

Jefferson County Commissioner Meeting Minutes March 24, 2014

Meeting called to order at 9:00 am. Those present are Commissioner Farnsworth, Commissioner Hegsted; Chairman Raymond. Edidt Ramirez and Chris Boulter are clerking the board. Mitch Whitmill leads in the Pledge of Allegiance and Commissioner Hegsted offered the prayer.

Commissioners- Elected Officials-Department Heads

- **Staff Meeting**

Those present for staff meeting are Chris Boulter, Naysha Foster, Cody Taylor, Tammy Adkins, Mitch Whitmill, Scott Herrick, Jerry Ramirez, Mike Miller, Blair Olsen, Tad Hegsted, Chairman Raymond, and Commissioner Farnsworth.

Department heads report and give updates on upcoming projects.

Chris Boulter talks about Community cleanup day on May 17, 2014 and possibly cleaning up outside of the courthouse. Chairman Raymond explains that Mike Miller is joining the meeting this morning regarding the 911 update that is pending. Mike speaks about the needed 911 phone system update. He informs those present that some of the expenses may come down to using some monies from the different departments.

Chairman Raymond asks department heads to look into their budgets to see if it is a possibility in this budget year to use some of their monies or if it will need to be held off until the next budget year.

Sheriff-Blair Olsen

- **911 Expansion**

Sheriff Olsen talks about the lack of space in the current dispatch room. He talks about how he would like to drop one of the walls to make more space available. It would give them more space to add an additional full time dispatch position. He wants to get permission from the commissioners to get a preliminary price for costs of doing this opening. He could possibly use monies from the 911 portion of the budget according to the law and ordinances if it were needed.

Commissioners allow Sheriff Olsen to continue with getting the price estimates for this project.

Social Services- Indigent Hearing #2014-8

- **Executive session 67-2345(D)- Records Exempt from disclosure**

Motion to go into executive session 67-2345(D) at 10:06 am made by Commissioner Farnsworth, motion is Seconded by Commissioner Hegsted for indigent case #2014-08 Roll Call taken; Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-Aye motion passes.

Deputy Prosecutor Amy Sheets is representing the county.

Marvin Smith is present representing EIRMC.

Back in open session 10:57 am.

Motion made by Commissioner Hegsted to table for 2 weeks, and staff will gather more information for indigent case #2014-08 per property owned; motion is seconded by Commissioner Farnsworth. Roll Call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye.

SOCIAL SERVICES – EDIDT RAMIREZ

Motion to go into executive session 67-2345 (D) at 11:05 am by Commissioner Hegsted motion is seconded by Commissioner Farnsworth. Roll call taken: Commissioner Hegsted aye, Chairman Raymond aye, Commissioner Farnsworth aye. Motion passes.

Open session at 11:22am

Motion made by Commissioner Hegsted to approve indigent case number 2014-41, approve indigent case number 2014-46 for being voluntarily unemployed, deny indigent case number 2014-54 for ability to pay, deny indigent case number 2014-55 for lack of cooperation and non-residency , approve indigent case number 2014-56, deny indigent case number 2014-57 for ability to pay; motion is seconded by Commissioner Farnsworth.

Roll Call taken, Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion carried

Lunch break at 11:33am resuming at 1:00 pm

Commissioners

- **Bid Opening for Gravel Crushing**

Chairman Raymond gives introduction for bid opening. Jerry Ramirez presents 4 bids 1st is from Brett Price excavating for the total amount of \$147,250.00. 2nd bid is from Depatco INC for the total amount of \$209,000.00. The 3rd bid is from Gale Lim Construction LLC for the total amount of \$155,555.00. The 4th bid is from Rhoadhouse Construction for the total amount of \$117,000.00
Start time for this project is April 14th this year.

**Motion made by Commissioner Hegsted to award the gravel crushing bid to Rhoadhouse Construction, motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye.
Motion passes**

Commissioners

- **Bid Opening for Storage Building**

There are 7 bids on storage building. 1st bid is from Hancock construction in the amount of \$40,974. Payment with a \$3,000.00 down payment one draw per month as work is completed. 2nd bid is from JJ Enterprises LLC for construction of the new shop for the amount of \$59,040.76. 3rd bid is from Harold L Harris construction for the amount of \$63,679.00. 4th bid is from J&S Construction Company in the amount \$49,940.00. 5th bid is from Decker Construction in the amount of \$54, 645. 6th bid is from WEBCO Williams

economy building company for the amount of \$60,935. 7th bid is from Cruz Brothers Construction for the amount of \$46,747.00

Motion made by Commissioner Hegsted awarding the bid to Hancock Construction for the amount of \$40,974.00 authorizing clerk to do a \$3,000 down payment check to Hancock Construction, motion is seconded by Commissioner Farnsworth. Roll Call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes

4 minute recess

Parks & Rec-Emily Kramer

- **Vendor Contract Signature**

Chairman Raymond speaks about renewing the contract with the vendor The Dog House at the Jefferson County Lake owned by Cody and Sarah Kelley to sell hot dogs, and burgers. The price is for \$100.00 flat and \$45.00 a month for power.

Motion is made by Commissioner Hegsted to accept the renewal of the contract with the vendor The Dog House at the Jefferson County Lake for the 2014 year, motion is seconded by Commissioner Farnsworth

Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes and contract is signed.

