

**Jefferson County Commissioner Meeting Minutes
November 10, 2014**

Meeting called to order at 9:02 am. Those present are Commissioner Farnsworth, Commissioner Hegsted and Chairman Raymond. Edidt Ramirez and Chris Boulter are clerking the board. Attorney Robin Dunn leads in the Pledge of Allegiance and Commissioner Hegsted offered the prayer.

Ryan Day-Lyndsay Goody

- **Petition Concerns**

Ryan Day and Lyndsay Goody are present to speak on the subject. Ryan speaks first in regards to his concerns about the recall petitions.

[9:10:05 AM](#) Lyndsay speaks about another concern during the elections.

[9:13:16 AM](#) Ryan and Lyndsay speak about additional issues and concerns.

[9:20:37 AM](#) Chairman Raymond speaks to Ryan and Lyndsay and asks commissioners to add any comments if they wish, Commissioner Farnsworth speaks about there not being a policy in place about allowing or not employees to vote and Chairman Raymond adds to this. Clerk Boulter speaks in regards to policy.

[9:23:21 AM](#) Chairman Raymond asks Sheriff Olsen to speak in regards to the issues being discussed.

[9:27:10 AM](#) Lt. Woolf speaks about his involvement in the issues.

[9:28:25 AM](#) Chairman asks Ryan and Lyndsay some questions to which they respond.

[9:31:57 AM](#) Naysha Foster from the planning and zoning department speaks.

[9:34:30 AM](#) Shonna Allred from elections speaks in regards to the involvement she had in these issues on Election Day.

[9:42:21 AM](#) Chris Boulter speaks in regards to educating the school district as needed. Chairman asks a couple more questions to Ryan and Lyndsay. Commissioner Hegsted asks a final question to Shonna Allred.

[9:49:13 AM](#)

John Millar-Rexburg City engineer

- [9:49:52 AM](#) **Request to authorize to haul to the landfill waste treatment**

[9:50:31 AM](#) John Millar is present as well as the Mayor of city of Rexburg Richard Woodland. Chairman Raymond asks Paul Snarr to speak about the question being asked at this point. City clerk of Rigby adds to the issue being discussed this morning. Chairman Raymond and Commissioner Hegsted ask some questions to those present

[9:50:57 AM](#) Robin Dunn leaves the room at 9:50 a.m.

Motion made by Commissioner Hegsted to allow the City of Rexburg to bring Class B solids for the next 6 months beginning today with no limit on tonnage; motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond- aye Motion passes.

Emily Kramer-Technology Committee

- [9:58:23 AM](#) **Website Re-Design Contract**

[9:59:10 AM](#) Emily presents the bids to the commissioners that she received to re-design the website. Commissioner Hegsted asks a question. Emily presents the contract to the commissioners

[10:08:16 AM](#) Robin Dunn is present

[10:10:45 AM](#) Motion made by Commissioner Farnsworth to approve contract to A&H for \$1,500.00 to update the website for 15-18; motion is seconded Commissioner Hegsted Roll Call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes. Contract is signed

[10:12:04 AM](#) Recess until 10:30 a.m.

Sheriff Blair Olsen

- [10:31:11 AM](#) **Budget**
[10:31:24 AM](#) Sheriff Olsen is present to speaks about getting a piece of equipment for hauling in different situations (mounted patrol, search and rescue etc). Commissioners direct some questions to Sheriff Olsen.
[10:38:47 AM](#) **Motion by Commissioner Hegsted to approve the Sheriff's expenditure of buying a stock trailer not to exceed amount of \$7,000.00; motion is seconded by Chairman Raymond. Roll call taken Commissioner Farnsworth-nay, Commissioner Hegsted-aye, and Chairman Raymond Aye. Motion passes.**

[10:40:24 AM](#) 6 minute recess

Clerk-Chris Boulter

- [10:43:22 AM](#) **Resolution #2015-5 Transfer of Funds**
[10:43:48 AM](#) Resolution #2015-5 has been signed
[10:44:18 AM](#) 6 minute recess

