

Jefferson County Commissioner Meeting Minutes January 14, 2013

Meeting called to order at 9:00 a.m. Those present are Commissioner Raymond, Commissioner Hegsted, and Robin Dunn. Emily Kramer is Clerk of the board. Robin Dunn gave the Pledge of Allegiance and Tad Hegsted gave the prayer.

Commissioner Raymond mentions that Chairman Karren called him to let him know she would be absent and asked him to chair in her absence. Commissioner Raymond states that Chairman Karren was a dedicated commissioner and she will be missed. Commissioner Raymond mentions that we look forward to serving with Commissioner Farnsworth and that we will swear him in this afternoon after we tie up loose ends this morning.

Parks & Recreation – Emily Kramer

- **IDPR Grant Signature & Letter of Commitment Signature**

Emily presents the Jefferson County Lake Trail project application proposed for consideration to the IDPR and a letter of commitment for \$8,000 for signature. Commissioner Raymond signs the grant and letter.

Emergency Management – Emily Kramer

- **Grant Signature**

Emily presents the 2012 Homeland Security Grant Program grant application for signature. Commissioner Raymond signs.

Planning & Zoning – Naysha Foster

- **Public Hearing – Zone Text Amendment Re: Private Schools**

Naysha explains that the applicant is Liberty Montessori School requesting a zoning text amendment to allow private schools with 60 students or less in a Commercial Two Zone with a Conditional Use Permit. Naysha says that the Planning and Zoning Commission recommended approval with Conditional Use Permit application stipulations regarding traffic analysis, an operation plan and infrastructure. Naysha reads through the ordinance. Commissioner Hegsted asks where this is located at since he didn't receive a map. Naysha says there is not a map since this is a legislative change and would affect all Commercial Two Zones throughout the county. Commissioner Hegsted asks where Commercial Two Zones are in the county. Naysha explains that they are located along Highway 20, near the Do It Center, Modern Plumbing, and on the west side Highway 20 north of town. Commissioner Raymond asks if everytime an application is submitted will the items listed in the proposed ordinance be reviewed. Naysha says yes.

Motion by Commissioner Hegsted to adopt ordinance #2013-01 zone text amendment to allow private schools in a commercial two zone. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Motion passed unanimously.

Planning & Zoning – Naysha Foster

- **Auto Salvage Licenses**

Naysha explains that every year they go out and conduct inspections on the salvage yards in the county and provide a recommendation to the commissioners on whether to issue a yearly license or not.

The first one is Dan Salvage in the Montevue area. Naysha explains that he didn't do a whole lot of salvaging. On December 20th, he came in and mentioned that he was going through a divorce and his wife is going to take possession and clean the property up. Naysha asks the commissioners if they want to give a year for her to clean up the property. Commissioner Hegsted recommends giving her six months. Commissioner Raymond asks if Naysha has been in contact with the wife. Naysha says no. Commissioner Raymond agrees with six months.

The next is Intermountain Salvage which was inspected on Dec. 6th. It was clean, batteries and liquids were contained, no odor, 200 pile of tires neatly stacked, and there are no concerns. Naysha recommends an approval of their license for 2013.

The third is Kevin Rhodehouse, which was inspected on Dec. 4th. There was one small pile of tires, no batteries stored outside, barrels on site, and they use the site to park trucks and construction equipment. Naysha recommends approval.

The fourth is Millcreek Metals which has conditional use permit salvage yard/recycling inspected on Dec. 4th. They have one small pile of tires near the shop, 80 tires near the cars, they need to notify the county if nothing is being kept in the barrels, no odor, large portion of pit full of cars, appliances, propane tank, recycle cardboard and plastic. Naysha recommends approval and will notify them that they need to label their barrels if there are any liquids in them. Planning & Zoning Commissioner asked the department to look at the pit for subwater, but it was raining on the date of inspection and so they couldn't identify subwater. Naysha says they recycle everything and they make sure they write down who brought it in, their license plate #, etc... They have helped the police with stolen items.

