

Jefferson County Commissioner Meeting Minutes February 11, 2013

Meeting called to order at 9:00 am. Those present are Commissioner Hegsted and Commissioner Farnsworth. Emily Kramer is Clerk of the board. Emily Kramer gave the Pledge of Allegiance and Commissioner Farnsworth gave the prayer.

Commissioner Hegsted mentions that Chairman Raymond will be absent today and as Vice Chairman he will be acting as temporary chair in the absence of said chairman.

Commissioners

Robin Dunn arrives.

- **Claims**

Motion by Commissioner Farnsworth to approve the claims dated January 28, 2013 through February 8, 2013 to total \$330,438.32. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Commissioner Farnsworth has a question on two Road and Bridge rentals. Commissioner Hegsted asks Commissioner Farnsworth to look into the rentals and report back.

- **Commissioner Meeting Minutes**

Motion by Commissioner Hegsted to approve the minutes of January 28, 2013. Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Planning & Zoning – Naysha Foster

- **Waive Application Fees for Variance**

Naysha mentions that Clyde and Joan Boyces' home burnt down. They would like to rebuild in the existing spot. We have an ordinance that prohibits from building that close to the county road now. They have applied for a variance because of septic and well they can't push the home back to meet current setbacks. They paid the \$450 variance fee and Naysha is here to ask if a discount can be given on the variance. The County Treasurer informed Naysha that they only pay as much as they can and they are behind three years on their taxes. Naysha says normally we charge \$450 for a variance. It costs \$195 to advertise and we have to notify property owners within a 1000 ft. There are only four property owners that need to be notified. Naysha says they live in an Ag Zone that is pretty rural. Commissioner Hegsted asks what Naysha estimates the cost of the variance to the county would be. Naysha says \$250. Commissioner Farnsworth asks why they can't move the house back. Naysha says they want to use their existing septic and well. Commissioner Farnsworth asks if they are to close to the road. Naysha says they were grandfathered in and they were 60 feet from the centerline. They are planning on going back 65 feet because they are building a smaller house. Commissioner Farnsworth asks if the dead end road could go any further. Naysha says she does not know. Commissioner Hegsted asks if their foundation was ruined. Naysha says yes they are tearing it out. Naysha says this is quasi judicial so she has to be careful since its site specific. Naysha says this will go before the Planning and Zoning Commission in March. Commissioner Hegsted asks Robin if we can waive a portion of the variance because of hardship. Robin says it is hard for the commissioners to make a true

decision because we don't know their finances. Commissioner Hegsted says he would be in favor of waiving a percentage maybe 75% of the fee. Commissioner Farnsworth agrees.

Motion by Commissioner Farnsworth to discount the variance fee for PZ130301 application by seventy-five percent because of hardship. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

BLM – Amy Forsgren

- **Interagency Implementation of Fee Project MOU Signature**

Amy says the reason she is here is for a signature on the MOU between the United States Department of Agriculture Forest Service, Targhee National Forest, and the United States Department of the Interior Bureau of Land Management, and State of Idaho Department of Fish & Game, and Bonneville, Jefferson, and Madison Counties involved in the South Fork Fee Project. Amy mentions that they are keeping the old Lorenzo Boat Ramp open until the new boat ramp is completed. The work started on the Lorenzo Boat Ramp. Commissioner Hegsted signs the MOU.

Motion by Commissioner Farnsworth to amend the agenda at 10:05 am to discuss the 2:30 pm executive session because of time available. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Attorney – Robin Dunn

- **Executive Session 67-2345(F)**

Motion by Commissioner Hegsted to go into executive session at 10:05 am pursuant to Idaho Code 67-2345(F). Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Moved back into open session at 10:25 am.

Discussion held on pending litigation.

City of Rigby – Gaelynn Hinckley

- **Community Review Program**

Gaelynn followed through on the commissioners concerns from last meeting. Gaelynn says there is no definite commitment from the county required. The one commitment of the city is a grant writer to follow through. The other question was financial commitment. There was a misunderstanding on Gaelynn's part; lodging is not required to be paid. The only thing they require monetarily is a copy of the final report to be distributed to all city residents. Gaelynn mentions that the Chamber is willing to help with the lodging cost. Gaelynn says that land use planning; arts, historic, and recreation; and civic life and community involvement are the three focus areas they have chosen. Gaelynn plans on taking the team out to the Jefferson County Lake and thinks the recreation focus would be a win-win for the city and the county. Commissioner Hegsted says for the county there is no financial commitment, just approval and support. Gaelynn says yes. Commissioner Hegsted asks if there would need to be some support from our Planning and Zoning Department on the Land Use Focus Area. Gaelynn mentions no since it's in reference to the city. Gaelynn mentions the empty old junior high school is one of

their concerns. Commissioner Farnsworth said he had heard the old junior high may become the alternative high school. Melodie says there are a lot of rumors out there and the zoning will need to be changed in order for something to go in. Commissioner Farnsworth likes the idea of working with the city on the community review program. Commissioner Hegsted asks what they need exactly from us. Gaelynn says possibly a person to work with us on the focus groups. They would not necessarily need to be a focus group leader. Commissioner Hegsted asks if they would need to be a city resident. Melodie says no they do not. Gaelynn would like to get this established in the fall or spring. Gaelynn says they picked Dubois for this year so they may not do the City this year. Melodie says they like to spread the reviews out over the state. Commissioner Farnsworth said this person you need to go with the professionals, were you looking for the average joe. Gaelynn says it's your decision whether you want the average joe or a county employee. Commissioner Farnsworth would not mind being involved. Commissioner Hegsted says the commissioners support the program and look forward to working with the city. Melodie asks who they should work with as things progress if they are approved. Commissioner Hegsted asks when they will be approved. Melodie says this summer. Commissioner Hegsted says the contact will be Emily.