Public Works-Paul Snarr

- [10:49:53 AM](#) **Signature on Road Mileage Reports**
[10:52:39 AM](#) Signed by Chairman Raymond
- [10:53:07 AM](#) **Signature on Oil Distribution MOU**
[10:55:43 AM](#) Paul presents the MOU to the commissioners between Jefferson and Clark County for distribution of oil. Chairman asks a couple questions. Commissioners sign the MOU
Commissioners speak about holding the commissioner meeting on the 24th of November

Social Services-Edidt Ramirez

- **Executive Session 67-2345(D)**
[11:00:46 AM](#) Motion by Commissioner Farnsworth to go into executive session 67-2345 (B)records exempt from disclosure: motion is seconded by Commissioner Hegsted. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes.
[11:07:49 AM](#) Open session
[11:08:00 AM](#) Motion by Commissioner Hegsted to approve indigent case number 2015-5 and approve 2015-21 approve motion seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes

[11:08:45 AM](#) Lunch break until 1:00 p.m.

Robin Dunn is present after lunch break

Commissioners

- [1:02:57 PM](#) **Executive Session 67-2345(B) Personnel**

[1:03:50 PM](#) **Motion by Commissioner Hegsted to go into executive session 67-2345(B); motion is seconded Commissioner Farnsworth. Roll Call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, and Chairman Raymond-aye Motion passes**

[1:04:31 PM](#) Present on this subject is Paul Snarr and Emily Kramer

[1:32:22 PM](#) open session at 1:32 p.m.

[1:32:23 PM](#) **Motion made by Commissioner Hegsted to give public works director authorization to move forward with the corrective actions that he needs to make in the personnel issues that were brought before the board; motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes**

Robin Dunn leaves room at 1:34 p.m.

Carlos Aponte

- [1:34:46 PM](#) **Health Insurance Report**

[1:35:14 PM](#) Carlos Aponte is present as well as Marilyn Vanderbeek. Carlos provides an exhibit to those present. Chairman Raymond speaks about the issue as well as Chris Boulter. Service agreement for Jefferson county and Delta Dental has been signed.

[2:01:26 PM](#) **Motion made by Commissioner Hegsted to increase employees side premium by 20% and agree to watch VEBA for 45 days and make adjustments as needed by reviewing that; motion seconded Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes.**

[2:03:02 PM](#) Discounted renewal rate is signed. Employee meetings are next week Tuesday and Wednesday

Elections-Shonna Allred

- [2:06:13 PM](#) **Sign Election Abstracts**

[2:06:31 PM](#) Shonna is present to talk about election night and get Abstracts signed. Commissioners sign the abstracts and Shonna is going to provide copies to the commissioners before the end of the day.

Commissioners

- [2:11:48 PM](#) **Approve Claims**

[2:12:04 PM](#) Chairman has a question about CA mileage charge as well as questions about the new printer ordered and paying \$500.00 for freight. Commissioner Hegsted will check with IBS claim will be flagged

[2:23:29 PM](#) **Motion made by Commissioner Hegsted to approve claims with flags for the total amount of \$218,380.59; motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond Motion passes.**

Commissioner Farnsworth indicates he does have an additional question but Emily Kramer would needed to be present

- **Approve Commissioner Meeting Minutes**

[2:26:31 PM](#) **Motion made by Commissioner Farnsworth to approve the minutes as edited for 10-27-2014; motion is seconded by Commissioner Hegsted. All in favor Motion passes**

[2:28:18 PM](#) Commissioner Farnsworth speaks about the claims for Emmetsburg trip and asks Emily some questions referring to the claims. Emily explains and answers the questions asked

[2:50:07 PM](#) Robin Dunn is present

- [2:50:58 PM](#) **Sign Certificates of Residency**

[2:51:21 PM](#) Certificates signed.

