

Jefferson County Commissioner Meeting Minutes
February 9, 2015

Meeting called to order at 9:00 am. Those present are Commissioner Farnsworth, Commissioner Hancock, Emily Kramer and Chairman Raymond. Edidt Ramirez, Phyllis Millar and Colleen Poole are clerking the board. Commissioner Farnsworth leads in the Pledge of Allegiance and Commissioner Hancock offered the prayer.

Probation-Tammy Adkins

- **Quarterly Report**

[9:02:56 AM](#) Tammy is present and explains the quarterly report to the commissioners. She has provided an exhibit of the quarterly report

[9:03:59 AM](#) Chairman Raymond makes a clarifying question to Tammy about certification through POST.

[9:04:54 AM](#) Tammy explains the MRT program and other programs and their purposes she also reviews the percentages of probationers and different cases.

[9:10:42 AM](#) Commissioner Hancock directs a question to Tammy for clarification in regards to the different charges that are shown in the report.

[9:11:42 AM](#) Tammy continues explaining the diversion program and speaks about community service and in custody information.

[9:20:22 AM](#) Robin Dunn is present at 9:20 a.m.

[9:20:40 AM](#) Tammy continues explaining the amounts of revenue and specialty courts, adult probation information and percentages of probationer charges. She also speaks about the young adult court program.

[9:24:17 AM](#) Commissioner Raymond asks about the graduations and Tammy responds to the question. Tammy states that the mission statement and values was changed and reviews it with the commissioners. Tammy has also brought in some reports from the state for Jefferson County. This is an annual report of a fiscal year.

Planning & Zoning Naysha Foster

- **Public Hearing-Sharma Jones**

9:29:45 AM Commissioner Hancock recuses himself from this subject. Naysha Foster is present and speaks about the reason for this public hearing and states the location of the property and the information in regards to the application. She states the applicant has appealed the decision that was made by the Planning and Zoning commission. Only the subject of screening can be discussed at this hearing. Naysha speaks about having written notices if needed.

[9:32:23 AM](#) Naysha reads out loud information for the public.

[9:32:47 AM](#) Chairman Raymond asks for the dates that were previously stated.

[9:34:21 AM](#) Appealing party is present. Sharna Jones states her name and address; she also hands some pictures to the commissioners. Sharna continues explaining the pictures she has provided to the commissioners and states she has complied with regulations.

[9:38:01 AM](#) Commissioner Farnsworth directs a question to the appealing party.

[9:39:34 AM](#) No members of the public wish to testify in favor or neutral in this case.

[9:39:58 AM](#) Naysha reads a letter from testifying person by the name of Leanne Tuckett.

[9:41:21 AM](#) Naysha also reads a letter that has been written and submitted by Sharon Laird.

[9:43:07 AM](#) Naysha reads next letter which was submitted by Mike and Shelley Moore.

[9:44:57 AM](#) Melissa Dunn is present to speak in opposition and states her address. She is a neighbor of the appealing party and provides some pictures to the commissioners which she explains.

[9:49:06 AM](#) Present to speak in opposition also is Weston Davis; he states his address saying he lives east and south to the appealing party's property.

[9:51:44 AM](#) Sharna Jones is allowed to rebuttal at this time. Mrs. Jones reviews the pictures that were provided from the testimonies given. Melissa Dunn gives clarification on some of the pictures that were provided. (Some pictures were wrongly numbered)

[9:55:50 AM](#) Mrs. Jones uses the map provided by Naysha to give some explanations. She is also referring to the pictures provided by Mrs. Dunn.

[10:01:07 AM](#) Chairman Raymond directs some questions to the appealing party in regards to a fence that is in one of the pictures provided by Mr. Jones.

[10:02:02 AM](#) Robin Dunn Leaves the room at 10:02 a.m.

[10:02:19 AM](#) Mrs. Jones speaks and Chairman Raymond directs an additional question to Mrs. Jones. She responds to the question and explains which part of the property can be taken care of per Chairman's question.

[10:05:33 AM](#) Commissioner Farnsworth makes a statement in regards to the subject being discussed. Naysha gives explanation of what screening entails.

