owner is Dell Dellman. Applicant is Mel Dewsnap. They are amending two parcels lot 18 & 19. This is a lot line adjustment. Naysha explained the need for the adjustment. The canal company did some work, which caused the pin to be pulled. The owner built a fence, and it is on the other lot so they need a lot line adjustment. **Motion by Commissioner Hancock to accept 1<sup>st</sup> Amendment of Blackstone Estates Division #2. Second by Commissioner Farnsworth. Motion passed.**

#### Clerk – Colleen Poole

- **Designate Election Polling Places**

[10:45:01 AM](#) The clerk is here to designate the polling places for the May Election. There is an election for school district #252 for levy and trustee election. They want to designate the clerk's office for the polling place. Commissioner Hancock asked about the polling places in Ririe. Shonna Allred, the Elections clerk came in to explain. She said they modified the election. She explained that she will mail out the ballots. State has made this available for joint districts. Commissioner Hancock asked questions about this. Commissioners agreed that the clerk's office will be the designated polling place.

#### Brett Hansen – Parker Insurance

- **Insurance Proposal**

[10:51:19 AM](#) Mr. Hansen is here with Brian McKellar. He is an insurance broker, and is interested in having an opportunity to do the county insurance. He introduced himself and explained the things they do. He used the white board to explain what he does. He talked about health, life, income protection, liability, car, home insurance. He would like to come back in August with a full proposal, and is asking for the opportunity to compete for the county business. He feels he can provide as good or better service than anyone.

[10:58:12 AM](#) Commissioner Hancock said we are willing to get proposals, and suggest we put together a skeleton list of things to compare.

[11:00:43 AM](#) Brian McKellar explained that they do focus on technology. He talked about unique quoting software. His intent is to have permission to come back in August. Commissioners agreed to this.

[11:02:23 AM](#) Emily asked how many self-funded companies do they have. Mr. Hansen said probably about 5 groups. He said he has worked with Tall Tree Administrators from Salt Lake as administrators. He is also working on another model with other carriers to provide lower cost coverage to large employees. They are working on that.

[11:05:37 AM](#) Commissioner Hancock asked whether they do hybrid policies. Mr. McKellar explained that they are doing that now for groups. Will contact clerk's office to schedule their proposal.

#### Social Services – Edidt Sanchez

- **Interpreter Training**

[11:08:39 AM](#) Edidt discussed the interpreter training. She is asking what they are willing to reimburse. She explained the costs she has incurred and will incur.

[11:10:37 AM](#) Commissioner Hancock asked Emily whether this would be covered.

[11:11:02 AM](#) Robin Dunn explained the rules about whether this is one of her regular duties.

[11:12:19 AM](#) Emily explained that it is already in her job description.

[11:12:44 AM](#) Edidt said this came about because a certified interpreter is needed for hearings.

[11:14:00 AM](#) Edidt said there is no one in eastern Idaho who is certified.

[11:14:29 AM](#) Commissioner Hancock asked Colleen if under the current system, does she allow her to go into the courtroom and interpret.

[11:16:49 AM](#) Edidt explained that she can say no if she is busy when they call her to interpret.

[11:19:24 AM](#) Commissioner Hancock thinks it is a great idea to have a certified interpreter. Commissioners gave their approval for costs for Edidt's training.

- Executive Session 67-2345(D)-Records exempt from disclosure

Motion by Commissioner Hancock at 11:23 to go into executive session 67-2345(D) – Records exempt from disclosure. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[11:38:39 AM](#) Open session at 11:38. Indigent cases presented.

[11:39:39 AM](#) Motion by Commissioner Hancock to approve #2015-29, to deny #2015-36 for ability to pay; to deny #2015- 23 for lack of cooperation, and to amend the approval of claim #2014-69. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[11:41:45 AM](#) Adjourn for lunch at 11:41.

#### Weed Department – Mitch Whitmill

- Signature on Work Agreement

[1:00:05 PM](#) Mitch is here for a signature for a work agreement with ITD. Commissioners looked at the agreement. Mitch explains what is in the agreement and what is included. **Motion by Commissioner Hancock to accept contract with ITD for weed control for the byways. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

- IT Program

[1:05:25 PM](#) Mitch explained the IT program that he recently purchased that was questioned by commissioners. He said that modifying Quick Books to match their needs has required that they have further support. It is manipulating the program to fit their needs.

[1:07:09 PM](#) Robin Dunn is here.