- [2:51:42 PM](#) **Christmas Gift Certificates**

[2:52:06 PM](#) Chris Boulter speaks to the commissioners in regards to the Christmas gift cards. Emily Kramer speaks about the Christmas meal. There will be a \$5.00 cost to county employees for sure on the Christmas luncheon. Chairman speaks about \$20.00 certificate to the employee

[2:55:38 P.M](#) **Motion by Chairman Raymond to approve the \$20.00 gift certificate to all employees and a \$5.00 contribution from employees for the Christmas luncheon ;motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye Chairman Raymond-aye. Motion passes.**

[2:53:47 PM](#) Robin Dunn leaves

[2:54:49 PM](#) Robin Dunn is present

- [2:56:38 PM](#) **Holiday Pay**
[2:56:49 PM](#) Emily speaks about shift workers pay for holiday in regards to the policy. Emily explains the concerns of shift workers for holiday pay. Commissioners agree to change the policy on pg. 25 to pay work on holidays 2 times.
- [3:03:30 PM](#) **Executive Session 67-2345 (B)-Legal**
[3:03:46 PM](#) **Motion made by Chairman Raymond to go into executive session 67-2345(B)-Legal; motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes. Attorney Dunn is excused for this executive session.**
[3:17:28 PM](#) Open session at 3:17 p.m.
[3:17:59 PM](#) **Motion by Chairman Raymond that in the District Court of the 7th Judicial District of the State of Idaho for the County of Jefferson in case number CV-2013-1043 to authorize Mr. Ohman counsel for Jefferson county (in this case) to sign the stipulation for this case and also an order for the stipulation for this case; motion is seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes.**

[3:18:41 PM](#) Robin Dunn present at 3:18 p.m.

- [3:19:52 PM](#) **Standard Operations of Procedures**
[3:20:07 PM](#) Emily speaks about the Standard Operations of Procedures and hands out the SOP to the commissioners, clerk, assessor, and treasurer and reviews the pages with the commissioners. Cody Taylor spoke. Robin Dunn, Chris Boulter and Commissioners add to the discussion. Robin Dunn speaks about talking about a deadline in regards to the agenda. Chris speaks in response to this. Chairman suggests Friday at noon would be a final cut off to have items on commissioner agenda.
[3:50:54 PM](#) Clerk Boulter speaks about getting process to have only the clerk add items to the agenda per request. Cody Taylor speaks about items to not have to be per written request. Chairman does not have to approve items to be on the agenda.
[3:55:46 PM](#) Kristine Lund speaks in regards to an item on the SOP. Chairman requests that language for the credit cards be added in the SOP.
- [4:02:37 PM](#) **Discussion on letter received**
[4:03:20 PM](#) Chris Boulter speaks about not having a response to this letter from the Mayor of Mud Lake. Chairman states he has three questions in regards to an email being sent.

- [4:09:44 PM](#) **Motion made by Chairman Raymond to amend agenda to include a nomination for the CAT board; motion is seconded by Commissioner Hegsted. All in favor. motion passes.**
[4:12:15 PM](#) the board of county commissioners chooses to nominate Lee Miller from Fremont County.
- [4:16:41 PM](#) 5 minute recess
- [4:16:57 PM](#) **Executive Session 67-2345(B)-Personnel**
[4:26:26 PM](#) **Motion made to go into executive session 67-2345(B) by Commissioner Farnsworth; motion is seconded by Chairman Raymond. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes**
[5:09:01 PM](#) Open session at 5:09 discussed personnel issues no decisions made no actions taken
[5:09:10 PM](#) **motion to go into executive session (F)-legal by Chairman Raymond; motion seconded by Commissioner Hegsted. Roll call taken Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes**
[5:16:15 PM](#) Open session at 5:16
[5:16:24 PM](#) **Motion made by Commissioner Farnsworth to have department heads or elected officials to come to the board of county commissioners to obtain independent legal counsel; motion is seconded by Chairman Raymond. All in favor**
[5:17:01 PM](#) **Motion made by Commissioner Hegsted to adjourn at 5:17; motion is seconded by Chairman Raymond. All in favor motion passes**

Chairman of the Board

Clerk of the Board

County Clerk