[10:07:51 AM](#) Robin Dunn is present at 10:07 a.m.

[10:08:12 AM](#) Mrs. Jones states how she feels in regards to subject.

[10:10:00 AM](#) Commissioners close public testimony at this time and hold discussion in regards to subject. Commissioner Farnsworth speaks referring to the Planning and Zoning commission's recommendations.

[10:15:03 AM](#) **Motion by Commissioner Farnsworth to uphold the Planning and Zoning Commission decision and allow the conditional use permit with the two standards they have asked for which are the annual review and the screening to be placed to prevent line of site. Motion is seconded by Chairman Raymond. Vote is taken. All are in favor. Motion passes.**

Paul Meigio-District Drug Court Manager

- **Signature-Mental Health Court Contract**

[10:17:27 AM](#) Paul Meigio is present on this subject and explains his role in the Mental Health Courts. He specifies some points in the Mental Health Court in regards to the county's role in the courts. Paul explains about some changes that have taken place in this program as to how costs are divided out.

[10:19:54 AM](#) Commissioner Hancock directs a question to Paul for clarification and Paul responds explaining the costs to this program. Chairman Raymond states he works closely with Paul and Erick Olsen. Legal counsel reviews paperwork. Mr. Dunn asks a question to which Paul responds in regards to a point covered in the contract.

[10:24:20 AM](#) **Motion made by Commissioner Farnsworth to sign Mental Health Court contract. Motion is seconded by Commissioner Hancock. Roll call taken.**

Commissioner Farnsworth-aye, Commissioner Hancock-aye, Chairman Raymond-aye. Motion passes.

Commissioners

- **Employee Recognition**

10:25:51 Kay Hunting is recognized for his 36 years of services and congratulated by the commissioners.

Kim Galloway- Eagle Rock Sanitation

- **Original Garbage Proposal**

[10:28:53 AM](#) Chairman Raymond reviews and clarifies the reason why this item is on the agenda today. Kim is present and makes a statement.

[10:29:53 AM](#) **Motion made by Commissioner Farnsworth to refund the \$10,000.00 bond check to Eagle Rock Sanitation. Motion is seconded by Commissioner Hancock. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hancock-aye, Chairman Raymond-aye. Motion passes.**

Public Works Administrator-Dave Walrath

- **Sign ITD MOU-Salt Brine**

[10:31:44 AM](#) Dave is present on the subject and explains the MOU to the commissioners. He states there is not a price set because it varies.

[10:32:49 AM](#) Commissioner Hancock makes a statement of clarification and then asks Dave a question. Commissioner Hancock continues giving some insight in regards to the subject being discussed. Robin Dunn has reviewed the MOU and states the ending date has been left open.

[10:37:01 AM](#) **Motion made by Commissioner Hancock to accept the MOU with the State of Idaho Department of Transportation for salt brine solution. Motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hancock-aye, Chairman Raymond-aye. Motion passes. MOU is signed by all commissioners.**

- **Replacing track on landfill D6 Dozer**

[10:38:03 AM](#) Dave explains the D6 dozer to the commissioners. He states it was rated about a year ago and it was reviewed again this year in January. He states the sprockets need to be replaced because of the wear on it. He provides the reports to the commissioners. Dave reports it would fit in the land fill budget.

[10:43:54 AM](#) Robin Dunn leaves the room at 10:43 a.m.

[10:44:13 AM](#) Emily Kramer reports the budget amount for this type of repair from landfill budget.

[10:45:01 AM](#) **Motion made by Commissioner Farnsworth to authorize replacement of the tracks and sprockets on the landfill D6 Dozer. Motion is seconded by Commissioner Hancock. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hancock-aye, Chairman Raymond-aye. Motion passes.**

