

**Jefferson County Commissioner Meeting Minutes
July 31, 2017**

Meeting called to order at 9:01. Those present are Commissioner Hancock, Commission Martinez, Chairman Farnsworth, HR/Commissioner Assistant/Emergency Management Rebecca Squires, Planning & Zoning Naysha Foster, Treasurer Kristine Lund, Assessor Cody Taylor, Public Works Dave Walrath, Weed Department Mitch Whitmill, IT Garn Herrick, Extension Lorie Dye, Probation Tammy Adkins, Prosecutor Paul Butikofer, Deputy Prosecutor Weston Davis, Park & Recreation Mickey Eames, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Sheriff Anderson. Prayer offered by Cody Taylor.

COMMISSIONERS – ELECTED OFFICIALS – DEPARTMENT HEADS

• **STAFF MEETING**

[9:03:12 AM](#) Chairman Farnsworth said they are moving the fiberoptics that is why the lawn is being dug up out front.

[9:04:04 AM](#) Commissioner Hancock said they are looking forward to the new building will be putting this out for bid around August 15. It will take a while to get through the bid process. Chairman Farnsworth is hoping they can pour concrete so they can get moving on this.

[9:05:06 AM](#) Emergency Management Rebecca Squires goes over they have three weeks. Are proceeding with the All Hazards Mitigation Plan. Another public survey online for anyone that want to do this. Eclipse planning there has been some confusion on what is going on August 21 as far as employees. The board did decide to close normal operations on August 21. Wants departments to let folks know normal operations are closed and they have to take PTO. Can contact her if they wish to work to make up these hours sometime during that weekend. Sheriff Anderson believes if they close the courthouse he is not sure they can legally make employees take their vacation time. Commissioner Hancock said they can still work if they choose to not take PTO it just would not be their normal duties. Some departments cannot take the day off. Have a couple requests at each of their locations they would like to have county employees act as staging managers. They would be helping with what the needs are at the location they are attending to. This will be real useful stuff. Need someone that is savvy on social media that can do that type of work to get information out to the public. If they know someone that would be interested send them her way.

[9:09:01 AM](#) Prosecutor Paul Butikofer will be on call for that weekend. Mike is doing great things for the country and will be back in about six weeks.

[9:09:31 AM](#) Sheriff Steve Anderson said it has been busy. Have had a lot of accidents with a lot of fatalities. Guys are running for their calls for service and trying to get ready for the eclipse.

[9:10:08 AM](#) Probation Tammy Adkins does not have anything.

[9:10:16 AM](#) Park & Recreation Mickey Eames had the football and basketball players help move rocks and sod. Appreciate all of the help. Bryan has worked very hard doing this. In need of a different lawnmower because both of Bryan's are busted and so is the one at the lake. Has been a busy summer the last week was the slowest it has been. Only have covered a quarter of the island with the sod that they moved. Wants to put some quakies and poplars on the beach. Have a camp host coming out for around two weeks in August. May also get her to come back in September for two weeks. Thanks everyone that has helped out at the park she really appreciates it.

[9:12:55 AM](#) Public Works Dave Walrath went to a solar eclipse meeting with the Sheriff. On solid waste have made the decision to open the landfill on August 20. By doing this they are hoping they will not have the mountain of garbage that could be created. Mitch asked about garbage cans around the county. Dave said they can look at this but will definitely have some available at the command centers within the county. Will have three to four road & bridge employees at these locations. Have some more roads to overlay on the east side.

[9:16:21 AM](#) Weed Department Mitch Whitmill mentions securing their facility during eclipse. Have a lot of area around in Roberts. Will they allow people to park and bring in RVs. Rebecca said this would be in the City of Roberts so she has to refer them to the city. Mitch said they have a lot of area around the building that can park at. Sheriff Anderson said they have to worry about the liabilities if they do allow someone to park and if they get hurt. Mitch said that this area is not fenced off so worried individuals will just go and park.

[9:19:18 AM](#) Assessor Cody Taylor mentions they are busy with all of the building permits that are issued. All of the new construction has to be measured.

[9:19:37 AM](#) Treasurer Kristine Lund is also busy. Have some fun things they get to deal with right now.

[9:19:58 AM](#) Planning & Zoning Naysha Foster said they have twelve residential, three commercial and seventeen miscellaneous permits for July. Have five land use applications for August Planning & Zoning meeting. Will be running short staff due to vacations.

[9:21:58 AM](#) IT Garn Herrick busy working with the architect on data outlets, security cameras and where these should be located. Everything else is running smooth. Mitch mentions they are looking a security system as well. Sheriff Anderson had a message to call

on a bank account. Garn will come take a look at this. Commissioner Hancock asked if the sendio is working yet. Garn mentions it is hit and miss.

[9:24:38 AM](#) Extension Office Lorie Dye the fairs start this week. This is a really good time to see the kids working on their projects. There are fair books at her office and the Clerk's office. The fair ends on Saturday and the eclipse will be on Monday. Have to have the paperwork done so they will be available but will have the doors locked on August 21.

[9:25:47 AM](#) Clerk Colleen Poole said they are neck high in the budget. Paul asked on the next deadlines. Colleen will give an update later in the day.

[9:26:17 AM](#) Commissioner Martinez mentions they appreciate everything that they do. Wants to mention they notice all of the sacrifices that officers make for the county.

[9:27:10 AM](#) Chairman Farnsworth goes over he went to another country last week. Do not realize how good we have it compared to what they have. Dominican Republic burns their garbage and individuals are out looking for treasurers. It's unbelievable what they have.

PROBATION

• QUARTERLY REPORT

[9:31:49 AM](#) Tammy is here to provide her quarterly report. (Exhibit A) Switched this up some. Turned this all landscape and put in some new data and numbers. Have staff with hire date and POST completion dates. On page four this has more data included. Have juvenile new charges, new cases brought to probation and gives an annual average. Recidivism is defined as offenders receiving new charges while under formal probation supervision. Have sixty-nine percent average of successful release rate. Have split the crimes out to specific types.

