

Jefferson County Commissioner Meeting Minutes June 12, 2017

Meeting called to order at 9:00. Those present are Commissioner Hancock, Commissioner Martinez, Chairman Farnsworth, Prosecutor Paul Butikofer, Deputy Prosecutor Weston Davis, HR/Commissioner Assistant/Emergency Management Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Hancock. Prayer offered by Chairman Farnsworth.

JEFFERSON COUNTY SOIL & WATER CONSERVATION DISTRICT – JEREMY HALL

- **LETTER OF INTENT**

[9:02:22 AM](#) Jeremy Hall is here to request funding for the Jefferson County Soil & Water Conservation District. Has a letter of intent. (Exhibit A) Goes over things they have done with past funding. Have a poster contest, assist with the soil and land judging contests. Have an Envirothon which is a nationwide program but also starts at the local level. Group from Rigby took second in state this year. Nationals will be held in Pocatello next year so they will be sponsoring this as well. Have Dolly the dairy cow that is taken around to schools. Last year they awarded four scholarships for the ag related field. Idaho Natural Resource Camp is a camp they pay for kids to go to. This is a conservation and forestry camp and provides good information.

[9:05:42 AM](#) Chairman Farnsworth said they always spend this wisely and make it go a long ways. Jeremy said if they have anything else they would like them to spend these funds on as far as projects they would love to help. Always looking for projects. Whatever the county gives them the state usually matches. They do have the tree sales but try to keep these prices down. Would like to continue to help by giving trees to the lake. Looking at requesting \$9,500 which is the same amount as last year. Jeremy has a letter of intent that he would like signed for the budget process.

[9:08:08 AM](#) Commissioner Hancock would like to have him talk to the lake manager. May need to have some improvements to the Mike Walker boat dock. Rebecca gives Jeremy Mickey's number to contact.

[9:09:30 AM](#) **Motion by Commissioner Hancock to approve the signature on the letter of intent pending their budget reviews. Second by Commissioner Martinez.** Weston asked how the letter of intent helps the conservation district. Jeremy said it lets the state know that the funds are probably coming. Chairman Farnsworth said it helps the state with their budget on what the match will be. Weston adds that this be subject to other budgetary concerns and planning. **Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

EMERGENCY MANAGEMENT – REBECCA SQUIRES

- **ADOPTION OF REGIONAL COORDINATION PLAN**

[9:14:05 AM](#) Rebecca said this was drafted in 2010. Have not found a resolution or vote in minutes or record that this has been adopted. Lemhi, Custer, Clark, Fremont, Madison, Bonneville, Teton and Jefferson all have this plan to serve this area. Have impacted counties, resource counties and host counties. If they had to do an evacuation then Madison becomes the host county. Then Bonneville would provide the resources for the impacted county. This is assigned a regional coordination group. Will work with emergency managers and elected officials during this process.

[9:18:04 AM](#) Rebecca has gone through and updated this plan to be current. Encourage all county officials to adopt the same plan.

[9:19:08 AM](#) Will have a copy in the Commissioners' office, her office and the Sheriff's office. Commissioner Hancock asked if this has been adopted by other counties. Rebecca said not yet they have updated this and all are looking at getting these signatures with all eight counties. Chairman Farnsworth said it is the same policy for all eight counties.

[9:20:59 AM](#) Rebecca did send this to counsel but not to the Commissioners. Chairman Farnsworth asked if this is something they have already done. Rebecca said they have never implemented this plan but they already work well with the other counties. Commissioner Martinez mentions he has never seen this manual. Commissioner Hancock thinks they could look through this before the next meeting. Rebecca suggests if this is acceptable to the board and other counties there is a body called the Regional Coordination Group. Looking forward to the phenomenon on August 21 each of the impacted counties will be stretched to the limit. Suggests they look to the incident management team to help with the regional response for those days.

- **GRANT PURCHASES**

[9:25:07 AM](#) Rebecca is spending out the 2016 Homeland Security Grant. Closed out the 2015 grant. For this money they have ordered some items for West Jefferson Fire. Have been able to free up some money for preparing for the eclipse. Hamer Fire has requested four radios. They have purchased four and requesting four additional. These are Kenwood radios from Teton Communications and are compatible with what all other emergency responders use. Would be spending \$6,800 under this SHSP

grant. Rebecca said they have mobile devices in their vehicles but they do not have any portables radios. Rebecca said there is a line in civil defense for grant purchases that are then reimbursed from the state.

