

**Jefferson County Commissioner Meeting Minutes  
January 27, 2014**

Meeting called to order at 9:00 am. Those present are Commissioner Farnsworth, Commissioner Hegsted, and Chairman Raymond. Edidt Ramirez and Chris Boulter are clerking the board. Jerry Ramirez leads in the Pledge of Allegiance and Commissioner Hegsted offered the prayer.

**COMMISSIONERS-ELECTED OFFICIALS-DEPARTMENT HEADS**

- **STAFF MEETING**

Present for department heads meeting is Naysha Foster, Tammy Atkins, Cody Taylor, Lori Dye, Mitch Whitmill, Scott Herrick, Jerry Ramirez, Robin Dunn, Emily Kramer, Kristine Lund, Christine Boulter, Commissioner Hegsted, Commissioner Farnsworth, and Chairman Raymond. Department heads report about updates with each of the departments.

The Planning and Zoning committee meets February 6, 2014

- **EMPLOYEE RECOGNITION**

Cody Taylor assessor recognizes Ginger Hiker as an employee for 30 years of service to the county. Commissioners also congratulate and recognize Ginger for her years of service to the county

**COMMISSIONERS**

- **APPROVE PRECINCTS FOR 2014 ELECTION**

Shonna Allred talks about a couple of small changes in the precincts. The Garfield precinct will be voting at the Farnsworth Elementary, Lorenzo precinct will also change location and vote on the south side of the courthouse, Rigby 4 precinct will vote at the Jefferson school district office rather than the present Rigby Jr. High School (old high school)

Commissioner Hegsted makes a motion to approve the move of the named precincts. Commissioner Farnsworth seconds the motion. All in favor. Motion passes

- **CITY OF MUD LAKE AIRPORT TAX REMITTANCE**

Clerk gives a status report and asks if Commissioners can approve the 2013 and 2014 tax levies per request of Mud Lake Airport outside accountant (Hardy). It was agreed to go ahead if Mud Lake airport gets their audits turned in as requested.

**SOCIAL SERVICES – EDIDT RAMIREZ**

- **EXECUTIVE SESSION 67-2345(D)-RECORDS EXEMPT FROM DISCLOSURE INDIGENT HEARING # 2013-35**

Motion to go into executive session 67-2345 (D) at 10:02 am made by Commissioner Hegsted. Motion seconded by Commissioner Farnsworth. Roll call taken: Commissioner Hegsted aye, Chairman Raymond aye, Commissioner Farnsworth aye.

Open Session at 10:30 am

**Motion made by Commissioner Hegsted to approve indigent case number 2013-35.**

**Motion seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes**

- **EXECUTIVE SESSION 67-2345(D)-RECORDS EXEMPT FROM DISCLOSURE**  
Moved to later session due to lack of time.

### **SHERIFF'S OFFICE**

- **CITY CONTRACTS WITH RIRIE & LEWISVILLE SIGNED**  
Melissa from the Sheriff's office presented the contracts for signature. These were signed.

### **COMMISSIONERS**

- **RESOLUTION #2014-04 CHAIRMAN OF COMMISSIONERS**  
Motion already approved in previous meeting. Motion by Commissioner Hegsted to sign, seconded by Commissioner Farnsworth, motion carried.
- **RESOLUTION #2014-05 JURY FEES** Motion  
to adopt made by Commissioner Farnsworth, seconded by Commissioner Hegsted. Roll call vote: Hegsted aye, Farnsworth aye, Raymond aye. Motion carried
- **RESOLUTION #2014-06 ADDRESS COMMITTEE**  
Address Committee has two vacancies.  
Cody Taylor and Devine Hillam are new replacements.  
Motion to accept made by Commissioner Hegsted, seconded by Commissioner Farnsworth. Motion carried.
- **CERTIFICATES OF RESIDENCY**  
Were presented and signed.

### **EXECUTIVE SESSION 67-2345(D)**

**Motion made by Commissioner Farnsworth to go into executive session 67-2345(D) at 10:44 am. Motion seconded by Commissioner Hegsted. All in favor motion passes**  
Open session at 11:10 am

Motion made by Commissioner Hegsted to approve Indigent Case number 2014-3, deny case number 2014-42 for lack of cooperation, approve case number 2014-43 for both emergent and preapproved requests, deny case number 2014-44 for lack of cooperation, deny case number 2013-57 for lack of cooperation, and table case number 2014-18 for further investigation. Motion is seconded by Commissioner Farnsworth.

Roll Call taken, Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-aye.

### **PROBATION-TAMMY ATKINS**

YAK court is having training in Anaheim; CA. Matt Douglas will be attending this training.

- **JUMP COURT TRAINING**  
Jump court team needs update training. Training is scheduled for June in Los Angeles CA. Unanimous consent by commissioners for these trainings.
- **QUARTERLY REPORT**  
Heather and Matt will be attending Adult Post tentative September 2014  
Discussion on material being used (ACCI Cognitive Workbooks)

Reviewed Juvenile case loads. Community service was also discussed along with specialty court programs, and classes being held. Tammy updated the commissioners about fees being charged and collected in the probation department.

