

**Jefferson County Commissioner Meeting Minutes
May 22, 2017**

Meeting called to order at 9:00. Those present are Commissioner Hancock, Commission Martinez, Chairman Farnsworth, HR/Commissioner Assistant/Emergency Management Rebecca Squires, Planning & Zoning Naysha Foster, Extension Office Lorie Dye, Park & Recreation Mickey Eames, Treasurer Kristine Lund, Assessor Cody Taylor, Public Works Dave Walrath, Weed Department Mitch Whitmill, IT Garn Herrick, Prosecutor Paul Butikofer, Deputy Prosecutor Weston Davis, Maintenance Bryan Briggs, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Martinez. Prayer offered by Commissioner Hancock.

COMMISSIONERS – ELECTED OFFICIALS – DEPARTMENT HEADS

• **STAFF MEETING**

[9:00:49 AM](#) Chairman Farnsworth said there has not been a lot going on for him.

[9:02:18 AM](#) Commissioner Hancock does not have anything.

[9:02:27 AM](#) HR/Commissioner Assistant/Emergency Management Rebecca Squires goes over Emergency Management had an applicant briefing on the flooding event. A big thing is the mitigation project. The state will get around half million dollars. Jefferson County will get priority with the mitigation funding. Later in June will meet with the FEMA teams. Attended some great trainings last week. Rebecca said for the flooding in Roberts is a federal declaration. Mitch asked about a fence. Rebecca said in the mitigation planning they can add snow breaks and other items.

[9:04:51 AM](#) Prosecutor Paul Butikofer does not have anything.

[9:04:57 AM](#) Sheriff Anderson said they have been moving along with business. A lot of transports. Will have the budget sometime this week.

[9:05:21 AM](#) IT Garn Herrick said in June he will be updating the Sheriff's office. This should go smoothly.

[9:05:38 AM](#) Public Works Dave Walrath goes over that Road & Bridge is out prepping roads for overlays. Have patching crews out as well. Taking a break from out in Roberts. Will have to finish topping them at some point. The addition at Circular Butte is coming along. Hopefully within a month this will be finished. Have a busy schedule lined up.

[9:06:45 AM](#) Extension Office Lorie Dye said 4-H is in full swing. Have this updated on Facebook. Had a computer get a virus will send another link for the new website. Commissioner Hancock asked if she will be gone. Lorie said she will be out for about a month but they all work well together. Will be back around the end of June. The canning questions will get transferred to other offices.

[9:08:33 AM](#) Noxious Weeds/Invasive Species Mitch Whitmill been kind of an up and down spring. Out doing right-of-way treatments. Brings up they have changed the structure on how the department operates. They no longer bill departments. If anyone needs vegetation management please let them know so they can take care of this. Have done most of the sterilizing in the parking lots. Have a backpack chemical spray program they made \$800 in \$5 backpacks. Kristine asked how much this covers. Mitch said around 5,000 square feet. Do have lawn products for dandelions and weeds. Kristine asked if there is some revenue if they could get more backpacks. Mitch said they have been maintaining with the forty. Would have to hire full-time employee to mix backpacks. This is a good program and individuals like this being available. Lorie asked if they have one that can go on the back of 4-wheelers. Mitch said they do have ATV sprayers and will have some trailer sprayers they will be able to rent out. Mitch said they have EPA regulations for the products they have so they have to mix this to be ready for application.

[9:17:55 AM](#) Park & Recreation Mickey Eames said that Mitch has been out and sprayed. Have Road & Bridge out and have scraped some sand out for the beach area. Had to have someone work on the slide to fix a plate that has broken. The lake is beginning to fill up fast. Thinks this may be earlier than normal. Bob has talked to Fish & Game and they will be coming and putting fish in around mid-June. The grass around the beach to the campground they have closed this off to dogs. Some individuals have been pleased but some are not. Do not want the dogs around the main beach area. Have had Stacey from Road & Bridge out to put up signs that say no dogs. The fee did go up from \$15 to \$17 for campsites. Will have Bambinos, Woods Ice Shack and the paddle boards out as vendors this season. With the vendors she has requested they list the times they will be available so everyone is aware. Trying to make this a friendly place all the way around. Bryan has been doing a good job getting the lake ready for the year. Do have a fence down that they will be putting back up.

[9:23:44 AM](#) Planning & Zoning Naysha Foster said it has been hopping over there. Jace is in the military and has been gone. Have had eight land use applications. Have one for the Planning & Zoning meeting in June. Will begin seeing some public hearings next month. Have done forty-one building permits with fourteen residential, four commercial and twenty-three miscellaneous. Have taken in about eight more building permits each month than last year. Will not have a Planning & Zoning meeting in July due to the holiday and they need a break. Is hiring another planner but has only gotten one application so if they know of anyone please send

them her way. Been taking a lot of administrative permits for the eclipse. Have been reviewing these to make sure they comply. Then they go to the fire department and Sheriff's office.

[9:26:26 AM](#) Assessor Cody Taylor does not have anything. Mentions she does have a new employee her name is Susie Lewis.

[9:27:18 AM](#) Treasurer Kristine Lund said they are preparing for tax deed hearing today. Have gotten this down and will have five parcels for them today. Will not be having an auction this year.

[9:28:21 AM](#) Clerk Colleen Poole said to get their inventories in and need to keep these current. Also if they can get their budgets in as soon as possible. Appreciates departments entering departmental claims and working through the issues. Sheriff Anderson asked about the claims what needs scanned. Colleen said on the longer bills just the main page.

