

Jefferson County Commissioner Special Meeting Minutes September 30, 2013

Meeting called to order at 9:00 am. Those present are Commissioner Farnsworth, Chairman Raymond, Robin Dunn, Scott Herrick, and Tammy Adkins. Emily Kramer is Clerk of the board. Scott Herrick gave the Pledge of Allegiance and Commissioner Farnsworth gave the prayer.

Cody Taylor arrives at 9:01 am. Mitch Whitmill arrives at 9:02 am.

Commissioners

- **2013 Budget Hearing**

Chairman Raymond opens the public budget hearing for public comment. No public comment is received. Chairman Raymond closes the public budget hearing at 9:04 am.

Motion by Commissioner Farnsworth to approve resolution #2013-18 to amend the 2013 budget to move \$80,000 into the Sheriff's Emergency Communication fund for unforeseen emergency communication upgrade expenditures. Second by Chairman Raymond. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Naysha Foster and Kristine Lund arrive at 9:05 am.

Recess at 9:06 am.

Commissioners, Elected Officials, Department Heads

- **Staff Meeting**

Kristine reports. Sheriff Olsen arrives at 9:12 am. Cody discusses exempt property applications. Tammy reports. Naysha reports. Jerry arrives at 9:20 am. Scott reports he is waiting on the air conditioning unit. Mitch reports. Sheriff reports. Tammy asks a question about PREA training. Discussion held. Robin leaves at 9:35 am. Jerry reports on the roads. Commissioner Farnsworth mentions he attended an Eastern Idaho Public Health meeting. Commissioner Farnsworth mentions that at the IAC training last week they mentioned that probation officers need to be post certified. Tammy states that we are in compliance. Robin arrives at 9:40 am. Robin has nothing to report. Emily reports that the lake's last day is today. Chairman Raymond mentions he sat on the magistrate judge selection committee. Chairman Raymond discusses the creation of an employee relations position. Chairman Raymond mentions that if anyone has any capital or large purchases for the 2014 budget year to get them on the agenda for approval before making them. Chairman Raymond mentions that the BLM will release their proposed plan on October 11th. Discussion held on the Christmas party.

Motion by Chairman Raymond to amend the agenda at 11:40 am to sign a pathology agreement with Ada County, to sign the ICRMP contract at 11:42 am, and to add an executive session B at 11:55 am. Second by Commissioner Farnsworth. Motion passed unanimously.

Planning & Zoning – Naysha Foster, Gordon Cole

- **Mailbox Enforcement**

Naysha discusses that we've been having problems with the placement of mailboxes and their structure. Discussion held. Naysha explains that the commissioners asked Planning and Zoning to enforce the mailboxes when they do a certificate of occupancy. Naysha says Road and Bridge is the enforcer of mailboxes in the right-of-way. Gordon mentions he wants to be consistent with the county ordinances. Gordon says at some point property owners need to move their mailboxes back. Gordon says between Planning and Zoning, Road and Bridge, and the Post Office we all need to be on the same page. Naysha says the county offered to provide gravel to put in an approach. Chairman Raymond asks how old the ordinance is. Naysha says 2009. Gordon says the county ordinance states a lot of good things such as centralized delivery and placement of mailboxes on the inlet on a cul-de-sac. Gordon says in order to be consistent we will have to go retroactive. Naysha asks what the commissioners would like to do. Robin leaves at 10:21 am. Gordon says he can enforce by not starting to deliver mail, but retroactive it will have to come from the county. Robin arrives at 10:23 am. Chairman Raymond would like to review the address ordinance before making a decision. Commissioner Farnsworth agrees. Gordon states that placement of mailboxes on the inlet of a cul-de-sac would be good to make mandatory because of snow plowing.

- **Rhodehouse MOU**

Naysha explains that the MOU was given to the Rhodehouses for their signature and it hasn't been returned so the commissioners signing will have to be postponed.

- **Sign Lewisville Cemetery Final Plat**

Motion by Commissioner Farnsworth to approve the final plat for the Lewisville Cemetery. Second by Chairman Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Commissioners

- **Bid Opening – Storage Building**

Bid opening at 10:33 am. One bid was received from JJ Enterprises LLC of \$59,040.76 which wasn't itemized. The commissioners table their decision until a discussion with the bidder is had on what the bid includes.

Weed Department – Mitch Whitmill

- **Equipment Purchase**

Mitch explains that we discussed this equipment purchase during the 2013 budget and money was carried over to 2014 to purchase it. Chairman Raymond asks Mitch to get on the agenda for the next meeting returning with a cash report and new proposal for the equipment.

Mitch mentions that Fremont County has some attachments for the equipment that he could purchase. The commissioners tell Mitch to draft an MOU and to get back on the agenda.

Carlos Aponte

- **Health Insurance**

Carlos reports on the 2014 health insurance rates. He's waiting on rates from three other companies. Carlos will come back on October 15th at 1:00 pm.

Assessor's Office – Sherry Lufkin

- **Jefferson County – Mosquito District Property**

Sherry provides an overview of what was addressed on September 9th for Chairman Raymond. Sherry discusses that she got a quote from Harper Leavitt for \$800 to survey the property. Jason Ferguson mentions he hasn't been contacted by the mosquito district and he's getting tired of this matter. Chairman Raymond asks Robin if this is a commissioners' decision or the districts' decision. Chairman Raymond would like to see it surveyed and then meet again with the parties on October 28th. Chairman Raymond asks Emily to get Jason a list of the mosquito district board members.

Motion by Commissioner Farnsworth to authorize Harper Leavitt to survey the property in Ririe for a total of \$800 which Jason Ferguson has approved and to have a commissioner, Jason Ferguson, and a member of the mosquito district involved in the matter. Second by Chairman Raymond. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Commissioners

- **Claims**

Commissioners table the claims until the end of the day to give time to review them.

