

**Jefferson County Special Commissioner Meeting Minutes  
August 1, 2012**

Meeting called to order at 9:00 am. Those present are Chairman Karren, Commissioner Hegsted, Commissioner Raymond, and Robin Dunn. Emily Kramer is Clerk of the board. Robin Dunn gave the prayer.

**Commissioners**

- **Executive Session 67-2345(B)**

**Motion** by Commissioner Raymond to go into executive session at 9:05 a.m. pursuant to Idaho Code 67-2345(B). Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

Moved into open session at 9:14 a.m.

Discussion had on a personnel issue. Decision tabled to allow the commissioners time to consider it.

**Motion** by Commissioner Raymond to amend the agenda at 9:15 a.m. pursuant to Idaho Code 67-2345(F). Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

**Motion** by Commissioner Hegsted to amend the agenda by moving the executive session 67-2345(F) to 9:15 a.m. so that Robin can leave for a teleconference. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

- **Executive Session 67-2345(F)**

**Motion** by Commissioner Raymond to go into executive session at 9:15 a.m. pursuant to Idaho Code 67-2345(F). Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

Robin leaves at 9:23 a.m. Robin returns at 9:46 a.m.

Moved back into open session at 9:47 a.m.

Discussion had on a complaint.

Jim Boulter arrives.

- **2013 Budget Discussion**

Chairman Karren asks where we are on the budget. Chris says she has put all the numbers in. Chris is waiting on the turn back cash sheets that she sent out from large departments. Chris distributes the Searle & Hart contract for 2013 for the commissioners to review. It increased from \$22,000 to \$27,000. The commissioners ask for the Searle & Hart contract to be put on the next meeting agenda. The commissioners would like to put the IAC Web Based Training

Program and Annual Subscription of \$425 a year in the budget. The commissioners ask Jim if his budget had any changes. Jim says no. Jim leaves. Chris discusses the county budget worksheet. She mentions the maximum estimated levy is the highest non-exempt tax budget plus Ag money of \$148,557 which is \$5,249,744 and times 3% is \$157,442. New construction times last year levy rate is \$31,873. Road and Bridge is \$5,353. The foregone amount is \$24,611. The maximum allowed levy is \$5,320,496 this year. Last year was \$5,125,798. With a difference of \$194,698 – the foregone amount of \$24,611. The levy rate last year was .004700087. The levy rate this year will be .004830958. Chris discusses Road & Bridge and mentions that with \$606,000 - \$87,000 coming in they estimate \$519,000 in cash coming in. If Jim uses the entire budget he'll be short \$31,000. The commissioners do the calculations on what this year's proposed levy rate will cost property owners. Chris mentions increases in the clerk's office, court, and probation budget. Chris asks for authorization to purchase a new copier in the Clerk's Office using the capital line in the Clerk's Office and General Fund.

**Motion** by Commissioner Raymond to approve the expenditure of a Toshiba e-Studio-456 copier through IBSI for the Clerk's Office to total \$6,332. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

The commissioners continue to discuss proposed budgets. Jim Boulter returns because a question came up on the Public Works Budget. They ask about proposed line totals. The commissioners ask for a line to be added to pay the Weed Department for spraying in the right-of-ways. The commissioners ask for a revolving trust fund for oil to be added. Commissioner Raymond asks if there are any nonessential machines. Jim says he could sell the 1994 caterpillar. Commissioner Hegsted asks if Emily will research how to create a Highway District. He mentions looking at Twin Falls County and Canyon County. He also mentions going to the Idaho Highway Districts website. The commissioners ask Jim to provide road miles for the east and the west side. The commissioners ask Jim to freeze the capital line until they see what cash comes in. Chris reports that cloud seeding is not in the budget. The commissioners ask to see what budget items are not mandated.

**Motion** by Commissioner Raymond under the advisement of the auditor to deny the buy back of PTO by an employee. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

Commissioner Hegsted leaves.

Commissioners ask Chris to move the compliance officer line to the Commissioner's Budget. The commissioners ask for the compliance officer topic to be put on the next agenda.

**Meeting adjourned at 12:55 p.m.**

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*Chairman of the Board*

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*Clerk of the Board*

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*County Clerk*