[9:28:03 AM](#) **Motion by Commissioner Martinez to approve the purchase of four emergency radios with the 2016 SHSP grant for \$6,800. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[9:29:23 AM](#) Rebecca said she has moved some money around with the grants and will have about \$5,000 available for the eclipse.

- **FEMA VISIT**

[9:29:16 AM](#) Rebecca had the kick off meeting with FEMA on Thursday. Went over items that are eligible. Will be doing a site visit on Tuesday at 9:00. Should be able to get the reimbursement for work that has already been done. On 2400 E this will take a little longer to get reimbursement for. All of the materials and costs are recoverable at ninety percent. Will also be able to work in some of the mitigation funds.

[9:32:22 AM](#) Commissioner Hancock asked on the costs what they have spent so far. Rebecca said they look at that this week. Break these into small and large projects. Large projects are \$120,000 or more. Are grouping the others to stay under that threshold. Should have most of the reimbursements by the end of the fiscal year. Will be doing field visits tomorrow after they brief. Have sixty days to assess all of the damages. With the way that Public Works has put together the costs it will be fairly simple to get this all together.

- **SOLAR ECLIPSE**

- **ADMINISTRATIVE PERMIT CUT OFF**

[9:35:26 AM](#) Naysha Foster said they decided to do the administrative permit to know where individuals would be during the eclipse. Have taken in a lot. They review to make sure these are complete. Then they go to whatever fire district they are in has been mostly Central Fire for them to review the plans. Then they go to Eric to be put on the map. This has been a very time consuming process. Waived the fee for the permit. Have been taking in around ten a day and with all of the phone calls on these to see if they have been approved. Approached Rebecca on having a cutoff date to no longer accept these applications. Chairman Farnsworth said if they do these plans what happens if the fire department recommended a change. Naysha said most of the individuals have been compliant. They are trying to make these safe areas for everyone.

[9:39:25 AM](#) Rebecca said the purpose is to know where these individuals are going to be located. Had also gotten a comment from Brian Grover about these permits. Cannot find porta-potties anymore. So these are all self-contained RV's they are permitting.

[9:40:28 AM](#) Chairman Farnsworth said that Eastern Idaho Public Health had mentioned issuing permits for pit potties. Will be issuing food permits until the Saturday before. Will have a hard time inspecting these that pop up over the weekend. Did talk about issuing sewage permits. Have also talked about portable tanks.

[9:42:33 AM](#) Naysha said this takes two to three weeks to get it through the whole process. Naysha is thinking June 30 so this would give her office time to get these all processed.

[9:43:28 AM](#) Commissioner Hancock said he spoke to other officials and they are not asking for any permits for the eclipse. How are they going to enforce this as far as not having a permit? Chairman Farnsworth feels that at least they have some of this information on some of these big sites. Knowing where these individuals will be will help. But by the end of this they will still have some pop up but they will have the majority mapped.

[9:46:39 AM](#) Rebecca thinks around mid-July may see another surge from those that have not already made plans. Commissioner Hancock mentions a cutoff of July 15. Commissioner Martinez thinks this has been a hard strain on the Planning & Zoning department. Chairman Farnsworth mentions that they will go with June 30 as suggested by the department.

- **PLANNING UPDATE**

[9:49:43 AM](#) Rebecca goes over a quick concept of operations. Have been having meetings to get law enforcement in areas. Will have medical core volunteers available. Will have the CERT volunteers. In the process of getting translating services for special languages. Identifying resources that are required. Will look at operational days as Saturday through Monday. Will not be able to get home or into restaurants.

[9:52:12 AM](#) Chairman Farnsworth mentions for the flood they got an emergency declaration can they do this for the eclipse. Rebecca said this is a good question. They could do a regional declaration. Rebecca said as of now they are not in an emergency yet since they are still planning. Would be the board's decision when this happens. Would recommend to have this ready to have a local emergency declared. If they find they won't be able to afford this then it would go to the state level. Rebecca said they are currently monitoring. Chairman Farnsworth mentions that he has heard quite a bit on planning. Mentioned the ability to turn I-15 to be one way. This may be a last ditch effort. Rebecca said this would come with its own set of problems though.

[9:56:04 AM](#) Commissioner Hancock asked about the increase in tourism during summer months. Rebecca does not know the numbers but there is always an increase during the summer. The GIS department has been marvelous about getting these areas

mapped. Working on getting good information out and available to the public. What she has heard is they are on par as far as planning. Have been able to take somewhat of a leadership role.

