

## **Jefferson County Commissioner Meeting Minutes May 12, 2014**

Meeting called to order at 9:00 am. Those present are Commissioner Farnsworth, Commissioner Hegsted and Chairman Raymond. Edidt Ramirez and Chris Boulter are clerking the board. Commissioner Farnsworth leads in the Pledge of Allegiance and Chairman Raymond offered the prayer.

### **Public Works**

- **Discuss Budget Worksheets**

Jerry Ramirez asks for some direction about the budget worksheets. He would like to know if as the current interim administrator he should begin the worksheets or if they are something to be left to the person that will be hired as the new administrator.

Commissioners direct Jerry as the current interim administrator to begin working on the budget worksheets. The departments of solid waste and road and bridge will become divided so Jerry will work on the Road and bridge department portion and Brandy from solid waste along with Emily will work on the solid waste portion of the worksheets.

Chairman Raymond asks Jerry if the Durapatcher is being operated 5/6 days. Jerry responds by saying he currently has 3 employees working the Durapatcher four days a week to keep from going over 40 hours per week. Commissioners direct Jerry to have it running Monday through Saturday and have the workers alternate and complete their hours by rotating days.

Chairman Raymond asks Jerry if he has an update about the bridges. Jerry reports they do not have an update yet because some changes occurred with the company that was doing the bridge inspections; it took some time to find a company that performs the same duties as Dome technology. Jerry will follow up with Casey to see if there are any updates and he will report back at the next commissioner meeting. Also along with this matter at the next commissioner meeting, commissioners will discuss with Jerry the issue about tree trimming and responsibility of maintenance of the trees.

Along with road and bridge issues commissioners would like to add to the sheriff's portion of the agenda water on the roadways so they can discuss enforcement by the Sheriff's Office. These issues will be added to the agenda for the Sheriff to discuss water and road right of ways, at which legal counsel should be present. This may be an issue that needs to be discussed in a public hearing to make the public aware of the ordinance.

Robin Dunn is present at 9:07 a.m.

### **Treasurer-Kristine Lund**

- **Tax Deed Information**

Kristine is updating the commissioners about the hearing that was held to record tax deeds in the last meeting. The property belonging to Delyn Nedrow/Kenneth Price was paid. One of the parties paid the delinquent year owed on the day of the tax deed hearing before it was recorded. The property belonging to Kathryn Anderson which was a personal residence had a Citi Financial lien; Citi Financial paid the delinquent taxes for the year of 2010. On the property owned by Ruth Acor; Kristine reports she didn't hear

from her until this morning. Ruth's daughter is supposed to be in between 10:30 a.m. and 11:00 a.m. to pay the amount of \$300.00 and Ruth will pay the remaining amount of \$1,100.00. If these amounts are not paid the tax deed will be filed by the end of the day. In the last meeting commissioners ordered a tax deed be filed on the property owned by Joel Gonzalez. Joel made a payment of \$250.00; Joel reported that after selling a car he would come in and pay the remaining balance. Kristine reports Mr. Gonzalez called in this morning to say he needed a couple more days and he will pay the remaining balance of \$350.00. Kristine suggests that a few more days be permitted to Mr. Gonzalez before the tax deed is filed. Commissioners agree with holding the tax deed on this property for 48 hours.

Kristine has sent out a notice to the owners of property on which tax deeds have been filed along with a tentative auction date. For the properties belonging to Margaret Lemon Estates, Blake and Lisa Brown, and Lopez; Kristine would like to set the auction date for August 25, 2014. For the properties belonging to the Oxeberger's and the Mcvey's, Kristine would like to make January 26, 2014 the tentative sale date.

**Motion is made by Commissioner Hegsted to hold the tax deed for 48 hours on the Gonzalez property; parcel RPB0175002017A, motion is seconded by Commissioner Farnsworth. All in favor. Motion passes**

**Motion is made by Commissioner Hegsted to set the tax deed auction date for August 25, 2014 and January 26, 2014 for any unredeemed properties, motion is seconded by Commissioner Farnsworth**

- **Resolution #2014-08**

Kristine has prepared a resolution for destruction of records. Commissioners review the resolution. Chairman verifies that the dates on the resolutions coincide with the previous motions regarding this issue. Before the resolution is signed, wording needs to be changed from clerk to treasurer.

