

**Jefferson County Commissioner Meeting Minutes
August 14, 2017**

Meeting called to order at 9:00. Those present are Commissioner Hancock, Commissioner Martinez, Chairman Farnsworth, HR/Emergency Management/Commissioner Assistant Rebecca Squires, Civil Deputy Barbara Poole, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Martinez. Prayer offered by Commissioner Hancock.

SHERIFF'S OFFICE – BARBARA POOLE

• **CIVIL – SHERIFF FEE**

[9:00:47 AM](#) Civil Deputy Barbara Poole goes over a new law has been passed on civil fees. Have attached the Idaho Code and the second page is a formula that the Idaho Sheriff Association has forwarded to go off of. Sheriff Anderson said this is a statewide formula. Have provided figures on the fees and where they get these fees. The last section is the fee schedule that have had. These fees have not been changed since 2003 and are \$40 per service. Are proposing \$65 with what they have computed. Chairman Farnsworth mentions this looks very hard. Barbara said this was very time consuming. Barbara said they were requesting actual costs for wage garnishments. Used the total papers of service. Included all papers not just garnishments and she used partial benefits to try and keep the costs down. Is requested that this formula is put on the county website. Barbara said they will have to have a public hearing because of the increase. Weston said yes they will need to have a public hearing because this is more than a five percent increase. They are presenting to have this notice of intent published and then have a hearing on this. Chairman Farnsworth mentions it looks fine and will go through the process to make this legal. Weston said will need to make arrangements to have the publication sent out. Will have to publish this two times. Commissioners will have Rebecca proceed with this. Will set this public hearing for September 11, 2017 at 9:00.

PROSECUTOR – PAUL BUTIKOFER

• **COMPUTER PURCHASE/ FILE STORAGE CABINET**

[9:09:24 AM](#) Paul brings up the items he has. Wanted to move forward with desktops for two of the three attorneys. Judy McCowin said what she has for pricing is on the back page. Also looking at additional filing cabinets. They are looking at a file system like the courts these allow for more storage space. Judy mentions she has three different stores provided. They do not have a lot of room in the office currently. Paul said the desktops are the same as the ones in the office and are the ones Garn had recommended. Commissioner Hancock mentioned these are \$1,100 and are Dells. Paul said they are the same as the staff. Paul believes they have \$5,000 left in their capital. Chairman Farnsworth asked how many cabinets they are looking at. Judy said would look at a large one or will need multiple four drawer file cabinets.

[9:14:38 AM](#) Commissioner Hancock asked how long their record retention is. Paul mentions that this depends on the case. They do keep murders indefinitely. Commissioner Hancock mentions they may have some storage area down in the basement of the new building. Paul would like to propose to get two computers and get one file cabinet for now. Colleen said that they do have \$5,000 in their capital. Weston answers Commissioner Hancock that they had come before them to destroy records when Paul took office.

[9:18:47 AM](#) **Motion by Commissioner Hancock to approve the purchase of two desktop computers and one rotary file cabinet not to exceed \$5,000. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Hancock makes a friendly amendment to add that this will come from the Prosecutor's Capital Account. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[9:22:00 AM](#) Recess

Open session 9:31

SHERIFF'S OFFICE – MIKE MILLER – IT – GARN HERRICK

• **AMEND CONTRACT WITH FYBERCOM FOR INTERNET BANDWIDTH**

[9:31:12 AM](#) Garn goes over back in 2015 the commissioners at the time had approved the Fybercom contract #2015-44. Wants to increase the internet service. The bandwidth is all there. Will trade off the \$200 payment Fybercom pays the county for equipment. This service covers the Courthouse, Jefferson Lake, Road & Bridge and Weeds. Mike said they spoke with Fybercom and they are perfectly fine with doing this. Garn said he wants to increase the speeds. Weston asked to look at the proposed amendment. Chairman Farnsworth asked why the trench was still open. Mike mentions they kept this open to make sure the internet was working. Have talked with Dave and he is aware that this is ready to be filled in. Mike said during the hour without internet they had the phones forwarded to one line.