BUILDING OFFICIAL – JEFF OTTLEY

- **DISCUSS BOARD OF APPEALS FOR BUILDING CODES**

[10:00:08 AM](#) Jeff wanted to talk about the board of appeals. As far as he has seen they have not had one. IBC discusses occupancy and classifies buildings. IRC covers the same thing but more in depth. IBC says the building official will have the authority to render interpretation of this code and adopt policy and procedures. Have had some individuals lately that do not like the way the code is interpreted. This is not the way the code has this set up to appeal. Code section 1-12 in IRC and IBC is 1-13 goes over guidelines on appeals. Goes over the process on appeals. The process is not to come into the Commissioners or the department head.

[10:03:27 AM](#) Purpose today is to set this up. IRC covers the qualifications of the people to be put on this board. Chairman Farnworth asked if this would be like a Board of Appeals with individuals that sit on this board when needed. Jeff said yes they cannot change code but can look at interpretations and confusions during this process. Would need five to seven individuals that have knowledge of the field. This would be to avoid confusion. Could go to these individuals to see about the interpretation.

[10:05:26 AM](#) Jeff would recommend five to seven individuals that are willing. Once a decision is made it should take effect immediately. Would need these individuals available in case of an appeal to call up. Naysha mentions this board is not like the Planning & Zoning as they would make the decision and not give a recommendation to the Board of Commissioners. Commissioner Hancock said this is not a change but a different interpretation. Chairman Farnsworth asked who they would be looking at as far as builders or individuals that are retired from the profession. Jeff goes over the qualifications of these individuals does not give a lot of guidelines just someone that is qualified with experience and training. Jeff has some names for individuals that are interested. Paul asked if this is a paid position. Jeff said this is not it is only a volunteer. Have never had a board but have recently been getting some builders that do not agree with the code. On matters of code neither Naysha nor the Commissioners can change the interpretation that is why they need a board so they are in line with code. Chairman Farnsworth asked if they appoint these individuals. Jeff has a few names to suggest. Weston brings up Idaho Code 67-25-21 according to this it allows a judicial review to go straight to the district court. Says the commission may set this up regardless.

[10:10:41 AM](#) Commissioner Hancock said they could have written direction that show what their limitations as an appeals board. The appeal is to only hear a decision or interpretation of code not to create code. Chairman Farnsworth thinks they could get on this so when he is constantly being questioned he has somewhere to send them. Jeff thinks they need to get ahead of this so they can have the process setup. Weston will get with Jeff on this further. Weston wants to make sure this is done correctly when they set this up. If there is a nominations procedure then they need to know what that is.

[10:14:11 AM](#) Naysha said this was brought to their attention around a year ago and they have been looking at doing the board of appeals. Want to make sure individuals have the opportunity to have due process. Chairman Farnsworth said to have Jeff work with legal.

ASSESSOR – CODY TAYLOR – TREASURER – KRISTINE LUND

- **REGRADE POSITIONS**

[10:15:45 AM](#) Cody has three positions in her department that need to be regraded. The appraisal is at a five and feels a six is more appropriate. Goes over the criteria. The appraisers have to visually inspect every property every five years. Subject to the statutes of the State of Idaho. Goes over requirements of the position. In reference to this they have to be in compliance with the State Tax Commission. Have a salary survey attached in the appraiser category it shows similar counties in size and criteria.

[10:20:09 AM](#) The motor vehicle supervisor position would like to move grade from six to a grade seven. Handles a wide variety of problems and situations. Just increased since ITD has now given them four computers so they have four full-time employees. Goes over the position. ITD tracks transactions each month. Records are great. There are a lot of different things that they have to handle on a daily basis. The supervisor is the one that assists the staff with any questions. The salary survey does not show for the supervisor but they are still 7 out of 11 for pay in that position. Are on the low end.

[10:23:01 AM](#) Last position is the mapping supervisor moving from a seven to a grade eight. Mapping supervisor manages all of the mapping and GIS. Does all of the planning and implementing. Goes over the level of responsibilities. Have an excellent mapping and GIS department. Have 8 out of 11 paid higher. Madison is the closest and has higher wages in all three departments. Cody thinks this is important they get wages similar. It is hard to keep these individuals with the wages that are being offered. These individuals have been here a long time and this benefits the county.

[10:26:55 AM](#) Commissioner Hancock said she has counties all over the state. Going to lose them to local counties like Madison and Fremont. Want to make sure they are competitive with these counties. Cody said Fremont has wages that are much higher but they also have a larger budget.

