

**Jefferson County Commissioner Meeting Minutes
December 20, 2012**

Meeting called to order at 1:00 p.m. Those present are Chairman Karren, Commissioner Raymond, and Commissioner Hegsted. Emily Kramer is Clerk of the board. James Stringham gave the Pledge of Allegiance and Emily Kramer gave the prayer.

James Stringham – VFW

• **Funding Request**

Jim mentions that they perform the military rights for local veterans, they maintain their rifles, purchase flags, \$800 goes to Mud Lake which is used to help the museum, they conduct a school education program, they have a scholarship program, they work with the boy scouts and they have started to work with the girls scouts. In addition they participate in the scout of the year program, they retire flags, they maintain their above ground fire pit, they pay to have the leaves removed from the Rigby Memorial, and they purchase ammunition. Commissioner Raymond asks about the flag that is given to families that lose a service member. Jim says the Department of Veteran's Affairs provide those. Commissioner Raymond asks if they have a secretary. Jim says they have a secretary and they have an accounting system. They make a quarterly report to their district. The commissioners ask for a yearly report. Jim says they will do that.

Motion by Commissioner Raymond to approve \$2500 in support of the VFW with a thank you for all they do. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

Donna Jenkins

• **Homeowners Exemption**

Donna mentions that she went to help her mother in Louisiana. Donna kept her home, but changed her address to her son, Mike Jenkins, for him to pay her bills. Donna says she didn't move. Her daughter is living in the house. Cody says we received the assessment notice back with a change to Rexburg; they then sent the notice and a letter to the Rexburg address and did not receive a response. So the homeowner's exemption was removed for 2012. Donna is asking for a cancellation of the homeowner's portion of 2012 property taxes. Commissioner Raymond asks Mike Jensen if he received the letter, Mike says he doesn't remember receiving the letter. Mike says he did a pretty good job of keeping everything up. Mike says he saves everything and that he is a document person.

Motion by Commissioner Raymond to cancel \$962.37 on the 2012 taxes for parcel #RPA0020001009A owned by Donna Jenkins which is the amount of the homeowner's exemption. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

Commissioners sign the cancellation of taxes for #RPA0020001009A owned by Donna Jenkins.

Commissioners sign the cancellation of taxes for UVFM LLC that was approved in the December 10th meeting. Commissioners sign the sub-grant award document for an additional

award of \$35.25 from the Bureau of Homeland Security for the Emergency Management Program Grant program.

Parks & Recreation – Emily Kramer

- **Campground Comparables**

Emily presents a campground comparable. Nightly rates at campgrounds in the area range from \$20 to \$40. Emily recommends going out to the public on a \$5 camping increase at the Jefferson County Lake because expenses for 2012 season exceeded camping revenue. She suggests making the camping fee going from \$10 a night to \$15. Commissioner Hegsted mentions that this is conservative.

Motion by Commissioner Hegsted to take a \$5 camping fee increase out to the public. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

- **Lake Project**

Emily presents an improvement plan for the lake and a proposed bathroom addition for 2013. Emily asks the commissioners for support on applying for an IDPR grant to renovate the trail that is in need of repair. Commissioners authorize moving forward with the grant. Emily discusses the main bathroom addition which would expand the main bathroom and she suggests doing it in September 2013. The commissioners approve moving forward with measurements and obtaining bids. Commissioner Hegsted would like to see it done in the spring. Emily mentions not having enough revenue until the end of the season. Discussion held on being able to go in the negative for a couple of months until the revenue comes in as long as the general fund has money. Chris mentions we would need to contact the auditor.

Social Services – Edidt Ramirez

- **Executive Session 67-2345(D)**

Motion by Commissioner Raymond to go into executive session at 2:30 p.m. pursuant to Idaho Code 67-2345(D). Second by Chairman Karren. Roll call taken. Raymond – aye. Hegsted – aye. Karren – aye. Motion passed unanimously.

Moved back into open session at 2:45 p.m.