[9:29:56 AM](#) Commissioner Martinez said they have talked about having some issues with things being discussed that are not on the agenda. Need to make sure things are on the agenda if they wish to discuss them because they need to do better about staying on topic.

EASTERN IDAHO PUBLIC HEALTH – GERI RACKOW

• BUDGET PUBLIC HEALTH

[9:30:30 AM](#) Director of Eastern Idaho Public Health Geri Rackow appreciates the time and is here to discuss the budget for 2018. **(Exhibit A)** In Idaho Code statute says that the county helps support the health district. Every year they make a request to the county. Total budget is \$8.2 million. Goes over the appropriations for each of the eight counties. This year they are asking for a three percent increase. Amount is dependent on two factors. Have the population and taxable market value. Will see a \$6,400 increase from last year. Chairman Farnsworth said they kept this down but they have increased costs all across the board. Geri said the bottom line is \$132,882 requested from Jefferson County.

[9:35:18 AM](#) Portion of funding comes from the State General Fund this is around fifteen percent. The funding formula was introduced into the legislature but did not have a hearing. Will try and work through this with the health districts. In March met with seven trustees from each board of health and had two mediators to be part of the process. Came up with a unanimous agreement on a funding formula to work toward in 2019. Heard early this month that health district 4 will not be supporting this going forward. The new formula was a give and take. Did have more emphasis on populations. This shifts money from the more rural areas to the Boise Valley. There district would see reduction in state funds going forward. Will continue to push forward in this process. Chairman Farnsworth said they want the main amount of the money but do not have any of the programs to support the money. District 4 is the highest paid and our district is the lowest paid. This could possibly but health district 2 out of business. They would be getting an increase. Geri said it was around \$44,000. Commissioner Hancock said that district 4 loses sight of what the health districts are. Have the largest area here to service. The Boise Valley has all sorts of health services available to individuals. Geri said he is exactly right. They need to remember they need to have access to services that are available. Our trustee has been asking that they show where their needs are. District 4 is epidemiology services and food inspections. Trying to tackle the food fee this year because this is set in Idaho Code. The district dollars have to help cover this service. They are limited to not charge more than it costs to do the inspection. The food inspections have nothing to do with poverty. Rural factor also needs added to cover travel times and expense. What they felt was a good compromise now they want to eliminate. District 4 brought forward another formula that was similar to the one from the legislature that no one agreed upon. Have annual board of health conference. The trustees will meet the day before. This issue has been going on since 2013. Every time the formula has voted on district 4 has not been in favor. Thinks this will still be six to one vote. It is a majority vote.

[9:44:13 AM](#) Commissioner Hancock said if they could change the formula for food inspections could they go to the legislature to get additional costs but not take away from the rural counties. Geri said this is an issue that will be tackled. This would help all of the health districts. Main issue is should local and state tax dollars be used to supplement private business. This should be a cost of doing business. This is \$150 so even raising this some would help recoup some of their costs. Geri said they have not identified what the need is to have the larger portion of the funds.

[9:46:20 AM](#) Do get money from the millennium fund for tobacco services. This came under attack so they went and met with Chairman Wood. As they read the intent language on dividing the money they have a formula that goes over where this goes. They wanted to change this to go off of population as well. Were able to pull back on that intent language and still receive these funds. This is around \$60,000 in funding.

[9:47:43 AM](#) Chairman Farnsworth said that they had gone up to this meeting last minute to let them know the real facts. Geri said on the fees they will have around \$75,000 in the septic program. Immunizations will have little increase on these as well. Do not have opportunity to raise fees because they cannot charge more than the service costs. They also need to be competitive with the private sector. Do encourage individuals to go to the primary care provider. In reproductive health program the services are on a sliding fee scale which is a requirement of the program. This is based on household income and how many are in the household. The majority of people served are at a donation only category.

[9:51:17 AM](#) Get funding from subgrants and contracts. The preparedness programs and WIC programs. Do the work at the local level and get reimbursed from the state. Have to try and reduce their operating expenses. Have a ten percent increase for health insurance which has no revenue to cover it. Have minimized areas to try and be as efficient as possible. Geri said the budget hearing will be on June 9 with the budget committee. The Board of Health has already approved this and if approved will go in effect on July 1, 2017.

[9:53:51 AM](#) **Motion by Commissioner Hancock to grant approval for the 2018 Eastern Idaho Public Health budget for Jefferson County for \$132,882. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[9:54:26 AM](#) Geri said they have two board members that are being appointed. Their commissions have vote on the reappointed members to serve for the health board for five years.

[9:56:03 AM](#) Rebecca mentions the health department has been fantastic as far as emergency planning. Geri said they have been planning on the eclipse for food preparation and waste collection. There are rules they are trying to educate individuals on to get the permits that are required beforehand. Chairman Farnsworth said the health department is ran efficiently. Rebecca said from a conference that we are up on this event. Geri said they have had requests from counties that have worked with the resting shelters and tents. These provide water and shade. Will try and get these staffed. Can work with the preparedness team.

ELECTIONS – SHONNA ALLRED

• CANVAS ELECTION

[10:00:08 AM](#) Shonna said on May 16, 2017 they had a trustee election for School District #252 zone five. All three candidates were from Bonneville County. This was a split election with Bonneville County. Need the commissioners to approve the abstract for the trustee election. Did put the unofficial results on the website after the election for the school districts. Commissioner Hancock brings up casted votes. Colleen said there was forty-eight cast with forty-six voted because they had two spoiled ballots.