The last is Valley Auto which was inspected on Dec. 5th. Naysha was really impressed, it was clean, there is a slab under the crusher, all of the liquids are labeled and dated, they are undercover, batteries in enclosed areas, less and less vehicles every year, barrels and scrap material have been removed, no tires, no odor, no household garbage, barrels of gasoline labeled and enclosed. Naysha recommends approval.

Commissioner Hegsted says they have been doing a really good job on the salvage yards. Naysha says she has nothing new to report on Acor.

Planning & Zoning – Naysha Foster/Building Department

- **Vehicle Purchase**

Naysha says last budget year they talked about a vehicle purchase. They sold the Red Ford Truck to the Extension Office. Naysha says the Trailblazer is getting up there and it is the only inspection vehicle. Naysha would like to trade it in on something more economical. She explains that they used to keep signs and tools in the back of the Ford truck, but now they have to store them in the office. Naysha says they looked at a Chevy Canyon. Naysha says it has the same seating as the Trailblazer and it has a bed. Naysha would like to get a bed cover for it. The

one Naysha is interested in was around \$21,000 but is now sold. Naysha says the gauges aren't working in the trailblazer and they had to replace the 4 x 4. Jeff explains that he put 10,000 miles on the trailblazer last year and from Oct to now he already has 4,000 miles on it. Taylor Chevrolet said they would give them \$5,500 for the trailblazer. Other dealerships wouldn't give more than \$4,000. Commissioner Hegsted asks about the budget. Naysha says she has \$20,000 budgeted. Naysha says the \$4,000 she got last year from the Extension Office for a partial payment on the truck wasn't tagged to move into the next year, but they do have the second payment of \$7,000. Commissioner Raymond asks if Jeff has driven a Canyon. Jeff says no. Commissioner Raymond says he hasn't had a good experience with the compact pickups. Jerald says for the money he would purchase a full size through the government rate. Commissioner Hegsted asks about gas mileage. Jeff says the trailblazer gets 17 miles per gallon. Commissioner Hegsted mentions the Honda Ridgeline gets better gas mileage. Jeff mentions that he wants the factory warranty since it cost \$900 to fix the 4 wheel drive on the Trailblazer. Commissioner Raymond says an ecoboost in the ford line gets really good mileage for a full size half ton. He goes on to say they should investigate the new GM line for a modest, half ton, crew cab. Commissioner Raymond says the compact pickup is built light, they are narrow, and he thinks they will cost a lot over time. Commissioner Raymond says the savings new through the government program is surprising. Nasyha asks what price range they should be looking in. The commissioners say whatever is in the budget. Robin says trade-in and purchase have nothing to do with it, it's the difference. If you have \$20,000 in your budget, is the difference from what you are trading in and purchasing. Robin recommends checking with Chief Hammon since they have gotten some good deals on vehicles. Naysha asks if it is Chevy that gets the government rates. Commissioner Raymond says yes for this year. The commissioners ask them to check into it. Commissioner Hegsted asks how long a bed do they need? Jeff says not real big, he has a fold up ladder. Jeff says he would like a pickup for the signs and to haul boxes for the food bank.

Commissioners

- **Commissioner Meeting Minutes**

Motion by Commissioner Hegsted to approve the minutes of December 20, 2012. Second by Commissioner Raymond. Roll call taken. Raymond – aye. Hegsted – aye. Motion passed unanimously.

- **Claims**

Motion by Commissioner Hegsted to approve the claims dated December 21, 2012 through January 14, 2013 to total \$241,235.22. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Motion passed unanimously.

- **Clerk – Idaho Sesquicentennial Year**

Chris says this year is the Idaho Sesquicentennial. There is going to be a banquet on March 4th at Fort Hall. They are going to do a document on creating the Idaho Territory. Chris says the tickets are \$25 a piece and to reserve a table for 10 is \$250. Chris says she needs to get the tickets before they sell out and people pay for them personally. Chris asks if it would be okay to talk it over at the head of department meeting. The commissioners agree.

- **Clerk – Annual Road & Street Financial Report**

Chris gives the commissioners a copy of the report that is turned in every year. Chris says that she amended the report on January 11th with the state and the overall amounts have not changed. No new signatures were required for the amendment.

Shaun Bills – Soar Inc.