- Bid Proposals for crushing & seal coat oil**
[10:46:25 AM](#) Dave reports about this, stating that Fremont County may be putting the bid out for this. There may be a change in the prices (will decrease). Dave hands the notices of bid to the commissioners for crushing and states he will assure quantities are in line with the budget. Dave provides more copies to the commissioners in regards to specs.
[10:58:01 AM](#) Dave reports to the commissioners about an accident that took place last week that did cause some damage to one of the trucks.
[10:59:56 AM](#) **Motion is made by Commissioner Hancock to allow the Road and Bridge Administrator to issue a request for proposal for crushing. Motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hancock-aye, Chairman Raymond-aye. Motion passes.**
- Specification & Certification of closed cell #1 at Circular Butte**
[11:02:47 AM](#) Dave speaks about the subject stating he has spoken to Commissioner Hancock on this subject. He recommends to have someone experienced in these closures certify cell #1 and then he would do the following one. He recommends this because he has not had the experience of closing cells before. The costs for this would be under professional services and engineering line.
- Road & Bridge 2004 dump truck engine**
[11:09:53 AM](#) Dave speaks about a truck that will need to have an update in the future.
- Bid-Remodel Old Mechanics Office & Add Shop Bathroom**
[11:12:08 AM](#) Dave speaks in regards to the remodeling of the office. Commissioners will go out and see the progress. Dave also speaks about possibly adding a bathroom and provides the bid. Bid documents provide both office and bathroom costs.
[11:19:29 AM](#) **Motion is made by Commissioner Farnsworth to approve Road & Bridge remodel contingent to what is seen by the commissioners after inspection. Motion seconded by Commissioner Hancock. Short discussion is held before subject is closed. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hancock-aye, Chairman Raymond-aye. Motion passes.**

Social Services- Edidt Ramirez

- Executives session 67-2345(D)**
[11:22:28 AM](#) **Motion made by Commissioner Farnsworth to go into executive session 67-2345(D). Motion is seconded by Commissioner Hancock. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hancock-aye, Chairman Raymond-aye Motion passes.**
[12:03:00](#) Open session.
[12:03:09 PM](#) **Motion by Commissioner Farnsworth on case 2015-28 to deny on lack of cooperation, ability to pay, and possibly not a resident; on case 2015-29 to deny due to lack of cooperation; on case 2015-30 to approve pending medical reviews. Motion is seconded by Commissioner Hancock. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hancock-aye, Chairman Raymond-aye. Motion passes.**

[12:03:58 PM](#) Chairman Raymond states a concern about what was mentioned to inspect Road & Bridge. He suggested that all commissioners go over but not all together because it would be a violation of the open meeting law.

[12:04:38 PM](#) Break for Lunch at 12:04 p.m.

Planning & Zoning – Naysha Foster

- **Public Hearing – Vacating Rocky Flats Subdivision**

[1:02:19 PM](#) Naysha Foster gives the information on vacating Rocky Flat Subdivision. It will go back to parcels instead of lots and blocks with metes and bounds descriptions if it is vacated. New legal descriptions will clean up the property lines. The top of the subdivision will move up.

[1:06:05 PM](#) Commissioner Raymond asked what will happen once it is vacated. Owners will have to prepare a new deed and deed the new legal description to themselves.

[1:06:18 PM](#) Naysha explained the reason for the vacation. The owner wants it to be one parcel.

[1:06:53 PM](#) Commissioner Hancock sees no issues with it.

[1:07:05 PM](#) **Motion by Commissioner Hancock to vacate Rocky Flats Subdivision. Second by Commissioner Farnsworth. Motion passed unanimously.**

- **Attorney proposals**

[1:08:41 PM](#) Naysha explained that she is searching for an attorney for legal counsel. She has a proposal from Dale Storer from Holden Kiddwell Hahn and Crapo. He would be working under Robin Dunn's umbrella. He is proposing \$210 per hour, and litigation services would be \$240 per hour. He would like a guarantee of not less than 5 hours per month for the year. Naysha also has a proposal from Kris Meek from Hopkins Roden law firm. He would charge \$150 per hour for services, with no minimum. Sean Colletti would be assisting Kris Meek.

[1:11:53 PM](#) Robin Dunn is here.

[1:12:00 PM](#) Naysha explained that she just wanted to inform the commissioners about the bids, and will give them copies of the proposals by the end of the day.

Assessor – Cody Taylor

- **Solid Waste Fees – Multiple Dwellings**

[1:14:07 PM](#) Marilyn Willits is here with Cody.