[9:36:40 AM](#) Tammy goes over the diversion program this is a three to six month time frame. Before this was all together. Now have the financial figures broke out. Goes into adult misdemeanor probation. Same reports for adults. Have seventy-nine percent successful release. Broke these offenses out so they know what is occurring. Also broke out the financial collections for adults. Have made a lot of changes with the pre-trial service program. Defines the total number in the pre-trial release and FTAs. Trying to reduce incarceration numbers. Have three items for the pre-trial. Those on pre-trial have different rights since they have not been convicted of any crimes. Set some benchmarks on what the department hoped to accomplish. Helps the department know where they need to work to have the outcome they had benchmarked. This gives them numbers to improve upon.

[9:44:03 AM](#) Chairman Farnsworth has the list of individuals that are currently on Probation. Commissioner Hancock mentioned that last year they had been down on case load and are not back up. Tammy said with a change in the Prosecutor Office they have seen an increase in cases.

[9:46:27 AM](#) Tammy said the Administrative Judge sets what can be charged under what rule. Some counties charge the \$75. They charge the \$50 plus \$40 for drug testing. Chairman Farnsworth said this looks good and is informative. Tammy mentions if they have anything that needs change to let them know what they would like presented.

[9:50:30 AM](#) Recess

Open session 10:00

DOUG AND STEVE FRANSEN

• ROAD IN MONTEVIEW

[10:00:50 AM](#) Doug Fransen lives at 856 E 2400 N in Montevieu. Steve Fransen lives in Idaho Falls. Roy Stoddard lives in 2464 N 700 E in Montevieu.

[10:02:18 AM](#) Doug begins that the last five years the taxes have gone up sixty-one percent within the last five years. Have been told this is a state mandate. Presumes the county that it is against the law to run in the red. So they are not running in the red so do they get the increase just because they want to? Why the huge increase? Commissioner Hancock goes over the county did not raise the taxes just because. There had not been an audit done on the farm land for five years. Doug said they have seen a steady increase. Commissioner Hancock said there should not have been much increase in the farm land in the five year time period. The county assessors reassessed all value on farm land based off the state formula. The state formula takes in account what the rent values are. So the valuation took a tremendous jump last year. The majority went up last year. Levy was lowered on a county basis. The assessed value has the levy amount and this is a set rate. Goes over an example if school levy said this is .5 percent and the assessed value was \$1,000 that would be a \$5.00 tax. If the assessed value went up to \$2,000 this doubled on the school levy even though the county lowered their levy. They have nothing to do with the school levy. On levies they can only go up three percent in one year. Then they could not re-levy more than three percent. There are several elements that go into the values and taxes.

[10:06:59 AM](#) Chairman Farnsworth mentions that this is supposed to be a discussion on a road in Montevieu.

[10:07:14 AM](#) Doug said they have a couple of videos for them to look at. Steve said several roads in Montevew are paved. This gives them an idea on what this is like to drive down this road. Steve provides some videos. Doug mentions the camera was on the steering wheel and was not shaking on purpose. Doug goes over this road was not graded for three months is in better shape now. This is what they have been driving on.

[10:09:30 AM](#) Chairman Farnsworth mentions they had gone out last year and paved a brand new road for \$350,000 and it was dug up the next week. They will go out and grade a road and a tractor comes out of the field and drives on it still plowing. Doug mentions he does not do this. How can they lump them all together when he is not the person that has done this. Chairman Farnsworth mentions he is just talking about all of the maintenance on these. It's all over the county just need to take care of these roads. Doug wants a paved road in Montevew are given a tax increase from the state mandate.

[10:11:45 AM](#) Paul asked them to reflect what road they are speaking of. Doug said this is 2400 to 800. Steve said this is on the corner where the old Montevew store is. Roy mentions he is on 700 and this is also not paved. Have been there forty-six years and not sure they will see a paved road by their place. If they could even get another mag chloride treatment on the road. Doug said he reads the paper and there are comments on the farmers sprinkling the roads so they figured they are the only ones that do this on the west side. If they paved this road they would not sprinkle this. Feels that sixty-one percent increase is a lot from his side of the fence. When they pay for something they should get some sort of a service.

[10:14:48 AM](#) Chairman Farnsworth goes over when he first took office they were spending a million in leases and know they own this equipment with only one lease. Now they can start look at paving roads. Not opposed to paving roads but need to keep the tractors off of them. Not worried about driving on these but when they turn around on the road they dig it up. Doug keeps reading how much it takes to maintain these roads when they are paved. Road going toward Roy's that has been paved around ten years ago and haven't spent ten hours on this road since. Will send out a patch truck every once and awhile. Feels it is quite time that they get something for their buck. Weston asked clarification on road he wants paved.

[10:17:21 AM](#) Doug wants 2400 N he is on 856 E is his address. Chairman Farnsworth said 2400 N and 800 E. Roy said his house is 700 E and 2400 E. Doug mentions they have heard they will not put any more paved roads in West Jefferson because they do not appreciate them. Would like to see the figures on what is put into the roads on the west side. The rest of the county is paved. Dave said there is around 200 miles of non-paved roads. Chairman Farnsworth said it is hard to justify paving roads that do not have any houses on. Doug said new roads have not been paved. The bulk of the roads on the east side are paved. Chairman Farnsworth mentions this is because of population. Doug moved there in 1963 knows they had some issues with the road up north. Commissioner Hancock said they will be working on it this year. Chairman Farnsworth said they have been out and looked at this. Doug said the road going to the gravel pit was there in 1963 and it's okay.

[10:21:21 AM](#) Doug said if his taxes weren't going up he wouldn't be here complaining. Feels that they pay the taxes they want to see something for it. Chairman Farnsworth mentions the taxes from green fuel goes to the roads. Commissioner Hancock mentions most of the funds for the Road & Bridge department comes from state and federal tax. Formula created by how many miles are paved and dirt and they receive an amount. Doug said with his sixty-one percent increase none of this increase goes into the roads. Commissioner Hancock mentions a lot of this goes to the school taxes. Also have cemetery, fire and mosquito districts. Commissioner Hancock mentions they have a west side committee but have not been good at meeting. Have Gary Skidmore, Kurt Jacobs and Jim Rigby. These are people to help advise them on the roads. The cost to pave a road is very expensive. As Dave looks at this they have to look at how many people use the road. When looking at the west side they will look at the roads with the highest volume of traffic.

