

**Jefferson County Commissioner Meeting Minutes
October 28, 2013**

Meeting called to order at 9:00 am. Those present are Commissioner Farnsworth, Chairman Raymond, Kristine Lund, Naysha Foster, Cody Taylor, Scott Herrick, Commissioner Hegsted, Sheriff Olsen, Lorie Dye, Jerry Ramirez and Tammy Adkins. Edidt Ramirez is Clerk of the board. Lorie Dye gave the Pledge of Allegiance and Cody Taylor gave the prayer.

COMMISSIONERS – ELECTED OFFICIALS – DEPARTMENT HEADS

- **STAFF MEETING**

Department heads report.

Robin Dunn arrives at 9:35 am.

CARLOS APONTE - (TELEPHONIC)

- **FLEX ADMINISTRATION**

Carlos put together a work sheet for commissioners to inform about comparisons between Ebenefits and Integra Flex and reported about it.

Robin Dunn leaves the room at 9:51 am.

Motion made by Commissioner Hegsted to switch to Ebenefits administration for Flex administrator. Motion seconded by Commissioner Farnsworth. Roll call taken. Commissioner Hegsted – aye, Commissioner Farnsworth – aye, Chairman Raymond – aye. Motion passed unanimously.

Commissioners agree to set a maximum time period of 36 months for elected officials to use their HRA after they leave office.

Robin Dunn enters room at 10:06 am.

TREASURER – KRISTINE LUND

- **MH & PP DELINQUENCIES**

Statement of Treasurer’s cash for year end sheet is handed out to the commissioners by Kristine Lund.

Robin leaves room at 10:10 am.

Kristine recommends cancelling tax charges on parcel # MH04N39E361011 owned by Reyes Orozco and Martin Martinez in the amount of \$12.20 on a mobile home which has been removed.

Motion made by Commissioner Farnsworth to cancel tax charges on parcel number #MH04N39E361011 owned by Reyes Orozco and Martin Martinez in the amount of \$12.20 because the mobile home has been removed. Motion seconded by Commissioner Hegsted. Roll call taken. Commissioner Hegsted – aye. Commissioner Farnsworth – aye. Chairman Raymond – aye. Motion passed unanimously.

Kristine asks for direction from commissioners on parcel #MHD10100070010.

Motion made by Commissioner Hegsted to cancel taxes for 2011, 2012, 2013 and remove from the 2014 tax roll for parcel #MHD10100070010. Motion seconded by Commissioner Farnsworth. Roll call taken. Commissioner Hegsted – aye. Commissioner Farnsworth – aye. Chairman Raymond – aye. Motion passed unanimously.

Kristine requests to cancel taxes on Parcel # MHB0175017017A because mobile home was removed

Motion made by Commissioner Hegsted to waive taxes on parcel # MHB0175017017A owned by David R. Anderson because the mobile home has been removed. Motion seconded by Commissioner Farnsworth. Roll call taken. Commissioner Hegsted – aye. Commissioner Farnsworth – aye. Chairman Raymond – aye. Motion passed unanimously.

Kristine recommends cancelling personal property taxes for Country Living Cabinets parcel # PPA0005010001E and the Snap Fitness parcel #PPA0721005014A because the businesses closed and the owners are unable to be contacted.

Motion made by Commissioner Hegsted to cancel taxes for Country Living Cabinets parcel #PPA0005010001E owned by Country Living Cabinets because business closed, unable to get response from owners and building was leased for business. Motion seconded by Commissioner Farnsworth. Roll call taken. Commissioner Hegsted – aye. Commissioner Farnsworth – aye. Chairman Raymond – aye. Motion passed unanimously.

Motion made by Commissioner Hegsted to cancel taxes for Snap Fitness Parcel # PPA0721005014A owned by James and Sallie Shank because the business was closed and the department has been unable to contact the owner. Motion seconded by Commissioner Farnsworth. Roll call taken. Commissioner Hegsted – aye. Commissioner Farnsworth – aye. Chairman Raymond – aye. Motion passed unanimously.