[10:04:32 AM](#) **Motion by Commissioner Hancock to approve the abstract for the trustee election for School District #252 with the change that they had forty-six votes cast with two spoiled ballots. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

PUBLIC DEFENDER – SEAN BARTHOLICK

• PUBLIC DEFENDER POSITION

[10:06:38 AM](#) Sean has spoken with Ms. Poole with some of the requirements the state is putting forth. It has come up to combine with Clark County. This would allow a \$25,000 grant which is necessary for the position. The only thing would be coordinating court calendars making sure they do not have hearings at the same time. Had discussed if they will continue with contract position. May be beneficial to have a contract for another year since the building is not done yet and they do not have an office. Then by the end of that year they would be able to go to a full-time position.

[10:09:49 AM](#) Commissioner Hancock asked what they would need for an office. Sean said office for attorney with somewhere for them to meet with clients. Then would need a secretary to handle calls. With one full-time they could determine what the needs are. This could determine what they need in the new building. Paul asked if one individual could cover both Jefferson and Clark. Sean said Clark has one day of court every ten days. Colleen said this would help having a dedicated person in this position. Currently this is in the Indigent budget. Commissioner Hancock said they would probably want to give them their own budget if it was full-time. Sean said they have places here to meet but for the entire day he has to bring everything from his office. Paul said why wait if they will be losing \$25,000. Would be more compliant with the ACLU. Colleen said they need to advertise and have someone available October 1, 2017 if they are moving toward full-time. Sean has his own full-time position at his firm so he would not be applying but would want to stay on the conflict roster.

[10:21:08 AM](#) Chairman Farnsworth looks at the plans for the new building and what they have available for the public defender and is not seeing any office space.

[10:22:01 AM](#) Sean mentions all of his civil work is blocked out on Tuesday or Friday. One downfall currently is that Paul is so available and he is not so it is harder to keep in touch.

[10:24:49 AM](#) Colleen said this may need to be decided before budget so they have numbers in time to proceed with hiring.

[10:25:50 AM](#) Sean said that they would need a support staff. Paul said that they currently copy off and send all of this out for the Public Defender. Chairman Farnsworth asked if the break room would be sufficient enough to handle this. Commissioner Hancock thinks they need to sit down and look at the expenses. They will be picking up additional funds to have Clark County on board. Need to have this on the next agenda. To get the funds is an application if they are meeting the requirements. Paul said they would also need to talk to Clark. Colleen said they would not be able to pursue the additional \$25,000 for this upcoming year.

[10:32:31 AM](#) Colleen asked if she should work with Burt Butler to get an ad out for this. Paul said that he would. Could put the commission over this position. Commissioner Hancock mentions the Public Defense Commission also has standards.

MAINTENANCE – BRYAN BRIGGS

- **ROCKS – SHERIFF'S OFFICE**

[10:35:17 AM](#) Chairman Farnsworth mentions that Bryan is in the Sheriff Office working on the new dishwasher. Chairman Farnsworth called Bryan and it is Thompson Paving up in Rexburg that has the same rocks as out front. Will need six yards and it would be \$480 delivered here. Commissioners decide to let Bryan proceed with this rock for the Sheriff's office.

EMERGENCY MANAGEMENT – REBECCA SQUIRES

- **MITIGATION LETTER OF INTENT**

[10:39:28 AM](#) Rebecca hands out a blank letter of intent for the mitigation projects. Gives a run down on what this is. When they have a federal declaration the state will get so much money. Not sure of the total yet but will be around \$2.2 million. They will give fifteen percent of the damage money in addition for mitigation projects. This is complete process to apply for these grants. Have a leg up since they were also in the declaration. Have short notice on this because the letter of intent is due today. Need to decide what projects they want to put in for.

[10:42:22 AM](#) Chairman Farnsworth asked if they can add the levee where they have already spent money. Rebecca said what they already spend money on they cannot. As a county they do not have jurisdiction for levee maintenance but the flood district is putting in for a project. Different pot of money from different sources. Rebecca is focusing on Hazard Mitigation Grant Program. Each have different restrictions. Have to have letter of intent on what projects they are interested in. Commissioner Hancock sent some notes back to her. Use mitigation money for some armoring areas this is something that Mike Clements had pointed out during their meetings. Would say they had other areas on the levees that currently need armored. Rebecca said to include it on this would have to have the flood district apply. Commissioner Hancock said they have culverts under the levee to help release some of the water. Rebecca goes over Commissioner Hancock's list. Riprap on road next to Enterprise Canal, additional pipe in areas that flooded this year, armoring of the levee, review bridges doing a survey of all of them within the county and brush removal for fire mitigation.

[10:47:47 AM](#) Rebecca provides what was from the 2008 plan. Dave had mentioned an area that would wash away in the Cress Creek area. The match portion is less on flooding but the match can be in-kind work. Garn had added some things for cyber security as far as firewalls. Commissioner Hancock said on the generator they needed to work out a go between fail safe for the system. Rebecca said Mike Miller was going to look at doing this with 911 funds. Chairman Farnsworth asked if there are bridges and roads that are in danger and most effected by high water. Commissioner Hancock said they need to have inspections of bridges and structures they have. Dave mentions all bridges are inspected periodically. Commissioner Martinez asked how many projects they need. Rebecca said they need three to four good projects then they have three years to complete the project.