[10:25:06 AM](#) Chairman Farnsworth asked what expense would it be to gravel and dust this. Dave said when they do the dust oil process they really need to wet this road down. Chairman Farnsworth asked how much to overlay this road. Dave said the haul is so long that they are looking at \$150,000 a mile. Doug said they could just do half of this road each year. Have a bunch of rocks. This has been graded about a month ago. When they talk about traffic have a road with ten houses and are new houses if they want to prorate that over fifty years they are right there with them.

[10:29:05 AM](#) Chairman Farnsworth mentions he had come into a meeting about seventeen years ago to get a paved road. Was told there needed to be three houses well there were seven but no turn around. Went and talked to the farmer at the end of the road and got the road paved and that was seventeen years ago. Chairman Farnsworth mentions he is not against paving roads out there. They have a new ordinance on watering the roads that will now allow them to charge a \$150 daily. Doug said this should get their attention. Chairman Farnsworth said will put their road on the radar and will go and take a look at this. Steve asked on what of a follow up on this. Commissioner Martinez will come out and take a look at this. Roy asked if they allow the farmers to help oil these roads anymore. Dave said there are not allowed to have the private sector working with the county. Commissioner Martinez brings up some issues they had discussed. Concern is the supervisors. Weston mentions they need to move on with the next agenda item.

[10:38:08 AM](#) Commissioner Martinez recuses himself from the next discussion.

SOLID WASTE – DAVE WALRATH

• SUV PURCHASE

[10:38:29 AM](#) Dave goes over around four weeks ago they had talked about a Ford Explorer at the landfill. Would use this to go to meetings and town travel as well as to haul the water testing equipment. Has a state bid will at some point surplus the Ford Escape has around 120,000 miles and is a tough environment. Will get a Ford Explorer this is the in between size. Believes it is \$26,500 for the state bid. Chairman Farnsworth mentions that they need the exact quote so if he could bring this back in later.

[10:43:31 AM](#) Weston encourages the commissioners to amend the agenda before they forget.

[10:43:52 AM](#) **Motion by Chairman Farnsworth to move the SUV purchase to the 4:00 block are doing this so they have the exact amount for the motion on this purchase. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Martinez has recused himself from discussion.**

• LOADER FOR COUNTY LINE

[10:45:04 AM](#) Dave mentions that they are looking at getting a loader for the County Line landfill. Madison County is in the process of getting a new one. Have an opportunity to get a loader for this location. Chairman Farnsworth said they have had some serious need for a loader at this location. Dave is unsure of any costs on this at this point. Chairman Farnsworth would think to have him proceed with getting pricing on this and find out when it would be available.

• HAZARDOUS HOUSEHOLD WASTE COLLECTION EVENT – SEPTEMBER 9

[10:48:22 AM](#) Dave said they are planning on having a hazardous household waste collection at County Line on September 9. This is a good event. Will come up with some reuse ideas for some of these items. Some items can be expensive to dispose of.

ROAD & BRIDGE – DAVE WALRATH

• 4000 E / 4100 E PUBLIC MEETING

[10:49:30 AM](#) Tentatively ITD wants to have a public meeting next Wednesday at South Fork School. Dave said this would be to improve the intersections for these schools. Commissioner Hancock mentions the intersections are offset so there would be some right-of-way that needs purchased. Dave talked with the School District and is having them write the owner a letter to help with the purchase of this land. Will let the commissioners know once he has verified the date and time. Dave confirms the meeting will be held August 9 from 6pm to 7pm.

• ANNIS HIGHWAY PROJECT CONSULTANT SELECTION

[10:51:21 AM](#) Dave said for this project are looking at consultants. Will be a team to review the RFI's from these five consultants. Then each team member will rank the consultants and decide which one is selected. Have Commissioner Hancock on this with his experience. He will also be on the team along with LHTAC and individual from the state. This will be coming up in the next couple of months. This is a 2019 schedule but these schedules can change. The City of Rigby section of the project will have curb and gutter.

[10:56:00 AM](#) **Motion by Commissioner Hancock to amend the agenda go over some road issues on 800 N and 500 N that have come up over the weekend with complaints. Weston mentions they can contact Dave directly on this or it us up to them if this needs to be during a public meeting. Commissioner Hancock would like the public to know they are doing something on this. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Martinez recused himself.**

[10:59:10 AM](#) Chairman Farnsworth said there have been complaints on this being dirty, dusty and the rocks are too big. Dave said they lowered the speed limit. Commissioner Hancock mentions he has gone out and driven this. The biggest complaints are on 800 N. Chairman Farnsworth asked if it would help to fog coat. Dave said they were planning to chip seal the remaining mile in Lewisville then the remaining next year. The chips are going to dissipate and the dust will go away. Was anticipating the complaints it is not pleasing to the eye but it is cost effective at building up the pavement and that is what the intent was. As far as the large round stones they are looking at one or two percent of the aggregate being larger than three quarters of an inch. Have broomed both of these roads. Would be nice if they could overlay these. With the HP312 they can do nine miles. This is the most cost effective. Commissioner Hancock asked how they can appease these individuals had a lady call in that the aggregate is larger than allowed.

[11:02:25 AM](#) Chairman Farnsworth asked about a solution to remedy this. Dave said they have ran the broom to get the loose aggregate. This needs time and some traffic. Rebecca mentions that 500 N was better this morning. Chairman Farnsworth said they will just have to monitor this for now. Commissioner Hancock mentions they will still have dust with chips. Can go on any state highway there will still be dust. Chairman Farnsworth mentions they are going to have to monitor this closely. Dave said will keep the warning and the speed limits in place. Commissioner Hancock mentions they need to keep this on the radar. Could look at the budget at the end of the year and maybe chip seal this.