[10:27:55 AM](#) Rebecca goes over the salary administration policy and step & grade. To change the grade in the position they look at the job description. Department with title and their grade. Any regrade does require commissioner approval. Commissioner Hancock said they do need to look at this to be competitive with other counties. Naysha mentions that other counties pay a lot more for the same position. Chairman Farnsworth mentions that there are other positions that are also need to be regraded. Naysha said they were looking at the person and not the job when this was implemented. Chairman Farnsworth thinks they are right they may to look at the step & grade all around. Commissioner Hancock would like to look at the counties next to us and try and be competitive. Cody said that she has requested this in the budget. Commissioner Hancock said this is why they have the turnover.

[10:34:25 AM](#) Rebecca said they could have departments come in and request a grade change or come in and look at individual position changes. Chairman Farnsworth likes how Cody has come in with the information for her department.

[10:35:34 AM](#) Kristine is doing the same thing. Has two employees with her request for budget and positions across the county. Would look at raising her grade four to a grade five. Cody went over the sheet. Department is small as long as she has been here they are to cross train within the department. This is based on the duties they do and the responsibilities that are required.

[10:37:40 AM](#) Chairman Farnsworth thinks they need to evaluate the positions. Kristine compared IAC salaries with the population and the market size. It's not fair to compare to Fremont County because they are much larger. The board needs to look and realize they have good employees that come to work and they want to retain the ones they have put training into.

PROBATION – TAMMY ADKINS

- **WRAPAROUND CONTRACT**

[10:40:18 AM](#) Tammy said they have hired for the wraparound position. Had sent this to Weston for review. Commissioner Hancock asked if this individual only works in our county. Tammy said only in our county but this is a part-time position as families come through problem solving court. In the contract it does have some influx for the payments. Tammy said this is the same contract for the past ten years. The budget amount is \$22.40 a month as a base salary and \$28.00 over eighty hours per month. This comes from the mini grants there is no county money involved this is from Idaho Department of Corrections. If this money goes away then this contract goes away. Have a workman's comp that shows they are waived since they do not have to carry this on themselves.

[10:43:48 AM](#) **Motion by Commissioner Hancock to approve the wraparound contract with Trevor Shaffer cealing amount of \$26,800 to handle juvenile wraparound services. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

SOCIAL SERVICES – GAIL ROBBINS

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[10:48:34 AM](#) Motion by Commissioner Hancock to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 10:59

[10:59:42 AM](#) Motion by Commissioner Martinez to deny case #2017-25 for lack of cooperation. Will sign a lien on case #2017-28. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

COMMISSIONERS – PUBLIC WORKS DAVE WALRATH

- **EXECUTIVE SESSION 74-206 (B) – PERSONNEL**

[11:01:58 AM](#) Motion by Commissioner Martinez to go into executive session 74-206 (B) – Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 11:59

COMMISSIONERS

- **EXECUTIVE SESSION 74-206 (B) – PERSONNEL**

[11:59:42 AM](#) Motion by Commissioner Hancock to go into executive session 74-206 (B) – Personnel. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 12:33

[12:33:42 PM](#) **Motion by Commissioner Hancock regarding employee #386 and #670 will go ahead with a following discipline with notices of written discipline for each employee. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[12:35:15 PM](#) Chairman Farnsworth said there was some misconceptions in the news. This is a personnel issue and they will not speak on this since this is not public knowledge. Will not discuss any personnel issues. The proper steps were immediately taken and have been dealt with. Will turn this to Paul for the remainder of the incident.

[12:36:24 PM](#) Paul said this incident did not start as a criminal complaint and did not end with any criminal conduct. This was a personnel issue regarding two employees at the lake.

[12:36:54 PM](#) Recess until 1:00

Open session 1:00

[1:00:05 PM](#) **Paul Butikofer and Weston Davis are not present**

JOHN PERHAM

• COMMUNITY COLLEGE

[1:00:45 PM](#) John Jak Perham 215A N 3900 E is here because he wants to find a way to join with Bonneville to make schools affordable at whatever EITC turns into.

[1:01:24 PM](#) Commissioner Hancock said there was an individual that spearheaded this from Bonneville County. Have the option to join into this but it has to come before the county and be voted on. Could not tell him the costs to the residents. There are pros and cons. This would be levied and has to be done by a petition.

[1:02:49 PM](#) Colleen said they would have to get a petition not sure on how many signatures to get this onto the ballot. John said he has been to EITC and they had not given much information. He is pro on keeping the money here and the kids close. Was a programmer and they all loved the outdoors and this is a phenomenal area to live in.

