

**Jefferson County Commissioner Meeting Minutes
July 9, 2012**

Meeting called to order at 9:00 am. Those present are Chairman Karren, Commissioner Hegsted, and Commissioner Raymond. Christine Boulter is Clerk of the board. Debbie Finn gave the Pledge of Allegiance and Cody Taylor gave the prayer.

ARDEN HILL

• **BOE – APPEAL PROPERTY VALUE**

It is 9:08 am and Mr. Hill has not arrived. The Commissioners request to move forward since notice was sent. Jalene Thomas of the Assessor's Office is sworn in. Jalene presents information. There are 4 lots, reduced to 20,000.00 per lot from 23,000.00 in 2011. This is the same as hundreds of others in Jefferson County; reduction rate was made using comparable lots. Commissioner Hegsted asked if there were any others listed for recent sales. Jalene stated no recent sales.

Motion by Commissioner Hegsted to sustain the value of \$20,000 on parcel #RP005550010170 owned by Arden and Renae Hill. Second by Commissioner Raymond. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

Motion by Commissioner Hegsted to sustain the value of \$20,000 on parcel #RP006940010030 owned by Arden and Renae Hill. Second by Commissioner Raymond. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

Motion by Commissioner Hegsted to sustain the value of \$20,000 on parcel #RP006940020160 owned by Arden and Renae Hill. Second by Commissioner Raymond. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

Motion by Commissioner Hegsted to sustain the value of \$20,000 on parcel #RP006940020240 owned by Arden and Renae Hill. Second by Commissioner Raymond. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

ASSESSOR - CODY TAYLOR

• **HOMEOWNERS EXEMPTION – ROXIE & CHRIS STRAHM**

Chairman Karren swore in Assessor Cody Taylor and Appraiser Pat Kelly. Cody explains that a letter was sent to the Strahms per a potential address change. There was no response until a few days after the deadline of the homeowner's exemption. Roxie explains that they didn't move and their mother lives in Idaho Falls, etc. They changed their mailing address since they are caretakers for their mother and are with her a lot. She explains that they have not moved. Pat verifies this as well. Cody asks that the Commissioners reinstate the homeowner's exemption since it is too late for her to do so.

Motion by Commissioner Hegsted to reinstate the homeowner's exemption on parcel #RP006530000050 owned by Roxie and Chris Strahm. Second by Commissioner Raymond. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

- **BOE – CASUALTY LOSS – JANICE NEF**

Pat reports an electrical fire on June 9, 2012 to manufactured home MHD10100220010 in the Roberts's area. Per Idaho State Code 63-602X, we can reduce the value from \$1,500 to \$656.00. They plan on removing the 1967 manufactured home and placing a newer one on the property.

Motion by Commissioner Raymond to reduce the property value of manufactured home MHD10100220010 owned by JC Financing LLC and Janice Nef to \$656. Second by Commissioner Hegsted. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

- **BOE – CASUALTY LOSS - DOYLE BARZEE**

Pat reports a fire on March 21, 2012 to manufactured home MH05N37E332006. The home is not livable and was replaced March 21, 2012. The value was \$2,840.00 and per Idaho State Code 63-602X asking \$310.00 for 2012.

Motion by Commissioner Raymond to reduce the property value of manufactured home MH05N37E332006 owned by Doyle Barzee to \$310.00. Second by Commissioner Hegsted. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