[9:35:07 AM](#) Weston asked on the contract it will continue to provide 20 Mbps per second for up to the four licensors operators locations. Does that mean they will supply this to five locations? Garn said that the courthouse is the primary location. Weston said so the primary location is 210 courthouse and they will offer this as 300 by 300. Believe this is based on the providers to say they cannot guarantee these speeds. Garn said they do not provide the max speed but with this have requested to go up to 100 by 100. Wants these terms in there so if they need more they can get more with just a switch. Weston asked if they retain the right under the original agreement. Says that the Jefferson County is the licensor if they want to increase rent they will give sixty days' notice before additional terms. Garn said all they are doing is dropping the \$200 fee from them for the equipment they have at the Sheriff's office. Garn said they will have to come back in January to renew this completely. Weston said they could have this approved per that one change.

[9:39:48 AM](#) **Motion by Commissioner Hancock to conditionally approve the addendum A to the Fybercom contract to delete the first line item and add that all other additional terms of the previous contract will stay in place. Will no longer receive any payment from Fybercom with the increase in speed. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[9:41:28 AM](#) Recess

[9:41:28 AM](#) Deputy Prosecutor Weston Davis left the room.

Open session 10:00

TREASURER – KRISTINE LUND

- **CREDIT CARD REQUEST**

[10:00:50 AM](#) Kristine is here. Have been having Mickey from Park & Recreation using one of the borrower cards a lot because of her needs. This is more activity than she wants to monitor. If the card is in their name they receive the statements to verify purchases. Wanted to come to the board to see if they can request that she has her own. Kristine has a sheet because the bank requires the minutes and is trying to eliminate this by having them agree to the statement that Mickey Eames will be issued a credit card with \$1,000 limit similar to the other department heads in the county.

[10:03:17 AM](#) **Motion by Commissioner Martinez to grant the credit card from Zion's Bank for Mickey Eames with Park & Recreation to not exceed \$1,000. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

PARK & RECREATION – MICKEY EAMES

- **CAMP HOST CONTRACT**

[10:05:39 AM](#) Mickey is here to provide the campground host contract. This is similar to what Bob had. This individual has accepted but they are splitting this every two weeks. Can be null and void by either party. This is the same contract as before. Paul mentions this does not go into the next budget. Mickey said this will be one month total. Lorna will do two weeks then Mickey will come back and do two weeks. It will be Lorna Scott out there. Will keep both of their campers out there until the end of the season.

[10:08:15 AM](#) **Motion by Commissioner Martinez to approve the camp host contract between Jefferson County Lake and Lorna Scott. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[10:10:31 AM](#) Chairman Farnsworth asked if they are ready for campers during the eclipse. Mickey said she just needs a list of who is camping in the parking lot. Will need to get this from Rebecca.

ASSESSOR – CODY TAYLOR

- **MAINTENANCE AGREEMENT – ALLIED BUSINESS SOLUTIONS**

[10:11:44 AM](#) Cody presents this is the yearly agreement for the maintenance on the copy machines that they have. Commissioner Hancock said this is \$98 a month. Cody said it is but this also includes the toner. They have been good to work with. They come up if they have any issues.

[10:12:48 AM](#) **Motion by Commissioner Hancock to approve the maintenance agreement with Allied Business Solutions for \$98 for the maintenance on the Toshiba copier. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

INSURANCE – CARLOS APONTE

- **INSURANCE CONTRACT**

[10:14:03 AM](#) Carlos has a few things. Have the Blue Cross contracts. This is just the renewal acceptance that needs signed to be able to get the contracts. This is the renewal sign off on the rates that he has shown them. This locks everything in at this cost. Just need a signature on this then they will provide the contract. Also where they are self-funded this is authorizing Blue Cross to look at

their claims. Commissioner Hancock goes over the acceptance letter. Carlos said if they are good the pro is there is no increase. The problem is with the outside pool they are rating them for these claims. Everyone in the Blue Cross pool is averaging these out. Give a leverage increase and another based on their claims. Has to find the balancing act on this.

