

## **Jefferson County Commissioner Meeting Minutes November 26, 2012**

Meeting called to order at 9:00 am. Those present are Chairman Karren, Commissioner Raymond, Jim Boulter, Mitch Whitmill, Lorie Dye, Cody Taylor, Kristine Lund, and Naysha Foster. Emily Kramer is Clerk of the board. Kristine Lund gave the Pledge of Allegiance and Commissioner Raymond gave the prayer.

### **Elected Officials – Department Heads**

- **Staff Meeting**

Emily reminds everyone about the Christmas potluck. Kristine mentions that the tax notices went out. One thing Kristine is going to fix next year is the name of the W. Jefferson library district. It's actually the Jefferson rural district. So Kristine is going to put Jefferson Library District to reduce confusion. Kristine mentions that the homeowners' exemption went down this year and will again next year. Cody says they are getting ready to do the new values for next year. Kristine Lund asks if Scott Herrick should be included in this monthly meeting if he has time since he takes care of the building. The Commissioners agree. Lorie says this is her first day back after surgery. Lorie says this is the time they start up their classes. Lorie mentions that Rod Humphrey donated a 1947 John Deere refurbished tractor to the 4H program. Commissioner Raymond said they had a beef school with John Hogge and it was excellent. Attendance was lower than hoped, but this was the first school. Lorie mentions in two years attendance will be higher. Mitch says they are winding down the season and they are starting their training. Mitch mentioned they had their annual weed control meeting and John Hogge did a great job. Mitch is working on coordinating a trip to Lake Mead in January with DOT and local counties to attend training on invasive mussel boat decontamination to become Level II certified. Chairman Karren asks Mitch about the RTV. Mitch says he got another estimate and he will need to meet with the commissioners again. Jim asks Mitch about his funding since an agency is backing out of the funding. Mitch says the revenue will have to come from the State to support the cost. Jim says he will get new signs made for the county only vehicle parking spaces. Jim mentions he has a new expansion plan for the parking lot at the Courthouse that he will bring to the commissioners that will double the parking. He mentions Mitch may want to consider the plowing double in the near future when he purchases a new piece of equipment. Chairman Karren mentions that at their last meeting they signed a letter of support for a new district judge to preside in Jefferson County. Robin mentions we are moving along with the Eagle Rock lawsuit. Naysha says the Planning and Zoning Commission need to review and revise the comprehensive plan and zoning ordinance. Naysha mentions that the annual meeting will be on December 12<sup>th</sup> at 7:00 pm.

### **Karla Nef**

- **Homeowners Exemption**

Karla Nef came in to the Assessor's Office to see why her taxes were so high and why the homeowners' exemption was taken off. The Assessor's Office told her that where her address had changed they sent her a letter telling her the homeowners' exemption would come off for 2012 if they didn't hear from her because she was not living in the home. Karla explains that she owns a home in Rigby and this summer she went to work in New Mexico. Karla thinks she received the homeowners' exemption letter, but when she opened it she seen the tax notice and

didn't take it out since her 2011 taxes were paid in full. Karla wants to know if something can be done because of her lack of attention. Karla is asking for the commissioners to cancel the homeowners' exemption amount on 2012 taxes because she lives in her home. Robin says an issue for the commissioners to consider is that the money is already allocated.

**Motion** by Commissioner Raymond to cancel \$786.23 on the 2012 taxes for parcel #RP05N39E307202 owned by Karla Nef which is the amount of the homeowner's exemption. Second by Chairman Karren. Roll call taken. Raymond – aye. Karren – aye. Motion passed unanimously.

### **Byron Blakely**

- **Salt & Gravel on Kelly Canyon Road**

Byron thanks the commissioners for their time. Byron says last year it really surfaced how the road condition changed through the winter. Byron stopped and talked to Road and Bridge about the huge increase in sand, salt, and gravel. He feels it's because of the ski traffic, but understands that safety plays a part. Byron knows the county goes to a great expense to haul the salt and spread it. Byron is worried about the bridge condition. Byron wants to not see the salt so heavy. With their cars, the salt is all over their garage and cars. Byron is wondering if there is any way to start after they cross the bridge. Byron is asking for the salt to be minimal. Byron is open to feedback on that. Chairman Karren asks what he is asking for. Byron says he's asking for less salt on the bridge and the approach to the bridge. Chairman Karren says it's a high traffic area because of recreation; there is a curve, and a bridge. Chairman Karren mentions that the curve and bridge are a hazard in the winter. Byron says he's not saying the bridge doesn't need salt, but the more salt you put on it the more devastation you will see.

Commissioner Raymond says he'd be more than willing to consider Byron's request. He does not feel it does anyone any good to over or under do things. Commissioner Raymond thinks we need to rely on the professional opinion of our Road and Bridge department. Commissioner Raymond says when it comes to safety; he feels we need to do what we are able. Commissioner Raymond and Chairman Karren will visit with Road and Bridge over this matter. Byron asks Jim what he does to remove the material from the bridge. Byron asks does he contract with someone. Byron would be willing to contract to do the work. Jim says that Road and Bridge does maintenance on the County bridges. Byron asks about the right-of-way on the southwest corner of his property. He is wondering about if it is grandfathered. Chairman Karren directs him to talk to the Planning and Zoning Administrator. Byron discusses that he is having trouble with his gates being left open by people using public lands, the ski hill, etc... and would like to see private property rights respected.

### **Social Services – Edidt Ramirez**

- **Executive Session 67-2345(D)**

**Motion** by Commissioner Raymond to go into executive session at 10:54 a.m. pursuant to Idaho Code 67-2345(D). Second by Chairman Karren. Roll call taken. Raymond – aye. Karren – aye. Motion passed unanimously.

Moved back into open session at 10:59 a.m.