Motion by Commissioner Raymond to deny #2013-10 for ability to pay, to deny #2013-18 for lack of information, to deny #2013-19 for lack of medical indigency, and to deny #2013-29 for lack of medical indigency. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

Jefferson School District #251 – Ron Tolman

- **Improvements on 3800 E & 300 N**

Dr. Tolman introduces Jeff Freiberg, Glade Peterson, Guy Wangsgard, and Brad Mckinsey. Dr. Tolman mentions they have 3 drawings. One with detail, one less detail, and a cost analysis. Dr. Tolman says the district is interested in any assistance that the county can provide on 3800 E and 300 N. Dr. Tolman reminds the commissioners that last time they met; the commissioners mentioned in kind support. Dr. Tolman says anything we don't have to put in the bid packet, is

why they are here, and can go to the kids. He would like to know what the commissioners can help with. Chairman Karren asks about the cost estimate. Jeff says he's broken it up for the north and south sections. \$19,000 for the north and \$72,000 for the south improvements that includes using the existing state highway section, saw cutting it, and widening it with new pavement and seal coating it, striping it. On the south, there will be 1-southbound lane, 1-left turn, 1-northbound lane, and 1- right turn lane. On the north, there will be 1-northbound lane, 1-southbound/left turn land, and 1- right turn lane. Chairman Karren asks about the grant project that Road and Bridge applied for. Jim says from the canal bridge going towards county line. Casey says no that's a different project. Jim explains adding a turn lane on 3800 which on the drawing would be after the grey box to where the construction road is. Casey says the estimate for the turn lanes is \$174,000. Chairman Karren asks Road and Bridge if we made a firm commitment on the turn lanes. Casey says that's part of our budget for this year. Commissioner Raymond asks what if we don't get the grant. Casey says they were still planning on doing it. Commissioner Raymond asks the school district if they have received any bids on the project yet. Dr. Tolman says they haven't yet; they would like to go to bid in January. Brad asks if Road and Bridge has an idea on when they will do their work. Brad asks if it will be late in the fall. Brad is asking so that everyone can work together. Casey says they will know in March on the grant and if it's awarded they can't start until October. Chairman Karren asks Jim if they have a cost estimate on the north. Jim says \$20,000 to \$22,000. Dr. Tolman asks if we can work on it as one project. Jim says hopefully, as long as the power pole gets moved. Brad says they are working with Rocky Mountain on moving the power pole. Rocky Mountain is waiting on information from ITD. Dr. Tolman is wondering if they could work the project at the same time as this project to be done by August. Jeff says it will be two different construction projects. Dr. Tolman asks if while Road and Bridge is doing the north leg, could we slide the graders down and do some work on the south side. Brad asks if Road and Bridge is planning on doing the north section or going out to bid on it. Jim says he needs to get the numbers and then bring them to the commissioners for a decision since it is their decision. Brad says they could have contractors breakout their bids. Dr. Tolman asks would it be better to get a credit. Brad says they can get a breakout. Jeff says they can break it out in the bid documents. Commissioner Hegsted asks Jim if on the north section that they have in the drawing that shows a 2 inch AC pave, if Road and Bridge would do it or what would he propose. Jim says a contractor would have to put the 2 inch pave down. Commissioner Hegsted asks if the actual paved part would have to be put out to bid. Jim says yes, we would demolish and seal coat it. Jim says Road and Bridge would prepare it and they would have someone else pave it. Jim says they could compact it as well. Dr. Tolman is wondering if there is an inclination on part of the commissioners to demolish and prepare the pavement on the south side since they are doing the north side. He says as long as you are there digging would you move down to the south even though it would take additional time. Chairman Karren says a thought she had is the county waived the impact fee because they understood that the school would have very little impact on the roads in the area. Chairman Karren says they are already planning on putting in almost \$200,000 on the north side and turn lane on 3800. Commissioner Raymond asks about the projects. Casey says the reason we are doing the projects is because of the traffic created by the school. Commissioner Hegsted asks how far south they are going with the turn lane on 3800. Casey says to the burgess canal. Commissioner Hegsted asks about the drawing on that. Casey says it's at the office and she will get it for them. Jim states the project is dependent on the grant and if they don't get the grant they won't be doing it. Jim says he's planning on chip sealing though to the