[10:20:55 AM](#) Commissioner Hancock said they have \$211 to Blue Cross and the \$263 that goes into the pool. So are they paying \$893 an employee? Have the rate from Blue Cross and have the aggregate factor wanted to know if these are both paid. Carlos said they are paying this per employee. The last four years they would have been better on an outside stop loss. But once they switch they seem to get hammered. Staying with Blue Cross keeps the volatility down.

[10:25:52 AM](#) **Deputy Prosecutor Weston Davis is in the room.**

[10:25:58 AM](#) Carlos mentions that wellness helps with claims. Realize that employees have caught onto this. The first three years were the hardest.

[10:28:14 AM](#) **Motion by Commissioner Hancock to authorize Blue Cross to look at their self-insured plan. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[10:28:46 AM](#) **Motion by Commissioner Martinez to approve the Blue Cross rates for 2018 for Jefferson County. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **RATES**

[10:29:41 AM](#) The next item will be the rates for the employees. Recommends to not increase the employee portion for the next year. Feels they have enough reserves in their funds. Had budgeted last year for an increase. Biggest worry is the HRA. Starting to put in money to cushion this. Health insurance costs are going up. Most employers are taking increases. Loves when a plan runs well that they should acknowledge this with the rates. Some years the costs do not go up. If this is not acknowledged then the employees do not participate in the wellness. Will have some say on how this goes. Can manage conditions.

[10:32:00 AM](#) Chairman Farnsworth mentions they have to have them see the results of the wellness. If they can keep these rates down they will keep participating. Carlos mentions Blue Cross is working on tools to look at shopping the costs of procedures. Have a high deductible HRA. Need to realize they can shop these costs. This tool is available to them. Problem with healthcare is there is no consumerism. Already have the tool just need to have more utilization. Chairman Farnsworth mentions that people do not realize they can shop these items. Grades on a zip code area have green, yellow and red. Need to promote this. Health Care Bluebook he has purchased this. Blue Cross has their own though.

[10:41:41 AM](#) On the dental this has not been touched for years. Probably around seven years when this was last increased. Where with Blue Cross and had switched to Delta Dental. Left column shows what is paid per month. Single is \$4.24 a pay period. Shows an increase of three, five and seven percent. Would recommend to increase this to cover the dental rates. This is a voluntary program so most employers do not pay for this. Showing the rate to make sure the dental is self-funded. Not recommending to have them completely pay for this. Dental claims have gone up. Go over the rates on this. Carlos mentions that hardly anyone offers orthodontics on their plans. Commissioner Hancock mentions that the county subsidizes this still. Costing about \$46. Carlos mentions going to \$10 a month to try and be competitive. If they get dental they use this it's something that is used. Funding this from the health budget when they take a two percent increase still have to consider dental and HRA.

[10:50:36 AM](#) Carlos mentions they have \$25 deductible and \$75 on family. Most plans are going to \$50 and \$100. Just giving recommendations on what they can offer. Will be able to say they are not taking an increase on the health. Then will come back on the dental and go over that it has been seven plus years and not have a huge increase on this.

[10:52:54 AM](#) Colleen hands Carlos a letter that Delta Dental will be increasing the administration fee by \$0.32 a month per employee. Carlos said he will call them and try and get this down. Commissioner Hancock mentions to raise the dental to \$10 a month. Carlos asked on the family what they would change this to. Commissioner Hancock mentions this is an eighteen percent increase. Could they increase this all \$1.52. Carlos said to do \$1.52 across the board for the dental.

[10:54:40 AM](#) **Motion by Commissioner Hancock to go ahead on a dental to raise employees of \$1.52 to both spouse and child rates. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[10:57:52 AM](#) Carlos brings up at open enrollment has a team that comes in. One of the challenges they have a different payroll deduction. Some are 26 and some are 24. When they do open enrollment it gets confusing. Marilyn had told him that it had always been this way. Carlos said this gets confusing on how often this is taken out. Commissioner Hancock said thinking back on the 24 they have two checks that this is not taken out of. Commissioner Hancock thinks that if they can do all of this with 24. Would just look at making this consistent.

