

## **Jefferson County Commissioner Meeting Minutes March 12, 2012**

Meeting called to order at 9:00 am. Those present are Chairman Karren, Commissioner Hegsted, Commissioner Raymond, Brenda Bloom, Teresa Stucki, and Ray Keating. Emily Kramer is clerk of the board. Teresa Stucki gave the Pledge of Allegiance and Emily Kramer gave the prayer.

### **Eastern Idaho Public Health – Teresa Stucki**

- **Quarterly Report**

Teresa distributes the quarterly report. Ray mentions that they had fifteen septic permits last quarter and they are up to at least fifteen this quarter. Commissioner Hegsted asks if all the outstanding septic permit issues are resolved and Ray says yes. Ray distributed a ground water pesticide fact sheet. Some of the pesticides were detected in the ground water near Mud Lake, Terreton, and Hamer. Commissioner Raymond asks if the Youngstrom issue that was mentioned last time has been resolved. Ray says yes. Chairman Karren asks about the building in Mud Lake. Brenda mentions painting, carpet, some of the wood on the exterior, and the shingles are concerns. She also mentions that they don't have internet. Ray mentions that this year he will not be doing nonconforming permits.

### **Sam Tower – Jefferson County Arts Council**

- **Community Support for the Arts**

Sam mentions that he is the President of the Jefferson County Arts Council. Sam discusses the programs that are slated which include a children and adult choir, summer theatrical program, community orchestra, arts in the park, and art classes and workshops. The Council has a website which is [www.jeffersoncountyartscouncil.com](http://www.jeffersoncountyartscouncil.com). The Commissioners congratulate the Council on providing a service that will enrich the community. Sam mentions that they are having a public meeting on March 15<sup>th</sup> at 7 pm at the library. They are planning on holding meetings once a month and specific programs will hold their own meetings.

### **Building Dept – Jim Lynch – Jeff Geisler – Ron Larsen**

- **HVAC Options**

Jim distributes a draft HVAC inspection contract and a worksheet with the proposed fees. Discussion is had on the contract and fees. Ron mentions the fee structure is mirrored off the state and the state is proposing to increase their fees. Chairman Karren states that they are thinking on this matter heavily. Commissioner Hegsted asks where the county fee is listed. Jim says the highlighted total is the base fee which is the administration fee. Commissioner Hegsted asks if the last fee block is by hour. Commissioner Raymond asks if it opens the county up to liability. Ron says no he only advises them on how the code reads not on installation. Chairman Karren would like to hear the state's opinion and the other commissioners agree. Ron mentions there is a bill to not allow the county option and it might be approved. The Commissioners agree that hearing from the state will be helpful and Jim will set it up for next meeting. Jim mentions that the county option lets the counties pick and choose. The Commissioners ask Emily to contact Eastern Idaho Building Association to see if they'd like to comment on this issue.

### **Planning & Zoning – Naysha Foster**

- **City of Rigby Impact Area**

Naysha mentions that the City of Rigby wants to go through with the impact area agreement, but it needs to be revised. Naysha mentions that we need to start discussions with the city on the proposed map and agreement. Naysha recommends not moving forward with the map until an agreement is in place. Robin mentions that uniformity would be nice with all the city agreements. Naysha says it takes about a year to get through the process. Naysha says the agreement is lacking administration language. Naysha explains that an impact area is where the county and city join forces, the county has full jurisdiction over the area until the city annexes areas in the impact area. The city uses the impact area to plan future growth. The Commissioners have questions on the proposed boundaries of the impact area map and would like to see a revised agreement.

**Social Services – Edidt Ramirez**

- **Executive Session 67-2345(D)**

**Motion** by Commissioner Hegsted to go into executive session at 11:01 am pursuant to Idaho Code 67-2345(D). Second by Commissioner Raymond. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

Moved back into open session at 11:10 am.