county line. Commissioner Raymond says that's the way he thought they were heading. Commissioner Hegsted asks Jim if we don't get the grant what can we help them do. Commissioner Hegsted asks what part we could play in the south intersection. Jim says it's up to the commissioners. Dr. Tolman thinks they could do everything, saw cut, demolition, excavation, all of #2 listed, but the 2 inch pavement. Chris asks how much money it would take out of their budget. Commissioner Raymond asks are there any planned projects that will have to be put off to help on the south. Commissioner Raymond says it makes sense to him to do the rough in, but asks do we have the budget and time. Jeff thinks the pavement would be \$10,000 out of \$40,000. Commissioner Raymond says the county would have \$40,000 on the south and north would be \$19,000. Commissioner Hegsted asks if Jim ran a cost analysis on the south side. Jim says no. Jim hopes there is a good base and hopes they don't run into clay on the north. Commissioner Hegsted asks how they came up with the number since it is over the school estimate. Jim says he doesn't have the pricing on the asphalt yet. Dr. Tolman asks if we need to find more information or if the commissioners need more time. Dr. Tolman does not want to go beyond January on the bid. Dr. Tolman wants to know if they want to wait to make the decision until they put the bid out. Brad says they won't start work until March. Brad says the new pricing comes out in January. Brad says they want to open the school in August and we need to have a CO. Brad says their push is being driven by the opening of the school. Commissioner Hegsted asks what ITD is doing. Brad says ITD isn't doing anything; the district has to do everything. Chairman Karren asks Naysha when the planning and zoning committee met was it their understanding that the county would not participate in the improvements of road. Naysha said there was no understanding; the district was left to work out the details, the committee just made working it out a condition of the special use permit. Chairman Karren says we feel the budget crunch pain; we have a lot of issues in the county. Chairman Karren asks Commissioner Hegsted if we have enough information to make a decision. Commissioner Hegsted would like Jim to provide an estimate on the south intersection to saw cut, demolish, and excavate so that they can take a serious look. Commissioner Hegsted questions the estimates on the north. Jeff says the numbers are pretty close. Commissioner Hegsted asks if they will be going down pretty deep. Jim says on the sides. Commissioner Hegsted asks if they are really going to disturb, borrow pits. Jim says not necessarily the road piece, but the borrow pits. Commissioner Hegsted asks how far. Brad says we agreed to put in a culvert with the owner underneath the road. The district will bury everything. Commissioner Hegsted asks if the county does a part of this, will the school district take care of the culvert. Brad says the district will put in the culvert stopping at the mailbox. Brad mentions the mailbox would need to be moved to the west and they would leave the fence as is. Dr. Tolman says that it's the Ball's main entrance. Commissioner Hegsted asks Road and Bridge to break costs down into parts for the south side. Dr. Tolman says maybe we could put a trade into the bid package. Dr. Tolman says anything the county can do to help the district, benefits projects that help our kids. Commissioner Raymond says when we approached this originally there was a question and a comment and that Commissioner Hegsted asked if the district could help on 4100. Commissioner Raymond asks if there is something we can do on a bigger scope. Commissioner Raymond can't remember the future plan for 4100. Dr. Tolman wishes at the time it was developed it would have been taken care of. Dr. Tolman asks them what their time schedule is on making a decision. Chairman Karren says we meet again on Jan. 14th. Road and Bridge is added to the agenda on January 14th to provide a cost estimate for the south.

Commissioners

• **Claims**

Motion by Commissioner Karren to approve the claims dated December 10, 2012 through December 20, 2012 to total \$309,535.48. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

Chris asks the commissioners to amend the agenda to discuss a resolution issue.

• **Commissioner Meeting Minutes**

Motion by Commissioner Raymond to approve the minutes of December 10, 2012. Second by Chairman Karren. Roll call taken. Raymond – aye. Karren – aye. Hegsted – aye. Motion passed unanimously.

Motion by Chairman Karren to amend the agenda at 4:01 pm to add the clerk to discuss an issue on a resolution that just came up. Second by Commissioner Raymond. Roll call taken. Raymond – aye. Karren – aye. Hegsted – aye. Motion passed unanimously.

Clerk – Christine Boulter

• **Resolution**

Chris says she has two copies of the same resolution with different dates on them. The city has one version and the county has the other. There was a mix up. The commissioners ask Chris to resolve the issue.

Prosecutor – Robin Dunn

• **Executive Session 67-2345(F)**

Cancelled.

Commissioner Hegsted presents Debbie Karren with a plaque thanking her for her service. The plaque reflects that she was the first woman commissioner and chairman in Jefferson County.

Meeting adjourned at 4:09 p.m.

Chairman of the Board

Clerk of the Board

County Clerk