[11:03:14 AM](#) Motion by Commissioner Hancock to leave all health insurance deductions the same as 24 or 26. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

SOCIAL SERVICES – GAIL ROBBINS

- EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE

[11:04:54 AM](#) Motion by Commissioner Hancock to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 11:17

[11:17:58 AM](#) Motion by Commissioner Martinez to approve case #2017-29. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[11:18:48 AM](#) Recess until 1:00

Open session 1:02

JAY HILL

- SNAKE RIVER ESTATES – HOMEOWNER'S ASSOCIATION

[1:02:56 PM](#) Darrell Bingham said his address is in Idaho Falls but they live in Jefferson County. Jay Hill had been called out of town on an emergency. Have come into address somethings that have come to their attention. These homes border along Challenger Pallets and they had been good until recently. Lately the noise levels and hours of work have increased. Darrell mentions they have left a packet. (Exhibit A) EPA goes over ways of identifying noise levels. Goes over that 55 decibels outdoors and 45 decibels indoors to have good health. The noise levels are severely higher than this. Had been working with Challenger Pallet but wanted them to know of the issues that are out their doorsteps.

[1:06:51 PM](#) Fact sheet goes over the laboratory noise. This is for individuals that work around noise. Knows that this can be very devastating to individuals. Has a decibel exposure time guidelines. These give them an idea on what are safe levels for periods of time. Have found that a lot of counties do not have noise ordinances. Have provided a copy of Holmdel noise ordinance. Wanted to turn some time over to Tom who is the chairman of the Snake River Estates.

[1:09:18 PM](#) Tom O'Reily 16 N 3192 E is the President of the POA for the Snake River Estates. There are a lot of ordinances that are in effect. Had a reorganization of the POA and members of the organization had tried to get some resolve to this. Challenger since pressed had said that some equipment was broken. Left a big black hole that they need to do something about. A noise ordinance needs to be in effect or code enforcement cannot do anything about it. During permitting they can look at mitigating this. Need to look at additional equipment that goes into companies. If this is not taken care of the EPA can step in. Chairman Farnsworth asked hours of operation. Tom said they have been 6:00am to 10:00pm and some mornings they have ran until 1:00 in the morning. With the growth that has been happening there needs to be some changes as far as ordinances. Are asking that they do something.

[1:14:22 PM](#) Jessie Jones 14 N 3202 E Idaho Falls. Challenger is right behind their home. The noise did not bother them in the beginning but the business has grown so much recently. Miserable because of the noise. Did talk to a man named Scott and he had said they could not hear anything. Tried to work with them to help with the noise. This is starting at 6:00 waking them up and have been running until 10:00. Have been turning this off for time periods lately every few hours.

[1:16:22 PM](#) Tom mentions this effects the county because of the noise no one is purchasing these. There is a lot available and would produce some tax money.

[1:16:55 PM](#) Chairman Farnsworth said they will take this under advisement. Weston asked if they presented any proposed ordinances. Darrel said they have provided two ordinances. Chairman Farnsworth mentions they will look into this further.

NOXIOUS WEEDS – MITCH WHITMILL

- WEED CONTROL EQUIPMENT PURCHASE

[1:18:35 PM](#) Mitch is here to discuss a flail mower on this. When Road & Bridge took this over they had taken the mower. Reacquired the tractor back and use this for pulling cedar. Working on rehabilitating road shoulders and revegetation. The back slopes are where they have the issues with the weeds that continue to grow. Have under 100 acres to do this on these road sides. Trying to place the seeds. Would like to purchase a ditch bank flail mower. Will mow this down in the fall and then put in their grass seeds. Put in a request from four different companies. Was only able to get a cost quote from one where this is a rare piece of equipment. Have a bid this is adaptable that will go on the Ford 6210 mower they have. Knows that Road & Bridge has had some issues keeping up.

[1:23:18 PM](#) Chairman Farnsworth asked if they only have one mower. Mitch said Road & Bridge has one and they have the tractor but does not have the attachment. Feels they could use this on the roads to help out mowing. Usually the Mike Walker boat dock needs mowed twice a year.