- **Wellness Testing for 2013**

Shaun says it has been a year since we did the wellness testing. Shaun would like to talk about pricing and which vendor we should use for 2013. Shaun explains that last year we had Mountain View do the testing and we received a killer deal. Now their pricing has gone up almost double. If we use Mountain View to complete the testing it would be \$85 a person for 100 participants. Last year the price was \$45 a person. Express Lab in Idaho Falls charges \$55 a person. The biggest difference between Mountain View and Express Lab is they don't have a physician review the results. For an additional \$10 with Express Lab we could have the labs reviewed by a physician. Comparatively speaking both are pretty good pricing. Shaun mentions that Lab Corp is \$450 and another vendor is \$500. Commissioner Raymond asks how many participants we had last year. Shaun says it was over 100. Commissioner Raymond asks if Express Lab does vitals and blood work for \$55 a person. Shaun says yes. Carlos explains the testing purposes to Brian Farnsworth. Carlos mentions that we have been able to take the data and address risks and use the data as leverage to negotiate better insurance rates. If an employee participates in the wellness program, they receive a lower premium. Brian asks how many opt out. Shaun says we had about 96% participation. Carlos says about 4 people opt out. Commissioner Hegsted asks what TEMP and Body Fat % are that Mountain View does. Shaun says just the temperature and the body fat device calculator. Shaun says we do calculate BMI so we are still getting the same information if we use Express Labs. Commissioner Hegsted asks about the HgA1c test that Mountain View does. Shaun says it's the glucose test that looks at a broader spectrum. Commissioner Hegsted asks what will pick up diabetic testing if we don't do that. Shaun says the blood glucose test catches it. Commissioner Raymond reaffirms that the main difference between Mountain View and Express Labs is the evaluating physician. Shaun says yes. Carlos explains that a physician evaluating is good, but employees should take the results to their doctor. Shaun says they have the option to send the results to their primary care physician. Shaun says in the report it says any abnormal results should be reviewed with your physician. Commissioner Hegsted thinks we should go ahead with Express Labs. Shaun says there is also SOAR's fee for \$65 per person which pays for the collection and reporting.

Motion by Commissioner Hegsted to use Express Labs for the county employee's wellness testing program for 2013 for \$55 a person plus \$65 a person for testing, reporting, and collection by Soar Inc. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Motion passed unanimously.

Carlos distributes the medical report. Shaun asks if March 5th, 6th, and 7th would be good days for the wellness testing. Those days are agreed upon.

Social Services – Edidt Ramirez

- **Executive Session 67-2345(D)**

Motion by Commissioner Hegsted to go into executive session at 11:03 a.m. pursuant to Idaho Code 67-2345(D). Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Motion passed unanimously.

Moved back into open session at 11:18 a.m.

Motion by Commissioner Hegsted to approve #2013-11, to deny #2013-13 for assets beyond net billing value, to deny #2013-21 for lack of information, to deny #2013-23 for lack of information, to approve #2013-24, and to deny #2013-26 for lack of information and listed address not in Jefferson County. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Motion passed unanimously.

Lunch

Commissioners

- **Oath of Office – Blair Olsen, Jerald Raymond, Brian Farnsworth, Robin Dunn**

Judge Crowley swears in Sheriff Olsen for a four year term, Commissioner Raymond for a four year term, Commissioner Farnsworth for a two year term, and Prosecuting Attorney Robin Dunn for a four year term.

Chairman Raymond thanks everyone for attending.

- **Chairman**

Commissioner Raymond mentions that Chairman Karren was unable to attend today and that she asked Commissioner Raymond to Chair the meeting in her absence. Commissioner Raymond opens it up for nominations for chair of the Board.

Motion by Commissioner Hegsted to appoint Commissioner Raymond as Chairman of the Board. Second by Commissioner Farnsworth. Motion passed unanimously.

- **Vice Chairman**

Chairman Raymond asks Commissioner Hegsted to be Vice Chairman which would be acting Chairman in his absence. Commissioner Hegsted agrees.

Motion by Commissioner Hegsted to adopt resolution 2013-7 to adopt a Chairman and appoint a Vice Chairman for 2013. Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Raymond – aye. Farnsworth – aye. Motion passed unanimously.