[1:14:19 PM](#) Cody explains a problem with charging solid waste fees. Sometimes a parcel has more than one residence. Some are being charged more than one solid waste fees, some are not. It is inconsistent. They are looking for some direction with the question if the solid waste fee should be per home or per parcel.

[1:15:01 PM](#) Commissioner Hancock asks how an apartment or townhouse is charged the fee. Chairman Raymond says that it is charged per dwelling. Cody is asking for input from Commissioners on this issue.

[1:16:09 PM](#) Chairman Raymond said he thought the intent of the landfill charges was for every parcel to be assessed. He thought they should be treated as condos or townhouses. He feels each dwelling should have an assessment.

[1:16:49 PM](#) Commissioner Hancock asks how many parcels are involved. Cody says she doesn't know how many are involved but they are finding them as they go along.

[1:17:33 PM](#) Chairman Raymond asks if we need to do public hearing because of the inconsistencies.

[1:18:10 PM](#) Mr. Dunn said they should decide what they want to do. They need to get more facts. Cody said that her office does enter the landfill charges on the tax notice. Cody says there is just an inconsistency in how we charge.

[1:19:51 PM](#) Mr. Dunn says that two dwellings are generating two separate waste materials.

[1:20:30 PM](#) Chairman Raymond said that the intent was that the charge be based on usage.

[1:20:40 PM](#) Commissioner Hancock when there are two homes, it needs to be addressed. Intent was that each inhabited home should have solid waste fee. Apartments should be at a different rate, condos at a different rate. From a logical standpoint, that is how it should be.

[1:21:50 PM](#) Commissioner Farnsworth feels that the charges should be per dwelling.

[1:22:08 PM](#) Attorney Dunn asked what about if there is one tax notice for two dwellings. How to handle that? We will need to figure that out.

[1:23:11 PM](#) Cody says that it varies. It could be one or two notices.

[1:23:57 PM](#) Commissioner Farnsworth asked the question if there is one parcel and two dwellings with one owner, would he be considered a landlord?

[1:24:19 PM](#) Cody says that sometimes there are more than two on one parcel. They are often owned by one person.

[1:25:21 PM](#) Commissioner Hancock said that sometimes people decide to build a second home on their property for themselves, and then rent their first home to someone else. We need to assess solid waste fee for the second home. Chairman Raymond says that that is the intent.

[1:26:02 PM](#) Cody said they are going through things now, trying to catch the problems as they go.

[1:26:16 PM](#) Commissioners agree that each dwelling should have the fee on it, not per parcel. Mr. Dunn verified that the intent was a fee per dwelling, not per parcel.

Clerk - Colleen Poole

- **Present quarterly report**

[1:27:29 PM](#) Colleen explains the quarterly report she hands to commissioners. She explains the different categories.

5 minute recess 1:30

Parks & Rec – Emily Kramer

- **Playground Equipment**

[1:37:51 PM](#) Emily said that they are looking for playground equipment, because the log one at the lake is falling apart. They have tried to repair it the past few years. She has budgeted to replace it, and would like to have log. She has two bids, and is looking for a third bid. She said it is hard to find log playground equipment. She has bids from New

York and Idaho. They won't be exactly the same since companies make their own equipment. The New York bid is for \$42,000 and the Idaho one is \$60,000.

[1:40:12 PM](#) Commissioner Raymond asked if plastic is more expensive.

[1:40:25 PM](#) Emily said that it just doesn't fit the look for the lake. Log seems to fit in better. Maintenance is just spraying once a year.

[1:41:19 PM](#) Commissioner Hancock asked if we have the budget for it.

1:41:31 PM Emily says yes, but she will have to use two lines. She will also try for a grant, although she's not sure we will get it.

[1:42:25 PM](#) Emily said we have \$20,000 in repair, \$30,000 in miscellaneous, and \$110,000.00 in the grant line. The equipment she is interested in was installed in Utah, and they really like it.

Motion by Commissioner Hancock to proceed with wooden playground equipment for Parks & Rec not to exceed \$45,000. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed unanimously.

[1:47:07 PM](#) Robin Dunn is here.