[1:25:45 PM](#) Commissioner Hancock mentions this is not very big. Mitch said this is only six feet. Commissioner Hancock goes over the equipment they have in Bonneville County. Mitch said that is larger than they would want. Can drop down into the ditch itself to get the back slope. Mitch said these have hammer head type teeth. Commissioner Hancock asked if he could get any additional quotes. Mitch said he had tried but did not get much back. Did not want to chase bids if they do not find this necessary. Commissioner Martinez would like to see this because the Road & Bridge department just pulled theirs out. Mitch said the deck on their mower is only six feet as well. If they get this it would be available. This is \$8,299 for this. Mitch said there is \$500 in freight. Would take this out of his capital line. Discuss how this cuts and that they would still haul this out before they seeded.

- **PARKING AT THEIR FACILITY DURING ECLIPSE**

[1:38:43 PM](#) Mitch is going to put some barricades to protect this area during this event. Was going to ask Road & Bridge to bring over some barricades. Rebecca said that Roberts is having events on the other side of the town. Chairman Farnsworth mentions to try the barricades and post a sign. Can do the fence if they need to. Mitch does not want to go to a big expense for this.

EMERGENCY MANAGEMENT – REBECCA SQUIRES

- **ECLIPSE UPDATE**

[1:40:24 PM](#) Rebecca sent an email late last week on her activities with the eclipse. Will begin to stage things with their branches within the county. Commissioner Hancock thinks they are pretty well in line. Said they would furnish one hot meal a day to these stations if the roads are plugged off. Rebecca said this may take some creative driving. Will begin on August 19. Meals will be Saturday, Sunday and Monday. Felt it would be harder for these individuals to go get meals than having one person that can take them out.

[1:44:30 PM](#) On Monday the day of the eclipse will have people out giving information out. At the stations will have law enforcement all the time. Have peak areas in the county. Will have six to eight at each location. Commissioner Hancock asked about the radios. Rebecca said yes will also have the amateur radio operators at all of these locations. Commissioner Hancock asked if the ambulance contract was completed. This is on the agenda later in the day. Rebecca has cots coming for these individuals to sleep on.

[1:46:40 PM](#) Some confusion on the courthouse closure. Question that has risen can those who don't work take PTO or if they do not wish to take this they can work with Emergency Management. Chairman Farnsworth said they cannot force them to take PTO. If they do not have PTO they can find ways to assist in other ways.

[1:48:01 PM](#) Will be having daily briefing Saturday and Sunday at 8:00. Monday will proceed earlier not sure on the time possibly 6:00. Commissioner Hancock mentions he will be available. Will have a handle on what messaging will be going out. This week and next week she will be accruing comp time. Right on the heels of this eclipse she has a grant application due so would look at taking off the week of August 28.

[1:50:56 PM](#) Western Wings now have over 200 booking. South butte has over 1,000 bookings.

- **PURCHASES**

[1:51:50 PM](#) Working with Jamie at Main Street Stickers. Looking at paying for this to use the SHSP grant money. This says Jefferson County Emergency Services. Six a frames and six banners.

[1:53:17 PM](#) **Motion by Commissioner Hancock to approve the emergency manager to proceed to not exceed \$1,452 for signs for the emergency management part of eclipse. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **PREPAREDNESS FAIR CONTRACT**

[1:54:09 PM](#) On September 23 will be having a preparedness fair. Have \$5,000 set aside and Madison Memorial Hospital would like to do what they did last year and partner with them again. Have a marketing and advertising agreement. This is the same as last year with one small change. They will do the marketing and have All Hazards on everything to be able to use grant funds. This will be at Madison High School.

[1:56:17 PM](#) Chairman Farnsworth asked if Madison County puts anything into this. Rebecca mentions that they do not have grant money available for this. If Madison was to contribute it would have to come from the Commissioners. Chairman Farnsworth said this should be between Madison Memorial Hospital and Jefferson County. Thinks they need to have Madison County invited to participate with funds. Rebecca wants this preparedness fair to happen. Would not be able to do this without the hospital. More effective to have them on board. Does not like using Jefferson County money toward another county.