[10:51:56 AM](#) Chairman Farnsworth said cyber security would be a good addition to the plan. Commissioner Martinez asked if a drone would be beneficial. Rebecca said this is not something they would want to do with federal money. Rebecca goes over she has cyber security, Cress Creek road, add a general plan that would cover armoring and drainage issues. Dave goes over they have a fair amount of riprap currently.

[10:58:30 AM](#) Rebecca said that Garn has a list that included a next generation firewall appliance valued at \$40,000. Redundant fiber optics valued at \$50,000. Storage capacity for longer availability valued at \$20,000. Rebecca thinks the firewall would be the most beneficial for the needs of the county.

[10:59:51 AM](#) Rebecca asked on the generator issued should they use the 911 funds to pay for this? That is what Rebecca recommends. Her list includes cyber security of the firewall at \$40,000, river road at \$100,000 and improve drainage and armoring areas for \$30,000. Rebecca will get the letters of intent ready for their signatures today.

LANDON THURGOOD

- **HVAC**

Did not attend meeting.

SOCIAL SERVICES – GAIL ROBBINS

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[11:04:25 AM](#) Motion by Commissioner Hancock to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 11:26

[11:26:08 AM](#) **Motion by Commissioner Hancock to suspend case #2017-22, will deny case #2017-24 per medical review and deny case #2017-26 on ability to pay. On case #2017-21 and #2017-23 will approve both of these. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[11:29:59 AM](#) Recess

Open session 1:00

TREASURER – KRISTINE LUND

• TAX DEED HEARING

[1:00:44 PM](#) Kristine is here and passed out a guideline on the properties that are going to be on the tax deed hearing. **(Exhibit B)** Trying to get the 2013 taxes paid today. Have five properties and will go over these individually. Commissioner Martinez asked since he knows Mr. Boyce does he have to recuse himself. Weston goes over scenarios where they are going to know individuals. If it is too hard to make a judgement on a person then he would recuse himself but that is up to Commissioner Martinez. Commissioner Martinez decides to recuse himself and steps down from the hearing.

[1:04:24 PM](#) Kristine has Mr. Boyce available she is going over what is listed. Have two parcels that they have to take individually this is forty acres in the Lewisville area and is parcel #RP04N38E182400. Will turn the time over to Mr. Boyce.

[1:05:25 PM](#) Lane Boyce from Lewisville. Lane apologizes to the County for his delinquent payments. Have had some financial strain in the past few years. Will be capable now with his construction company doing better. Should be able to come current on these. Then would make sure he paid more attention to these in the future.

[1:06:51 PM](#) Chairman Farnsworth asked on taking a tax deed how long do they have before they auction the property off. Kristine said they have up to fourteen months. In the past they have either taken a tax deed, delayed a recording to a specific date or have not taken a tax deed.

[1:07:32 PM](#) Commissioner Hancock asked what timeframe he would need to get this taken care of. Mr. Boyce said during the year they usually get a couple larger projects. He would think that within ninety days he would be able to clear the 2013 taxes off. Kristine mentions that they would be worried about the 2013 taxes as long as it is paid before the ninety days. Paul asked if that is the only year he is behind on. Mr. Boyce said these are 2013 and he is behind on all of them going forward.

[1:09:52 PM](#) Chairman Farnsworth said they can take a tax deed on in ninety days if these are not paid current.

[1:10:41 PM](#) **Motion by Commissioner Hancock to issue a tax deed on Lane Boyce parcel #RP04N38E182400 for 2013 taxes in the amount of \$756.04 and parcel #RP04N38E069560 for 2013 taxes in the amount of \$1,320.23. Will delay the tax deed filing for ninety days. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Martinez recused himself.**

[1:13:02 PM](#) Kristine goes over how delinquent taxes work and how long they are delinquent. In the office they start in August with reminders and requests for payments. Will not accept payments on a property that has a tax deed issued. They have to pay in full since it would not be in their best interest to pay payments at that point. Commissioner Hancock goes over the scenario on how they have to pay in full once a tax deed is set because all behind tax years have to be paid current. Kristine said all situations are different. Have worked with title companies if they have a tax deed issued to still allow the sale of the property since this would be in the owner's best interest.

[1:18:01 PM](#) Next property is Anna Moore on parcel #RP05N37E366008 this is bare ground with 6.8 acres. Anna has passed away. The mortgage company did not have the correct legal so the home has already been auctioned off. All that is left is the bare land. Kristine said that a letter is sent out to individuals that live in the area to notify them that the land will be up for sale. Try and let individuals know exactly what they are getting and how much it will cost. Did a litigation guarantee on this property and there are no holders on the property. Commissioner Hancock said they do not have much of an option on this where Anna has passed away.

[1:23:59 PM](#) **Motion by Commissioner Hancock to issue a tax deed on Anna Moore for parcel #RP05N37E366008 for \$951.16. Second by Commissioner Martinez.** Weston reviews litigation guarantee. Kristine suggests a sale in thirty to ninety days. Would request that the board schedule a sale. Weston mentions time to go through probate has passed. **Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[1:28:38 PM](#) Next property is Dennis K. Anderson with parcel # RP04N39E219031 this is 1.72 acres and has a mobile home on it that is a personal residence. Had received one payment back in November on the 2013 taxes. Have had some medical issues. Had Sheree call and was hung up on.

[1:30:33 PM](#) **Motion by Commissioner Martinez to issue a tax deed on Dennis K. Anderson on parcel # RP04N39E219031 for 2013 taxes for \$411.66. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[1:31:28 PM](#) Last property is Kelly Jackson on parcel #RPB01750250010A. This is a house that had belonged to Kelly's mother who has passed away. Have had one payment in the last twelve months. Have not spoken with Kelly. Have not been out to personally do a posting.