[1:04:46 PM](#) Chairman Farnsworth said they do the certificates of residency they spend around \$100,000 yearly.

[1:05:08 PM](#) Colleen mentions that the hard sale is individuals do not know about the certificates. John feels this would be a good investment.

[1:05:44 PM](#) **Paul Butikofer and Weston Davis are in the room.**

[1:05:58 PM](#) Colleen asked Weston about the community college district. Weston said they cannot give legal advice to get involved in the initiative. Chairman Farnsworth said they are also looking into this on how to get this on the ballot. John said he found the petition part and was told they need one hundred registered voters signing the petition. Will continue looking into this and will stay in touch.

[1:08:26 PM](#) Recess

Open session 1:19

PARK & RECREATION – MICKEY EAMES

• PRICE REDUCTION

[1:19:40 PM](#) On the 24th of May to be compliant with Idaho Code they reduced the campsites back from \$17 to \$15. Mickey did not realize there was a statute saying they had to go through the proper procedure to raise the price. Have published this price reduction and will offer a refund with a receipt for the rest of the season to get the \$2 refund. Commissioner Hancock asked what they have to do to raise this price. Mickey said they have to publish this in the paper and have a public hearing since this is a five percent increase.

[1:22:09 PM](#) Chairman Farnsworth said they will go through the process to do this in January. Mickey said that Colleen has an increase as well so they will take care of this together later this year. Weston said there was a motion passed so there needs to be something from the board that they were informed about this change.

[1:23:39 PM](#) **Motion by Commissioner Martinez to retract the increase for Jefferson County Lake fee from \$15 to \$17. Second by Commissioner Hancock. Can readdress this correctly in December. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

• LAKE NEWS

[1:24:45 PM](#) Mickey said they have a new breaker so they have three new receptacles available for vendors. Will have six spots for vendors. This will help with the music and entertainment portion. Will get hold of Mr. Walrath so they can get a barrier around these posts. Looking into diagonal parking spots so they can park easier. Purchased new picnic tables for the lake. Will have some in the tent area. Will have some handicap parking added as well. The picnic tables are aluminum top with steel on the bottom and will be green. Also making some that they will laser cut JCL into them on the top. The business gave them a percentage off and they are local. Can bolt these down. Commissioner Hancock asked how many they are getting. Mickey will get ten. Some of these will be handicap

accessible. Will be getting ahead of Road & Bridge to get some sand more moved. Mickey said the lake is full. It was at 87 degrees last week and it got busy.

[1:31:40 PM](#) It is \$900 for the plastic tables. It will be \$3,200 for all of the tables. Commissioner Hancock mentions that she should have come in for approval. Mickey was unaware of the \$1,000 threshold for capital purchases. Commissioners will look at this purchase now.

[1:34:10 PM](#) **Motion by Commissioner Hancock to approve the amount of \$3,267 with Premier Powder coating for picnic tables at the lake. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **VENDOR PROPOSAL/ SUMMER CONTRACT**

[1:35:16 PM](#) Mickey has another vendor proposal. Have kept a tight hold on what they are selling out there. Munchkin Munchies it is Mandy Miller they will sell otter pops, frozen yogurt, soda, egg rolls, pretzels and nachos. Chairman Farnsworth thinks this is good attraction for the lake. This is the same contract that the other vendors have signed. Will be having some good vendors for July 1. They pay \$30 for the day of the celebration.

[1:40:29 PM](#) **Motion by Commissioner Martinez to approve the contract for Munchkin Munchies owner Mandy Miller to have their business at the Jefferson County Lake. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[1:41:50 PM](#) Recess