Sheriff Blair Olsen

- **Vehicle purchase**

1:47:27 PM The Sheriff is here to ask for approval on purchase of patrol cars. He is working with Goody Motors in Burley through a state bid on Ford cars. He is asking for four new vehicles. Three are cars and one is a utility vehicle. The utility vehicle is \$26,919. The three cars are \$24,996 each. The total is \$101,907. Friday is the last day on the bid. He needs a decision today. He is in good shape on his budget. Revenues are up from last year. The jail numbers are up. The numbers are forecast to be the same or higher next year. He has budgeted for \$140,000. He has had to replace a motor in a 4-wheel drive, and another will need to be replaced. He is still trying to catch up from the last four years. Getting the new motors will extend the life of those cars a few more years. If ordered this week, the vehicles could be here about the first of May. Money won't have to be spent until then.

[1:51:39 PM](#) Commissioner Hancock asked how many miles are on the vehicles we are replacing.

[1:51:50 PM](#) Sheriff said that two have over 125,000 miles. He will get rid of these. Two have been parked with bad transmissions. Those two have over 80,000 miles. They can still be used as spare cars. They will hand them down to resource officers. They will still be kept in the fleet for a few more years. The dealership in Burley won't take trade-ins on law enforcement vehicles.

[1:54:13 PM](#) Chairman Raymond asked if the new cars are Tauruses. Sheriff said yes.

[1:54:23 PM](#) **Motion by Commissioner Hancock to approve purchase of four vehicles for sheriff's department at a maximum of \$102,000. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed unanimously.**

[1:55:27 PM](#) Commissioner Hancock asked why the deputies are not writing down mileage when they fill up.

[1:55:28 PM](#) Sheriff said they either forget, or else the card does not record the mileage. He will remind them to do better.

Commissioners

- **Approve Commissioner Meeting Minutes**
Motion by Commissioner Hancock to approve Commissioner Meeting minutes for January 26 as amended. Second by Commissioner Farnsworth. Motion passed unanimously.
- **Certificates of Residency**
2:02:22 PM Colleen Poole hands out forms. She reports that they were told at the meeting in Boise they should have a motion to confirm or deny the certificates.
2:02:59 PM Commissioner Raymond said that we have three community colleges: CSI, College of Western Idaho and North Idaho College. All forms today are from CSI. They are Whitney Gilstrap, Samantha Sullivan, Sadie Marley, Madelyn Connoughton, Savannah Gamet, Jessica Hogan, Kaylee Peterson, Kaylee Drollinger, Andrea Diaz, and Isaac Nelson.
2:03:57 PM Commissioner Hancock says he knows that some of these individuals are sophomores. Chairman Raymond commented that they cannot be supported financially.
2:04:24 PM Collene Poole said that we can pay it, but we won't be reimbursed from the state. We are only reimbursed for juniors and seniors.
Motion by Commissioner Farnsworth to approve list of students for certificates of residency for CSI. Second by Commissioner Hancock. Roll call taken.
Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed unanimously. Certificates signed.
- **Rent – Lease Agreement - Probation**
2:06:42 PM Commissioner Farnsworth talks about purchasing rather than leasing the Probation building. He has contacted a realtor. The building is 6000 square feet all together. The price they are asking is about \$75 a square foot. Building a building that size would be \$150 per square foot and up. He is bringing up the possibility of purchasing the building and using the basement for the prosecuting attorney's office. He has been through the basement. It has a reception area, waiting room, public bathroom, and five offices. It has a large room that could be used for a conference room. That is half the basement. The other half is a break room, half bath, mechanical room, storage room, and another conference room. There is a partition wall down the center. It is ADA compliant. They are asking \$550,000. How would we buy the building? One option is the PILT money. We also have the \$60,000 budgeted to lease the building now. When that is added to the PILT check would buy the building.
2:10:44 PM Tammy Adkins says she is in favor of buying rather than leasing. The Probations department has encountered a few issues. There are some roof leaks that need to be taken care of. Every winter there are issues. There are problems with air conditioning units. Scott Herrick has suggested that they need to be replaced. Instead they have just been band-aided. The carpet is old. The stains are not coming out. The carpet needs to be replaced. Sinks upstairs should be removed because they are not needed. They need conference rooms. She suggests that the costs for these repairs should be taken care of before a purchase.