- **Commissioner Duties**

Chris presents a list of Clerk's duties for the commissioners for the commissioners, to read at their leisure. Chairman Raymond mentions some of the duties of the commissioners. He lists we must have a quorum to act and there is some business that can be done with one in person and the other two telephonic. Chairman Raymond mentions that as commissioners we do not act independently we act as a board. Outside of the board, any opinion we share is a personal one. By law, we are to meet the second Monday of each month and other times that we choose. We

have been meeting the second Monday and the fourth Monday of the month. The commissioners agree to continue to meet on those date. Chris asks for legal advice on publication of the meeting schedule. Robin says we would publish that we will meet the second and fourth Mondays and special meetings as needed. Chairman Raymond mentions that he would like to continue to meet with the department heads on the 4th Monday at 9:00 a.m. Robin mentions that he would suggest obtaining a manual ethics in government. Robin mentions that if you have a private business that could fall over to county business, you must disclose and recuse yourself. Robin suggests having an open meeting law manual. Robin says occasionally the commissioners will do an executive session and the clerk will take encrypted notes which are not disclosed to the public. That which you discuss in executive session stays in executive session. If you happen to make statements about executive sessions, the potential exists for a misdemeanor charge. You can make no decisions in executive sessions. You must come out of executive session to make a decision. Robin says as legal counsel he only provides legal advice. If you run something through the prosecuting attorney and you follow the advice provided, you are personally immune. Robin mentions that the commissioners have the right to hire an outside attorney if they choose. Robin does not represent the county in federal court, does not investigate other departments and he recuses himself from investigations. Robin says the commissioners are the watch guard for the claims. You have a clerk that is supposed to review claims and as county commissioners you are responsible for all claims. You have the right to review individual claims. Other elected officials are not involved in the claim process. Your responsibilities are to protect the tax payer money, to set policy, and to set budgets. At times you are called on to make legislative enactments such as policy manuals, planning & zoning, and resolutions. Elected officials look to you for guidance but are independent of your office. You are directly in charge of appointed officials. Two major departments that you are over are Road and Bridge and Planning and Zoning. Robin asks the commissioners to review the policies and procedures that affect the county. You should review insurance policies, salaries, etc... Robin says it is okay for commissioners to disagree and he encourages them to pursue their own hearts. Robin welcomes any questions. Chairman Raymond asks Robin to go over Planning & Zoning issues. Robin says the commission is generally free to solicit ideas at their leisure, but when the Planning & Zoning Commission has made a decision and the commission is an appellate body they can't talk to anyone. Where you are legislative you can solicit, where you are a judge you are not to solicit opinions. Robin says people don't understand why some don't want to answer questions. When you give an opinion outside of a quorum, some people believe you are speaking for the entire commission. If you do make statements outside of meetings, you need to make clear that you are not speaking for the board. Robin says he has cautioned commissioners to keep opinions low key. Robin's responsibility is to protect the commissioners from lawsuits and he says they are free to make choices and if they choose to make statements they can be held individually liable. Robin explains that the commissioners are not over other elected officials, but do control purse strings. Commissioner Hegsted asks if Chairman Raymond would like to make department head assignments. Chairman Raymond asks Commissioner Hegsted if he

would like to keep his departments. Commissioner Hegsted says he could still do Planning & Zoning and Parks & Recreation. Commissioner Hegsted has been serving on 5C and the Development Company. Commissioner Raymond will keep Road & Bridge and he serves on Upper Valley Drug Court and the BLM Sage Grouse Planning. Chairman Raymond asks if Commissioner Farnsworth would like to be the liaison for the Weed Department and District 7 Health Department. Commissioner Hegsted explains that no commissioner is over a department, but is only a liaison. Robin asks for a list to be made and sent out. Chairman Raymond would like a standing spot for thirty minutes on the agenda right after the department head meeting each month to report back on what the commissioners have learned. Robin explains that he has a standing spot at the end of the day to provide legal advice. Commissioner Raymond will be the liaison for probation. Robin says that the Weed Department and Health Department take a lot of time. Commissioner Farnsworth asks if he gets a say on the other departments. Robin says yes. Commissioner Hegsted says you have the full opportunity to talk to the other departments, but any decision that is made is made by the board. No commissioner is over any particular department.