**Motion is made to adopt resolution #2014-08 as corrected by Commissioner Farnsworth, motion is seconded Commissioner Hegsted.**

**Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye.**

**Motion passes**

### Probation-Tammy Adkins

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- **Quarterly Report**

Tammy hands out quarterly reports to those present. The reports reflect county probation and the department of juvenile corrections.

Tammy explains the report for the past quarter. House bill 547 changed the projections for this coming year; they will be reducing funds decreasing a 6.28% from the tobacco funds that are based off of tobacco sales.

There has been no change in staff or services for this quarter. Tammy reports the amount of probationers, diversions, and community services. She also reports on the different juvenile offenses and the amounts of each of them. Tammy informs the commissioners how much revenue was collected from the specialty courts and programs. She also informs them about the different community service projects. Tammy also reviews with the commissioners all the revenue collected from different sources such as screenings and

treatments, also reporting how many individuals are actively in specialty courts. Adult probation has reported 35 new probationers. Tammy believes there is some information that is incorrect on the report. She will verify this with Gala and make any necessary corrections.

- **Wraparound Contract**

Nate Fullmer does the wrap around services for Jefferson county as well as additional wraparounds. There was some wording changed in the contract to allow him to have 20 participants in the county not specifying this to Jump Court. The charge amount moved up to \$720.00 for his services. Nate will meet weekly with Tammy and Erick Olsen to assure program is working well. Wording was also changed in regards to the agreement renewing automatically unless otherwise specified to not be renewed 60 days prior. Robin informs this contract has been reviewed many times and can be signed. Chairman Raymond signs program objectives and contract for probation

Robin leaves room 10:30 a.m.

### **Tim Solomon-Rocky Mountain Power**

- **Update on Rocky Mountain Power Operations**

Tim Solomon is present on behalf of Rocky Mountain he presents himself to the board of county commissioners. He explains his responsibilities with rocky mountain explaining that he covers 8 counties as for the industrial and community services. He talks about the power outage back in December of 2013 and explains why this happened and where the power lines come in from. Mr. Solomon talks about how important it is for their company to keep people safe and companies unaffected. Handing out a packet to the commissioners he reviews energy efficiency with them and explains the different options. He informs the commissioners that Rocky Mountain performs energy audits to help determine where energy can be saved.

**Motion is made by Commissioner Hegsted to have Rocky Mountain Power perform an energy audit for the courthouse, motion is seconded by Commissioner Farnsworth. Roll call taken.**

**Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye Motion passes.**

Mr. Solomon will keep in contact with Emily to get the energy audit scheduled for the courthouse.

Scott will also be informed of when the energy audit will be performed on the building.

### **SOCIAL SERVICES – EDIDT RAMIREZ**

**Motion to go into executive session 67-2345 (D) at 11:08 am by Commissioner Hegsted, motion is seconded by Commissioner Farnsworth. Roll call taken: Commissioner Hegsted aye, Chairman Raymond aye, Commissioner Farnsworth aye. Motion passes.**

Open session at 11:21a.m.

**Motion made by Commissioner Hegsted to deny indigent case number 2014-61 based on lack of cooperation and voluntarily unemployed, deny indigent case number 2014-62 based on lack of cooperation, and deny indigent case number 2014-47 due to lack of cooperation; motion is seconded by Commissioner Farnsworth.**

**Roll Call taken, Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passed**

Lunch break at 11:22 a.m. resuming at 1:00 p.m.

**Planning & Zoning-Naysha Foster**

- **Public Hearing-Zone Change-Ordinance #2014-02**  
Chris Rogers is present today. He is requesting to have a zone change from commercial to residential for 1 acre located at 1432 E. 1500 N. which has a total of 9 acres currently zoned as commercial 1 property, the surrounding land is zoned as residential 1. Naysha has reviewed the application and informs the commissioners that it does allow a one time division. The purpose of the zone change and division for the 1 acre from commercial to residential is to build a residence. This is in compliance with the zoning ordinance regarding amendments. Naysha informs the commissioners that The Planning & Zoning Commission is recommending approval for the change of zoning for 1 acre of the 9 acres to residential 1. The planning and zoning commission is recommending approval to the board of commissioners based on 4 reasons.
  1. The portion to be rezoned is contiguous to R-1 zoning.
  2. A portion of land nearby was rezoned from C-1 to R-1 in recent years setting a precedence.
  3. The zone map change will improve boundary lines.
  4. The applicants kin who will be building the house on the one acre to be changed to R-1 is associated with the commercial enterprise and understands the commercial operations next door.