3 minute recess

Development Company – Ted Hendricks

- **Fair Parking Lot- In-Kind Project**

Ted Hendricks is present on behalf of the fair board. He reports that the application is in its final stage and is going to Boise next month to the Governors Advice Council on the 14th of April. The City of Rigby has met and is willing to help at this point with this project. Chairman Raymond informs Mr. Hendricks that the road and bridge estimate for this is project is for the amount of \$72,184.50 not including the crushing of gravel. Chairman Raymond and Jerry Ramirez are concerned at this time about taking this amount out of road and bridge budget. Commissioners speak about possibly donating the pit run material for this project instead.

Motion is made by Commissioner Farnsworth to do an In-kind donation by donating pit run material only and it is to be hauled by others to the fairground/rodeo ground project area; motion is seconded by Commissioner Hegsted. Roll call taken Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye.

Motion passes.

Weed Department-Mitch Whitmill

- **Quotes for ATV & Pickup**

Mitch received the additional quote that was previously requested from Sage Motor Sports for an ATV.

Motion is made by Commissioner Hegsted to purchase the ATV from Rexburg Motor Sports in the amount of \$6,318.94, motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes

Mitch presents to the commissioners the four quotes for the pickup.

Motion is made by Chairman Raymond to purchase the Ford f150. Motion does not go through. Motion is made by Commissioner Hegsted to purchase the Dodge Ram. Motion does not go through.

Commissioners verify with Mitch that the expenses for the Pickup will be in line with the budget. Mitch explains this was calculated in when the budget was made and it will work out.

Motion is made by Commissioner Farnsworth to allow purchase of the 2014 RAM from Stones Town & Country Motors in the amount of \$28,317.00. Motion is seconded by Commissioner Hegsted. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes.

- **Sign ITD Work Agreement**
Commissioners sign ITD work agreement
- **Budget**
Copy to will be provided to Commissioner Hegsted of the monthly budget.

Planning & Zoning-Jeff Geisler-Public Hearing

- **Repeal Portion of Ordinance #2012-05-Building permit Refund**
Public hearing begins at 3:05 pm to repeal the refund portion of building permits. Repealing Ordinance #2012-05 of 2009 international building code. Repealing the 30% discount for the building permits. These are being repealed because it decreases liability for the county. Also it will slightly increase revenue in the planning & zoning budget. Nobody is present at hearing from the public to speak for or against the matter.
Motion is made by Commissioner Hegsted to repeal Ordinance #2012-05 in the section of Jefferson County Building Code for the refund portion as so noted and adopt ordinance #2014-01 in its entirety; motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes
The ordinance will take in effect as of today 3-24-2014 when ordinance is recorded.

Recess for 45 minutes.

COMMISSIONERS.

- **CLAIMS**
Motion made by Commissioner Hegsted to approve the claims dated from 3-10-2014 through 3-21-2014 in the amount of \$186,789.87 the motion is seconded by Commissioner Farnsworth. Roll call taken: Commissioner Hegsted aye, Commissioner Farnsworth aye, Chairman Raymond aye, motion passes.
- **COMMISSIONER MEETING MINUTES**

Motion made to accept meeting minutes dated 2-27-2014 and 3-10-2014 by Commissioner Hegsted. Motion seconded by Commissioner Farnsworth. All in favor. Motion passes

- **Certificates of Residency:** Certificates of Residency signed
- **Public Relations**

Paige Nelson accepted offer from the Angus Journal in St. Joseph. However she said she would take on challenges from county to deal with public relations on evenings and Saturdays. She informed Chairman Raymond she would be glad to work on the county website and Facebook page if this is something that would be of interest to the board. Commissioners would take a look at the budget to arrange payment for her services in dealing with public relations.
- **Public Works Administrator**

Commissioners hold discussion about this issue. Emily Kramer is not available today but she has gathered information as to surrounding counties. This matter is tabled until next commissioner meeting.
- **Digital Recording system**

Naysha Foster explains issues that the county is having with the digital recorder software. It is software that is not able to be sent to a transcriber because the transcriber will not be able to transcribe the files unless they have the same software. Commissioners request that Naysha gathers price estimates for a new digital recording system and for this matter to be put on the next agenda for April 14, 2014.
- **Community Service May 17th**

Discussion held about what areas need to be addressed and worked on, on the outside of the courthouse. Commissioners ask to have the crab trees taken out and replaced with something different. Ground cover needs to be priced for the area. Samples of different rocks will be brought to the commissioners to see what can be placed on the outside in the place of everything that is being cleaned up and taken away.
- **Affordable Care Act-Payroll**

Discussion held about full time and part time positions in the weed department.
- **Pacificorp Judgments**

Discussion held on Pacificorp as for payments that go out to them and how they will change.
- **County Road Issue**

Commissioner Farnsworth leads in this subject. The county has received a complaint about a tractor turning on a county road. Roxann talks about this complaint and informs Commissioners Omar from Westside went out and talked to supervisor to try to take care of this issue. There are ordinances in place which need to be followed up with an officer to enforce it. Commissioners ask to have Jerry Ramirez work with land owner and find a solution as for parking off sides of roads by the Golf Course. Road and Bridge department and Commissioners were also asked to investigate on the other issue with the ordinances then come up with a solution as to how it can be better enforced as for turning tractors on county roads and watering as well. Commissioners ask Roxanna to send an email with addresses to them of where the issues are taking place so they can go out and review. This matter is placed on a future agenda after ordinances are reviewed.

ATTORNEY – ROBIN DUNN

- **EXECUTIVE SESSION 67-2345(F) –Legal**
Not held Robin Dunn is not present this day.

Motion to adjourn at 5:33 pm by Commissioner Hegsted, motion is seconded by Chairman Raymond.

Chairman of the Board

Clerk of the Board

County Clerk