- **RC&D**

Motion by Commissioner Hegsted to nominate Brian Farnsworth to serve as a representative on the RC& D Board of Directors. Second by Commissioner Raymond. Motion passed unanimously.

- **Health Department**

Motion by Commissioner Hegsted to nominate Brian Farnsworth to serve as a representative on the Eastern Idaho Health District Board. Second by Commissioner Raymond. Motion passed unanimously.

- **Sign Certificates of Residency**

The commissioners sign certificates of residency.

- **Road & Bridge Estimate for 3800 E 300 N Upgrade**

Jim provides participation numbers on the south intersection of \$24,646 and the north intersection of \$6,650 for a total of \$31,296. Chairman Raymond asks what the 3" crushed on the north side would cost. Jim says the school had \$9,400 for paved and crushed on the north intersection and if you minus \$900 for the pitrun it would cost \$8,550 for paved and crushed. Chairman Raymond asks time wise is this doable with demolition, excavation, pitrun on both sides. Jim says he can fit the time in. During chipping time from July 1st to mid August is his only bad time. Chairman Raymond asks when the school district plans on going ahead. Dr. Tolman says when the frost goes. Brad says everything is contingent on us getting the Certificate of occupancy. We are working backwards. Chairman Raymond asks if we can complete this project prior to July 1st is this a doable project. Jim says yes. Chairman Raymond says one of the concerns that he thinks the commissioners have had is to not be in competition with private contractors. Chairman Raymond says he reviewed the MOU with the school district and it says that we will continue to explore ways to share the cost of the traffic signal and intersection improvements. This may include Jefferson County providing an in-kind

contribution by building the South leg of the intersection. Chairman Raymond says according to our MOU we are not going to interfere with private industry. This is in our right-of-way. Chairman Raymond says what we are talking about is demolition, excavation, compacting, pitrun for the south intersection and north intersection and the school district would take care of pavement, crushed gravel, signage, and pavement markings on the south and north. Chairman Raymond says that the county is not interested in helping with the fence and culvert and will leave that 100% to the school district. Commissioner Hegsted asks what the distance on the south side is. Jeff says it is about 500 ft. Jim mentions he went off of the quantities that ITD gave him on his estimates. Chairman Raymond asks about the power pole. Jim says he has not been involved in the power pole. Dr. Tolman says the power pole may be in the county right-of-way. Brad says that he can provide some information to Jim after this meeting. Chairman Raymond asks how much time we are looking at for this project. Jim says about a week. The commissioners ask if the school district feels comfortable with the county doing demolition, excavation, compacting, and pitrun on the south and north leg and the school district doing the pavement, crushed gravel, signage, and pavement markings on the south and north. The school district members and Superintendent Dr. Tolman say yes.

Motion by Commissioner Hegsted to authorize the Road & Bridge department to complete the demolition, excavation, compacting, and pitrun on the south and north leg of the intersection of SH 48 and 3800 E not to include paving, gravel, signage, pavement markings, expense relating to moving the power pole, nor the fence and culvert. The Board is willing to communicate with the power company to offer their non-financial support in the moving of the power pole. Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Raymond – aye. Farnsworth – aye. Motion passed unanimously.

Jim needs to ask for some additional time to be accrued on comp. time. He is asking for the agenda to be amended.

Motion by Commissioner Hegsted to amend the agenda at 2:11 pm to add a Road & Bridge compensatory time item that has just came up to be presented by Jim. Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Raymond – aye. Farnsworth – aye. Motion passed unanimously.

Road & Bridge – Jim Boulter

- **Compensatory Time**

Commissioner Farnsworth asks Jim what the compensatory time is for. Jim explains. Commissioner Farnsworth asks if he can send people home a day of the week. Robin says you have to be careful of working employees a certain amount of hours one week and a certain amount the next. Discussion held on compensatory hours. Commissioner Farnsworth asks why we are on 4 10's versus 5 8's. Jim says more work is completed working 4 10's with the distance they have to travel. Robin says the option is to hire more people and stagger them. Commissioner Farnsworth says he's been hammered on that. He checked with ITD and they switched to 5 8's in the winter. Commissioner Farnsworth says in the wintertime would switching to 5 8's help compensatory time from adding up. Jim says he does not have enough manpower with the travel distance to get the job done in 5 8's. Commissioner Farnsworth asks when they accumulate compensatory time. Jim says in the wintertime. Chairman Raymond asks

in a winter where we have snow forecasted for the end of the week could we change the work week to Tuesday – Friday. Jim says that is something to consider.