[1:59:46 PM](#) Chairman Farnsworth said that they could still hold this in Madison but could take off their county's logo unless they want to help pay for this. This is just for the advertisement between Jefferson County and Madison Memorial Hospital.

[2:01:01 PM](#) **Motion by Commissioner Martinez to accept the marketing and advertising agreement between Jefferson County and Madison Memorial Hospital for the preparedness fair. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[2:02:00 PM](#) Have a website put together called idahoprep.com.

CENTRAL FIRE – CARL ANDERSON

- **AMBULANCE CONTRACTS**

[2:02:17 PM](#) Carl Anderson has the reimbursement agreements between Central Fire and Jefferson County. Also has the contract with Idaho Falls Ambulance and Jefferson County.

[2:03:51 PM](#) **Motion by Commissioner Hancock to approve the contract between Jefferson County and City of Idaho Falls which also includes the reimbursement agreement with Central Fire. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

COMMISSIONERS - PUBLIC WORKS – DAVE WALRATH

- **INTERSECTION 4200 E 500 N**

[2:05:07 PM](#) Chairman Farnsworth said that had a lady on 500 N and had someone run the stop sign on 4200 E. Feels most of the problem is on the east side with the trees and vegetation. Dave provides photos of the visibility. Dave said they are looking at flashing stop signs these run about \$1700 a piece. Chairman Farnsworth asked about rumble strips. Commissioner Hancock mentions to remove all the vegetation. Chairman Farnsworth asked another possibility is a four-way stop. Dave said they have a few flashing stop signs in the county. Dave said rumble strips are hard on the road. Chairman Farnsworth said if they could also try to get more visibility on this. Dave said they do have the large stop sign there but thinks the flashing stop sign may be the way to go. Commissioner Hancock said they put the rumble strips on County Line and it has been holding up. Dave asked what they would think about making County Line a two way stop. Just a thought. Chairman Farnsworth thinks may need to have Arbor Tech come in and clean this up.

[2:17:34 PM](#) Naysha said clear vision is forty feet. Fence and bushes cannot be more than three feet high.

[2:18:37 PM](#) Chairman Farnsworth said there have been a lot of accidents here and need to do something before someone is killed. Last resort would be a four-way stop here. Try the flashing sign and possibly a rumble strip. Discuss rumble strips.

[2:21:45 PM](#) Chairman Farnsworth said they did a speed study around four years ago and there were 16,000 cars in two weeks. Between 50-60mph. Dave asked if they are agreeable to submit this as an LHTAC safety project.

- **ROAD CLOSURE – GREAT FEEDER CANAL**

[2:24:28 PM](#) Chairman Farnsworth said if you enter Heise into the GPS it will take them across bridge. May look at closing this road. Commissioner Hancock said they have this signed for no trailers. Dave said these are graphic signs. Chairman Farnsworth asked if they need to close this are the worried about it. Commissioner Martinez said the different languages may be an issue. Would get this off of the Sheriff on a road to take care of. Commissioner Hancock asked if they have had any problems up there.

[2:26:10 PM](#) Rebecca talked to several business owners up in Heise. To them they see this as Labor Day, 4th of July the big holidays. Does not believe this will be anything additional. Does not feel there will be that much more traffic. Does not see a huge need to be up there. Chairman Farnsworth said they could monitor this. Dave said there will be a satellite EOC in Ririe. Commissioner Hancock does not see this being a problem.

PUBLIC WORKS – DAVE WALRATH

- **PROFESSIONAL SERVICE AGREEMENT 4000 E - 4100 E**

[2:27:54 PM](#) Dave has this agreement with Keller Associates on the intersection on 4100 E. This is just for their services to do the survey. Dave said once this is done then they can have the highway appraised and begin negotiations with the property owner. Commissioner Hancock mentions this is a lump sum of \$2,500.