PROBATION – TAMMY ADKINS

- **QUARTERLY REPORT**

Tammy presents her quarterly report.
Robin Dunn enters room at 10:49 am.

Motion made by Commissioner Farnsworth to amend the agenda at 10:57 am to add an executive session 67-2345(B) along with an executive session (D). Motion seconded by Commissioner Hegsted. Roll call taken. Commissioner Hegsted – aye. Commissioner Farnsworth – aye. Chairman Raymond – aye. Motion passed unanimously.

- **EXECUTIVE SESSION 67-2345(D)(B)**

Motion made by Commissioner Farnsworth to go into executive session at 10:57 am pursuant to Idaho Code 67-2345(D)(B). Motion seconded by Commissioner Hegsted. Roll call taken. Commissioner Farnsworth – aye. Chairman Raymond – aye. Commissioner Hegsted – aye. Motion passed unanimously.

Moved back into open session at 11:02 am.

Discussion held on a personnel medical issue.

SOCIAL SERVICES – EDIDT RAMIREZ

- **EXECUTIVE SESSION 67-2345(D)**

Motion by Commissioner Farnsworth to go into executive session at 11:04 am pursuant to Idaho Code 67-2345(D). Second by Commissioner Hegsted. Roll call taken. Commissioner Hegsted – aye. Commissioner Farnsworth – aye. Chairman Raymond – aye. Motion passed unanimously.

Robin leaves room at 12:53 pm.

Robin enters room at 1:01 pm.

Moved back into open session at 11:16 am.

Motion made by Commissioner Farnsworth to deny #2014-23 for ability to pay, to deny #2014-24 lack of cooperation, to approve #2014-25, to approve #2014-26, to deny #2013-58 for lack of cooperation, and to deny #2013-53 for lack of cooperation. Motion seconded by Commissioner Hegsted. Roll call taken. Commissioner Hegsted – aye. Commissioner Farnsworth – aye. Chairman Raymond – aye. Motion passed unanimously.

LUNCH

PLANNING & ZONING – NAYSHA FOSTER

- **ROLLING HILLS DIV. #3 - FINAL PLAT**

Robin Dunn leaves room 1:08 pm

Held off for now Naysha needs to review and have rescheduled

- **RHODEHOUSE MOU**

Rescheduled

- **MAILBOX ORDINANCE**

Naysha asks for recommendation on mail box ordinance from the commissioners.

Commissioners gave direction to Road and Bridge to mail out letters to people whom are non compliant having a non break away mail box in the right of way.

Robin Dunn enters room 1:19 pm

PUBLIC WORKS – JERRY RAMIREZ

- **RESOLUTION FOR SOLID WASTE**

Resolution number 2014-02

- **COMMISSIONER SIGNATURE ON LOCAL ROAD MILEAGE REPORT**

Number of miles paved is 447.77, number of miles that are gravel 255.73

Robin Dunn left room at 1:38pm

Robin Dunn returns to room at 1:41

- **REPORT ON SCRAPER REPAIRS**

Commissioners request a cost analysis for cost comparison between county vs. contractor to dig a new cell.

Robin leaves room at 1:54 pm

Chairman Raymond requests the depth of the cell to be checked.

Robin enters room 2:03 pm

- **PROPERTY OWNER ACROSS FROM COUNTY LINE LANDFILL**
- **MOU SIGNATURE WITH CITY OF LEWISVILLE**

Commissioners sign durapatch oil agreement.

- **EXECUTIVE SESSION- 67-2345(B)**

Motion made by Commissioner Hegsted to go into executive session at 2:03 pm pursuant to Idaho Code 67-2345(B). Motion seconded by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye. Chairman Raymond – aye, Commissioner Hegsted-aye. Motion passed unanimously.

Moved back into open session at 2:22 pm.

Commissioners give jerry authorization to fill an open position

TED HENDRICKS – DEVELOPMENT COMPANY

- **RIGBY DOWNTOWN PROJECT**

Spoke about a proposed 350 car parking lot being requested. Project for urban renewal is requesting a letter of support from the county commissioners for project. Urban renewal is requesting that the county help with digging and vegetation so some gravel can be hauled in.