Break for lunch at 11:28

**Back in session 1:00 pm Robin Dunn is present**

### **COMMISSIONERS**

- **P&Z FEE SCHEDULE**

Naysha updates commissioners about the fee schedule that was asked to be brought back from the previous time. Naysha did some research with other counties about the fees that were unclear for this county.

**Motion to approve the updates made to the fee schedule is made by Commissioner Farnsworth, seconded by Commissioner Hegsted. Roll Call taken**

**Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes**

Recess at 1:10 pm

Back in session from recess at 1:15 pm

Robin Dunn leaves room at 1:15 pm

### **JOEL JENKINS**

- **BUILDING PERMIT EXTENSION**

Mr. Jenkins is present requesting an additional extension for his building permit and explains what his current situation is. Planning and zoning will review with Mr. Jenkins what is allowable under the building permit.

A 6 month extension is what is being requested at this time to complete the building of this project.

**Motion is made by Commissioner Farnsworth to deny extension so a new permit can be applied for, motion seconded by Commissioner Hegsted all in favor motion passes**

Robin is present at 1:25 pm

### **MIKE MILLER**

- **PHONE SYSTEMS**

An RFP was put together then reviewed by Mike. It appears 911 monies can pay a portion of the costs for the new phone systems. An estimated \$65,000 (\$40,000) will be used towards this. Costs need to be analyzed as to how the expenses will be divided out and what account/s (budget) the costs will come out of. How much money is generated and how much is 911"? No decisions made today as for this expense. Commissioners asked that any possible grants for this expense be looked into and also request that this expense be reviewed with the accountant.

### **COMMISSIONERS**

- **Executive session 67-2345(B) – Personnel**

**Commissioner Hegsted makes a motion to go into executive session. Commissioner Farnsworth seconds this motion to go into executive session 67-2345 (B) at 1:48 pm**

Robin Dunn leaves room at 2:04 pm

Robin Dunn is present at 2:07 pm

Robin leaves room at 2:08 pm

Open Session at 2:12 pm

No decisions or actions taken

- **Executive session 67-2345(B)- Personnel Tabled**

### **BOB POULSEN-JENSEN & POULSEN**

- **ANALYSIS FOR THE COUNTY**

Mr. Poulsen is requesting direction from commissioners about an expected potential outcome resulting. Mr. Poulsen would like to have more information to make a knowledgeable analysis to present to the county. The information that was given to Mr. Poulsen to do this analysis wasn't sufficient to make a correct analysis for what the county is asking to be analyzed. Commissioners would like an analysis about identifying efficiencies and deficiencies. Commissioners are informed by Mr. Poulsen that there are companies whom specialize in what the commissioners are requesting.

**Commissioner Hegsted makes a motion to find a company and/or program that will study the efficiencies of the Road & Bridge department for the county, Chairman Raymond seconds the motion. All in favor. Motion passes.**

### **CITY OF RIGBY –DAVID SWAGER, RICK LAMOREAUX**

- **FEES**

City members provide a cost analysis sheet to commissioners for the Jefferson County Landfill use. He also provides a fee schedule for the 3 different services that the county uses from the city which are water, sewer, and garbage.

3 minute recess at 2:57 pm

Robin Dunn is present at 3:00

### **PUBLIC WORKS-JERRY RAMIREZ**

- **COST COMPARISON ON CELL DEVELOPMENT**

Jerry provides commissioners with a copy of the cost comparison to excavate landfill cell. This is an estimate of the costs.

- **PURCHASE OPTION – 623 SCRAPER**

There are 3 options to take with the scraper to see whether or not the scraper is needed at the landfill. There will be an update about the scraper on the 10<sup>th</sup> of February meeting.

- **COST COMPARISON ON RIGHT OF WAY TREE TRIMMING**

A cost comparison for tree removal in ROW is provided to the commissioners. This compares and gives a cost analysis about how much it would cost Road and Bridge department per hour and how much it would cost to have a private contractor to trim trees. More information will be coming in a future meeting once this is completely evaluated by the private contractor.

Robin leaves room at 3:18 pm

- **WORK HOUR DISCUSSION & BUDGET DISCUSSION**

Jerry recommends to the commissioners that the road and bridge department work hours remain at working 4/10s he believes this is the most efficient way to continue.

**Motion to amend agenda to hold an executive session 67-2345(B) made by Commissioner Farnsworth, Motion seconded by Commissioner Hegsted. All in favor. Motion passes**

**Motion to go into executive session 67-2345(B)-Personnel at 3:34 pm made by Commissioner Hegsted, motion seconded by Commissioner Farnsworth.**

Back to open session at 3:47

**Motion made by Commissioner to allow an employee to donate 80 hours of PTO time to a fellow employee seconded by Commissioner Farnsworth**

Recess at 3:49 until 3:55

Robin Dunn is present at 3:55pm

### **PARKS & RECREATION- EMILY KRAMER**

- **IFRP GRANT**

Emily informs commissioners that the grant application to install concrete site pads, concrete picnic table pads, and sprinklers at campsites 1 – 25 and to chip seal the road through the campground is ready to be signed. The total project cost is \$128,904.87. The grant request is \$96,678.65 and the matching share is \$32,226.22. Chairman Raymond signs the grant.