Social Services – Edidt Ramirez

- **Executive Session 67-2345(D)**

Motion by Commissioner Hegsted to go into executive session at 11:01 am pursuant to Idaho Code 67-2345(D). Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Farnsworth - aye. Motion passed unanimously.

Moved back into open session at 11:15 am.

Motion by Commissioner Farnsworth to approve #2013-23, to deny #2013-30 for lack of information and ability to pay, to deny #2013-31 for lack of information and ability to pay, to deny #2013-33 for lack of information, and to deny #2013-34 for lack of information. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Lunch

P&Z – Naysha Foster

- **Administrative Plat – River Run Subdivision**

Naysha has an administrative plat which has less than 5 lots, so they can come right to the county commissioners without a public hearing. Jim Bernard is the applicant and is proposing 4 lots at approximately 4500 E 300 N. Naysha says this is in a R5 zone with 36.43 acres. Naysha says the applicant did a clustering permit. For a clustering permit, to determine the number of building rights; you take the number of acreage and divide by the number of minimum acreage for the zone (35 acres divided by 5 for the R-5 zone) then you can cluster the building right on smaller lots, while preserving the remaining property. Jim is doing an administrative plat and he is doing 3 lots on a private road and one lot accessing 4500 E. Naysha says other counties call it a short plat. Jim says this is a unique situation since the lots are on an island. Commissioner Hegsted asks about the bend in the road. Jim says that's where the existing road was and there are existing trees. Naysha says on the plat it says lots 2, 3, 4 will only be accessed by a private

road. Naysha says lots 2, 3, 4 are located in a flood zone. Commissioner Hegsted asks if we are able to dictate the width of the private road. Naysha says no. Jim says he can't see this road becoming a county road, however it does meet the County's 60 foot right-of-way requirements. Naysha says we asked for the radius of a cul-de-sac for EMS and school bus safety. Naysha says the septic drain field is on the plat because of the setbacks between the canal and dry bed.

Motion by Commissioner Farnsworth to approve the administrative plat for River Run Subdivision. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Motion by Commissioner Hegsted to amend the motion made on January 28, 2013 to allow fifteen days according to the county ordinance to remove the gate that is obstructing 2900 E instead of until March 1st. Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Commissioners

- **Upper Valley Board of Guardians**

Motion by Commissioner Hegsted to contribute \$125 for the year 2013 to the Upper Valley Board of Guardians out of the commissioners' contingency fund. Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

- **Sign Letter of Support for CHC Grant**

The commissioners sign a letter of support for the grant application to be submitted by the Sheriff's Office for expansion of the shared E-911 center to the CHC Foundation.

- **ITD MOU**

Cody says the assessors met with ITD and have formed a subcommittee to make changes to the ITD MOU. Cody says they talked to Jim McNall at ICRMP and he recommended that the assessor and the sheriff have a separate MOU with ITD. So the MOU has been tabled.

- **Fireworks Contract**

Commissioners sign the fireworks contract with Lantis Productions to furnish a fireworks display show on June 29, 2013 at the Jefferson County Lake.

- **Jefferson County Lake Vendor Contract**

Commissioners sign the North Shore Hawaiian Ice vendor contract for a season fee of \$650 for the 2013 Jefferson County Lake season.

Motion by Commissioner Hegsted to amend the agenda at 1:45 pm to add an executive session 67-2345(B) for a personnel matter update. Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Farnsworth – aye. Motion passed unanimously.

Public Works – Jim Boulter

- **Executive Session 67-2345(B)**

Motion by Commissioner Hegsted to go into executive session at 1:45 pm pursuant to Idaho Code 67-2345(B). Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Farnsworth - aye. Motion passed unanimously.

Moved back into open session at 1:49 pm.

Update provided on a personnel matter.

Commissioners take a ten minute break at 1:50 pm.

Public Works – Jim Boulter

• **Solid Waste Report**

Jim provides a Circular Butte Landfill Waste Comparison report. Jim says a waste report provides a great indicator of how the economy is doing.

• **Crushing Bid Discussion**

Jim hands out a proposed notice of invitation to submit bids for crushing to be published February 20, 2013 and February 27, 2013.

• **Plotter Discussion**

Jim says all the street signs and information signs are cut out at the office by a plotter. Before the plotter, we used an old cutter. Jim says we upgraded our plotter two years ago to cut the new paper for the retro-reflectivity requirements. Jim would like to trade the old plotter for \$1,000 of competitively priced safety apparel, hats, uniforms, embroidery and signs from Kettle Embroidery. Robin advises that the commissioners can go ahead and trade the plotter per Idaho Code.

Motion by Commissioner Farnsworth to exchange the plotter to Kettle Embroidery for \$1,000 of competitively priced safety apparel, hats, uniforms, embroidery and signs. Second by Commissioner Farnsworth. Roll call taken. Hegsted – aye. Farnsworth - aye. Motion passed unanimously.

Attorney – Robin Dunn

• **Executive Session 67-2345(F)**

Moved to 10:05 am because of time available.

Meeting adjourned at 2:18 pm.

Chairman of the Board

County Clerk

Clerk of the Board