[1:07:24 PM](#) His purchase is the IT support for his QuickBooks needs. Everything will be managed through the accounting program. He has managed his computer needs in the past. If he has to have IT services, it is about \$75 an hour. He feels that this is a good deal for their needs.

[1:10:32 PM](#) Commissioner Hancock noted that the services we are receiving for the \$800 program is much more than just financial. It is managing their time tracking, spraying programs, canal companies, BLM, etc.

[1:11:57 PM](#) Commissioner Hancock noted that they thought it was just support of Quick Books. Mitch said he figured that was what they thought. He feels it is a cost savings to them and the county.

[1:19:35 PM](#) **Motion by Commissioner Hancock to amend agenda to authorize minimum expenditure by Weed Department for Mitch Whitmill. Second by Commissioner Farnsworth. Motion passed.**

[1:21:13 PM](#) **Motion to grant approval for a cap of \$10,000 for Weed Department Mitch Whitmill to buy chemicals. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

#### Solid Waste – Brandy Ward

- **Discuss and Sign Recycling MOU**

[1:21:56 PM](#) She has two MOUs to sign. Ted is here with Brandy.

[1:23:28 PM](#) Robin Dunn mentioned his thoughts on the agreement

[1:23:42 PM](#) **Motion by Commissioner Hancock to accept MOU between RMO Recycling and Jefferson Co. Second by Commissioner Farnsworth. Motion passed.**

[1:24:53 PM](#) Second MOU is for Tire Recyclers. Discussion held on the recycling of the tires at the landfill. Tire Recyclers wants the landfill to take it's mulched tires, and he will haul off the whole tires from the landfill. **Motion by Commissioner Hancock too accept MOU between Tire Recyclers and Jefferson Co. Second by Commissioner Farnsworth. Motion passed.**

- **Sign Electronic Transaction Agreement**

[1:32:07 PM](#) Agreement so that documents can be sent electronically to St. Anthony work camp.

**Motion by Commissioner Hancock to accept electronic transfer agreement between Idaho Department of Corrections and Jefferson Co. Second by Commissioner Farnsworth. Motion passed.** Agreement with the work camp to have 10 workers help clean up. **Motion by Commissioner Hancock to accept the agreement with the State Department of Correction and Jefferson County subject to review of workman's comp. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

### Parks & Recreation – Emily Kramer

- **Independence Day Celebration Fireworks Contract**

[1:40:00 PM](#) Fireworks celebration is June 27. They will be \$8,000. She needs a signature on the contract. She said that they usually break even that day for costs. Tabled until the end of the meeting.

### Commissioners

[1:44:49 PM](#)

- **Minutes**

Discussion held on things to change on the minutes by Commissioner Hancock. **Motion passed by Commissioner Hancock to accept meeting minutes for March 23, 2015 as amended. Second by Commissioner Farnsworth. Motion passed.**

[1:53:41 PM](#)

- **Certificates of Residency**

Colleen presented the list of residency to commissioners. **Motion by Commissioner Farnsworth to approve residency for Porter Grant Baca, Kelsey Lorrel Fivas, Josh Logan Gardner, Ian Monroe Green, Guillermo Jimenez, Thien Do Joseph, Xavier Moedl, Kaeli Petersen, Frausto Luis Saldana, Nicole Anne Spencer, Sienna Lynn Wareham for the College of Southern Idaho. For the College of Western Idaho Julio C. Arteaga, Tai Bailey, Juanita D. Cardenas, Sandra Carrillo, Matthew Day, Josh Logan Gardner, Nathan E. Gordan, Maria K. Gunderson, Quinton J. Hall, Aylin E. Martinez, Yezenia S. Porras, Nikole Savkranz, Avery Smith, Diana Velazquez Duran, Vivienne S. Westra. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[1:53:55 PM](#) **Motion by Commissioner Hancock to accept the June 27th fireworks contract between Atlantis Production and Jefferson County Parks & Recreation for \$8,000. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth –aye, Commissioner Hancock – aye. Motion passed.**

[1:55:40 PM](#)

- **Training Policy**

It was suggested that this should be tabled until Chairman Raymond is here. They will research ideas on this.