### **COMMISSIONERS**

- **KELLY SKI HILL GATE-MR. BROWN**

Don Rach is present in representation of the ski club

Chairman Raymond address's Mr. Brown first and informs him that last time he was present in front of the commissioners they were not informed of the gate that went up in Kelly canyon. At that time not all parties had the opportunity to be present and that is why this issue is being visited today.

Mr. Brown presents the elements of safety that impact skiers at Kelly Canyon he also provided to the commissioners some maps so they can have an idea of the set up at Kelly canyon ski resort. Mr. Brown explains this map section by section to the commissioners. On the 15th of December forest service's asked that the gate be closed off because of travelers around this time. Mr. Brown states that if this road was allowed to be open it would be a safety issue. It is closed to all winter travel after a certain day, however not closed by Mr. Brown. The upper gate is on Jefferson county right of way. The lower gate has a lock on it but isn't always locked.

- **KELLY SKI HILL GATE – PENNY WEYMILLER-KELLY CANYON NORDIC AREA (MR. RACH)**

Mr. Rach speaks on behalf of the ski club. He states that their concerns are about the trail maintenance to groom the trails and being able to get snow machines and their trailer through there. They try to get their trails groomed before Kelley canyon is open for business and there are skiers present. They also are concerned about the people staying overnight because they don't have a place to park. Also if there was an emergency during those overnight stays they don't know how they could get in and out of the area with the gates closed.

Allen (member of ski club) adds that they would like to be able to park below the locked gate. Tracy Hollingsher on behalf of the forest service gives a background about the safety area about the parking of the trailer.

Commissioners decide to table any decisions for today until they have the opportunity to go and view in person the area being addressed in this issue

Road and bridge department is also directed by commissioners to look at safety hazards and any issues that can be reported on.

**Motion by Commissioner Hegsted to table this matter until commissioners and Road and bridge department can inspect the area where the gate is set. Motion is seconded by Commissioner Farnsworth. All in favor motion passes**

Gate stays in place until this can be reviewed without a lock before a decision is finally made.

- **CLAIMS**

**Motion to approve claims dated between 1/11/2014 through 1/24/2014 in the amount of \$170,939.12 made by Commissioner Farnsworth, seconded by Commissioner Hegsted.**

- **COMMISSIONER MEETING MINUTES**

- **Motion by Commissioner Hegsted to approve minutes dated the 13<sup>th</sup> of January, 2014, motion seconded by Commissioner Farnsworth**

#### **RYAN DAY**

- **EXECUTIVE SESSION 67-2345 (B) PERSONNEL**

**Motion to go into executive session 67-2345 (B) made by Commissioner Farnsworth motion seconded by Commissioner Hegsted to go into executive at 4:41 pm**

**Roll call taken. Commissioner Hegsted Aye, Chairman Raymond aye, Commissioner Farnsworth Aye. Motion passes**

Open session at 5:17 pm

Discussed Personnel issues

#### **JOHN OHMAN**

- **EXECUTIVE SESSION 67-2345(F)-LEGAL**

**Motion made by Commissioner Hegsted, seconded by Commissioner Farnsworth to go into executive session 67-2345(F) at 5:18 pm. Roll call vote Commissioner Hegsted aye, Chairman Raymond aye, Commissioner Farnsworth aye, motion carried.**

Open session at 5:32

Discussion with legal counsel John Ohman

**Motion to amend agenda to go into exec session with Robin Dunn made by Commissioner Farnsworth, seconded by Commissioner Hegsted. Roll call taken Commissioner Farnsworth-aye, Commissioner Hegsted-aye, Chairman Raymond-aye. Motion passes Reason:(John Ohman was scheduled after Robin Dunn, but due to schedule being behind and Mr. Ohman was present at his time scheduled Robin is going after Mr. Ohman)**

#### **ATTORNEY – ROBIN DUNN**

- **EXECUTIVE SESSION 67-2345(F) LEGAL**

**Motion made by Commissioner Farnsworth to go into executive session 67-2345(F) at 5:34 pm. Motion seconded by Commissioner Hegsted. Roll Call taken Commissioner Farnsworth-aye, Chairman Raymond-aye, and Commissioner Hegsted-aye Motion passed unanimously**

Open session at 5:54  
Discussed pending legal issues

**Motion** made by Commissioner Farnsworth to adjourn at 5:55 pm. Motion seconded by Chairman Raymond. All in favor Motion passed unanimously.

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*Chairman of the Board*

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*Clerk of the Board*

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*County Clerk*