

## **Jefferson County Commissioner Meeting Minutes January 13, 2014**

Meeting called to order at 9:00 am. Those present are Commissioner Farnsworth, Commissioner Hegsted, and Chairman Raymond. Edidt Ramirez and Christine Boulter are clerking the board. Emily Kramer leads in the Pledge of Allegiance and Chairman Raymond offered the prayer.

**Commissioners signed** HSGP 2013 award and also signed the Jail inspection

### **Commissioners**

Appointment of Chairman

**Motion** by Commissioner Hegsted to nominate Jerald Raymond to serve as chairman.

Commissioner Farnsworth seconds the motion.

All in favor. Motion passes

Chairman Raymond reviewed committee assignments of each commissioner. Commissioner Farnsworth agrees to continue with the duties he has been appointed, Commissioner Hegsted also agrees to the duties he has been appointed to.

Chairman Raymond asks if Commissioner Farnsworth can take over the planning and zoning portion and Commissioner Hegsted to take over the weed department portion. Both commissioners agree to the exchanged duties.

### **Public works: Jerry Ramirez, Brandy Ward, Casey Bingham**

- **Pump prices for Circular Butte landfill**

Brandy talked about the Rocky Mountain Environmental water pumps and costs it will involve.

**Motion** is made by Commissioner Farnsworth to take option 3 for electric submersible (domestic) pumps provided by Denning Well Drilling in the amount of \$3,426.00 Motion seconded by Commissioner Hegsted. Roll Call is taken

Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passes

- **Bridge maintenance**

Casey speaks about a bridge plan program for maintaining the bridges in the county.

There are 118 short span bridges which are 20 ft. or less. Scott Hibbs will be working on half of them this year and the other half will be finished next year. An estimated \$15,000.00 in expenses will be used this year for this maintenance.

Robin Dunn is present at 9:18 am

- **Solid waste fees**

A work sheet was put together to show the revenue for solid waste from 2007 to present. The information on the work sheet is discussed with questions and answers between the Commissioners, Casey, and Brandy. Expenses have gone down since FY 2011. In FY2013 the city of Shelley stopped bringing the solid waste into Jefferson County.

Fremont County has not begun using Jefferson County's landfill but is estimated to start using in late February 2014. Chairman Raymond suggests that commissioners take a look at numbers in depth and schedule a public hearing so they can get the public's opinion on how to proceed with solid waste fees.

Robin Dunn advises Commissioners to publish notice in the newspaper so that other public entities that take Solid Waste can be aware of this hearing.

Chairman Raymond **motions** to have a Feb 24<sup>th</sup>, 2014 Public Hearing to determine the schedule of Solid Waste Fees. Motion seconded by Commissioner Hegsted. Roll Call taken. Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion passes

- **Clarification on road closure**

Casey presents pictures of the road closure in Kelly Canyon. Casey asks for direction from Commissioners about the gates that are closing off the road. The gate has been potentially being locked and they have been regulating who uses, and when the road can be used.

Chairman Raymond asks if this gate is affecting the County in any way. Legal counsel will review this matter and will advise commissioners on the gate placement, and asks it be put on future agenda for January 27, 2014. Commissioners would like to be advised as to what the appropriate action would be to take on this matter. Neil Brown is one of the owners and the contact person the county has listed.

- **Discussion on City-County services**

Casey provides a chart to commissioners to show the different services between the City and County. Casey is making commissioners aware of costs between the county and the city so they can review payments to the city for anything the city is providing for the county. If there are further questions commissioners ask that the City to be present in a future commissioner meeting to answer these questions. City Clerk is put on next agenda.

**\*\*9:50 am Motion** to amend the agenda to elect a Vice Chairman by Chairman Raymond, seconded by Commissioner Farnsworth. Motion carried. Commissioner Farnsworth moved we keep Commissioner Hegsted in per status quo. Seconded by Chairman Raymond. All in favor, motion passes.

Back to regular session 9:54 am

### **Kendall Shippen**

- **Property Tax Issue**

Kendall brought up the fact that he was able to get 1 crop off the property (aprox. 4100 E 450 N a part of Fairway Dr. south of golf course) by an individual. Property taxed non agriculture. Kendall would like to seek partial relief from taxes on this property (aprox.4100 E 450 N a part of Fairway Dr. south of golf course). Kendall would like to continue cropping this piece of property. It is not watered except by sub water. Kendall is requesting to return to past status (Ag). Chairman Raymond said the deadline has passed and will have to be turned over to the Assessor's office for the next year. Assessor Cody Taylor was present and will pursue for future.

- **Condemned House-Jefferson Greens** – The bank is trying to auction off per letter received by Kendall. The County has condemned this house. Naysha indicated that she has contacted EPA and DEQ. Mr. Dunn will do as directed by Commissioners. Robin asked that a notice be filed of the condemnation with the County Clerk's office.

