

**Jefferson County Commissioner Meeting Minutes  
January 9, 2012**

Meeting called to order at 9:00 am. Those present are Chairman Karren, Commissioner Hegsted, Commissioner Raymond, and Christine Boulter. Emily Kramer is clerk of the board. Debbie Karren gave the Pledge of Allegiance and Commissioner Hegsted gave the prayer.

**Motion** by Commissioner Hegsted to nominate Debbie Karren to serve one more year as Chairman. Second by Commissioner Raymond. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

**Park & Rec./Emergency Management - Emily Kramer**

- **Water Application Signed**

Emily discusses that a previous water application was filed in 2009 by Jim Boulter for recreation and irrigation, it was protested, and has never been resolved. Water District 01 contacted the county to resolve this permit and discussed the options. Emily asks the Commissioners to consider amending the permit to remove the irrigation component. The Commissioners agree and sign the amended application. Emily mentions that an option for irrigation would be to rent water from the rental pool and asks the Commissioners to consider applying to rent 8 acre feet.

**Motion** by Commissioner Hegsted to apply to rent 8 acre feet from the rental pool for irrigation at the Jefferson County Lake for an estimated \$124 for 2012. Second by Commissioner Raymond. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

- **Flood Area Assessment**

Emily mentions that for the 2009 Homeland Security Grant Program (HSGP) grant, 25% was required to be spent in planning and we still have \$5,854 to use. Emily asks the Commissioners if they would agree to a flood area assessment. Emily received hourly rates from Thompson and Dioptra with Dioptra being the lowest rate.

**Motion** by Commissioner Hegsted to contract with Dioptra for the flood area assessment using grant dollars in the amount of \$5854.78. Second by Commissioner Raymond. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

- **NIMS**

Emily mentions that in order to receive federal grant dollars first responders need to meet the minimum National Incident Management System (NIMS) training requirements. The State sent out training guidelines which state, “Based on the State of Idaho All-Hazard Mitigation Plan, all jurisdictions within Idaho may experience a Type 3 incident; therefore, the baseline NIMS training should be IS-100, IS-200, and IS-700 for all field operations personnel.” People in supervisor positions and other positions need to have additional training. Emily mentions that she will be sending out a letter and a training plan to entities.

- **Lake Fees**

Emily discusses with the Commissioners that with the addition of electric and water they may want to revisit the lake fees in the future. A discussion on construction and annual passes was held.

- **2010 EMPG Grant Signature**

Commissioners sign the amended 2011 Emergency Management Performance Grant.

### **Probation – Tammy Adkins**

- **Quarterly Report**

Tammy distributes the quarterly report. Tammy discusses that November and December are the hardest months to collect so they had a competition and employees collected over \$10,000. Tammy goes over her quarterly report. She mentions that they had a new hire in the quarter which was Matt Douglass, Probation Tech, and he is doing a fabulous job. They also began a new education class “Towards No Drugs” this quarter. Tammy mentions that there is discussion on moving the juvenile drug court. Tammy has a meeting tomorrow morning with Ryan Brown on the drug testing lab. Bonneville County has withdrawn from using Tri-County Drug Lab. The lab is going to remain open. Tammy doesn’t know if the Judges will be using the Tri-County Drug Lab or if they will switch. Tammy is still using Tri-County Drug Lab, but will reconsider if Drug Court opts to switch. Tammy has been invited to go in with Bonneville County on the YAC (Young Adult Court), but since Jefferson County has a large number they might not. They are still discussing this matter.

### **Public Works – Jim Boulter**

- **Road & Bridge Monthly Report**

Jim discusses that they are working on the right-of-way cleanup project which entails cutting trees. Jim had some personnel reassignments this month and personnel interviews were conducted last week. Jim wants to purchase a better boom truck for tree cutting. Jim mentions that Clark County would like to trade a wing for our snow blower, but Jim would like to get a roller to tow on the grader. Jim discusses that he has a group safety meeting once a month on Wednesday and a supervisor meeting once a month on Monday. Commissioner Hegsted asks Jim to fix the pothole at the eastbound stop sign on County Line/Lewisville Hwy which does not stay fill.

- **Solid Waste Monthly Report**

Jim mentions that everything is going okay with solid waste. Jim says that PSI has rarely been out to the landfill and he is unsure where they are dumping county garbage. Eagle Rock has still not paid their bill. Jim distributes a Circular Butte Landfill waste comparison which shows a total of \$64,320.36 fees collected for November 1, 2010 to November 30, 2010 and \$85,341.21 for November 1, 2011 to November 30, 2011. There was a total of \$74,067.21 collected for December 1, 2010 to December 31, 2010 and \$62,799.70 for December 1, 2011 to December 31, 2011.