[1:33:48 PM](#) **Motion by Commissioner Martinez to issue a tax deed on Kelly Jackson on parcel #RPB01750250010A. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[1:34:35 PM](#) Kristine said after they record these tax deeds she will send out a letter to the homeowner on what is the next steps are as far as the tax deed. Kristine will go and get the information she has on the VEBA.

[1:35:51 PM](#) Weston goes over they need to have a letter sent out by the Commissioners to these individuals. Kristine has never done this believes their assistant used to. Kristine does send out a letter from herself as a courtesy. Discuss how this should be handled. May need to amend the motion verifying that the Treasurer has conformed to all of the notices. This would finalize this through the District Court.

[1:45:55 PM](#) **Amendment on motion by Commissioner Hancock on Lane Boyce and Anna Moore states that our Treasurer has been compliant on Idaho Code with the correct notifications. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[1:46:26 PM](#) **Amendment on motion by Commissioner Martinez on Dennis Anderson and Kelly Jackson that they have witnessed and reviewed the Treasurer's notifications and are compliant. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[1:48:23 PM](#) Recess

Open session 1:52

- **VEBA - CD**

[1:52:25 PM](#) Kristine mentions they had discussed in a previous meeting about moving the VEBA funds. When talking with banks they want to have you go to stocks and other avenues. With these funds they should be kept separate. Do not want this co-mingled with any county funds. Steered toward a CD with US Bank or Beehive. US Bank with the government CD with six months is one percent and twelve months is. Beehive has a CD special have fifteen months for 1.5 percent. Spoke with Jake Denning and they offer the CD in the open market for government agencies. When dealing with a penalty this would cut into the interest. The interest does not compound in the open market. These rates are as of Friday and they do change daily. Have to go over four years to get the fifteen month rate. Not sure if they wanted more options. Did not get information that were over the FDIC limitations.

[1:57:00 PM](#) Commissioner Hancock asked if the CD from Beehive is for fifteen months. Kristine said this is a regular CD it has been said they think rates may be increasing. Most do not want to go for four years. If they felt instead of getting into the open market the fifteen month locally at 1.5 percent is a little more. Could look at putting this into different CDs.

[2:00:30 PM](#) Kristine said they had to look at security without having fees. Would be most confident with the one from Beehive where they are local it would be a good notion to put funds there. Would have herself, Colleen and Marilyn as signers on this.

[2:01:59 PM](#) **Motion by Commissioner Hancock to allow the distribution of \$300,000 with three CDs of \$100,000 each to Beehive. Second by Commissioner Martinez. Will designate Kristine, Colleen and Marilyn as signers on these. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

INSURANCE – SHAUN BILLS – ROD FURNISS

- **WELLNESS REPORT**

[2:03:17 PM](#) Shaun introduces himself to Commissioner Martinez. Goes over a brief overview. With the wellness screenings they have received a clinical screening. **(Exhibit B)** Were here the first week of March. Have cholesterol, metabolic panel, a complete blood panel and a blood pressure check. Blood pressures usually test high so they give them a few chances. Second part is the online assessments. Have two - one is a health risk assessment about lifestyle and habits. The second is a stress risk assessment. Stress is a huge thing when looking at employee productivity.

[2:07:55 PM](#) Have a lot of information here. Will hit the highlights. Did have one hundred percent of the folks they wanted to screen come in. Have some that need to follow up with a physician if they had one thing outside of recommended range. There were some folks that had critical values that they contact personally. Most groups have a low number that eat healthy and manage their stress correctly.

[2:12:01 PM](#) Had twenty-seven percent come back perfect thirty-two percent in the low risk category. On the scoring formula the farther someone gets away the more points they score. Twenty-one percent were in the high risk category. Sixty percent of the group's cholesterol is where they want this. Goes over percentages of the group.

[2:15:24 PM](#) Rod Furniss said they look at this as if they can stop one heart attack then they are helping save on the large claims. That is why this is so important. Shaun said they have premium incentives as far as rates. Rod said they do not have the most

incentive plan. Have several groups only looking at the blood results. They want employees to go to the doctor and regulate their health.

[2:20:02 PM](#) Shaun said the affordable care act language can have a thirty percent differential. If you tie this to premium they have to allow a reasonable alternative. Next area is the blood pressure. Sixty percent would be in hypertension. Goes over stages. Awareness if the first step to prevention in this area.

[2:23:31 PM](#) Goes over group's perceived health. One qualifier is for folks to think they are healthy. They want this as close as they can to what their actual health is. Would rather they think they are healthy. Next few pages they look at specific health conditions. Go over coronary/stroke in the group the more risk factors present the more a condition will manifest. Have sixty-seven percent of the group with four or more risk factors. These are potential claims with the risk factors. Always a higher number with cancer risks because they ask more questions on this. Go through other risks. An interesting fact on diabetes people spend around \$14,000 to go along with this condition. Chronic disease is an important one that they find conditions early. Found nine that had been treated for cancer. Looking at diabetes thirty-five percent have pre or diabetic results. Now thirty-nine people are aware they may have diabetes. Kidney and liver disease two of three did not know they could have that condition.

[2:31:26 PM](#) Rod said some of the largest claims are from individuals that are not taking their meds. Shaun discusses perceived eating habits and actual eating habits. Standard is based on food pyramid but there have been some changes to this. Thirty-four percent of the group has good eating habits. Physical activity look for three areas, cardiovascular, strength training and flexibility. A body in motion stays in motion. Goes over alcohol use. Some employees are using tobacco and this is a significant risk factor. Other drugs and medications this factors in if they take more than three prescribed medications. They have a higher risk of side effects.