SOCIAL SERVICES – GAIL ROBBINS

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[11:06:06 AM](#) Motion by Commissioner Hancock to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 11:18

[11:18:42 AM](#) Recess for lunch

Open session 1:03

PLANNING & ZONING – NAYSHA FOSTER

- **SIGN APPROVED 2ND AMENDED RUDY ACRES PLAT**

[1:03:20 PM](#) Naysha said this plat was already approved but the developer just provided the mylars for a signature.

PLANNING & ZONING – IAN ZOLLINGER

- **REQUEST TO CONSIDER SPECIAL ADMINISTRATIVE PERMIT**

[1:05:16 PM](#) Ian said concerts fall under special administrative permits. (Exhibit B) All of the information is provided. This covers EMS and security. Have spoken with property owners to discuss exits. Naysha said normally she can approve these if they under 100 people attending. Once these are approved she contacts individuals that live within 1,000 feet and they have fifteen days to file an appeal. Commissioners review special administrative permit. Commissioner Martinez asked about security. Mr. Billman said they have hired Tactical Security. This company does a lot of prisoner transfer detail. A lot of these individuals are off duty police officers. Have twenty-five security all throughout the event. Will have ample security. Mountain View Hospital will set up a tent they are one of their sponsors. Will have multiple EMTs on site. Central Fire has already signed off on this as far as emergency egress. The security guards have two way radios on the same frequency as the police department. Air Idaho is another sponsor so could potentially have a helicopter. Spoke with Mr. Cooper who has fifty acres has allowed them to use this for parking. Mr. Billman said the grain will be cut by then and they will come in and cut this short. Will bring in bottle water and ice by the semi load. Not sure who is going to show up for this eclipse. Not expecting the masses for this event because there are a lot of events. This will have a fenced off perimeter. A four day pass is \$100. Working with Squealers on the marketing. They have some great artists that are already coming to this event. Hoping to have this turn into an annual event. Could bring in millions to the local community if this is put on right. Doing events for twenty-five years. Working with the Boy Scouts to come pick up garbage every night so they are donating money to them. Donated some tickets to EITC who keeps 100% of the proceeds. Have \$25,000 to \$30,000 going back to the community. Saturday night concert is John Michael Montgomery and kids twelve and under will be free with mom and dad. Will have a package for the kids to play at Squealers while their parents are at the concert. Carly Pearce and John Michael Montgomery. Some are coming up artists but are all wholesome.

[1:17:12 PM](#) Motion by Commissioner Martinez to approve the special conditional administrative permit for James Billman for MoonFest. Second by Commissioner Hancock. Paul asked about a liquor license. Mr. Billman said will only have beer in a closed off area. Has a state license and will obtain a catering license for the event. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[1:20:14 PM](#) Weston asked if they are allowing camping. Mr. Billman goes over they have five sold and this was supposed to be held in Idaho Falls. Mr. Billman mentions he has porta-pottys available for the event.

COMMISSIONERS

- **SIGN CERTIFICATES OF RESIDENCY**

[1:25:59 PM](#) Motion by Commissioner Hancock to approve certificates of residency from the College of Southern Idaho for Rodney Hall, Traycen Kite, Michelle Lang, Marilee Love, Colin Short, Austin Sorenson, Braxton Sorenson and Kinsley Sorenson. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Martinez left room.

[1:26:33 PM](#) Motion by Chairman Farnsworth to deny certificate of residency from the College of Western Idaho for Aleena Cross due to it being a summer class. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Martinez left room.

[1:27:04 PM](#) Motion by Commissioner Hancock to approve certificate of residency for the North Idaho College for Kendra Lesperance. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Martinez left room.

- **NEW BUILDING UPDATE**

[1:28:02 PM](#) Chairman Farnsworth goes over they are digging the trench to move the fiberoptics. Rebecca said there was an email on the design of the assembly room. Colleen said they had one person at each end may want to extend this to have room for two people. Chairman Farnsworth thinks they will be digging a water line as well as moving the fiber.

- **COMMITTEE RESPONSIBILITIES**

[1:33:20 PM](#) Chairman Farnsworth thinks he is comfortable where he is. Commissioner Hancock mentions switching up having Commissioner Martinez no longer be under Public Works. Commissioner Martinez will have the Developmental Company. Commissioner Martinez mentions the BLM he has not been doing much with them. Commissioner Hancock said he knows some of them. Have not seen much about this in a long time. Chairman Farnsworth said to hold onto this for now.

[1:38:39 PM](#) Recess until 2:00

Open session 2:00

PUBLIC DEFENSE COMMISSION – JARED RICKS

- **PUBLIC DEFENDER**

[2:01:26 PM](#) Jared Ricks with Idaho State Public Defense Commission. Wanted to follow up and see if there are any questions. Heard they will be having an in-house office and a full-time public defender. Has an MOU between other Oneida and Power for their joint office. Asked if there is a lot of interest. Colleen said this is going through the Trial Court Administrative Office. Jared believes they are required to give three. Colleen said the deadline is August 4 and the first interviews are August 11. Colleen has spoken with the Power County Clerk. Commissioner Hancock mentions they have spoken with Clark County and they are interested in joining. Chairman Farnsworth mentions will have the Clark County Commissioners sit in on the interview process to have their feedback. Jared thinks it requires they provide at least three. Jared will look and see what happens if they do not receive at least three. Paul asked if the Public Defense Commission posts job opportunities. Jared does not but they can send out emails. This is still maintained by the State Bar. Colleen said the Power County Clerk had went off of the workload to decide what the payments would be between the counties.

[2:06:38 PM](#) Paul asked about a time blocked out for interviews. Colleen said once they get a date they may have a special meeting to interview along with Clark County. Paul said there is a \$25,000 grant per county and an additional \$25,000 if they join with another county. The grant is a minimum of \$25,000. So this would give them a \$100,000 grant between both county's. Colleen said they do not want this to be used on the salary. Want this for video conferencing etc. and helping with the defense. Jared said they cannot guarantee these funds will be available. Chairman Farnsworth said they fund this the same as any department and so they are funding whether the grant comes in or not. Improves the service but does not create them relying on the grant.