- **Minutes**

Motion by Commissioner Farnsworth to table approving the minutes on September 9th and September 19th because of a lack of a quorum of those who were in attendance. Second by Commissioner Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Motion by Commissioner Farnsworth to approve the minutes of September 11, 2013. Second by Commissioner Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

- **Sign Liquor Licenses**

Commissioners sign the 2014 retail alcoholic beverage licenses for The Lube Shop, Ike's Exxon, Out of Bounds Sports Grill, and Me N'Stans Restaurant.

- **Certificates of Residency**

Commissioners sign the certificates of residency.

- **Designate Polling Places for City Elections**

Shonna mentions that there will be no fire or cemetery elections because there were no contested races. There will be city elections even though some aren't contested, but the city bylaws require an election. Shonna says the City of Rigby and the City of Roberts are contested races. Shonna says she is required to designate polling places for the city elections. The City of Lewisville's election will be held at the Lewisville Community Center, Menan's at the City Building, Mud Lake's at the Terreton Senior Citizens Center, Rigby's at Rigby City Hall, Ririe's at the Ririe Senior Citizens Center, and Roberts' at the Mustang Center.

Motion by Chairman Raymond to certify the six polling places for the 2013 city elections as mentioned. Second by Commissioner Farnsworth. Motion passed unanimously.

- **Resolution #2013-18**

Motion by Commissioner Farnsworth to adopt resolution #2013-18 for the destruction of Clerk's Office records that are over five years old. Second by Chairman Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

- **Pathology Agreement with Ada County**

The commissioners sign the limited pathology agreement with Ada County.

- **ICRMP Contract**

Motion by Commissioner Farnsworth to accept the ICRMP contract waiving the additional premium for terrorism coverage. Second by Chairman Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Road and Bridge – Jerry Ramirez, Casey Bingham

- **Sign MOU with City of Dubois**

The commissioners sign a MOU with the City of Dubois for oil.

- **Sign MOU with Clark County – Distributor**

The commissioners sign a MOU with the Clark County for use of a distributor.

- **Debris in Right-of-Way**

Jerry mentions that citizens are leaving debris in the right-of-way which gets costly for Road and Bridge. Discussion held. Chairman Raymond mentions that Road and Bridge should talk with the citizens privately and if that doesn't work then to work with Robin.

- **Progress Update**

Jerry says everything is going good. Jerry mentions that we have an employee retiring in December and he would recommend hiring before they retire to train them. Emily hands out a letter from Fremont County that states they'd like to enter into an agreement to haul solid waste. Chairman Raymond asks Jerry and Casey to work on an MOU with Fremont County. Chairman Raymond mentions to Jerry that when his wage was increased to compensate for his interim appointment they didn't realize they only raised it a few cents.

Motion by Commissioners Farnsworth to raise Jerry Ramirez's hourly wage to \$21 for the duration of his interim administrator effective September 9th. Second by Chairman Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

- **Executive Session 67-2345(B)**

Motion by Commissioner Farnsworth to go into executive session at 12:30 pm pursuant to Idaho Code 67-2345(B). Second by Chairman Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Robin leaves at 12:37 pm.
Moved back into open session at 12:43 pm.

Motion by Commissioner Farnsworth to have Jerry work with Emily on the payroll adjustments and to increase the part time worker's hourly wage to \$10. Second by Chairman Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Robin arrives at 12:44 pm.

Social Services – Edidt Ramirez

- **Executive Session 67-2345(D)**

Motion by Commissioner Farnsworth to go into executive session at 12:48 pm pursuant to Idaho Code 67-2345(D). Second by Chairman Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Robin leaves at 12:53 pm. Robin arrives at 1:01 pm.
Moved back into open session at 1:02 pm.

Motion by Commissioner Farnsworth to deny #2013-57 for lack of cooperation and an incomplete application, to approve #2014-15, to deny #2014-16 for lack of cooperation and nonresidency, to deny #2014-17 for lack of cooperation, and to deny #2014-18 for lack of cooperation and to have a medical review completed. Second by Chairman Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Attorney – Robin Dunn

- **Executive Session 67-2345(F)**

Motion by Commissioner Farnsworth to go into executive session at 1:04 pm pursuant to Idaho Code 67-2345(F). Second by Chairman Raymond. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Moved back into open session at 1:43 pm.

Motion by Chairman Raymond to pay the Bond Bank \$7,500 out of the commissioners' contingency fund in 2013. Second by Commissioner Farnsworth. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Motion by Chairman Raymond to offer Lex Talionis \$5,000 in 2013 out of the commissioners' contingency fund. Second by Commissioner Farnsworth. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Commissioners

- **Executive Session 67-2345(B)**

Motion by Chairman Raymond to go into executive session at 1:46 pm pursuant to Idaho Code 67-2345(B). Second by Commissioner Farnsworth. Roll call taken. Farnsworth – aye. Raymond – aye. Motion passed unanimously.

Moved back into open session at 2:01 pm.

The commissioners authorize Emily to fill in as needed in the Clerk's Office this week because of an employee out sick.

Commissioner Hegsted attends via telephonic at 2:14 pm.

Commissioners

• **Claims**

Motion by Chairman Raymond to approve the claims dated September 9, 2013 through September 27, 2013 to total \$230,597.10. Second by Commissioner Hegsted. Roll call taken. Farnsworth – aye recusing on the Eagle Rock claim. Hegsted – aye. Raymond – aye. Motion passed unanimously.

Motion by Commissioner Farnsworth to adjourn at 2:16 pm. Second by Chairman Raymond. Motion passed unanimously.

Chairman of the Board

Clerk of the Board

County Clerk