**Motion** by Commissioner Hegsted to approve #2012-41 and to deny #2012-42 for lack of information. Second by Commissioner Raymond. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

**Lunch**

**Planning & Zoning – Naysha Foster**

- **Waive Building Permit Fee – Mud Lake Ambulance**

Naysha mentions that the contractor who is adding a garage onto the building received a quote for a closed shop for the building permit which would cost \$366 and then they would receive a \$99.81 refund if they complete all the inspections. Naysha is before the board to ask if the building permit fee can be waived. Roger Stedman, President of Mud Lake Ambulance asked what entity is able to receive a waiver. Naysha explains that we waive for a government entity which is a municipality and taxing districts are not considered a government agency. Commissioner Hegsted asks where their funding comes from. Roger Steadman says they are a taxing district. Commissioner Hegsted asks Chris if Mud Lake has ever increased their levy. Chris says yes they take a three percent every year and they levied \$26,611.

**Motion** by Commissioner Hegsted to maintain the building fee since they are a taxing district but to go ahead and deduct the refund now with the understanding that they will fulfill all inspections. Second by Commissioner Raymond. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

**Parks & Recreation – Emily Kramer**

- **Jefferson County Lake**

Emily mentions that the lake road is being torn up on March 14<sup>th</sup> and the bid notice will be in the paper on March 21<sup>st</sup> for the electrical and water installation. Emily mentions that June 30<sup>th</sup> would be a good day for the lake to have its Independence Day celebration. They agree. Emily asks if any of the user fees for that day could be used if needed for the cost. Emily is not sure how much will be donated. The Commissioners ask Emily to check with ICRMP on insurance and if we would be covered, they approve using the user fees if needed from that day to help fund the fireworks since it is for the enjoyment of the users.

- **Rocky Mountain Power Contract**

Emily mentions that Rocky Mountain needs to begin working on getting power out to the lake. In order to begin they need an underground right of way easement, general service contract, and electric service requirements agreement signed. Commissioners sign the documents.

### **Landon Thurgood**

- **Courthouse HVAC**

Chairman Karren recuses herself as chairman due to a conflict of interest. Chairman Karren asks Commissioner Hegsted to be Chairman. Landon mentions that he should have come before us to discuss this matter instead of sending a partial check with a statement paid in full on it for the electrical work that needed to be corrected. Landon explains that he sent the bill to four contractors to get quotes. He also sent the material list to Platt Electric. Commissioner Hegsted asks about the book value listed. Landon says he used the RS book value. Landon said he added a 25% profit margin on the equipment. Landon says he's here to come to terms on the bill. Landon feels \$65 an hour for an electrician is fair, but he feels that the project should have only taken 18 to 20 hours. Commissioner Raymond asks if Landon agrees that the difference on the equipment is negligible. Landon agrees. Commissioner Raymond asks if any of the bidders came to look at the project in person. Landon said no the bidders did not see the project and they did not walk the project down. Landon mentions that he described the project scope to the best of his recollection to the contractors he called. Commissioner Hegsted says that the project took two electricians 26.5 hours each. Commissioner Hegsted mentions that they had Emily get hourly costs for contractors and she multiplied it by the total project hours to compare the bill. Emily distributes the totals. Commissioner Hegsted is concerned with the bids Landon received since they did not look at the project in person. Landon asks if there is room that we can come together on the difference. Landon mentions that communication could be improved. Commissioner Hegsted says he does not feel the citizens should be out the money they spent to correct the code violations. Commissioner Raymond mentions that the check with the paid in full and an exclamation mark jumped out at him. Landon mentions that they have received some payment for work that they done and want this behind him. Commissioner Hegsted feels that the citizens are due the total for reimbursement. Commissioner Raymond asks if Landon would feel better if the contractors came in and looked at the job. Landon said no, his contractors' time is more valuable. Landon provides payment in full.