[2:11:00 PM](#) Jared goes over on the four standards this year. It was talked about in Idaho Falls about Capital Crimes Defense. Would like the Public Defense to have them cover rule 44. Wanting to increase how the attorneys qualify to be part of this defense. Required to have two attorneys in a capital crimes case. Ask if they have any questions on the capital crimes defense. Also are creating a standard on investigations for attorneys to help them to investigate their own cases. Has some information from Michigan because they are similar to Idaho as far as how their systems are setup. This is a slice out of that document. Colleen goes over how the grant funds would be dispersed. Have to wait for the application process and Clark County would have to apply for their own.

[2:17:51 PM](#) Jared goes over the standards would not cover the funding and what they need. This would be to cover the private investigator in each case.

[2:19:36 PM](#) Jared goes over workload and caseload had been discussed. Understandably they wanted local numbers for the State of Idaho. Still on track to get the results. Will see in this document it has the national workload numbers. After that every jurisdiction has included numbers for the research has been done. Colleen said that some counties have had complaints but working with Public Defense Commission and Jared has been wonderful. Jared said they want the system to improve and want to help them be successful.

[2:23:32 PM](#) Last area is in oversight and enforcement. Concern was expressed about the rules. Will not mean much without ways to enforce these. There has been talk about enforcing the rules on the grant funds. The commission wants to work with everyone. Not looking at having the state come in and take over. Have not seen a rough draft on this. Paul asked who would provide the oversight and monitor violations. Public Defense does not contract the attorneys and they do not hire these attorneys. Going through compliance as they relate to the rules. Obviously as a regional coordinator if he witnesses something then he has to report it. Do not need to interject themselves. Are here to ensure compliance and guidance. Verify that they get a public defender who represents their clients. Would have courtroom observations. Would anticipate before a grant application is turned in they would have to certify that the county is compliant. Anticipates providing a report. Jared is unsure at this point when this will occur. It will be before the grant applications are due. The way the standards are the fault could be on either the county or the public defender. Here to work toward getting everything into compliance.

[2:28:54 PM](#) Chairman Farnsworth mentions they want to make sure and comply. Need to provide the proper help to stay away from the lawsuits. Jared thinks most counties are similar and wants them to know they are here to observe. Can reach out for any help that is needed. Jared covers the sixth and seventh Judicial Districts.

[2:30:53 PM](#) Chairman Farnsworth said they may get ahold of him with any questions while they are getting all of this up and going.

PUBLIC DEFENDER – SEAN BARTHOLICK

• PUBLIC DEFENDER POSITION

[2:31:22 PM](#) Sean is here to answer questions on the defender position. He read a report in the paper somewhat concerning maybe it was a poor interruption. One concern is that it would not make sense to pay the public defender to the prosecutor. Prosecutor has a main prosecutor and another full-time deputy as well as a civil. As a public defender he attends all felonies, misdemeanors, juveniles, child protection, guardian ad litem, attend jump and impact court, contempt proceedings and mental commitments. Prosecutors handles felonies, misdemeanors and juvenile cases. Have handled 259 cases so far this year so the idea that he does not handle all of the cases is incorrect. Handles the cases of two attorneys and feels they would do a disservice to this position. Wanted them to look at what he does. Still going to house in a breakroom and have a part-time staff. Have three plus staff in the prosecutor and are provided an office. Sean felt the report showed a lack of understanding on this position. He does all of this plus covers his own staff.

[2:35:20 PM](#) Chairman Farnsworth said he was understanding the wage of the public defender had to be a percentage of a prosecutor. Sean is not here saying that they need to make more. Have to realize that a public defender has to ask the judge for extra things while the prosecutor can get this from the deputies. It can be harder for the public defender to obtain information. Chairman Farnsworth goes over the breakroom will be an office for now. Will look at remodeling this room to have conferencing and a receptionist for the public defender. Wanted to keep the prosecutor and public defender separate. Sean mentions when looking at this from the fair standpoint the Prosecutor has a rented office and all this position will be getting is a breakroom. Chairman Farnsworth believes that one day the public defender position could be an elected position. Everything is going to have to be added on new with this position moving to full-time.

[2:39:13 PM](#) Commissioner Hancock can see his point. Cannot compare the prosecutor with the public defender because this is not apples to apples. Have to consider the overhead and the cost of operation. Will look at the overall cost to the county. Would this being full-time if they are somewhat equal then this would give better service to the constituents. The level of work is completely different work. They are both looking at this from different perspectives. Sean thinks these are different and they are both equally challenging and difficult. If this needs two full-time prosecutors but they only need one full-time public defender. Just wants them to understand he is not saying this is harder or easier just wants them aware of the workload. Wants as they interview individuals to remember this.

[2:43:03 PM](#) Chairman Farnsworth said they will interview for this position. Colleen mentions that Sean will be in on the interviews. Commissioner Hancock asked if he did apply? Sean said no he is part of the interview panel. Chairman Farnsworth realizes because of the constitution they are allowed to have legal representation. Will be looking for someone that will do a great job just like he has done since he has been with the county. Commissioner Hancock asked about caseload. Sean said so far have had 259 cases as of January to July 28. This does not break this down with felonies. Commissioner Hancock mentions the cases the prosecutor has handled was broken down. Chairman Farnsworth said his are a combination of cases. Sean does not have a breakdown. Prosecutor does not handle child protection is handled by Health & Welfare. Contempt proceedings for cases. Involuntary mental health commitments if someone is admitted to BHC against their will they are appointed an attorney. Chairman Farnsworth mentions the salary range is based on the budget. Sean said the salary is reasonable for the size of the county if they look at this is what they can afford and not based on being lower than the prosecutors salary.