MARJORIE LANDRESS

- **BOE – APPEAL PROPERTY VALUE (TELEPHONIC)**

Marjorie Landress presents telephonic. Chairman Karren explains the rules of the BOE. Marjorie and Tammy Howe are sworn in. Marjorie is asked to present her case. Marjorie explains that the house is over stated for the area. Offers have been coming in at \$200,000.00 up to \$210,000.00. She has \$350,000.00 in the home. Chairman Karren asks Marjorie if she understands that values are set according to recent sales. Marjorie says she sent information. Chairman Karren says she has listings, not sales. Marjorie says she talked to realtors. Commissioner Hegsted asks if she has an appraisal on the property. Marjorie says no. Commissioner Hegsted explains that we need an appraisal or actual sales. Time turned over to Tammy Howe for testimony. Tammy explains that the subject parcel is a 2007 home. It has 3488 total square feet with 3401 square feet finished. It has an 881 square foot attached garage. It is located in a subdivision. The 2011 value was \$226,862. The 2012 value is \$224,862. This is a reduction of \$2,000 due to land value decreasing. Tammy discusses comparable sales which are similar to the subject parcel. The sales dates are between Oct. 1, 2010 and Sept. 30, 2011. Marjorie questions the value of home. Tammy has no comment. Testimony closed. Commissioner Hegsted explains that without an appraisal it is hard to discuss this and recommends obtaining a bona fide appraisal for next year.

Motion by Commissioner Raymond to sustain the value of \$224,862 on parcel #RP006520020010 owned by Marjorie Landress based on the information presented by appellant which shows no cause. Second by Commissioner Hegsted. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

Robert (from the state) mentions that appraisals are according to sale.

SOCIAL SERVICES – EDIDT RAMIREZ

- **EXECUTIVE SESSION 67-2345(D)**
INDIGENT HEARING S- #2011-54, #2011-5

Motion by Commissioner Hegsted to go into executive session at 10:30 a.m. pursuant to Idaho Code 67-2345(D). Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

Moved back into open session at 12:03 p.m.

Motion by Commissioner Raymond to accept case #2011-54. Second by Commissioner Hegsted. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

Motion by Commissioner Raymond to go into executive session at 12:08 pm pursuant to Idaho Code 67-2345(D). Second by Commissioner Hegsted. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

Moved back into open session 12:22 p.m.

Motion by Commissioner Raymond to accept case #2011-5. Second by Commissioner Hegsted. Roll call taken. Karren - aye. Hegsted - aye. Raymond - aye. Motion passed unanimously.

SOCIAL SERVICES – EDIDT RAMIREZ

- **EXECUTIVE SESSION 67-2345(D)**

Motion by Commissioner Raymond to go into executive session at 12:25 p.m. pursuant to Idaho Code 67-2345(D). Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

Moved back into open session 12:35 p.m.

Motion by Commissioner Hegsted to deny #2012-72 for non-residency and to approve #2012-49. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

LUNCH

Motion by Commissioner Raymond to amend the agenda by moving the 1:30 p.m. item to 4:30 p.m. and to remove the indigent and general 2012 budget item from the agenda due to time constraints. Second by Chairman Karren. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

PLANNING & ZONING - BUILDING DEPARTMENT – NAYSHA FOSTER

- **2013 BUDGET REQUEST**

Naysha presents the 2013 planning & zoning and building department budget. She discusses hiring a code enforcement officer with partial funds coming from the building department which would be a new position in the Sheriff's Office. Naysha discusses needing to increase the

contract line. She explains that Madison County has agreed to help when we need inspections for \$30.00 an inspection. This would be when Jeff needs time off. She also sees the need for more consulting through the year for example planning and zoning updates. Discussion was had on the vehicles. She doesn't feel they need the expense of three vehicles and would only like to keep the trailblazer. Commissioners will consider options and ask Naysha to provide the year, make and model along with a blue book price for the value. Naysha needs a line for software licenses. Chris mentions maybe we could put all licenses under the data account making it easier to track. The Commissioners agree. Naysha would like to see a raise in wages if possible.

ASSESSOR – CODY TAYLOR

- **2013 BUDGET REQUEST**

Cody presents the 2013 Assessor's office budget. Cody is concerned with the age and miles of the department's three vehicles. Cody talked with Naysha about getting the Escape from P&Z to replace the pick-up. Cody asks for a possible wage increase for her employees. Cody mentions that the folding machine is limping along. She discusses that she may be interested in using outside services to send out tax assessments. She will do more research on the cost difference. Cody is not opposed to combining license fees in the data account.