Motion by Commissioner Farnsworth to temporarily increase Road & Bridge’s maximum accumulation of compensatory time from 40 hours to 80 hours to expire the end of March 2013. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Farnsworth – aye. Motion passed unanimously.

Treasurer – Kristine Lund/Dawn Hardwick

- **Homeowners Exemption**

Kristine is here on the behalf of Dawn Hardwick who works 8 hours away. Dawn only received a partial homeowner’s exemption for 2011. Kristine believes it was a computer error. The property owners should have received the full homestead exemption for 2011 and are asking for a cancellation of partial homeowner’s exemption. This error has been corrected for 2012.

Motion by Commissioner Hegsted to cancel \$462.92 on the 2011 taxes for parcel #RP04N40E331965 owned by Waco and Dawn Hardwick which is the amount of the partial homeowner’s exemption. Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Raymond – aye. Farnsworth – aye. Motion passed unanimously.

Elections – Shonna Allred

- **Change Lewisville Polling Place**

Shonna says the Lewisville Mayor contacted her requesting to move the polling place from the Alternative High School back to the Community Center. Shonna would like to have the polling place moved before the school bond is sent out.

Motion by Commissioner Hegsted to relocate the Lewisville polling place back to the Community Center. Second by Commissioner Farnsworth. Motion passed unanimously. Roll call taken. Hegsted – aye. Raymond – aye. Farnsworth – aye. Motion passed unanimously.

Motion by Commissioner Hegsted to amend the agenda at 3:00 p.m. to add clarification on the District #251 supplemental levy that has just been proposed and two resolutions on records retention presented by the Clerk. Second by Commissioner Farnsworth. Motion passed unanimously. Roll call taken. Hegsted – aye. Raymond – aye. Farnsworth – aye. Motion passed unanimously.

Sheriff – Blair Olsen

- **911 Equipment Upgrade**

The Sheriff says in 1994 they installed the original 911 equipment in the Sheriff’s Office. With the move to the new building, they upgraded radios and furniture. The Sheriff explains that they have started to have problems with the equipment; it is starting to fail internally. The company has gone out of business; the parts are becoming less and less available. The counties up and down the valley are all experiencing this and some are upgrading. The Sheriff mentions that we have the opportunity to jump on board with the counties in the Upper Valley on their bid. We have the money in the dedicated fund to upgrade; but the purchase wasn’t budgeted this year so the timing is what brings him here. The Sheriff says that we can save \$10,000 to \$15,000

jumping on board instead of waiting until next year on the install since we won't have to pay to bring the company here ourselves. The Sheriff says the need is there, the funding is available, and the equipment will be \$150,000 to \$180,000. The Sheriff says if he upgrades he's going to fall short with his budget \$50,000, but not in his revenue account. In the overall fund, on Dec. 3rd there was \$442,000. The Sheriff mentions that the revenue for this account comes from the \$1 dollar fee on people's phone bills that only can go to expenses associated with operating the 911 system. The Sheriff asks if the commissioners would have a problem if we piggyback with Madison and Fremont and upgrade this year. Chris says we will have to publish and open the books. The Sheriff asks even though it's a dedicated fund. The Sheriff says we can budget next year and do our upgrades then if needed, but there are a couple problems with the availability of parts. Mike says the radio system's brains are 18 years old and we have the oldest system in the valley. We are starting to have card problems, we have no extra cards, and they don't make any more cards to buy. If the system goes down, we can't get parts. Mike says if we need it, we could borrow a part from another county to make do as long as they have the part we need. Chris says at the end of the year we could just list the items and have a judge sign off on them. Chris says we can easily republish. Mike says we have had more problems this last month. Robin asks if it is not budgeted it is not a line item, do we have the funds set aside. Robin says we will have to open the books and republish. Chris says there is no tax levy. Chairman Raymond asks how much money he will need in addition. The Sheriff says he could target \$100,000 out of this budget and he'll need to use \$50,000 to \$80,000 out of the revenue fund to make the upgrade. Robin says there will be a footnote made by the auditor. The Sheriff says he budgets \$250,000 taking last year expenditures into account they turned back close to \$100,000. Robin says we would have to do a resolution and an accounting through the auditor at the end of the year. Chairman Raymond is concerned about the liability if the system crashes. Chris says you either open the books right now and have a hearing, or adjust them at the end of the year. Robin says there are at least three options. Robin mentions that we are in tough financial times and budgets have been hit hard. The Sheriff explains that this is a dedicated fund and the funds have to be spent on the 911 system. Chairman Raymond would like to move forward on it. Chris says she does not have a fear on publishing because it is a dedicated fund. Chairman Raymond asks for Chris to visit with the auditor and they will make their motion subject to the auditor's advice. Robin recommends a resolution being done.