### **Gene Van Wagoner** (did not show)

- **Report on the West Side**

## **Scott Herrick**

- **Building Electrical:** The generator is about maxed out on what we can handle per electrical power. Scott indicated that per an engineer we could add one heater on the roof. Other than that we would have to have another generator. Rewire conduit to handle heater on the roof. It was not previously designed to do this. Commissioner Hegsted makes a **motion** that Scott send prints to engineer and get options, cost analysis, after this get back with commissioners. Motion seconded by Commissioner Farnsworth. Motion passed

Note: Commissioner Raymond reminded those present of P&Z Comp Plan meeting next Wednesday January 22, 2014 at 6:00 pm.

## **SOCIAL SERVICES – EDIDT RAMIREZ**

**Motion** to go into executive session 67-2345 (D) at 10:58 by Commissioner Hegsted. Seconded by Commissioner Farnsworth. Roll call: Commissioner Hegsted aye, Chairman Raymond aye, Commissioner Farnsworth aye.

Back in open session

**Motion** by Commissioner Farnsworth to deny Indigent Case number 2014-37 for lack of cooperation, deny case number 2014-39 for lack of cooperation, deny case number 2014-40 for lack of cooperation and ability to pay, deny case number 2014-41 for lack of cooperation, deny case number 2013-57 for lack of cooperation and incomplete application, deny case number 2014-21 for lack of cooperation, and deny case number 2014-22 for lack of cooperation. Motion is seconded by Chairman Raymond.

Roll Call taken, Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-aye. Motion carried

## **Commissioners**

- **Tax deed Auction**

Commissioner Raymond explains the auction to those present and informs those present that auction will be conducted by attorney Robin Dunn.

Commissioner Raymond asks those present if there is anyone who owns these properties before beginning auction. Darius Anderson owner of one of the parcels being auctioned asks to file for an extension on his property for the amount of 60 days. Kristine Lund gives background to the Commissioners about the property.

All delinquent and current property deed taxes must be paid within the 60 days if allowed the extension.

**Motion** is made by Commissioner Hegsted to grant extension for 60 days. If failure to fulfill, county will proceed to auction (listed as parcel #1 in today's auction). Motion is seconded by Commissioner Farnsworth. Roll Call Taken. Commissioner Farnsworth-aye, commissioner Hegsted-aye, Chairman Raymond Aye. Motion passed

## **The Bidders present are:**

**Bidder 1. Jesse Cole, Bidder 2. K. Doyle Russell, Bidder 3. Jeremy Madsen, Bidder 4 Robert Ziegler, Bidder 5. Brett Snyder, Bidder 6. John Anderson, Bidder 7. Colby**

**Peterson, Bidder 8. Russ Ramage, Bidder 9. Steve Ryan, Bidder 10. Morgan Lake, Bidder 11. Kevin Thompson, and Bidder 12. Chris Horkley.**

**Parcel #1** (extended 60 days per commissioners' motion)

**Parcel #2-Stone Gate subdivision 1**

Bidder 7 offers minimum \$2,059.88

Bidder 4 offers \$3,000.00

Bidder 6 \$5,000.00

Bidder 7 offer \$5,100.00

Bidder 6 \$5,500.00

Bidder 2 \$5,600.00

Bidder 6 \$5,700.00

Bidder 8 \$5,800.00

Bidder 6 \$6,000.00

**Bidder 6 John Anderson is highest bidder at \$6,000.00**

**Parcel #3 Lot #18**

Bidder #2 \$3,126.75

Bidder 8 \$5,000.00

Bidder 2 \$6,000.00

Bidder 8 \$7,000.00

Bidder 9 \$7,100.00

Bidder 8 \$7,200.00

Bidder 9 \$7,300.00

Bidder 3 \$7,500.00

Bidder 4 \$8,000.00

Bidder 3 \$8,100.00

Bidder 4 \$8,250.00

**Bidder 4 Robert Ziegler is highest bidder at \$8,250.00**

**Elected officials & Department Heads**

• **Pay Schedule**

A chart is handed to all those present about a pay step & grade schedule. Department heads and Commissioners discuss what pay grade, experience and certifications a person must have when getting hired. Emily Kramer is taking comments and ideas from department heads to put together a pay grade schedule for the county. Further time and discussion will determine if commissioners choose to proceed once positions are categorized.

**Weed Department- Mitch Whitmill**

• **Employee Status**

Marilyn Vanderbeek (payroll clerk) reports about two part time employees status from the Weed Department and how they will be eligible for health benefits under the new Health Insurance reform for the FY of 2015. The employees are being paid \$10.50 per hour, per employee at \$2,472.28 per month. She informs commissioners of the costs of

health insurance, dental insurance, and life insurance. Mitch recommends to the board of commissioners that the two employees become full time employees.

Commissioners will take recommendation into consideration after step and grade schedule is discussed and will make a decision after that is considered.

Robin leaves room at 2:53

### Mike Miller

- **Homeland Security MOU Signature**

Mike reports to commissioners about the radio system network with other counties. The Bureau of Homeland Security has a wideband network that will give them the radio system communication network they need. He presents a contract from Homeland Security needing Commissioner's signatures.

Commissioners ask the contract be reviewed by legal counsel before signing and will be returned to Mike once it is reviewed.