TREASURER – KRISTINE LUND

- **2013 BUDGET REQUEST**

Kristine presents the 2013 Treasurer's office budget. Kristine mentions that publishing is a concern. They can double due to quantity of tax deeding properties. Kristine would like a wage increase if possible for designated employees.

CORONER – LAVAR SUMMERS

- **2013 BUDGET REQUEST**

LaVar presents the 2013 Coroner's budget. The budget is the same with an added 3%. LaVar explains that autopsies/inquests are hard to determine and this is where they could use more money.

Motion by Commissioner Hegsted to amend the agenda to move Prosecuting Attorney Robin Dunn to 2:45 as there was time and he needs to leave for other business at 4:00. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

PROSECUTING - ATTORNEY – ROBIN DUNN

- **2013 BUDGET REQUEST**

Robin presents the 2013 Prosecuting Attorney's budget.

Discussion on the public defender position. Commissioners request that it be put out to bid again for the 2013 budget.

EXTENSION OFFICE – LORIE DYE

- **2013 BUDGET REQUEST**

Lorie is present along with her supervisor from the University of Idaho. Lorie presents the 2013 Extension office budget. Lorie requests a 3% wage increase for the office manager/receptionist.

She would like an increase as well for the Part time 4-H assistance. She feels there is a real need for the part time clerical personnel. Lorie discusses the cell phone plan. She explains that Casey from R&B has placed them on an adjoining county plan. Mr. Hogge will need Wi-Fi service which is a little more money for his type of work. There are three phones. Discussion held on traveling and ways to pay for it. Clark County is offering a donation of \$3,000.00 to aide in Mr. Hogges vehicle. Question is does Clark county care if the vehicle is registered to Jefferson County. Lorie will let us know how that would be handled such as a donation, etc. as to not having the ownership mixed up on the pick-up. Clark County has also agreed to pay \$300.00 directly to the University of Idaho to help in assisting the cost of a county agent. Chris will work to separate a few fund lines like utilities-Telephone-Internet. Lorie is in need of a pick-up for Mr. Hogge to drive. It was just mentioned about the P&Z and the non use now of the Ford pick-up. Commissioners will do some more inquiring etc. to see if there is a possibility of purchasing that from P&Z. Discussion held on the travel for education, etc. of Lorie and Jon. The Commissioners reiterated the need for a \$1000.00 credit card at this time verses a higher one. Marla in the clerk's office may have to help in setting up direct billings when there are meetings out of town etc.

FAIR: Ruth Hale from Extension Office and Steve Cook are present to discuss their budget. They ask for a 3% overall increase. Discussion held on the 60% funds to Jefferson and the 40% funds to Westside for the fairs. Commissioners are provided with a break down for 4-H, FFA and general.

WEED DEPARTMENT – MITCH WHITMILL

- **2013 BUDGET REQUEST :**

Mitch presents the 2013 Weed Department budget. Mitch mentions that the invasive species are a real concern. He explains that mandates are requiring highly trained personnel. It is difficult to keep people employed part time only. Discussion held on the upcoming event of spraying and cleaning of the levee (flood control #1).

COMMISSIONERS

- **COUNTY CELL PHONE POLICY**

Motion by Commissioner Hegsted to approve the County Cell Phone Policy. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

- **CLAIMS**

Motion by Commissioner Raymond to approve the claims dated June 27, 2012 through July 6, 2012 to total \$132,973.95. Second by Commissioner Hegsted. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

- **COMMISSIONER MEETING MINUTES**

Motion by Commissioner Hegsted to approve the minutes of June 25, 2012. Second by Commissioner Raymond. Roll call taken. Hegsted – aye. Raymond – aye. Karren – aye. Motion passed unanimously.

ATTORNEY – ROBIN DUNN

- **EXECUTIVE SESSION 67-2345(F)**

This meeting did not take place since Robin was unable to attend.

NOTE: Commissioners will meet on August 1st at 9:00 am all day for the purpose of working on the 2013 budget.

Meeting adjourned at 5:45 pm.

Chairman of the Board

Clerk of the Board

County Clerk