### **Assessor – Cody Taylor**

- **Personal Property Resolution**

Cody discusses that personal property with an assessed value of less than \$1,000 be taken off the rolls to save money.

**Motion** by Commissioner Raymond to accept resolution #2012-03 to require persons with personal properties valued less than \$1000 not be included on the Jefferson County tax role. Second by Commissioner Hegsted. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

### **Social Services – Edidt Ramirez**

- **Executive Session 67-2345(D)**

**Motion** by Commissioner Hegsted to go into executive session at 11:00 am pursuant to Idaho Code 67-2345(D). Second by Commissioner Raymond. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

Moved back into open session at 11:17 am.

**Motion** by Commissioner Raymond to deny #2012-25 for lack of information, to deny #2012-27 for lack of information, and to deny #2012-28 for lack of information. Second by Commissioner Hegsted. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

Commissioners direct Edidt to work with Robin to set up a hearing on #2011-56 for February 27<sup>th</sup> and to subpoena the necessary persons and provide notice.

### **Lunch**

### **The Safe Haven – Melissa Ourada and Scott Burpee**

- **Contract for Psychiatric Holds**

Scott Burpee is the owner of Safe Haven. They are to hear to explain that they have facilities for county holds. They bought a building which is a psychiatric hospital. Bancock, Bingham, and four other counties that Bancock has a contract with are with Safe Haven. In some situations, they say they are half the price of the Idaho Falls hospital. Scott mentions that they also can transport in some cases. The Safe Haven contract is not exclusive and they have no minimum. Scott mentions that they can provide all the same mental health services as the other two hospitals in the area. Commissioner Karren mentions that in September 2011 the county signed a one year contract with Behavioral Health Center. Scott asks if it is an exclusive contract. The Commissioners say yes it has an exclusive clause. Chairman Karren asks what happens if your hospital is full and Scott discusses that sometimes all of the hospitals are full and one a further distance has to be used. Commissioner Raymond asks how long it will take for counties to outgrow their facility. Scott says that they have expansion plans in place to put in two more beds. Scott discusses that the demand has gone up and hospitals do fill up. Commissioners ask Emily to compare the Safe Haven vs. BHC contract.

### **Great Feeder Canal – Brent Thomas**

- **Headgate Replacement Discussion**

Brent mentions nothing has changed since they met last and that they have eliminated a couple of construction options. Brent mentions one option is refurbishing the gates and asks if the county is interested in contributing money to allow public access. Richard mentions he was talking with

Chief Deuel and they could install an emergency access a crossed the headgate. Stan asks if the County wants to continue to have an open road or no. Commissioner Hegsted asks if they would be putting a deck on the new structure. Brent says they would only build a deck to meet their needs. Richard mentions that it is not necessarily the width, but the specs which would have to be different to allow public access. Chief Deuel mentions that there have been fifteen calls where the roadway was used for emergency use. He mentions that they probably could have used an alternate route for all of the calls. Chief Deuel discusses that having a roadway is a benefit to emergency response, but not necessary. Commissioner Raymond asks if there has been anything that has changed on the design. Brent says that the new concrete in the floor seems pretty hard, but the older concrete is softer. Brent says they will need some core samples out of the concrete to make a determination. Brent says the project will be three to seven years. If there is not any imminent danger, they would like to give their stockholders some time. Stan says they need to know if the county wants public access or not to determine the design. Stan mentions that with the Harrison Canal the county helped with materials. Stan says that the Commissioners need to decide if they want to maintain status quo or no. Richard mentions that a road deck would require different specs from limited use vs. unlimited use. Commissioner Raymond asks how far down the next crossing is. Richard mentions it is down the road about a mile and half where you go to Heise. Chief Deuel mentions that for emergency response they plan when they leave the station which route they will take. Commissioner Hegsted asks what the price difference would be if they added a deck for public access. Stan says they may have to change the location of the structure if they put a wider deck for public access or take the old one out and rebuild. Stan mentions maybe it would be a \$60,000 to \$80,000 difference. Stan asks does the question of public use rise to a public hearing. Commissioner Hegsted asks Robin what authority we have to build a bridge on private property. Robin mentions that we did not help a municipality with a roadway and we do not have a deeded right-of-way a crossed the structure. Stan mentions the question that needs answered is what the Commissioners want whether it be nothing, an emergency access, or public access so that they can decide on the design. The Commissioners ask Emily to contact Road and Bridge to do a traffic study and to research what would be needed for a public access bridge. Commissioner Hegsted wants to see what the public use is to make a determination.

### **Planning & Zoning – Naysha Foster**

- **Levee Update**

Naysha distributes the Analysis and Mapping Procedures for Non-Accredited Levees. Naysha mentions that the proposed change is in the mapping process. They created a new D zone that means they recognize there is a levee, it is not accredited, but there is a chance of flooding. If a structure is in a D zone they will be able to receive a reduced rate on flood insurance. In order to have the levee accredited, the steps remain the same. Commissioner Karren asks if the timeline has changed. Naysha says this is a proposal and the timeline is on hold until it is approved. Commissioners ask Naysha to contact the representatives and senators.