**Motion** by Commissioner Raymond to deny #2013-15 for ability to pay and to deny #2013-17 for ability to pay. Second by Chairman Karren. Roll call taken. Raymond – aye. Karren – aye. Motion passed unanimously.

### **Commissioners**

- **Off-Site at the 6<sup>th</sup> District County Elected Officials Meeting with Legislators in Bonneville County**

Information was learned at the legislator meeting to make sure counties have an itemized billing with students' names, cost of credit, number of credits, guarantee that they are actually enrolled, and information on if another party is paying a portion of the enrollment fee before paying the county portion. The commissioners ask for a letter to be written to CSI asking for the information and for receipt of the information before payment is made.

### **Treasurer**

- **L1 Information from Gary Houde**

Emily steps in for Kristine. Emily explains that there was a mistake on the L-1 that was submitted. The tort levy was left off for the Shelton Cemetery. The Treasurer already sent out the notices and the cost outweighs the benefit. The Treasurer recommends a payment of the amount.

**Motion** by Chairman Karren to fund \$606 for the Shelton Cemetery out of the Commissioners' Contingency Fund. Second by Commissioner Raymond. Roll call taken. Karren – aye. Raymond – aye.

The commissioners sign the first amendment to addendum B to the service level agreement for electronic transaction and access to Jefferson County Assessor. This amendment states that there will be a three percent transaction subtotal plus \$1.00.

### **GIS – Sherry Lufkin, Eric Smith, Assessor Cody Taylor**

- **County Data**

Eric explains that the reason they are here is to obtain a State MOU signature, Esri Basemaps Signature, and County GIS Data Sharing signature. Eric mentions that the purpose of GIS is to increase understanding and awareness in decision making. Authoritative data is data that is official based upon competent authority or reliable because it comes from an expert. Eric explains that there is forty-four data sharing standards in Idaho. Historically data has been given at no charge to anyone but the private sector. Third parties are now creating and distributing non-authoritative data. Eric mentions that the solutions to the problems in GIS are collaboration and open data sharing. The reason we should collaborate is that we can't be completely effective without other entity data and others can't be completely effective without ours. Eric says signing the MOU will benefit each department by improving mapping capabilities and collaboration. Eric says by signing the Esri Basemaps participation agreement we will allow a detailed basemap for our county to be online and the basemap is free. Lastly, Eric discusses GIS data sharing. Eric and Sherry are recommending not charging a fee for data sharing. Commissioner Raymond asks if there are any private property issues. Eric says what is normally requested is the parcel data.

**Motion** by Chairman Karren to sign the State MOU and the Esri Basemap participation agreement contingent on Robin's review. Second by Commissioner Raymond. Motion passed unanimously.

Chairman Karren asks for the county GIS data sharing information discussion to be tabled for another meeting because of time constraints.

### **Sheriff**

- **Signature on State & City Contracts**

The commissioners sign the state and city contracts for the jail.

- **Executive Session 67-2345(B)**

**Motion** by Commissioner Raymond to go into executive session at 2:48 p.m. pursuant to Idaho Code 67-2345(B). Second by Chairman Karren. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

Moved back into open session at 3:12 p.m.

Commissioners direct Emily and Robin to work on a personnel policy revision providing direction to employees on filing a work related complaint.

### **Parks & Rec – Emily Kramer**

- **Jefferson Lake**

Emily hands out a revenue and expense report for the Jefferson County Lake campground. Discussion is held. Commissioners request a campground comparison and are willing to consider holding a public hearing to increase camping fees.

### **Commissioners**

- **Flood Control Commissioner Oath – Kerry Lundquist**

Kerry was unable to attend.

- **Resolution for Transportation Plan Update**

Casey distributes the resolution for the transportation plan update with the county and city. Commissioner Raymond asks if we are renewing a plan that is already in effect. Casey says we are required to update the transportation plan every five years and it needs to align with the CIP. Casey would like to do further updates to the transportation plan in the next year.

**Motion** by Commissioner Raymond to adopt resolution #2013-2 which states that the transportation plan adopted the 19th day of February 2008 is current and up to date. Second by Chairman Karren. Motion passed unanimously.

- **Commissioner Meeting Minutes**

**Motion** by Commissioner Raymond to approve the minutes of November 15, 2012. Second by Chairman Karren. Roll call taken. Raymond – aye. Karren – aye. Motion passed unanimously.

- **Claims**

**Motion** by Chairman Karren to approve the claims dated November 15, 2012 through November 21, 2012 to total \$55,090.46. Second by Commissioner Raymond. Roll call taken. Raymond – aye. Karren – aye. Motion passed unanimously.

- **Executive Session 67-2345(F)**

**Motion** by Commissioner Raymond to go into executive session at 3:31 pm pursuant to Idaho Code 67-2345(F). Second by Chairman Karren. Roll call taken. Raymond – aye. Karren – aye. Motion passed unanimously.

Moved back into open session at 3:54 p.m.

Discussion held on a threat of litigation.

**Clerk – Christine Boulter**

- **Certificates of Residency**

The commissioners sign the certificates of residency and make payment contingent on receiving an itemized billing with students' names, cost of credit, number of credits, guarantee that they are actually enrolled, and information on if another party is paying a portion of the enrollment fee.

**Prosecutor – Robin Dunn**

- **Executive Session 67-2345(F)**

**Motion** by Chairman Karren to go into executive session at 3:56 p.m. pursuant to Idaho Code 67-2345(F). Second by Commissioner Raymond. Roll call taken. Raymond – aye. Karren – aye. Motion passed unanimously.

Moved back into open session at 4:16 p.m.

Discussion held on pending litigation.

**Meeting adjourned at 4:41 p.m.**

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*Chairman of the Board*

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*Clerk of the Board*

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*County Clerk*