[2:14:15 PM](#) Commissioner Farnsworth said we could bring all this up when we start negotiations.

[2:14:44 PM](#) Tammy said she just wants to do what is best for the county. There is another building nearby the courthouse that is a possibility. Emily said the other building was checked into and was a little higher. It also needed to be finished inside.

[2:16:29 PM](#) Commissioner Farnsworth took some pictures of the probation building, and showed them to commissioners.

[2:18:18 PM](#) Tammy said they would need conference rooms. There may be some handicapped issues. If they have meetings downstairs, handicapped could be a problem. Commissioner Farnsworth said that the handicapped issue does need to be addressed.

- **Probation, Prosecuting Attorney, Extension office – Building Needs**

[2:21:25 PM](#) Lori Dye from the Extension Office spoke. She said that originally her building was a log cabin. The roof fell down in the meeting room in the back last year. It was fixed, but now that ceiling needs to be painted. Also they need secure locks for the doors. Windows are now secured by dowels with air conditioning units that go in the windows. Not very secure.

[2:23:09 PM](#) Commissioner Raymond asked if they have central heating. Lorie said yes to heating, but no to air conditioning. She said that her priorities right now would be secure door locks and windows.

[2:23:23 PM](#) Commissioner Farnsworth noted that the front door now is a knob not a lever. That is not good for handicap accessibility.

[2:24:03 PM](#) Lori said there is a lever through the back door. Commissioner Raymond noted that there is only one area of the building that is ADA compliant. Lorie said there is a ramp that could be used for handicapped.

[2:25:30 PM](#) Commissioner Raymond asked if they have enough room. Lorie said that there is really not enough room. They meet with groups and teach classes. It's really not big enough for groups. Their classroom could be double in size.

[2:27:44 PM](#) Commissioner Raymond asked about their location. Lorie says she thinks the location is good. The parking is good. The in-town is best for people to have access. She worries about safety at the building if they moved to the fair building.

[2:29:39 PM](#) Commissioner Raymond asked if she would like to rebuild in the same location. Lorie said yes. The town location is preferable.

[2:31:03 PM](#) Commissioner Raymond asked what the lifespan of the building is. She said it was originally built in 1901. She doesn't know the lifespan. Lorie noted that they have a lot of equipment, and just don't have enough storage.

[2:32:40 PM](#) Tammy Adkins spoke again about Probation building needs. She said that her immediate need is a conference room. Also they could make offices bigger by getting rid of the sinks.

[2:33:29 PM](#) Commissioner Raymond asks what the lifespan of building is.

[2:33:40 PM](#) Tammy feels it would cover any future needs for some time.

[2:34:34 PM](#) Chairman Raymond is concerned about combining probation and prosecutor offices. We need to consider the clients that are coming in. We also have needs with Road & Bridge and other buildings.

[2:36:16 PM](#) Tammy said there are sometimes problems of screaming and throwing stuff at Probation because there are unhappy people there. The basement would hear that.

[2:37:15 PM](#) Farnsworth said he appreciates the information about the needs of these departments. He has looked at the building by the courthouse and wondered what is wrong with it. Chairman Raymond said the building by the courthouse would be ideal if we were to own the building.

[2:39:28 PM](#) Commissioner Farnsworth said that we need to look to the future. The Probation building has a for sale/lease sign in front. Probation could be kicked out at any time.

[2:40:04 PM](#) Emily asked if there would be a problem if victims are in the same building as Probation department. Commissioner Farnsworth said it would be the same in the courthouse.

[2:41:38 PM](#) Tammy suggested that the food bank could be put downstairs of the Probation building. It is handicap accessible, and the walkway is heated. Chairman Raymond asked Edidt if she thought it would be a good idea. She thought it would be. She felt the parking would be better. Chairman Raymond asked Edidt if she would walk through the Probation building and see if it would work for the food bank.

[2:46:50 PM](#) Chairman Raymond asked Edidt to get figures on how much we pay for use of the library for food bank.