PROSECUTOR – PAUL BUTIKOFER – WESTON DAVIS

• COMPUTER PURCHASE

[2:49:18 PM](#) Weston presents for Paul. Paul has gotten pulled into court. Believes there were some syncing from the laptops for two of these computers. One computer will be in Paul's office and one computer will be in Mike's office. This will come out of the prosecutor capital account and exceed \$1,000. Commissioner Hancock thought they bought new computers for the office. Weston said they have a shared drive they cannot access this wireless with these computers. This will allow them to view files while they are being updated. Commissioner Hancock said they are buying two at \$1,184.41 apiece. Weston said that Garn is the one that understands this and these are what he had given the quote for. Commissioner Hancock said this will allow the computers to talk to each other. Weston said the goal is to help the computers talk to each other but still nice to have a device in the office. Currently have to have it email documents and share them to be on the same drive. Chairman Farnsworth asked if this comes from the Prosecutor or IT budget.

[2:53:53 PM](#) Garn comes in. Chairman Farnsworth asked if the computers come out of Garn's budget or the Prosecutor budget. Garn asked if he has a choice it would be theirs. Weston said he is only half aware of the problem. Mentions the need is to talk to the shared drive and network. Garn thought these were for the public defender did not know there was a problem. Paul had just asked him for a price. Thinks they may be able to rectify this cheaper than buying two new PC's. Will go and take a look at this.

[2:56:29 PM](#) Commissioner Hancock said they will table this until the next meeting when they have more information.

EMERGENCY MANAGEMENT – REBECCA SQUIRES

- **SOLAR ECLIPSE**

[2:59:12 PM](#) Rebecca appreciates the folks that have come in to listen to the discussion. Made a list of agencies working with just the county. Have worked with each of these agencies for this plan. Quite the journey to build these relationships.

- **BURN BAN**

[3:01:12 PM](#) Rebecca said during a meeting there had been mentioned a burn ban and if it is appropriate to have one during this event. Had discussed in the four fire districts to each enact a burn ban along with the BLM. This would be piece milled and cannot declare this too soon and BLM has to notice this up for ninety- six hours before it goes into effect. Would look at having the commissioners issue a burn ban and then the other entities can follow along with this. Commissioner Hancock asked how they would define a burn ban. Chairman Farnsworth was thinking like bonfires. Commissioner Hancock said this would also effect field burning. Rebecca goes over will stay with the Idaho Interagency Wildfire group has stage fire groups. A stage one restriction prohibited building, maintaining, attending, or using a fire, campfire or stove fire except within a designated recreation site, and only within a fire structure provided by the administrative agency. So having a fire at the lake in a pit is permitted. Also goes over smoking, except within an enclosed vehicle or building, a developed recreation site, or while stopped in an area at least three feet in diameter that is barren or cleared of all flammable materials. That is stage one and stage two is much more restrictive this prohibits any campfires and driving off any designated trails and roads. Have been working with Weston on the legal authority on a burn ban.

[3:04:30 PM](#) Weston said they had been working on this has the county adopted the International Fire Code. Naysa said they have not. Chairman Farnsworth thinks they will have small fires coming up everywhere. Commissioner Hancock said they need to have a definition on this on what they will allow and who would enforce this. Chairman Farnsworth said that he likes them being allowed to use fire pits. Rebecca goes over the enforcement on this it will be hard to enforce them all but if they are on a burn ban than they could let the individual know they need to put the fire out. Commissioner Hancock thinks they could look at a stage one.

[3:08:00 PM](#) Chairman Farnsworth said he is not sure how they would maintain this. A gentleman in the audience asked if they have burn ban and they start a fire in the county would they be liable. Colleen mentions what is the difference the fire could start from anything to a little fire to a large fire. Rebecca said the BLM at the Buttes will have twelve law enforcement present. Rebecca said without a ban they won't be able to address this. Chairman Farnsworth mentions they can use fire pits that have rings. Weston thinks of two statutes that allows them to call a burn ban on emergency purposes until they meet again. Weston asked Rebecca with this being a high water year will they have those conditions. Have the BLM given her any directions on if this would be a stage one or two. Rebecca said that August is the driest time of the year. Commissioner Hancock asked on what dates she would suggest.

[3:12:58 PM](#) Rebecca recommends August 16 through 23. Naysa mentions that most people are renting out their property from August 16 through 26. Rebecca is looking for direction if they want her to move forward with a resolution. Mike Miller said for Central Fire District the fires they have been to already the grass grew in thick and tall and the way the fires have moved so fast. Knows that BLM is already planning on having a large amount of people camping on the desert. Worried they cannot get there because of the traffic. There is a large concern that the individuals would not be able to get out.

[3:16:12 PM](#) Commissioner Martinez mentions that if they had each area declare a burn ban because some areas will be more high risk. Chairman Farnsworth mentions his concern is cars pulling off into the sage brush. Mike thinks that the citizens will understand this is it will be people from out of the area. Mike mentions this will give them reason to give them some education. Rebecca will draft a resolution for this.

[5:46:04 PM](#) Chairman Farnsworth reads resolution #2017-20 "Whereas, there exists an extreme or serious danger and threat of forest fires, grassfires, and wildfires due to try weather and vegetation conditions in Jefferson County and that fires have periodically occurred during dry weather conditions in the County causing property damage and risk of loss of life; and Whereas, the Great American Eclipse of August 21, 2017, is expected to draw significant crowds to Jefferson County, leading to large numbers of people engaging in camping and other recreational activities on public and private lands; and Whereas, ingress, egress and emergency vehicle access on public lands and private property is anticipated to be extremely limited, and that available access would be further hampered by extensive crowds; and Whereas, pursuant to Idaho Code 31-828, boards of county commissioners have the power and authority 'To do and perform all other acts and things required by law not in this title enumerated, or which it may be necessary to the full discharge of the duties of the chief executive authority of the county government'; and Now Therefore, be it resolved, and declared with the Jefferson County, Idaho Board of Commissioners that conditions and circumstances within the County necessitate the

imposition of an open fire ban to protect the health, safety and welfare of the public as follows: From August 14, 2017, until August 26, 2017, or such earlier date set forth by the Board, the Board hereby declares a ban on open fires of any kind on all property located in unincorporated areas of the County, except campfires built within an approved pit at improved campgrounds or picnic areas. Adopted in session on this 31st day of July, 2017 by those Commissioners subscribing their names.”