[2:36:47 PM](#) Stress level of the group each individual gets a score. Like to see scores that are zero to three. Stress is around 3.8 percent so this is being managed. Want to gauge on the participation. Thirty-three percent is willing to work through this have forty percent that think they are on track. Personal willingness to be held accountable to pay for the premium is at about fifty percent. Rod goes over the change that could be made to the premiums. Could pinpoint programs to get them to participate in the program. Last page is the five year comparison. Stayed consistent in the normal weight. Have moved down from obese to the overweight category. Notes that they are holding constant in categories. Other significant findings they have an area that individuals would like some additional help in certain areas.

[2:49:01 PM](#) Chairman Farnsworth said this is good they are trying to keep the county employees healthy. Appreciates that the insurance hasn't gone up they are trying to keep this steady.

SELINA HANSEN

• VENDING

[2:51:14 PM](#) Selina has been in vending for twenty years. Have been in the courthouse several weeks ago. Asked who was in charge of the vending. Works for the company that manufactures these machines. Have healthy vending as well as snack and soda. Also have coin operator machines. Own 150 machines between here and Salt Lake City. Number one problem is service. Has collected information on current service that they are never filled and cannot get ahold of the provider. She is pushed by service. These have snacks on top and drinks on the bottom. Have a lot of traditional options.

[2:56:01 PM](#) Chairman Farnsworth mentions that they have three machines in the courthouse. The company that does this said that part of the money goes to Search & Rescue. Selina would be willing to do a percentage. Rebecca said that Kirt Hayes is the individual who currently handles the machines. Rebecca said that the machines are mainly used from the court traffic. Commissioner Hancock thinks they need to look into this further with who currently owns the machines. Selina said they could try with putting in two machines. Chairman Farnsworth does not have any issue with this. Selina said this may help them step up their game if the machines are not taken care of. The new machines are extremely efficient. Would be willing to try ten percent payout of sales. The payout is not known until they figure out how much the machine does. There is no way to verify sales so this would go off of trust. Would be in to service the machines once a week. With the ten percent this would be documented and given to Search & Rescue with a check.

[3:12:21 PM](#) Weston mentions with ten percent being approved they should make a motion with the contingency of the percentage going to Search & Rescue so they have it in the recording.

[3:12:43 PM](#) **Motion by Commissioner Martinez to allow Selina Hansen to place two vending machines in the courthouse with ten percent of the proceeds to go to the Search & Rescue program. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

PLANNING & ZONING – NAYSHA FOSTER

• 1ST AMENDED WOODLAND LAKE ESTATES

[3:11:52 PM](#) Naysha said this is on highway 48. This is an amended plat for Woodland Estates. They are moving the road and cul-de-sac. When they constructed this it was off according to the road and plat. So Dave Chapple extended landscaping into lot thirty-four.

Wants to amend this to change the property lines with lot thirty-eight. Realized the road was not constructed in the correct spot. Wanted to fix the cul-de-sac with this as well. Lot thirty-eight is the lot Dave Chapple owns and did landscaping on. They are changing eight lots. Commissioner Hancock looks at the plat asked if the cul-de-sac is being changed. Look over the plat.

[3:22:11 PM](#) **Motion by Commissioner Hancock to accept the 1st amended plat on Woodland Lake Estates. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

PARK & RECREATION – MICKEY EAMES

• VENDOR CONTRACTS

[3:26:12 PM](#) Mickey has the proposal for the Sno Shack and the Great Bambino. They will plug into the same outlet so they are paying \$250 for the season. Teton Board Sports brings in a lot of people to play in the lake. Commissioner Hancock said some vendors pay the gross proceeds. It could be changed but this year she is following suit of what has been done in the past. Most of the individuals that go out are there for the lake not the vendor. Mickey would like to see what the profit margin is. Paul asked on The Great Bambino the contract does not say anything on plugging into the electricity. Rebecca said in the past the lake attempted to get a percentage and it was hard to monitor.

[3:31:37 PM](#) Chairman Farnsworth said that there was some public that may have had their wires crossed on the porta potties for the eclipse. The budget was \$5,000 was for the season. Mentions this is not their event did not want to come across that these were not needed. Mickey said when they had this discussion they will put extra porta potties out there. Usually spend \$4,000 of the \$5,000 for the season.

[3:34:25 PM](#) Paul said they have a contract then they have a separate form on a proposal. Mickey said the proposal is the first thing so when she fills out the contract then. Paul said they need to have the fee included for The Great Bambino. Paul recommends that they pay before they occupy space at the lake. The fee agreement should be in the contract. Paul goes over the fee should be in their actual contract and when they are due. Weston mentions on the boards they need to have a release or waiver attached. Weston asked they add an addendum to the Board Contract that Jefferson County is not liable. Discuss the ability to pay for the season pass.

[3:42:11 PM](#) **Motion by Commissioner Martinez to approve the vendor contract at Jefferson Lake for the Sno Shack, The Great Bambino and Teton Boards with the amendments that they add the liability waiver. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

• LAKE UPDATE

[3:43:14 PM](#) Mickey said they have pulled all of the stumps off of the island and had it flattened. Will get with the extension office to get some trees. Have talked with Mitch to get some grass available. Did get a faucet put out to the island. Handicap parking does not know the rules or laws. When they first come in along the restroom would be her suggestion to put two spots there. Chairman Farnsworth thinks they should put some in. Mickey said they are working on fencing behind Bob's trailer by the subdivision. Had some individuals coming through this. Have six feet that has been cut in the barbed wire. Will be fixing this fence.