[1:57:44 PM](#)

- **Red Cross Blood Drive**

Colleen mentioned that the Red Cross will be 100% liable for any problems. Commissioner Farnsworth also said that he checked into it. **Motion by Commissioner Farnsworth to offer the use of the Commissioner Room for the Red Cross Blood Drive.** Emily noted that 16 people said they may want to donate from her survey. **Second by Commissioner Hancock. Motion passed.**

[2:00:11 PM](#)

- **Road Issues**

Commissioner Farnsworth mentioned that there is a lot of tractor abuse to the roads, watering, etc. Commissioner Hancock mentioned that Road and Bridge has already been out on calls for compliance. Compliance officer will get back to us on issues.

[2:03:11 PM](#) Mitch Whitmill mentioned that this should also include dumping of garbage. He would encourage people to stop dumping things in the barrow pits and right of ways.

[2:04:33 PM](#) Commissioner Hancock mentioned that littering is against state law.

- **County Vehicles**

[2:04:45 PM](#) Commissioner Farnsworth discussed the fact that Road & Bridge has purchased vehicles that everyone is borrowing. How should this be handled? He wondered if we should take 57.5 cents out of the department's budget to compensate for use of county vehicles.

[2:07:11 PM](#) Commissioner Hancock said he could see that is an issue. This needs to be discussed further. Perhaps a policy needs to be formulated. Commissioner Farnsworth said it needs to be discussed.

[2:08:06 PM](#) Naysha said that a few years ago she suggested that maintenance could be budgeted for help with the costs. Community vehicle maintenance fund could be formulated. Commissioner Hancock said we could come up with an amount to compensate.

[2:10:21 PM](#) Treasurer Kristine Lund said she has thought about this.

[2:11:08 PM](#) Commissioner Farnsworth said we could set a rate, and still help pay for the vehicle.

[2:11:45 PM](#) Commissioner Hancock said we are defeating the purpose if we do federal rate. Should get all department heads in to discuss it in the next meeting.

[2:13:09 PM](#)

- **Resolution Regarding Sheriff Leave Of Absence**

Commissioner Farnsworth has asked for this. He feels that because of recent events he thinks the sheriff should voluntarily put himself on administrative leave. **Motion by Commissioner Farnsworth to ask Sheriff Olsen to voluntarily put himself on administrative paid leave thru an official letter.**

Discussion held. Commissioner Hancock discussed the issue. He felt that the Sheriff has the right to be innocent until proven guilty. He feels the justice system should take the action, that they as commissioners do not have the right to ask for this.

[2:16:53 PM](#) Commissioner Farnsworth said he is not saying he is guilty. He just suggests asking him to take a voluntary paid leave of absence until the matter is resolved. He can say no. Administrative paid leave is all he is suggesting.

[2:19:02 PM](#) Commissioner Hancock says let justice take its course.

[2:19:15 PM](#) Karin Fry comes up to make a comment. Karin made the comments about justice in the US. She is an immigrant has believed in the American dream, but not anymore.

[2:20:28 PM](#) Ryan Day comes up to make a comment. Ryan thinks it is not a big step to ask Sheriff Olsen to take a few weeks of administrative leave. He says that this has gone on for three years. He mentioned recent problems with the sheriff, and talks about the things that are happening could be future lawsuits against the county. Realizes that commissioners cannot make Sheriff Olsen but need to reestablish trust within the county. Recent commissioners have denied knowledge of the cell phone.

[2:23:09 PM](#) Commissioner Hancock said he appreciates Mr. Day's comments. He said he understands where he is coming from. He is taking this all very seriously and an investigation is under way.

[2:24:41 PM](#) Ryan Day said he feels there could be future problems.

[2:25:11 PM](#) Commissioner Farnsworth said it is just a request. Not an order. There is a motion on the floor. **Commissioner Hancock declines to give a second. Motion dies for lack of a second.**

[2:25:52 PM](#) Darwin Casper made a statement.

Recess held for 25 minutes.

- **Approve Claims**

[2:55:22 PM](#) Motion to approve the claims by Commissioner Hancock dated 3-23-15 to 4-10-15 for \$384,522.41. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth - aye, Commissioner Hancock – aye. Motion passed.

**Attorney – Robin Dunn**

- **Executive Session**

[2:55:57 PM](#) Motion by Commissioner Hancock at 2:55 to go into Executive session 67-2345(F)-Legal. Second by Commissioner Farnsworth. Motion passed.

[2:56:14 PM](#) Open session. Discussion held on legal issues. No decisions taken. No motions to be made.

[3:14:56 PM](#) Motion by Commissioner Hancock at 3:15 to adjourn. Second by Commissioner Farnsworth. All in favor. Motion passed.

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*Chairman of the Board*

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*Clerk of the Board*

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*County Clerk*