Commissioners are supportive of the letter. Commissioners would first like an estimate of what the cost would be for the county helping with the digging for the parking lot in this project. Emily will write up a letter to say the commissioners are in support of the urban renewal

Commissioner Hegsted makes motion to draft up a letter of support for the urban renewal project. Commissioner Farnsworth seconds the motion. All in favor motion passed

AMY ENGBERSON

- **QUESTION ON AG BUILDING EXEMPTION**

Chairman Raymond recuses himself for this matter and leaves the room at 2:43pm Vice Chairman Hegsted Steps in as Chair of the board

Engbersons feel like they meet the requirements for the exemption.

Naysha Foster reads and explains county ordinance pertaining to this matter.

Chairman Hegsted directs that the ordinance be followed as stated in black and white, apologizes for the online form missing the statement from the ordinance and orders the correction be made immediately.

Commissioner Hegsted directs for this matter to be expedited as for the building inspection

CHAD LARSEN

- **HOME OWNERS EXEMPTION**

Assessor's office reports about home owner's exemption on this property.

Robin Dunn leaves room at 3:25pm

Robin Dunn enters room at 3:37 pm

Chairman Raymond directs Chad Larsen to sign up for home owner's exemption for next year as for home owner's exemption for 2013 it cannot be approved.

HUMAN RESOURCES – EMILY KRAMER

• EMPLOYEE RECOGNITION PROGRAM

Motion to amend at 3:57pm made by commissioner Hegsted to speak telephonically to Commissioner Miller from Fremont County seconded by Commissioner Farnsworth

• JEFFERSON CO. & FISH & GAME MOU SIGNATURE

Commissioners sign permits for master agreement with Fish and Game to repair boat ramp at mike Walker. Commissioners signed cooperative agreement with fish and game

• CHRISTMAS PARTY

• Commissioners direct Emily to go forth with option B \$20.00 Christmas gift card/certificates for years of service meat paid for by county for Christmas potluck

KEITH PADUCH – INTEGRAFLEX

• HRA & FLEX

COMMISSIONERS

• CLAIMS

Motion made by Chairman Raymond to approve the claims dated October 15, 2013 through October 25, 2013 to total \$194,382.34. Motion seconded by Commissioner Hegsted. Roll call taken. Commissioner Farnsworth – nay Recused on Eagle Rock claim. Commissioner Hegsted – aye. Chairman Raymond – aye

• COMMISSIONER MEETING MINUTES

Motion made by Commissioner Hegsted to approve the minutes of October 15, 2013. Motion seconded by Commissioner Farnsworth.

Motion made by Commissioner Hegsted to approve the minutes of October 21, 2013. Motion second by Commissioner Farnsworth.

• PARKING LOT DISCUSSION

Commissioners directed Scott Herrick to do concrete work for the parking lot.

• STORAGE BUILDING

Commissioners suggest returning to the original motion and finding the initial bid for storage building holding off until later.

Attorney – Robin Dunn

Commissioner Hegsted makes motion to amend agenda to add executive session (B). Motion seconded by Commissioner Farnsworth. Roll call taken Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-aye.

- **Executive Session 67-2345(F)(B)**

Motion made by Commissioner Hegsted to go into executive session at 4:30 pm pursuant to Idaho Code 67-2345(F)(B). Motion second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye. Chairman Raymond – aye, Commissioner Hegsted-aye
Motion passed unanimously.

Moved back into open session at 5:02 pm.

Motion made by Commissioner Farnsworth for a monthly overhead allotment to Prosecuting Attorney effective October 1, 2013. Motion seconded by Commissioner Hegsted Roll call taken Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passed unanimously

Motion by Commissioner Farnsworth to adjourn at 5:06 pm. Motion seconded by Chairman Raymond. Motion passed unanimously.

Chairman of the Board

Clerk of the Board

County Clerk