MIKELLE BRONSON

• SPECIAL NEEDS PLAYGROUND – MIDWAY ELEMENTARY

[3:49:48 PM](#) Mikelle is the PTO President thanks them for the opportunity. They are building a special needs playground at Midway Elementary in Menan. **(Exhibit D)** Would like to invite Jefferson County to participate in funding this special needs playground. Anticipate this costing \$95,470.74. Have raised \$74,793.70 and still need to raise \$23,677.04. Believe this will benefit all of special needs kids who all go to Midway Elementary. It is fun to see the kids in the school as they cheer these special needs kids on. By building this will give them area to play together and foster their friendships. Are building this as a special needs for the whole county. Making it wheelchair accessible. Make sure this benefits all kids in the county the closed special needs playgrounds are at Tautphaus Park and Burton Elementary. Will have wheelchair ramp. Worked with district occupational therapist come up with equipment that will challenge all children. Have climbers that require less ability and this will help them progress. Grants are looking at community involvement. Making a small donation they will see a big benefit. Have received a \$10,000 matching grant from doTERRA so donations could be doubled.

[3:55:05 PM](#) Chairman Farnsworth is not sure how they would even proceed with a donation. Commissioner Hancock mentions that most of the time the county does not donate money. Rebecca mentions there is a project line in Park & Recreation funds. Weston asked who would own the equipment. Mikelle said Jefferson County School District would own and maintain the equipment. Commissioner Hancock mentions the Coeur d'Alene Tribe has put out a grant that could be beneficial for this. Colleen said there is nothing budgeted for in the special project lines. The only other thing would be other miscellaneous lines. Commissioner Hancock asked on the timeline. Mikelle said they just about have the money for the toys. Have to order the tile surfaces by June 30th. Have researched this quite a bit to bring down the costs.

[4:02:47 PM](#) Chairman Farnsworth mentions that they do not want to set a precedent on this but thinks it would be a good thing for the County. Mikelle said that the playground is by the library and the fields are constantly used. Commissioner Hancock goes over not sure on the legality of donating. The lake is user fees so not sure if that would still apply.

[4:05:18 PM](#) Weston goes over what is in the constitution as to donations. Chairman Farnsworth asked Mikelle if they have time to research this to make sure a donation is legally allowed. Feels this is a worthwhile cause. Will research and determine how much they can offer.

NOXIOUS WEEDS/INVASIVE SPECIES – MITCH WHITMILL **UPPER SNAKE RIVER COOPERATIVE WEED MANAGEMENT AREA BOARD**

- **2017 ISDA COST SHARE GRANT**

[4:07:54 PM](#) Mitch mentions around five years ago they were stopped from donating.

[4:09:08 PM](#) Introduces Jeffery Pettingill he is the chairman from the Upper Snake River Cooperative Weed Management USRCWMA. Having some issues that some commissioners are not supporting the weed board. Have an MOU that is signed every five years. As a small committee the put together the cost share review and request from the board. Usually around \$1.2 to \$1.5 million dollars available. With the MOU in line they go through the programs listed. The county has to be on board with the weed supervisors as well as the commissioners to try and help the counties out that are struggling with their commissioners. This will allow everyone to know where the funds are being spent.

[4:14:17 PM](#) Goes over the weeds that are listed as priority as projects. Having some issues with Bingham County. Need them to know that these weed programs have value.

[4:22:57 PM](#) Mitch goes over the concept is the vehicle in which they all use their resources cooperatively. This is usually an in-kind match. Sometimes this is done in other counties. Made the vegetation management one of the best in the state.

[4:25:09 PM](#) Chairman Farnsworth asked if Madison and Fremont are included in this. Mitch said they are on a separate drainage on how they are set up. Commissioner Hancock asked where the share comes from. Mitch said this is in kind match. Jeffrey said the request was \$76,000 they turn that into \$670,000. Have outreach community programs. Need signatures from the commissioners. Have been in this since 1999. Goes over the money they have accepted and where the money is going.

[4:31:51 PM](#) **Motion by Commissioner Hancock to approve the agreement with the Upper Valley Snake River Cooperative for the 2017 Cost Share Grant. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

EMERGENCY MANAGEMENT – REBECCA SQUIRES

- **SENIOR OFFICIAL'S BOOK – WHEN/HOW TO DECLARE AN EMERGENCY**

[4:37:44 PM](#) Rebecca provides books for the senior officials. Asks that they take a glance through this and contact her with any questions.

- **MITIGATION LETTER OF INTENT**

[4:38:51 PM](#) Rebecca said this money could not be used for cyber security. Wrote up a different project that Dave had called about. Goes over the mess up by Kelly Canyon. Have natural stream that has been diverted away from its natural course creating some issues. This is a threat to the road next time they get heavy water going through. This is a real mess. She wrote this up as its own project since they could not use the firewall as a project.

[4:43:25 PM](#) **Motion by Commissioner Martinez to approve the letters of intent for the hazard mitigation plan. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **APPLICANT BRIEF FOLLOW-UP**

[4:44:16 PM](#) On June 8th the group from FEMA will be here to start with a short briefing. They will be working with Dave and herself on the engineer standards as well as the costs.