Mike talked to Commissioners about the 911 system that needs to be installed. Mike has talked to Business Phone Specialists and has a cost analysis together and has reviewed bids with companies that other surrounding counties have taken. Prior to September 1<sup>st</sup> is when Mike would prefer to have the system installed by. Mike will continue to work on this and asked Commissioners what they would like for him to proceed with. They would like him to inform them on what type of technologies are available that the county could benefit from. Mike is put on a future Commissioner meeting schedule for bids on this. Legal Counsel reviewed MOU and Commissioners signed.

### Planning & Zoning- Naysha Foster

- **Fee Schedule**

Fee schedules passed out and reviewed, no increases, put on a future agenda for approval of the fee schedule.

- **Salvage License**

Naysha updates Commissioners on salvage licenses.

**Motion** made by Commissioner Hegsted to allow 6 months to get the property cleaned up of **Dan's Salvage** owned by Dan Mitchell 1633 N. 800 E. in Montevieu. Motion is seconded by Commissioner Farnsworth. All in favor. Motion passes

**Peterson Boys LLC** formally known as Mill Creek at 322 N. Bassett R. Roberts, ID 83444 have the license, only one license is required. Issued

Inspections went well and licenses were issued for **Intermountain Auto** 198 N.

Yellowstone highway in Rigby, **Valley Auto** 4186 W. 78 N. in Rigby, **Market Lake** 2968 N Bassett Road in Roberts.

Robin Dunn is present at 3:26

- **Appoint P&Z Planning Commission Member**

Bob Ellis and Warren Albertson are the two people that are available for the appointment of member of the Planning and Zoning planning Commission. Commissioners are to choose one of these two individuals.

**Motion** made by Commissioner Farnsworth to appoint Warren Albertson if he accepts as the new member of the P&Z (planning and zoning) commission. Motion seconded by Commissioner Hegsted.

All in favor. Motion passes.

## COMMISSIONERS

- **CLAIMS**

**Motion** made by Commissioner Farnsworth to approve the claims dated from 12-9-2013 through 1-10-2014 in the amount of \$493,098.52. Motion is seconded by Commissioner Hegsted. Roll call taken

Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-aye  
Motion passed

- **COMMISSIONER MEETING MINUTES**

**Motion** made to accept minutes for 12-9-2013 by Commissioner Hegsted. Motion seconded by Chairman Raymond. Motion carried

**Motion** made to approve minutes as amended by Chairman Raymond dated 1-6-2014 seconded by Commissioner Farnsworth. Motion carried

**\*\*Motion** is made to amend agenda to sign certificates of residency because certificates of residency just came in and hadn't previously been added on agenda by Chairman Raymond, seconded by Commissioner Hegsted. All in favor. Motion passes

- **MOSQUITO ABATEMENT**

Commissioner Farnsworth reports about the area for the Jefferson Mosquito Abatement building.

Commissioners suggest checking with planning and zoning department at the county before building a facility.

- **REQUEST FOR REGIONAL FAIRGROUND**

Chairman Raymond informs the board of a request that he was informed of to make a Regional Fairground.

- **OLD JUNIOR HIGH DISCUSSION**

District #251 Superintendent would like to know if Jefferson County is interested in purchasing the old Jr. High building before they demolish it. There was no interest from the Board of Commissioners.

- **JEFFERSON SOIL & WATER CONSERVATION FUNDING REQUEST**

Annual request has already been through the budget process. The Commissioners appreciate the efforts of the district in keeping the Commissioners informed of their activities.

- **EMPLOYEE RECOGNITION**

Emily informs Commissioners about an employee that's coming up on their 30 year retirement and about a recognition being given to this employee. Ceremony would be for the next Commissioner meeting.

**Motion** made by Chairman Raymond to approve this recognition in the amount of an estimated \$50.00. Motion seconded by Commissioner Hegsted. Roll call taken  
Commissioner Hegsted-aye, Commissioner Farnsworth-aye, Chairman Raymond-aye.  
Motion passed

- **EXECUTIVE SESSION 67-2345(F) General Legal**

**Motion** made by Commissioner Farnsworth to go into executive session 67-2345(F) at 4:47 pm. Motion seconded by Commissioner Hegsted. Roll call Chairman Raymond aye, Commissioner Hegsted aye, Commissioner Farnsworth aye. Motion carried.  
Back into open session at 5:22 pm  
No decisions or actions taken

**ATTORNEY – ROBIN DUNN**

• **EXECUTIVE SESSION 67-2345(F) General Legal**

**Motion** made by Commissioner Farnsworth to go into executive session 67-2345(F) at 5:23 pm. Motion seconded by Commissioner Hegsted. Roll Call taken Commissioner Farnsworth-aye, Chairman Raymond-aye, Commissioner Hegsted-aye Motion passed unanimously

Back into open session 5:34 pm  
No decisions made

**Motion** made by Commissioner Farnsworth to adjourn at 5:32 pm. Motion seconded by Chairman Raymond. All in favor. Motion passed unanimously.

---

*Chairman of the Board*

---

*Clerk of the Board*

---

*County Clerk*