### **Public Works – Jim Boulter**

- **2012 Road Schedule**

Jim distributes the 2012 preliminary road schedule with a total of about 19.8 miles to be chip sealed for a total of \$358,850. Jim discusses the Long Island Bridge which got scrubbed but no chip seal to protect it. Jim mentions the county line road by Osgood bridge and feels that we

may need to go for a grant to do this work because it is such a large project. Jim feels we may need to grind it up. Jim says we are patching and fixing it right now. He thinks we probably need \$220,000. Commissioner Raymond suggests starting to write the grant and getting support letters. Commissioner Raymond mentions that it is a bad section of road. Jim mentions that we could add a layer, but we would need to grind back fifty feet to transition to the bridge. Jim provides a MOU that was drafted for Robin's review to set the roles and responsibilities and accounting procedures for establishing a distribution point for liquid asphalt to be utilized in Air Velocity Patching Machines. Participants get to pay to offset the cost of heating the tank. Jim needs Robin to review the MOU by March 20<sup>th</sup>. Commissioner Hegsted asks about the railroad at 400 N. Jim mentions that ITD said in the spring and the Osgood ones were supposed to be fixed last week. Robin mentions we need to put in the emergency fence. Commissioner Raymond asks about 1900 and what needs to be done. Jim mentions we are resloping it and putting it in right. Commissioner Raymond asks about the Dodge pickup. Jim says he has never heard back on that bid. He was looking for a truck for Bart since he's at 191,000 miles.

- **Monthly Solid Waste Report**

Jim provides a report on the solid waste revenue. Commissioner Hegsted asks why the month of January is different from February. Commissioner Raymond mentions some of it may be weather related. On April 12<sup>th</sup>, Jim will be discussing the landfill rates to determine if they need adjusted for the year. Commissioner Raymond asks Chris to provide the \$46 landfill revenue at next meeting.

- **Boom Truck Discussion**

No need for a discussion.

### Clerk – Christine Boulter

- **Personnel Policy**

Chris mentions that she had an issue that came up in reference to breaks. Chairman Karren would like to discuss breaks at the next department head meeting.

- **Executive Session 67-2345(B)**

Cancelled.

### Commissioners

- **Great Feeder Canal – ICRMP**

Chris mentions that ICRMP stated we need to have an easement granting the right to travel before we expend public funds. Discussion on a sign is had. The Commissioners ask Jim Boulter to address it.

- **Report on Building in Mud Lake Health District**

We will discuss this on our tour on March 26th.

- **Safe Haven**

The Commissioners table the signing of a contract.

- **Portneuf Medical Center**

The Commissioners table the signing of a contract.

- **JJSUDS**

Paul Meigio is requesting a \$500 a year raise and a .50 raise for administrative staff. They are funded through the State Millennium Fund. He also is proposing to increase the assessment fee from \$150 to \$165. The Commissioners support the raise.

- **Re-recording alcoholic beverage ordinance Title 1, Section 6**

In December, the alcoholic beverage ordinance was approved, but it did not have a caption or number. A caption and number was added with no other changes made to the ordinance. The Commissioners sign and approve it for re-recording.

- **Commissioner Meeting Minutes**

**Motion** by Commissioner Raymond to approve the minutes of February 27, 2012. Second by Commissioner Hegsted. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

- **Claims**

**Motion** by Commissioner Raymond to approve the claims dated February 28 through March 9, 2012 to total \$151,059.85. Second by Commissioner Hegsted. Roll call taken. Commissioner Raymond – aye. Commissioner Hegsted – aye. Chairman Karren – aye. Motion passed unanimously.

**Attorney – Robin Dunn**

- **Executive Session 67-2345(F)(B)**

**Motion** by Commissioner Hegsted to go into executive session at 3:48 pm pursuant to Idaho Code 67-2345(F)(B). Second by Commissioner Raymond. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

Moved back into open session at 4:42 pm.  
Discussion held on pending litigation.

**Meeting adjourned at 4:43 pm.**

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*Chairman of the Board*

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*Clerk of the Board*

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*County Clerk*