[5:48:46 PM](#) **Motion by Commissioner Hancock to accept resolution #2017-20 for the burn ban declaration. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **EMERGENCY SPENDING**

[3:19:46 PM](#) Rebecca provides the standard operating procedure. Under this allows emergency purchases up to \$25,000 to protect life and property. Rebecca is looking from August 18 to August 22 would like to know spending thresholds if she has to obtain supplies or material to deal with whatever happens. Is there a per purchase threshold they need to approve. Also if they have a total amount for the emergency spending that they need to approve. Commissioner Hancock asked if she thinks \$25,000 wouldn't be enough. Rebecca said no that is not what she meant that would be plenty just wants to know the board's direction on how much could be spent per purchase. Current policy is they can spend up to \$1,000 are they okay with this. Commissioner Hancock asked if she is wanting this raised to \$5,000. Chairman Farnsworth asked what would be an emergency that would need purchased that is over \$1,000. Commissioner Hancock mentions if they have fire that breaks out and would have to rent some dozers to make fire lines. Rebecca mentions bringing in another agency for mutual aid and having to pay their salaries. Rebecca goes over \$1,000 to \$5,000 with a call to a commissioner and anything over \$5,000 with all three of their approval. Commissioner Hancock mentions that he is fine with one commissioner approving \$1,000 to \$5,000 and all three over the \$5,000 threshold because they are talking about emergencies.

[3:23:13 PM](#) **Motion by Commissioner Hancock to give the emergency manager authorization to spend \$1,000 to \$5,000 with one commissioner's approval and anything over \$5,000 will need all three commissioners' approval from August 18 to August 22. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **EMERGENCY RESPONSE PLAN**

[3:24:22 PM](#) Will be starting the emergency response plan on August 19. Will have substations set up in Mud Lake, on the Menan Butte and the Ririe Fire Station. Will be set-up at these posts August 19, 20, 21 and finishing on the 22. Will have a partial emergency station at the courthouse. Will do a daily briefing here at the courthouse at 8:00. Will look at the situations and what they anticipate for the day. Would like to have a commissioner attend these meetings. Will also have a media brief after this at 9:00 every morning. Afternoons around 4:00 or 5:00 will come back together and have a planning meeting that will feed into the daily brief for the next morning.

[3:27:22 PM](#) Substations will have law enforcement, EMS and Fire. Will be available 8:00 a.m. to 8:00 p.m. operational day will have medical reserve corps and amateur radio. Can help with basic first aid and will be referring them for additional care. Amateur radio is trying to elevate use on the other systems. Commissioner Hancock asked how they will mark these. Rebecca said the Mud Lake and Ririe are actual buildings. Menan Butte will be co-located with the BLM. Century Link is bringing a land line over for this location. Mike said that this location will be manned 24/7 because of the number of people. Plan for Ririe and Mud Lake will be 8:00 a.m. to 8:00 p.m. unless they need additional help. Madison County will also be there on the Butte. Rebecca said Public Works will be staging along with the law enforcement folks. There should be a presence out there if they need help. Each location should have internet and landline phone service. Commissioner Hancock asked where this will be on the Butte. Mike goes over this will be on the corner on the pivot on the corner right by the phone box so they will have phone lines. Rebecca said locating this here provides better service for both sides of the Butte. Rebecca said that she has sent an email there is a table top exercise on Wednesday, August 2 to try and test out these plans. This will be from 2:00 p.m. to 5:00 p.m. at the Bonneville County Sheriff Office Annex in Ammon.

- **BUILDING USE AGREEMENT**

[3:33:00 PM](#) Rebecca said that Wednesday and Thursday will be having a community eclipse meeting. This will help individuals and organizations know what they can prepare for. Wednesday will be held in Terreton at the school at 7:00 and Thursday at 7:00 at Rigby High School. Already reserved the rooms with the school districts. Have a building use agreement that she needs to have the commissioners sign.

[3:35:14 PM](#) **Motion by Commissioner Hancock to accept building agreement with District #251 for the use of the High School. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:38:10 PM](#) Weston has not reviewed the one from Terreton. Mentions if there are no operation costs and no deposit to strike those from the contract. Rebecca said there are no costs involved.

[3:38:28 PM](#) **Motion by Commissioner Hancock to accept building agreement with District #253 for the use of the High School will strike the \$500 security deposit and any cost for the use of the building. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:40:05 PM](#) Rebecca mentions with the amateur radio and the church are handling interpretations as well as translations. Rebecca asked if any of the commissioners would like to attend these and address the public.

- **PURCHASE APPROVAL**

[3:41:36 PM](#) Rebecca goes over a purchase that she needs to ask for ratification because it was over the limit. Emergency responders asked for a pop up canopy and decided to have these printed on. Will have Jefferson County Emergency Services on them. There are three of these at \$500 apiece. Rebecca mentions that she had a hard deadline and is here to ratify her mistake.

[3:44:33 PM](#) **Motion by Commissioner Martinez to accept the price of \$1,500 to Stickers of Rigby for the canopies for emergency management. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:45:49 PM](#) Geri from Eastern Idaho Public Health asked if MoonFest has moved to Jefferson County. Commissioners mention this was approved today and will be held at Squealers.

PARK & RECREATION – MICKEY EAMES

- **COURTHOUSE SOD REMOVAL**

[3:47:46 PM](#) Mickey goes over she had the football and basketball team out helping move sod and remove rocks from the island. This took a long time to get just this strip of sod removed. Have spoken with two different sod movers. Had a guy that quoted \$4,200 but thinks this will be lower because they have already moved some. Would like to have an approval to have the rest of this moved before the sod dies. Commissioner Hancock asked if they put dirt on top of this. Bryan Briggsson-in-law said there was quite a bit of dirt once they got the rocks off. Took all day to do the little portion and there is still a lot of good sod available. Chairman Farnsworth hates to see this go to waste. Mickey said if this could be approved she would like to have this done as soon as possible. Chairman Farnsworth mentions this would benefit the lake.