Open session 2:00

PLANNING & ZONING – NAYSHA FOSTER

- **THE OAKS – 1ST AMENDED PLAT**

[2:00:08 PM](#) Naysha goes over this application is a plat amendment. They are amending the sanitary restrictions that were on original plat. Original plat had them hooked to city water and sewer. Owners wanted to get a private well and septic facility for the assisted living facility. The Planning & Zoning public hearing was May 4, 2017. Gray Oaks is the applicant and have requested a plat amendment. The property is located at 290 N 4060 E. This is a residential 1 zone. Parcel size is 1.83 acres with three lots in this subdivision total of 6.17 acres. Are requesting the amendment to relieve hardship from public septic system. Application was received on April 6, 2017. Not in floodplain but is in Rigby area of impact. Applicable regulation are subdivision ordinance 3.4.4.5 and zoning ordinance 3.1.4.3. The original plat had them connect to Rigby sewer and water. Naysha reads finding from Planning & Zoning. Held on November 1, 2016 had no issue connecting to public sewer and water. Came back on April 4, 2017 with the applicant about the financial hardship to connect to the city sewer and water. City has been adamant they hook to city sewer and water. Planning & Zoning heard presenter did not have any public testimony had some written testimony. Planning & Zoning board discussed size of facility that they are connecting. This is in close proximity to the sewer and water. Bill Stoddard made motion to deny due to the close proximity to the Rigby sewer and water and nothing has changed since the original plat. This was approved unanimously as a recommendation to the board. Only have to have one public hearing for subdivisions with the Planning & Zoning committee.

[2:05:09 PM](#) Chairman Farnsworth goes over that they want their own water and sewer. Naysha goes over a map would cost about \$280,000 to bring in the sewer and water to the living facility. They did agree to this initially not sure of what the responsibilities were at that time. This is just outside the city limits. Naysha believes this would be total construction costs. Kevin Thompson comments that they are not allowed to trench Highway 48 so they have to bore for the sewer. The connection fee may be more to help recoup the initial costs into the line that Jeremy Magara had put in to run the lines. Naysha said the Planning & Zoning committee had issues with water for a fire emergency. Kevin does not believe the water should be an issue since that is on the south side it is the sewer that is across Highway 48.

[2:11:57 PM](#) **Motion by Commissioner Hancock to uphold Planning & Zoning recommendation with their findings on the 1st amended plat for The Oaks. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **RUDY ACRES - 2ND AMENDED PLAT**

[2:13:17 PM](#) Naysha said this is an amendment for Rudy Acres and Mr. Wilcox the application was submitted Dec 8, 2016. Planning & Zoning heard this amendment on January 5, 2017. They recommend approval. This is not in flood plain out of City of Ririe area of impact. Feb 2000 original subdivision was platted for eleven two acre lots was changed from ag to residential. In May 2005 county wide zone changed this from residential to R5 then in 2009 this was changed from R5 to R1. Goes over applicable regulations. Section two of subdivision ordinance and section three covers design standards. Do not have mylars. Are looking for a preapproval before those are created. There is an issue with access onto Highway 48.

[2:15:39 PM](#) Kevin Thompson from Thompson Engineering comes up. This plat was originally approved in 2000. Only lot sold is the one that sells the pumpkins. Potential buyers are currently looking at one acre. Are amending this to cut these lots in half. They are

more sellable for residential homes. This subdivision has a pump and mainline irrigation system already installed. Have added some easements to get to the rest of the lots.

[2:19:38 PM](#) Chairman Farnsworth asked about the pump. Mr. Wilcox said the main line is currently connected to the line that they run the farm with. Currently the water is available when his pump is on. There will be an easement to connect to allow lot fifteen through lot sixteen. Kevin brings up the protective covenants had this updated from 2000. They want to make sure this main line is maintained.

[2:23:40 PM](#) Chairman Farnsworth reads from the protective covenants. Kevin said these properties tie into Highway 48. Mr. Wilcox had met with the highway department and had directed where to put the entrances. Naysha had asked for the permits. Kevin had wrote a letter that Chairman Farnsworth reads.

[2:33:06 PM](#) Mr. Wilcox had final approval and the final plat was approved they are not asking for anything more then what was already approved. Kevin said they are just approving the amended plat today.

[2:35:54 PM](#) **Motion by Commissioner Martinez to approve the 2nd amended plat for Rudy Acres. Second by Chairman Farnsworth. Roll call taken. Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Hancock recused himself.**

KELLER ASSOCIATES - MARVIN FIELDING

- **COURTHOUSE WAY TO ANNIS EXTENSION**

[2:37:59 PM](#) Marvin said they are working with the City of Rigby to take Courthouse Way out to the Annis Highway. Looking at where they would like the driveway access. Will bid next week. Anticipating an August start date. Marvin shows the sewer extending now. Rebecca asked if they planned for growth. Are asking for input because they are putting in sidewalk on the opposite side of the road. Normal residences are one inch. Commissioners think to stay with the two inch. Just wanted input for this project.