- **Salvage Licenses**

All salvage yards have met their annual inspection and they are recommended for re-approval. The salvage licenses are in the amount of \$300 and will expire December 31, 2012. The Commissioners sign the salvage licenses for Mill Creek Metals, Inc., Dan's Salvage, Market Lake Salvage, Valley Auto Salvage, and Intermountain Auto.

**Zions Bank – Allen Westenskow (In Person), Cameron Arial (Telephonic), and Nick Miller (Telephonic)**

- **Bond Refinance**

Allen provides introductions. Allen discusses the bond process. Allen mentions that interest rates are at a historical low and what they are really doing is fixing the interest rate. The interest rate would be 2.12% (was 3.15%) if we refinanced. Allen mentions that the structure in 2005 showed a balloon payment of \$2,782,004.40 due in 2025. Allen mentions that a sinking fund will be necessary to pay a balloon payment at the end and the bond bank is worried about the balloon payment and that the county has no debt service reserve fund which is 10%. The bond bank is okay with the no debt service reserve, but is requiring the county to restructure the bond which will increase the payment in order to refinance. Allen mentions that if we refinance the payment it will be moved back five months and we would pay five months less of interest. With the present structure, the total interest rate is \$1,757,872.60. With the new structure the total interest rate is \$1,693,405 with a savings of \$608,467.60. Allen mentions that we are ready to go and the bond bank is ready to go, but they said that they want to see a restructure. Attorney Nick Miller mentions that he hopes for a decision before January 19<sup>th</sup>. Nick put together a MOU for signature and it is distributed. Nick discusses that the term is 20 years and it wouldn't be cost effective to go back to the court. Commissioner Raymond asks Chris if we have set money aside. Chris explains that we started to, but we only have a small amount saved. Commissioner Raymond asks if we are locked in. Chairman Karren asks if we can use a bank for a low interest rate. Allen mentions that would be difficult. Nick discusses the bonds. Commissioner Raymond asks if a discussion has been held with the lease holder to reduce the payment. Commissioner Hegsted discusses the decrease in revenue and that we cannot increase our payment. Commissioner Raymond asks what the process would be to take this to the public for a general obligation bond. Nick discusses it is a high plateau to reach to get a 2/3 vote to pass a bond election. The Commissioners agree that they do not feel they can do this at this time, but they would be interested in finding options to do it in the future. The next bond sale will be in April and they are held quarterly.

**Rocky Mountain Environmental - Bryce Contor**

- **Water Supply for Jefferson Lake**

Not able to attend.

**Commissioners**

- **Title One Corp Contract Signature**

Commissioners sign a memorandum agreement with Title One Corp for \$600 annually which allows Title One Corp remote terminal access of records to conduct business operations.

- **Letter of Support for Health Care Grant**

Commissioners decide to wait to see if other counties sign on before making a decision.

- **Commissioner Meeting Minutes**

**Motion** by Commissioner Raymond to approve the minutes of December 12, 2011. Second by Commissioner Hegsted. Roll call taken. Commissioner Hegsted – aye. Commissioner Raymond – aye. Chairman Karren – aye. Motion passed unanimously.

- **Claims**

**Motion** by Commissioner Raymond to approve the claims dated December 9, 2011 through January 6, 2012 to total \$666,985.91. Second by Commissioner Hegsted. Roll call taken. Commissioner Raymond – aye. Commissioner Hegsted – aye. Chairman Karren – aye. Motion passed unanimously.

- **Executive Session 67-2345(B)**

**Motion** by Commissioner Raymond to go into executive session at 4:39 pm pursuant to Idaho Code 67-2345(B). Second by Commissioner Hegsted. Roll call taken. Chairman Karren – aye. Commissioner Raymond – aye. Commissioner Hegsted – aye.

Moved back into open session at 4:34 pm.  
Discussion held on a personnel issue.

**Clerk – Christine Boulter**

- **Clerk Business**

Clerk distributes the mail. Commissioners provide direction for Robin to go ahead with the Watco private emergency crossing per the signed agreement. Commissioners review a letter from Ririe School District in reference to removing the container fees on three parcels RPB00000321470, RPB0175016017A, and RPB0175003010A that are no longer in use and do not have containers on them. Commissioners agree to remove the fees for 2012 on the parcels and to revisit the matter if the status changes.

**Attorney – Robin Dunn**

- **Executive Session 67-2345(F)**

No longer needed.

**Meeting adjourned at 5:00 pm.**

---

*Chairman of the Board*

---

*Clerk of the Board*

---

*County Clerk*