[2:30:42 PM](#) **Motion by Commissioner Martinez to approve the professional service agreement with Keller & Associates for 4100 E. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **WORK AGREEMENT – 4000 RAILROAD CROSSING – ITD**

[2:32:06 PM](#) Dave has a contract agreement for the frontage road by the overpass. Dave just got this copy today so will give this to Weston to review. Cooperative between the State, County and Railroad. Will have Federal funds. Have Wade Anderson here who is the engineer. The county will be reimbursed for improving this crossing. Commissioner Hancock asked cost. Dave said the total is \$120,000. County looking at \$55,000 but will be reimbursed from the state.

[2:36:15 PM](#) Dave said they submitted this crossing about a year ago.

- **2017 CRUSHING CONTRACT – RFP**

[2:39:13 PM](#) Dave has eliminated the starting date and has added two completion dates. Also added the dust control note that Weston had wanted in there. Commissioner Hancock asked if they are putting a unit price bid? There is not a separate page to fill out. Dave said it is not in their copies but it was there. Commissioner Hancock mentions doing the crushing chips for the durapatcher. Dave said they can purchase these for cheaper than crushing. Commissioner Hancock thinks they could still have them give the bid. Dave said Bonneville County is purchasing their chips from Brett Price.

[2:43:20 PM](#) Dave said in Montevieu this is a fine pit so it would be smaller pit. 2,000 tons of chips at Crystal Pit and 1,000 tons of chips at Montevieu. Referenced the ITD spec. Commissioner Martinez asked who monitors these specs. Commissioner Hancock said they are required to provide samples. Dave said he usually goes and gets a sample himself and sends this to a third party. Would look at having a bid opening on September 11. Dave has this on the public works tab on the website.

- **SELF-PROPELLED BROOM BID**

[2:49:02 PM](#) Provides a set of specs on a broom. They had been renting a broom this year. The way the bristles are changed out is very fast. LayMor brand. Would like to pay for this out of the impact fee line. Most of the time this is used in intersections and subdivisions. Commissioner Hancock mentions that the engine is very restrictive. May need to add Comboto and or equal on motor type. Will put this on the same bidding tab. Dave will do an informal bidding.

[2:54:26 PM](#) Recess

Open session 3:07

COMMISSIONERS

- **NEW BUILDING UPDATE**

[3:07:32 PM](#) Kraig Karst goes over the plans and a few changes. Main floor plan did not change. Did incorporate the changes. Have a rough estimate on where desks will be located. Did not know if they needed backgrounds on ordering. Big thing is the commissioner chambers. Had raised the mill work here by six and a quarter inches. Had talked about being able to go around this. Put in a ramp. Commissioner Hancock asked if they could put a step down as well. Colleen mentions having room for two on the one side. Kraig said they could not get two in there without going into the room. Bring up the hassle on the width of this table. Kraig has the mechanical system added.

[3:15:23 PM](#) The basement level is the boiler room so this will come off of the riser room. Anticipating the water line between buildings. Have Phase 4 working on the sound system.

[3:16:36 PM](#) Phase 4 Dave Bailey is here. Chairman Farnsworth asked if there is a better system than this they are currently using. At a commissioner room in Sandpoint they had microphones in the ceiling. Dave said that wireless microphones are used as a last resort. Have boundary microphones but these pick up background noise of paper. Look at goose necks similar to the courtrooms. Naysha mentions they have seven Planning & Zoning members plus staff. Dave would look at doing eight but any more gets expensive. Paul asked if they went with six can they go to eight if needed. Dave said they can have different tracks for recording. Weston said this would be helpful if they have to have transcriptions. Colleen mentions that they go back and listen to the minutes they can pull out specific individuals. Weston asked if they are talking fixed stations. Dave said whoever is doing the recording that district 2 microphone was used out in the gallery so they know on the mixer who would be identified. Kraig asked if they would mic the audience. Chairman Farnsworth mentions that they can call on the audience or ask them to come up to the front. Dave said most of these run about six. Kraig goes over the ability to split these rooms. Not sure what they want available in these sections. Commissioner Hancock thinks a portable jack would be the best. Dave said in the back area with hard floor and hard wall the sound would probably never be used. Dave thinks they could work well. Asks about video do they have need for things to be displayed. Discuss having a portable screen that comes down up in the front. Go over ideas on having an option to have video matrix to be able to view any source at any time. Dave said the technology is there to be able to do these things.