Open session 3:00

ROCKY MOUNTAIN POWER – TIM SOLOMON

- **GENERAL UPDATE**

[3:00:27 PM](#) Tim from Rocky Mountain Power is here with an update. The ability to work with the elected officials is important to them. As of June 1 they have a change to the EKM. Always talk about this they have to have forecasted costs. Have to come as close as they can. These are fees for delivering power to the consumer. There will be a slight reduction which will be around \$0.73 a month. Do not want the forecasts to be inconsistent. Had industrial customers had preferred to have the money back. Counties and entities prefer to keep these costs level for the budget. This is a small amount this is a good thing they do not want this to be a large amount. Required to file and integrated resource plan on how they will provide power with the least cost possible. File this every year but it covers a twenty year span.

[3:07:13 PM](#) Have states that want to be on renewable energy within twenty years. Over the next ten years will be upgrading wind with newer technology with longer blades. Go over plans in the future. Believer in solar power so we will begin to see projects with solar farming. Cannot guarantee if an individual buys a block of solar that this is what will be bringing power into their home.

[3:14:32 PM](#) Tim has been sending out emails with funding that is available. Are sponsoring \$1,000 for the City of Menan's fireworks. Participated in the Iron Festival and West Jefferson Lions Club with trap shoots. This is a great way to participate and give back to the community. Going to give some money to the Midway Elementary for a special needs playground. Also have a Rocky Mountain Foundation that helps provide funding to the fairgrounds.

PUBLIC WORKS – DAVE WALRATH

- **VEHICLE FOR CIRCULAR BUTTE LANDFILL**

[3:21:06 PM](#) Dave is here would like to get an Explorer and surplus the 2002 Escape. The Escape is not large enough to hold all of the water testing. Has pricing based off of the state bid. Total would be around \$27,000. Currently have \$40,000 in the solid waste budget. This is the size that fits what they need. Dave wants to surplus the Escape or they could try to do a trade in.

- **PICKUP FOR ROAD & BRIDGE**

[3:27:19 PM](#) Looking at fleet management for a pickup for Road & Bridge. Really need diesels for the ones the supervisors drive. Dave is not seeing any diesels on the state bid. Have some pickups that they need to rotate out. Did not find any pricing as far as diesels. Will continue looking.

- **PAVING & ROAD WORK UPDATE**

[3:28:54 PM](#) Were supposed to start paving on the Archer Highway but delayed this until Wednesday due to the weather. Got with ITD on 100 North because they are going to the power line and the radius of the road belongs to the state. Have dug this out and put

fabric down and put 18" of pit run. Have laid one lift of plant mix so far. Plant mix is \$47.70 a ton from HK which is down from years past. Discuss a road over by Toomer's. Dave is working on some deals with ITD.

[3:34:12 PM](#) Commissioner Martinez mentions taking a road tour. Dave said they re-shouldered the road on 100 North for the heavy truck traffic. When they are done out in Ririe they have a couple other sections they are going to overlay on 4500 to County Line.

[3:42:57 PM](#) Commissioner Martinez mentions doing a road tour. Commissioners decide to do a road tour on June 28 will begin at 8:00 and will plan on it taking a while so they can go to the west side.

- **BEET JUICE DEICER**

[3:50:01 PM](#) Dave said at some meetings they mix beet juice with salt brine for a de-icer. Is currently looking at the availability of this. Have a few other counties that may want to partner with them. Dave said this a little sticky but not as corrosive. Just wanted them to be aware of this.

[3:52:53 PM](#) Recess

Open session 4:00

MIKELLE BRONSON

- **SPECIAL NEEDS PLAYGROUND – MIDWAY ELEMENTARY**

[4:00:53 PM](#) Mikelle is back about a donation on the playground equipment. Chairman Farnsworth said they did some research and found that they cannot donate tax dollars or user fees for private projects. Mikelle said the playground has been ordered and an install date has been set. Mikelle appreciates their time and for looking into this.

COMMISSIONERS

- **NEW BUILDING UPDATE**

[4:02:59 PM](#) Chairman Farnsworth said the architect will be in to update next meeting. Rebecca said they did get the geo tests done. Got the holes dug without tearing out anything.

- **TAX DEED FINDINGS OF FACT**

[4:03:35 PM](#) Colleen provides the findings of facts for the Lane Boyce tax deed. Commissioners already approved this just need their signatures.

- **BUDGET HEARING DATES**

[4:04:26 PM](#) Colleen put this on not sure they want to set them this early but usually do these the end of July. Will start with one on July 17 to do department head budget and anything they do not get done then will be on July 24.