**Motion is made by Commissioner Hegsted to approve ordinance #2014-02 amending the change in zoning for this property in Jefferson County, motion is seconded by Commissioner Farnsworth. Roll call taken  
Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye  
Motion passes**

Recess for 22 minutes

**Planning & Zoning- Naysha Foster**

- **Administrative Plat-Pinnock Acres**  
Dave Pinnock is the applicant in this matter regarding property located at 240 N. 4100 E. This property is currently zoned residential one, its primary use being agricultural. The surrounding area is zoned as residential one; not in City of Rigby's impact area but contiguous with city limits. Lot 4 accesses directly onto 4100 E. (Naysha to review) The road and bridge department has been out to the area approved the private road and additional driveway access for lot 4.  
**Motion is made by Commissioner Hegsted to accept The Pinnock Acres Division 1 final plat, motion is seconded Commissioner Farnsworth. Roll call taken**

**Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye**  
**Motion passes.**

**Planning & Zoning-Naysha Foster**

- **Quarterly Report**

Naysha provides a copy of the quarterly report to commissioners along with a list of permit building numbers from 2004 to the present year. Numbers presently are looking good they are averaging one residential permit per day. Naysha also reviews the revenue log with impact fees listed separately and provides a copy to the commissioners. So far these numbers are in line and have exceeded last year's revenue by this time.

Naysha speaks about a meeting being held on Thursday, May 15<sup>th</sup> at 7:00 p.m. for a zone change with the city for the Road and bridge department property. Naysha asks that one of the commissioners be present to help with an issue that has come up about cinder blowing into neighbors of the property, this is an issue that needs to be addressed. Update on comp plan goals and policies and in August will be working on preferred land use map.

**COMMISSIONERS**

- **Dan Hanna-Question on Building Permit**

Dan is present on behalf of Alliance Title he explains the reason why he is here today. He hands out information to the commissioners. The Orozco Subpark was initially sold to Rivas. Rivas then sold in 2003 to Warner and then it was divided into two different lots. Warner created two lots in 2006 without subdividing and sold one lot to Fox. Fox is presently in the process of selling the property. There are 5 acres situated in an R-5 zone. The parcel has been divided creating illegal lots. It is currently lacking a subdivision name and a plat one division lot. Fox can plat his own parcel to get the building right back. If a plat were to be completed it would then be in compliance with the Subdivision Ordinance.

The Commissioners would like to table this issue until legal counsel is available to advise the board before they make a decision. Chairman Raymond asks that Dan and Naysha be back with this issue on the 27<sup>th</sup> of May for the commissioner meeting.

- **CLAIMS**

Commissioners ask Jerry Ramirez how pricing is done for digging holes at the lake for trees. Jerry explains where he got the pricing information from and explains that his department charges based on that. These figures are going to be revised and he would like to have ITD figures rather than having to use the state of California figures.

**Motion is made by Commissioner Hegsted to approve the claims dated from 4-28-2014 through 5-9-2014 in the amount of \$343,499.21, motion is seconded by Commissioner Farnsworth. Roll call taken: Commissioner Hegsted aye, Commissioner Farnsworth aye, Chairman Raymond aye, motion passes.**

- **COMMISSIONER MEETING MINUTES**

In regards to the minutes that were approved for the meeting of April 14, 2014 Naysha would like some wording changed due to some concerns and information that was missing.

**Motion is made by Commissioner Hegsted to amend previously approved minutes for April 14, 2014 and accept the proposed changes; motion is seconded by Commissioner Farnsworth. All in Favor. Motion passes**

**Motion is made to accept meeting minutes as corrected dated for April 28, 2014 by Commissioner Hegsted, motion is seconded by Commissioner Farnsworth.**

All in favor. Motion passes

- **Certificates of Residency:** Certificates of Residency signed
- **Dow Chemical**

**Motion made by Commissioner Hegsted to amend agenda to discuss the May 17<sup>th</sup> service projects since new information has been found, motion is seconded by Commissioner Farnsworth.**

**Roll call taken: Commissioner Hegsted aye, Commissioner Farnsworth aye, Chairman Raymond aye, motion passes.**

Scott Herrick reports he has given Robin Dunn all the information he has regarding Dow Chemical.