Motion by Commissioner Hegsted to upgrade the 911 center by piggybacking with the Upper Valley counties on the bid subject to the clerk's discussion with the auditor. Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Clerk – Christine Boulter

- **#251 Supplemental Bond**

Chris says they have some questions on the proposed language of #251's supplemental bond. There is a question on the definition of supplemental levy and bond. Another issue is the sum total on the request is for \$6,000,000 (six million dollars) and not the three million as contained in various locations on the document. The document never states the use of the money and is vague stating only "all lawful expenses". Also, the levy rate should inform individuals of the affect on each member personally. For example, the voter should know for each \$100,000 of value his/her cost would be \$333.73. Robin says if we want transparency this doesn't do it.

Robin says he advises to not approve the wording and to send it back to the school. Shonna says when #253 did one they hired an attorney who did all of their stuff. Shonna reviewed it and it was really good. Shonna said when Guy the business manager for #251 visited with her; he said he was writing it up, instead of their attorney. Shonna mentions that they have to have it out by January 25th to have an election in March. Shonna mentioned that it didn't disclose the value and Guy told her that they only have to disclose for a bond. Shonna says the school board approved the wording. Chris asks about sending a letter to the district. Robin says he would send a letter saying that he does not endorse the wording with the commissioners' support. Commissioner Raymond says Chris sets the levy, how does this affect our overall levy. Chris says it doesn't. Chris says that if this thing happens with the personal property that will drive the levy rate up. Commissioner Hegsted asks what authority we have on the wording. Robin is going to check into it. The commissioners support Shonna and Robin writing a letter to the school district stating that they do not support the wording because of the issues identified above.

Clerk – Christine Boulter

• **Resolution #2013-5**

Motion by Commissioner Farnsworth to adopt resolution #2013-5 to destroy the primary and general election poll books for 2008 that have met the minimum retention period. Second by Commissioner Hegsted. Motion passed unanimously. Roll call taken. Raymond – aye. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Clerk – Christine Boulter

• **Resolution #2013-6**

Motion by Commissioner Farnsworth to adopt resolution #2013-6 to destroy 2005, 2006, 2007 payroll records and the inactive employee files that have met the minimum retention period. Second by Commissioner Hegsted. Motion passed unanimously. Roll call taken. Raymond – aye. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Chris says according to Idaho Code 31-2307 she is required to do an annual statement of financial condition of county. She has not been doing one since we have an outside auditor. Chris is disclosing this to the commissioners and offers to provide them with anything they want. Robin says Chris should do an affidavit and attach it to the audit for the prior year. Chris says she is planning on doing quarterly reports this year.

Prosecutor – Robin Dunn

• **Executive Session 67-2345(F)**

Motion by Commissioner Hegsted to go into executive session at 3:34 p.m. pursuant to Idaho Code 67-2345(F). Second by Commissioner Farnsworth. Roll call taken. Raymond – aye. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Moved back into open session at 4:06 p.m.

Discussion held on pending litigation.

Meeting adjourned at 4:15 p.m.

Chairman of the Board

County Clerk

Clerk of the Board