- **SEPTEMBER 25 – REGULAR MEETING**

[4:09:31 PM](#) Colleen mentions they may need to move this meeting because they have added an IAC conference. Has not seen an agenda yet but wanted them to know. Chairman Farnsworth said they could move it to September 18 if they had to.

- **COURTHOUSE CLOSURE – AUGUST 21**

[4:12:33 PM](#) Colleen put this on. Have employees inquiring if the courthouse will be open on August 21. Chairman Farnsworth said the health board had over half of their employees asking for the day off. Granted the day off but they have to use vacation, comp time, PTO or work more during the week. Paul said they have not been scheduling any court that day. Chairman Farnsworth said they are worried about internet service. Paul said if they were open they would be used for the restroom. Kristine said Sheriff Anderson passed on his opinion and it is too close the courthouse. Wanted it passed along that the Sheriff was in support of closing the courthouse.

[4:15:54 PM](#) Rebecca mentions Tammy had sent an email that if the courts are closed it is easy for them to shut down. From an emergency management standpoint would appreciate if the board would support some help. May look at Dave with traffic control. Could use some help with the EOC in running logistics. Would be helpful to have non responder's available. Paul mentions everyone on the Sheriff's side would be working.

[4:17:53 PM](#) Chairman Farnsworth mentions they closed public health due to no clinics were scheduled. So they did approve a closure for that day. Would be able to take PTO, comp time or vacation. Rebecca asked if they would allow any help. Asked if they could count their hours toward helping for their day off. Kristine said an alternative could be to have staff work under emergency management instead of working their normal duties if they wanted. Will need a lot of volunteers. Have some individuals that may not have PTO so this would allow them to work while giving Rebecca some help.

[4:22:03 PM](#) Kristine said they are fairly certain they are going to have high traffic. Commissioner Hancock likes the idea of closing but if they do not want to have the day off they would be able to help with other emergency management responders.

[4:23:49 PM](#) Commissioner Martinez asked if Rebecca has a plan yet on what she will need. Rebecca does not yet but they are working on the planning for this day.

4:24:04 PM Motion by Commissioner Martinez to authorize the closing of all court offices with the option of county employees to stay on giving service or help to emergency management on August 21. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

• **MOU AMENDMENT**

4:25:36 PM Rebecca said in a previous meeting they spoke of the Great Feeder MOU this is a letter and proposed amendment to negate the need to remove the power pole that is in the current MOU.

4:26:56 PM Rather than reconstructing the wall they would like to keep the pole there. There is a nest that they would have to relocate. Chairman Farnsworth said when they agreed to moving the pole the radius was wider. Rebecca worked with Weston on the letter and amendment. Rebecca said there is new leadership on the canal board.

4:29:06 PM Commissioner Hancock thinks with this letter they will not run into anymore problems. Rebecca said they are initiating this change. This is a preemptive move to change the MOU before they are found to not be compliant. Chairman Farnsworth mentions if they agree to this change then it is done. If not then the canal board needs to change the wall to the radius that would make it logical to move the pole.

4:31:11 PM Motion by Commissioner Hancock to issue this amendment on the MOU to the Great Feeder Canal Company to accept the radius of the wall and not move the pole. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

• **PUBLIC DEFENDER POSITION**

4:32:31 PM Colleen updates last meeting they talked about making this an employee. Got with the trial court administrator. They would do the ad and get the three best candidates for them to interview. Chairman Farnsworth thinks they should put this on there. It could cost the same as what they are spending now. Colleen worked up some numbers. Chairman Farnsworth thinks to put this in there. Commissioner Hancock asked to see how long this process would take. Chairman Farnsworth said the way the ACLU works they cannot control what is being charged. Chairman Farnsworth thinks they should run with this and start the process. Colleen said they could provide a place and they could get with Clark County. Chairman Farnsworth asked Colleen to put together some budget numbers before they meet again.

• **APPROVE COMMISSIONER MEETING MINUTES**

4:38:52 PM Motion by Commissioner Martinez to approve commissioner meeting minutes from May 22, 2017. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

• **APPROVE CLAIMS**

4:41:02 PM Colleen goes over got the first payment for the architects took that out of capital building. Court interpreter it was his understanding that he was paid \$800 for Monday and Thursday and anything additional would be billed. Pull contract.

5:00:20 PM Motion by Commissioner Hancock to approve claims from 5/22/17 to 6/9/17 for \$452,191.93. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

5:02:04 PM Motion by Commissioner Hancock to adjourn at 5:02. Second by Chairman Farnsworth. All in favor – aye. Motion passed.

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date