- **Prosecutor Attorney – Robin Dunn**

[2:47:47 PM](#) Robin Dunn gives a history of building his office separate from the courthouse. He approached commissioners about buying land next to the courthouse to build an office, but instead bought other property. Now we have a courthouse that can be added onto at the jail if needed. At the next election commissioners may choose to go with a full time prosecutor. They would have to purchase a building, furniture, etc. It could be a \$100,000 investment just for furniture and equipment. If we went with a full time prosecutor, the salary would have to be increased by \$30,000. Robin suggested that his solution would be to bond and pay off the courthouse. He thinks if the county wants to buy a building for the prosecutor, we won't be able to afford it. With a full time prosecutor the case load won't increase. He would suggest doing a bond to pay for the whole project, courthouse and prosecutor office. He said that the prosecutor and probation should be separate.

[2:55:37 PM](#) Commissioner Farnsworth pointed out that the problem with the courthouse payment was solved with the new landfill fee. He said it is helpful to know what the needs of the departments are.

[2:56:40 PM](#) Commissioner Raymond asked if the building next to the courthouse would be suitable for a prosecutor office. Mr. Dunn said he thought it would. The county needs to be ready for the change. He said the county could just build an annex.

[3:01:21 PM](#) Commissioner Raymond said we don't want to leverage the citizens of the county. Mr. Dunn said we already have the high school bond.

[3:02:56 PM](#) Commissioner Raymond commented that some good ideas have been given.

[3:03:03 PM](#) Edidt reported that we pay \$1415 yearly to the city for use of the food bank.. Last year the paid \$940 for the library.

- **Standard Operating Procedures Revision**

[3:05:37 PM](#) Emily Kramer discussed changes she is suggesting to Standard Operating Procedures on #3 and #9.

Motion by Commissioner Hancock to accept changes to Standard Operating Procedures #3 & #9. Second by Commissioner Farnsworth. Motion passed unanimously.

- **Commissioner Meeting Agendas**

[3:10:24 PM](#) Discussion held on changing the method of arranging the Commissioner Meeting agenda. Commissioner Hancock suggested that we group things in blocks of time, perhaps an hour block. This would give commissioners more flexibility. After discussion commissioners decided to try one and a half hour blocks.

- **Sign Agreement with Delta Dental**

[3:19:38 PM](#) Colleen Poole presented an agreement with Delta Dental. She said the goal is to comply with HIPPA. She asked that we confirm with Robin that there are no problems with the agreement. We may have to sign it every year. Attorney Dunn said it is ok to sign the agreement. Commissioners signed.

- **Public Works Administrator Credit Card**

[3:21:30 PM](#) Request made by Emily Kramer for a credit card for Dave Walrath for \$1000. **Motion by Commissioner Farnsworth to authorize a credit card for Public Works Administrator Dave Walrath for \$1000. Second by Commissioner Hancock. Roll Call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed unanimously.**

- **Resolution #2015-12 – Destruction of records**

[3:22:34 PM](#) Colleen Poole requested approval of a resolution to destroy records. **Motion by Commissioner Farnsworth to adopt Resolution 2015-12 as reported. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Claims**

[3:26:30 PM](#) **Motion by Commissioner Farnsworth to approve claims dated 1-26-2015 to 2-6-2015 for \$123,338.90. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed unanimously.**

[3:27:55 PM](#) Recess

- **Executive session 67-2345(b) - Personnel**

[3:33:09 PM](#) **Motion by Commissioner Hancock to go into Executive Session 67-2345(B) at 3:33 pm. Motion seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[4:21:21 PM](#) Open session at 4:20. Commissioners discussed a personnel issue, and no action will be taken.

- **Executive session 67-2345(F) - Legal**
4:21:41 Motion to go into executive session 67-2345(F) by Commissioner Farnsworth at 4:21. Seconded by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.
4:29:49 PM Open session. Discussion held on legal issues. No actions taken.
4:30:00 PM Motion by Commissioner Farnsworth to adjourn at 4:30. Second by Commissioner Hancock. Motion passed unanimously.

Chairman of the Board

Clerk of the Board

County Clerk