

**Jefferson County Commissioner Meeting Minutes
November 25, 2013**

Meeting called to order at 9:00 am. Those present are Commissioner Farnsworth, Chairman Raymond, Sheriff Olsen, Jerry Ramirez, Scott Herrick, Kristine Lund, Lorie Dye, Cody Taylor, Naysha Foster, Tammy Atkins and Emily Kramer. Edidt Ramirez and Chris Boulter are clerking the board. Naysha Foster lead in the Pledge of Allegiance and Sheriff Olsen offered the prayer.

9:07 Robin Dunn Arrives

COMMISSONERS, ELECTED OFFICALS & DEPARTMENT HEADS STAFF MEETING

• **Department heads report**

- Emily Kramer reports about Christmas luncheon for December 9th. The Courthouse will be closed for one hour from 12:00 pm to 1:00 pm doors will be locked. Also reported about the Centennial celebration kickoff on January 6th, 2014, County wide day of service will be on May 17, 2014, Lake Celebration and Fireworks for June 28th 2014, and about a time capsule that the county is trying to get for the end of the year for which donations are being requested.
- Kristine Lund reports that commissioners have decided to make January 13, 2014 the tax deed sale date. This will be published in the Jefferson Star.
- December 18th 2013 at 6:00 pm in the commissioner room Capital improvement plan training will take place.
- Christine Boulter reports about election department and come primary elections people will not be able to vote if they have declared themselves unaffiliated. Every voter must declare a party in order to vote in the primary election. If you have already declared your party in the last election you do not have to declare your party again.

9:26 Robin leaves room

9:40 Robin enters the room

9:56 Robin leaves room

TREASURER – KRISTINE LUND- ASSESSOR-CODY TAYLOR

• **PROPERTY CONTRACT**

Kristine Lund reported about the taxes on the County Probation building and not agreeing with how this contract is currently written. Tax charges need to be addressed as well as the contract issue.

**Commissioner Farnsworth makes a motion to cancel taxes for County probation Building Parcel number RPA07000030010 UVFM on contract with the County in the amount of \$1,652.96, motion seconded by Chairman Raymond. Roll call taken
Commissioner Farnsworth-aye, Chairman Raymond-aye motion passes unanimously
Commissioners will visit with legal counsel about revising and changing the current contract in place.**

PUBLIC WORKS – JERRY RAMIREZ

- **GRANT SIGNATURE**

Commissioners sign a grant request for \$100,000 to purchase hot mix asphalt from the LRIP grant program

- **EXECUTIVE SESSION 67-2345(B)**

Motion to go into executive session 67-2345 (B) at 10:37am made by Commissioner Farnsworth, motion seconded by Chairman Raymond

Roll Call Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passes unanimously

Back into open session at 11:04 am.

Discussion held on a personnel matter.

SOCIAL SERVICES – EDIDT RAMIREZ

- **EXECUTIVE SESSION 67-2345(D)**

Motion made by Chairman Raymond to go into executive session 67-2345 (D) at 11:05 am seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye. Chairman Raymond – aye. Motion passed unanimously.

Moved back into open session at 11:30 am.

Motion made by Commissioner Farnsworth to: approve indigent case number 2014-53, approve indigent case number 2014-62, deny indigent case number 2014-5 for ability to pay, approve indigent case number 2014-16, deny indigent case number 2014-27 for lack of cooperation, deny indigent case number 2014-32 for lack of cooperation, deny indigent case number 2014-12 for lack of cooperation and deny indigent case number 2014-8 for lack of cooperation. Chairman Raymond seconds the motion. Roll Call Taken. Commissioner Farnsworth-aye, Chairman Raymond-aye

Motion passed unanimously.

Break for lunch 11:31, reconvene at 1:00

PLANNING & ZONING –NAYSHA FOSTER

- **1ST AMENDED CAMBRIDGE ESTATES DIV. #1 – FINAL PLAT**

Commissioner Farnsworth makes a motion to approve 1st amended Division #1 final plat and that the sidewalk is continued. Chairman Raymond seconds the motion.

Roll call taken. Commissioner Farnsworth-aye, chairman Raymond-Aye

Motion passes unanimously

- **AMENDING FEE SCHEDULE FOR P&Z**

Commissioners have decided to table and take under advisement the fee modification. Christine Boulter suggests that the county sets a standard rate for the price of copies after 100 copies; to be set in a future meeting so all departments can be charging the same amount. Chairman Raymond asks to set this matter on the agenda for the following commissioner meeting.

DISCUSSION- APPOINTMENT OF NEW P&Z BOARD MEMBER Robert Bybee has resigned from the Planning and Zoning Board. Robert has suggested the name of Bob Ellis. Commissioners are asking that three names be submitted before a decision is made.