[3:33:19 PM](#) Weston provides having a big screen in the back and put a TV angled out on the ball then would have a way to lock this up. Kraig said they were worried about the focal point behind the commissioners. Commissioner Hancock likes the idea of the screen option.

[3:36:24 PM](#) Kraig said they are dropping a curve for a ceiling definition. Part of this will be to close for the projector but could adjust the ceiling.

[3:39:30 PM](#) Kraig goes into conference rooms do they need anything besides rough-ins for these rooms? Paul thinks they are fine with that. Kraig said this is the same for Probation. Have also stubbed in a TV for the breakroom. Kraig asked if there is anything the commissioners would need to be hooked to. Did the panic buttons. Naysha asked about panic buttons on the assembly room. Kraig said they can add this pretty easily. Did provide a secondary door up top leading in and will have card readers on these. Discuss adding a door by the prosecutor.

[3:48:38 PM](#) Chairman Farnsworth asked when this would go to bid. Kraig said they have had some delays. Could shift the out to bid from September 5 to 20 received on September 21 and hoping to dig October 1. Need to dig the water line that needs moved before anything else. Will be able to plow the lawn irrigation and other items while the water line is moved. Kraig said they can open bids without them but they have to agree with them. Rebecca mentioned a special meeting on August 22. Colleen mentioned they discussed doing Public Defender interviews the same day. Kraig asked if there is any federal money being used on this project. Chairman Farnsworth said no grants and PILT is not federal.

[3:56:18 PM](#) Dave from Phase 4 will be available. Asked about electrical equipment storage.

- **SIGN CERTIFICATES OF RESIDENCY**

[3:59:03 PM](#) **Motion by Commissioner Hancock to approve certificates of residency for the College of Southern Idaho for Candace Elliott, Cheyenne Gilbert, Zebulon Graham, Madeline Morgan, Oscar Pacheco-Murillo and Tati Rodriguez. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:59:56 PM](#) **Motion by Commissioner Martinez to approve certificate of residency for the College of Western Idaho for Austin Wilson. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[4:00:24 PM](#) **Deputy Prosecutor Weston Davis asks to be excused.**

- **BUDGET**

[4:01:31 PM](#) Colleen said the top page was sent to the newspaper today. Also have to send projected revenues. COLA added about \$95,000. Did a two percent for all employees. Colleen goes over on the staff for the Prosecutor. First column is his request and the second is where they are at.

[4:05:18 PM](#) Civil Defense all of Rebecca's salary was lump summed into this and added the three percent for department head. Next is Planning & Zoning did not change any of the employees. Was instructed to add the three percent for the department head. Also have added the three percent for the Sheriff. Can see what was asked for and what the three percent does to the budget. Chairman Farnsworth asked if they can add budget discussion on August 22. Colleen is meeting with the auditor on August 23. Colleen goes over the budget and ways any changes now will affect it.

- **APPROVE CLAIMS**

[4:16:25 PM](#) Commissioners review claims. Recess while reviewing.

Open session 4:46

[4:46:10 PM](#) Commissioner Hancock will look at the freight bills from Road & Bridge. Chairman Farnsworth mentions they need to look at the hot mix and the drive to get this when they could have delayed the project a day.

[4:47:56 PM](#) **Motion by Commissioner Martinez to approve claims from 7/31/2017 to 8/11/2017 for \$737,486.61. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES**

[4:52:01 PM](#) **Motion by Commissioner Hancock to approve commissioner meeting minutes from July 31, 2017 with noted change. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **DIVISION OF ROAD & BRIDGE/SOLID WASTE**

[4:52:38 PM](#) Tabled to next meeting.

[4:53:03 PM](#) **Motion by Commissioner Martinez to adjourn at 4:53. Second by Chairman Farnsworth. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date