COMMISSIONERS

- **NEW BUILDING UPDATE/GEOTECHNICAL REPORT CONTRACT**

[4:46:29 PM](#) Scott is here with the changed contracts. Weston said there is one change on the term. Scott said the agreement is for forty-eight months but does not terminate after that time. Any services after that time would be an additional charge.

[4:47:49 PM](#) **Motion by Commissioner Hancock to approve the contract with NBW and Jefferson County. This has been approved before but they are updating to the most current version of the contract. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[4:48:52 PM](#) Scott said he would recommend they get going on the geotechnical contract. Weston said they were unable to find past surveys.

[4:49:49 PM](#) **Motion by Commissioner Hancock to approve the civil and structural testing between Jefferson County and Harper Leavitt. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[4:51:08 PM](#) Scott feels they are probably about a month behind now. If they get very late in the fall they may have to defer bidding until later in the year or early next year due to winter conditions. Definitely have seasonal prices. Would like to get this started as soon as possible. Will continue moving ahead. Discuss having a public defender. Scott said in optimizing the building all of the extra space has been used. Commissioner Hancock asked if Harper Leavitt will be contacting Dave to dig the holes.

- **TREE SERVICE PROPOSALS**

[4:57:02 PM](#) Jed is here with Arbor Tech. Rebecca provides the original proposals. Had reached out to several other similar providers. Had sent out to six had one additional response. This was for right-of-way trimming. Jed said most of the trimming will be a two-man crew. Chairman Farnsworth said they do not have anything in this budget. There are line items they could pull some of this out. Dave showed interest in not having his guys doing this. They have more important items to take care of.

[5:03:14 PM](#) Chairman Farnsworth said they are looking at getting rid of the liabilities to the county. Commissioner Hancock said now is the time this needs to be taken care of. Colleen said they talked about putting a line in next budget but still need to get some of this done this year. Will need to look at particularly intersections. Karin asked what would be needed on a contract.

[5:06:32 PM](#) Weston said would want an indemnification, would need insurance, rates with structure and point of contact. Commissioner Hancock said to add a general scope of work.

[5:08:00 PM](#) **Motion by Commissioner Martinez to accept the proposal from Arbor Tech for the year 2017 for tree trimming services to not exceed \$10,000. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **BENEFIT ENROLLMENTS**

[5:08:57 PM](#) Marilyn said that an employee contacted her and wants to add their spouse to the vision plan. Told them that they had to contact Matt Waldrum. The vision will allow them to enroll this time of year even though it's not open enrollment. Rebecca said then they can get glasses and turn around and drop the insurance. This would cause higher rates. Marilyn said there are qualifying events. Vision is something that can usually wait. Feels the policy needs to be changed. If they allow changes to one they are opening it up to everyone. Will have the open enrollment be the same as all of the other insurance. Would then need to change the policy.

[5:13:54 PM](#) Chairman Farnsworth thinks they should sign up during open enrollment period. Allowing enrollment all time will be confusing. Then the premiums might go up. Commissioner Hancock said will give the direction to Rebecca to also change the policy.

- **CAPITAL CRIMES DEFENSE FUND**

[5:16:19 PM](#) Colleen checked with IAC on the Capital Crimes Defense Fund. Received a letter May 4 that the payment representing two years of assessments is valid after the six month waiting period. So they are now a full participating member of this fund. Paul said now the county will not have to pay for these cases. Asked Colleen to inform her clerks, he will inform Sean Bartholick and the Judges.

- **RESOLUTION #2017-18 – DESTRUCTION OF PROPERTY**

[5:17:21 PM](#) Colleen said they had three items that died in the same week. Have a fax machine from the courts, a shredder from Indigent office and a shredder from the Clerk's office.

[5:17:57 PM](#) **Motion by Commissioner Martinez to accept resolution #2017-18 for destruction of property with county tag #06161, tag #06055 and tag #06298. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES**

[5:19:55 PM](#) **Motion by Chairman Farnsworth to approve commissioner meeting minutes from May 8, 2017 with noted change. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[5:20:25 PM](#) **Motion by Commissioner Hancock to approve special commissioner meeting minutes from May 10, 2017. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[5:20:58 PM](#) Recess to review claims.

Open session 5:40

- **APPROVE CLAIMS**

[5:40:35 PM](#) Commissioner Hancock brings up the claims from Neil Ward thought this was \$800. This time it was \$1,050. Believes that Neil should be here all day on Monday and Thursday. Comments on the \$1,500 they had on the concrete they will be billing the

canal company. Stan has said that he did not authorize the pumping company to do this. Stan had two people there and they could have handled it. Called other board members and they are going to split the bill. Chairman Farnsworth mentions that they can have Endeavors separate this bill and send half to the canal board. Chairman Farnsworth mentions that nothing else will be done with Stan Hawkins unless he comes into a meeting. Chairman Farnsworth mentions a flower arrangement from Park & Recreation. Rebecca said this was for Michael Hayes who ran a lot of triathlons out at the lake. Colleen said usually they would take up a collection for something of this nature.

[5:46:31 PM](#) Motion by Commissioner Martinez to approve claims from 5/8/2017 to 5/19/2017 for \$197,557.49. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

• EXECUTIVE SESSION 74-206 (B) – PERSONNEL

[5:50:40 PM](#) Motion by Commissioner Martinez to go into executive session 74-206 (B) – Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 6:34

[6:34:49 PM](#) Motion by Commissioner Hancock to adjourn at 6:35. Second by Commissioner Martinez. All in favor – aye. Motion passed.

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date