On May 17<sup>th</sup> the project will be to clean up the front of the courthouse so the decorative rock can be put in. Scott explains they are moving forward with the project and that the water lines had to be found because they were not where they were indicated to be. For community day a backhoe will be here to finish up the cleaning in front and they will also be weeding on the side of the building. It has been determined that an estimated 50 yards of the decorative rock will be needed.

**Motion is made by Commissioner Hegsted to allow the amount \$2,800.00 be spent for improving of the courthouse grounds, motion is seconded by Commissioner Farnsworth. Roll call taken: Commissioner Hegsted aye, Commissioner Farnsworth aye, Chairman Raymond aye, motion passes.**

There will be several projects taking place throughout the county for community service day.

- **Eastern Idaho Ag Hall of Fame Plaques**

Jefferson county residents that are on the plaque. Phyllis Millar explains that the museum brought over a plaque to the clerk's office to see if we could hang it in our courthouse so more people can see this. It is a plaque that was previously hung in the old county courthouse that has the names of Jefferson County residents recognized in Eastern Idaho by the Agricultural hall of fame. Commissioners say they see no reason why this couldn't be hung in the hall of the courthouse and direct Emily Kramer to find a place to hang the plaque.

- **Phone System**

Emily informs the commissioners that all departments have reported back and they have decided they can all find money in their lines to purchase the phones for the phone system.

**Motion made to approve purchase of new phone systems not exceeding the amount of \$35,000.00 piggybacking on a Madison County bid for the phone system to be**

paid out of each department as they have indicated without exceeding their budgets, motion is seconded by Commissioner Farnsworth. Roll call taken: Commissioner Hegsted aye, Commissioner Farnsworth aye, Chairman Raymond aye, motion passes.

**ATTORNEY – ROBIN DUNN**

- **EXECUTIVE SESSION 67-2345(F) –Legal**  
Robin not present. Executive session moved till later in the day.

**Sheriff-Blair Olsen**

- **911 Renovation**  
Sheriff Olsen informs the commissioners that the 911 renovation is in the process of being put out for bid; they will probably begin to accept bids in early June so they can have time to move in the new equipment.
- **Safe Link Internet Services**  
A safe Link internet service is a company based out of Rupert, ID and was recommended to the county by Teton Communications. Safe Link would like antenna space on the county's tower. Sheriff Olsen has a contract which has been reviewed by attorney Robin Dunn; Sheriff hasn't heard of any concerns about this contract. The company wants to provide the tower rent, ups power, and their back up. They would pay the amount of \$215.00 for tower rent, \$75.00 for rack space and \$15.00 for generator backup. Sheriff has a contract and is requesting the commissioners signatures if they are in favor of renting the tower. This contract is renewable every year. Commissioners are in favor. Motion made by Commissioner Hegsted to approve the Safe Link Internet Services Contract contingent on Robin's review. Second by Commissioner Farnsworth. **Roll call taken: Commissioner Hegsted aye, Commissioner Farnsworth aye, Chairman Raymond aye, motion passes.**  
Chairman Raymond signs the contract to allow the renting of the tower but does hold the contract until he has the opportunity to speak to Robin Dunn about it. If there are indeed no concerns this contract will be given to Sheriff Olsen signed.

**ATTORNEY – ROBIN DUNN**

- **EXECUTIVE SESSION 67-2345(F) –Legal**  
Motion made by Commissioner Hegsted to go into executive session 67-2345 (F) at 3:49 p.m., motion is seconded by Commissioner Farnsworth. Roll call taken: Commissioner Hegsted aye, Commissioner Farnsworth aye, Chairman Raymond aye, motion passes.

Open session at 3:52 p.m.

Discussion held on pending litigation.

**Motion to adjourn at 3:53 p.m. made by Commissioner Farnsworth, motion is seconded by Commissioner Hegsted. All in favor. Motion passes**

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*Chairman of the Board*

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*Clerk of the Board*

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*County Clerk*