- **RHODEHOUSE MOU** – The Rhodehouse MOU has been signed and is back for commissioner’s signature. Chairman Raymond signed.
- **SIGNATURE ON CONSULTING CONTRACT WITH BBC-** Amount is \$1,750.00 Naysha is listed as the liaison. Commissioner Farnsworth made motion to be paid out of commissioner’s contingency, motion seconded Commissioner Raymond. Roll call taken: Commissioner Farnsworth-aye, Chairman Raymond- aye.

Motion passes unanimously

Motion by Commissioner Farnsworth to amend the agenda at 1:38 pm because a decision needs to be made on a pending case that just came up, motion seconded by Chairman Raymond. Roll call: Chairman Raymond-aye, Commissioner Farnsworth-aye.

Motion by Commissioner Farnsworth to move into Executive session 67-2345(F) at 1:38 pm, motion seconded by Chairman Raymond. Roll call: Chairman Raymond-aye, Commissioner Farnsworth-aye.

Back in open session 1:47pm

Discussion held on a pending Planning and Zoning case. Commissioners authorize Naysha to proceed with the case.

NEIL BROWN

- **KELLY CANYON ROAD**

Mr. Brown owner for 24 years of Kelly Canyon is informing the commissioners that the county road and bridge department have been maintaining the roads very well out in the Kelly Canyon area. A road in Kelly canon has been closed off for the last several years near the parking lot because of some chairlifts being too close to the road. Mr. Brown wants to make sure the county is still agreeing to have this road closed during the season Kelly Canyon is open. Commissioners are ok with this since it has been working out fine.

CINDY SANDERS

- **PROPERTY TAX REQUEST**

Ms. Sanders is requesting her interest and fees be waived for the year of 2010 to the Commissioners. Taxes are currently delinquent back to the year 2010.

Kristine Lund informs Ms. Sanders about Idaho property tax reduction program. Four total properties are in Ms. Sanders name including her primary home. Interest currently owed on the home is about \$364.00 and in late charges there is a balance of \$20.46 for the year of 2010 other properties total up to less than \$40.00 for the year of 2010.

Total interest \$397.04 and \$22.32 in late charges

Motion made by Commissioner Farnsworth to waive the late charges for Ms. Cindi Sanders for the year 2010 in the amount of \$22.32 for parcel numbers RPC0220001016A, RPC0220001015A, RPC02200010130, and RPC0220001012B, owned by Cindi A. Sanders
Chairman Raymond Seconds the motion

Roll Call taken Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passes unanimously

COMMISSIONERS

Robin enters rooms 2:21pm

Commissioners decide to cancel the commissioner meeting for the 23rd of December. Social services moved up to 10:30 am on December 9th

- **CLAIMS**

Motion made by Commissioner Farnsworth to approve the claims dates from 11/12 /2013 through 11/22 /2013 in the amount of \$109,642.91 motion seconded by Chairman Raymond

Roll call taken Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passes unanimously.

- **COMMISSIONER MEETING MINUTES**

Tabled approval of minutes for 11/12/2013 because of lack of quorum

Motion made by Commissioner Farnsworth to approve the meeting minutes dated 11/14/2013 seconded by Chairman Raymond

Roll Call taken. Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passes unanimously

Motion to approve changes to 10/28/2013 minutes made by Commissioner Farnsworth motion seconded by Chairman Raymond

Roll Call taken Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passes unanimously

- **CERTIFICATES OF RESIDENCY**

Signed by Chairman Raymond

- **APPROVE 2014 COUNTY HOLIDAYS**

Chairman Raymond confirms the 2014 county holidays.

- **RESOLUTION #2014-03**

Commissioners signed resolution number 2014-3

- **2013 EMPG AWARD SIGNATURE**

Chairman Raymond signs the 2013 EMPG Award document

- **EXECUTIVE SESSION 67-2345(D)**

Motion made by Commissioner Farnsworth go into executive session 67-2345(D) at 2:47 pm. Motion seconded by Chairman Raymond

Roll Call taken Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passed.

Back into open session at 3:16 pm

Discussion held on a Public Administrator case.

ATTORNEY – ROBIN DUNN

- **EXECUTIVE SESSION 67-2345(F) Motion made by Commissioner Farnsworth to go into executive session 67-2345(F) at 3:16 pm seconded by Chairman Raymond. Roll Call taken Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passed unanimously**

Break from executive session 3:58 pm

Back in to executive session 67-2345(F) at 4:05pm

Back into open session at 4:31pm

Robin leaves room at 4:32 pm

Commissioners authorize Robin Dunn to deal with a pending legal issue.

Commissioners sign support letter for planning and zoning department

Commissioners direct Kristine Lund to proceed with necessary procedures for the Public Administrator case that is pending and was discussed in the executive session at 2:47 pm.

Clerk Christine Boulter mentioned commissioners they would need to come in and sign the annual road and street financial report 2013 as soon as Farrell Steiner reviewed it.

Motion by Commissioner Farnsworth to adjourn at 5:05 pm. Motion seconded by Chairman Raymond. Motion passed unanimously.

Chairman of the Board

Clerk of the Board

County Clerk