[3:52:10 PM](#) **Motion by Commissioner Martinez to give Mickey the authority to remove and replace the sod from the courthouse up to \$4,200. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:52:58 PM](#) Mickey goes over the lawnmower is having some issues and it will be \$400 to repair. Have found a used lawn mower at Ron's Tire for \$2,000. Does have one little issue with the battery. Can take this to Jody to get it fixed. Weston brings up this has not been properly noticed and if they need to amend the agenda to continue discussing this issue. Mickey said they had Kent come in and mow the lawn today.

[3:55:39 PM](#) **Motion by Chairman Farnsworth to amend the agenda to allow a discussion on the Park & Recreation lawn mower because this is not working and found out after the agenda was posted. They currently have a lawn mower available to purchase and will risk losing this mower if they wait two weeks and would have to pay someone else come in and mow. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[4:00:26 PM](#) Mickey said this is a TORO with zero turn radius commercial grade. Had bought her own mower here and Cody knew what she was looking for. Commissioner Martinez asked if the lake provides the mower. Mickey said they use both. Commissioner Hancock said in the contract that the lake would provide the lawnmower.

[4:01:36 PM](#) **Motion by Commissioner Hancock to authorize the purchase of a TORO commercial lawnmower for \$2,000. Commissioner Martinez is hesitant because they have not looked at this. Mickey said she is confident with Cody who she is buying this from. Likes to keep her business local. Second by Commissioner Martinez. Chairman Farnsworth adds that they would like to know the warranty on this but is okay with the price. Will be up to Mickey to make sure this is a good buy. Will add that she can trade in the old mower. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

SOLID WASTE – DAVE WALRATH

- **SUV PURCHASE**

[4:06:37 PM](#) Dave comes back in with the state bids for the Ford Explorer that was discussed earlier in the meeting. Colleen said they have \$40,000 in the budget.

4:08:27 PM Motion by Commissioner Hancock to approve purchase of 2017 Ford Explorer for the Solid Waste under the state bid for \$26,553.86. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Martinez recused himself.

COMMISSIONERS

• VOTING PRECINCTS

4:10:07 PM Colleen said they are looking at splitting Garfield and Rigby 3 precincts. This is up to them but there is a lot of work to do before they approve polling locations in January. Have gone out and looked at these locations. Garfield votes at the elementary school and will have the other location be the church. For Rigby 3 currently vote at the South Fork Elementary and will add the ITD building. Chairman Farnsworth said there is a need for this currently with these being the largest precincts. Colleen said they are getting more requests than anything to change this to help with the long lines during voting. Commissioners give her the go ahead.

• BUDGET

4:12:28 PM Colleen provides a packet of where they are at to date. Took the high of everything and put this into the budget and reached \$23,135,236 so they can publish high amount. Chairman Farnsworth asked if this is the wish list asked if they want to look at a COLA. Chairman Farnsworth said last year they only did the step & grade but did not remember to add a COLA. Colleen said they can add the COLA and publish at the number. Next page budget totals she took the lower amount so the actual budget is sitting at \$22,820,855. Have a difference of \$314,381 but they may need all the cushion they can get. Provides the L2 worksheet that has the maximum levy amount of \$6,622,376 which is up from last year. Provides the revenues of \$10,468,906 which are also up. Have to get the levy information out to the taxing districts this week. Next step will to get the expenses and cash balances forwarded. Will be higher this year because they have \$3.5 million budgeted for the new building. Chairman Farnsworth realizes they are high due to the new building. Colleen reminds them that PERSI has a one percent to county and two percent increase for the employee. Have a two percent increase for insurance. Did put in a full-time clerical for the public defender so this went up. Clarification had talked about Technology Live that is the website. Had not spent anything for a few years but did recently receive a bill so they will leave this in there. Possible places they can cut can look at Prosecutor and the Planning & Zoning salaries. Without the cash in there they are looking at a million dollars. Thinking of places to cut. Paul asked on the Capital Crimes Defense Fund. Colleen said that the Capital Crimes Defense Fund is not billing this next year so they have \$10,600 budgeted but the fee was waived for this next budget year.

4:20:43 PM Goes over for Paul's staff and how she has fit them into the step & grade. Question is the legal clerical and victim coordinator this should be a two year step. Did they start them on this last year because if so it is two years before they move another

ASSESSOR – CODY TAYLOR

• MAINTENANCE AGREEMENT – ALLIED BUSINESS SOLUTIONS

step? Rebecca said when they look at a regrade this is done on a personnel action form. Paul said he has rewritten all of the job descriptions. Paul said all of their responsibilities have changed. Rebecca mentions they have to look at similarities within the county. Paul mentions he relies on his staff heavily.

4:31:39 PM Colleen provides the Planning & Zoning budget with the regrades. Naysha mentions only two would move to forty the rest are already at forty hours. Lone, Greg and Jeff are already at forty hours. The planner and administrative assistant would move to forty hours per her new budget. Commissioners review these changes. Rebecca mentions with regrades this should be based on the position but the budget drives everything. These should be taken up independently. Chairman Farnsworth thinks a lot of individuals were not graded correctly throughout the county. Colleen said the revenues are conservative but they need to keep them that way so they are not overextended. Does not need an answer today but wanted to bring this up again. Budget hearing is set for September 5 at 6:00. Will have to publish two weeks before this. Is this okay to publish the amount she has presented? Commissioner Hancock mentions adding a COLA at least a one or two percent. Knows that Social Security was offering a 2.2 percent COLA. Chairman Farnsworth asked if they could add a two percent COLA and publish at that amount. Colleen will add this and bring that back at the next meeting.

• APPROVE CLAIMS

5:02:41 PM Recess to review claims.

Open session 5:31

5:43:51 PM Motion by Commissioner Martinez to approve claims from 7/10/2017 to 7/28/2017 for \$580,034.69. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

• APPROVE COMMISSIONER MEETING MINUTES

5:43:02 PM Motion by Chairman Farnsworth to approve commissioner meeting minutes from July 10, 2017 with noted changes and approve special commissioner meeting minutes from July 17, 2017 and July 18, 2017. Second by Commissioner

Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[5:44:08 PM](#) Motion by Commissioner Martinez to adjourn at 5:49. Second by Commissioner Hancock. All in favor – aye. Motion passed.

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date