

**Jefferson County Commissioner Meeting Minutes
March 13, 2017**

Meeting called to order at 9:00. Those present are Commissioner Hancock, Commission Martinez, Chairman Farnsworth, HR/Commissioner Assistant/Emergency Management/Park & Recreation Rebecca Squires, Deputy Attorney Weston Davis, Prosecutor Paul Butikofer, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Commissioner Hancock. Prayer offered by Chairman Farnsworth.

PROSECUTOR – PAUL BUTIKOFER

• **CONFLICT CASES**

[9:02:58 AM](#) Paul updates them on conflict cases. In the past Robin used a firm in Idaho Falls paid them a wage and expenses. Paul has networked with other Prosecutor offices and what he is going to do to try to help reduce the costs. They will trade cases with other Prosecutors' offices. Have already changed this and have taken one case from Teton and Lemhi already. Will extend this offer to Fremont, Madison and Bonneville.

• **POSTING JUDICIAL ORDER**

[9:04:41 AM](#) Paul mentions he is following up on the Judicial Order. Wants this posted on the front door. Can have a picture of this forwarded for someone to take care of. This will not be the entire notice but this will notify individuals at the front door of the Judicial Order for firearms. This would be a quick summary to put individuals on notice. Chairman Farnsworth mentions may want a red circle with the line through it with a gun inside above this order.

• **TEMPORARY SIGN FOR PROSECUTOR OFFICE**

[9:08:17 AM](#) Paul provides a copy of an invoice wants to have a sign up temporarily for his office. Commissioner Hancock goes over this is a small sign. Paul thinks this will work temporarily. Chairman Farnsworth thinks they can take this out of buildings and grounds.

ARCHITECT – SCOTT NIELSON

• **ANNEX BUILDING UPDATE**

[9:11:43 AM](#) Scott feels they have had some good things happen with moving the assembly room upstairs. Goes over the main floor they are looking at. Probation is still where it was. Did work a custodial room into that corner. Next thing will be sitting down with the departments. Along the north have the stairway, the elevator and IT room. Have moved Planning & Zoning to the main floor as well as the Extension Office. Have gone to 7,900 square feet. Colleen mentioned an issue a Judge has with the parking area.

[9:14:21 AM](#) Scott goes over on the upper floor the meeting room length was giving them some issues. Have moved the serving area off the side of the room. Did an occupant load and needed more fixtures than they had. Have some unused space that will give the Prosecutor room to grow. Rebecca asked a question on the serving room would they still need a breakroom on this level. Scott said the space for a breakroom is a little awkward. Would depend what else they put in this space. Discuss how many would use this space at the same time. Commissioner Hancock said the main usage on the second floor is the conference room. Scott asked if they would want the breakroom turned back into unfinished space. Rebecca said if the breakroom had a card table with four chairs that would be sufficient.

[9:18:31 AM](#) Basement would be for the future. Do have area for the bathrooms. They still may need to adapt this to hold the Food Bank. Will also need to decide how they want their storage to look.

[9:18:55 AM](#) Provides a layout of the building. Will have additional parking going off to the side. Paul asked if they could put the parking lot in the front with the other parking lot. Scott goes back to the main floor discusses how the Probationers could come in. Scott said they can change this. Colleen mentions the Judges park in this area and that is where the inmates go into the jail through the sally port. Scott said they will flip the parking to the other side. Could approach this with how many spots they want or look at a parking load.

[9:24:56 AM](#) Commissioner Hancock asked about the jog out is it cheaper to make this square. Scott does not think it will make that much of a difference. Scott said they are currently within the budget at \$2.7 million. When this goes over they will still have some funds.

[9:26:35 AM](#) Scott goes back to the second floor asked if they should just finish what they have. Not going to be spending a lot more. Chairman Farnsworth mentions moving the commissioners over to the new building and making the commissioner meeting room into offices. Rebecca asked if there was Public Defender space in this. Discuss having this individual in the Commissioner's office. Colleen mentioned this may be moving to an employee position. Lorie asked where the youth activity room would be. Scott said this would be on the second floor where it can be partitioned off. Lorie asked when they are using that end are the children going to be an issue with the noise. Scott said they would be soundproof walls. Lorie asked if they could have access to the room on weekends. Scott

said the commission may adopt this space would have to have some scheduling. Could be used for public hearings. Can use this for employee functions as well.

[9:32:50 AM](#) Scott goes back to the main floor. The suite for Extension on the main floor has a reception with three offices and a work room. Will discuss this further on Thursday with Lorie. Back up to the second floor may look at this breakroom to be an office for the commissioners. Scott will meet with Paul on Friday morning. Chairman Farnsworth likes this building. It is looking good.

[9:35:08 AM](#) Will build more parking on the west side but the majority will be on the east side. Commissioner Hancock mentions Road & Bridge has a paving machine. Will also flip probation. Scott will meet with the departments this week. On the second floor will make the common break area into Commissioners' offices.

[9:38:23 AM](#) Weston mentions that Bonneville County around five years ago remodeled their courthouse to move the DMV to the old Public Health building. If the intent of the county in future on the demand for the commissioners grows they would need to look at having separate offices. Scott asked how much time they would each need in the office. Believes they could turn the breakroom currently into two offices. If they did not need a dedicated office they may be able to split the time in the office. Weston feels this should be a visible area. Scott said he will input this and get back with them after he meets with the departments.

[9:44:36 AM](#) Recess until 10:00

Open session 10:00

SOCIAL SERVICES – GAIL ROBBINS

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[9:59:54 AM](#) Motion by Commissioner Hancock to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[10:27:49 AM](#) Motion by Commissioner Martinez to release lien on case #2013-17 due to no claim on this property. Will also release the lien on case #2016-47 due to social security paid. Second by Commissioner Hancock. Roll call taken.

Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[10:29:07 AM](#) Motion by Commissioner Hancock to approve case #2016-31, to deny case #2017-07 for lack of cooperation and to deny case #2017-08 for lack of cooperation. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

- **RESOLUTION #2017-16 – DESTRUCTION OF RECORDS**

[10:29:43 AM](#) Gail mentions she has a bunch of payment ledgers, receipt boxes, non-medical applications. These are all older than five years. Commissioner Hancock asked if any of these are open cases. Gail mentions if they are open she scans those into Computer Arts.

[10:30:55 AM](#) Motion by Commissioner Hancock to approve resolution #2017-16 for destruction of records. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

COMMISSIONERS

- **EXECUTIVE SESSION 74-206 (B) – PERSONNEL**

[10:32:35 AM](#) Motion by Commissioner Martinez to go into executive session 74-206 (B) – Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 12:02

[12:02:33 PM](#) Chairman Farnsworth will go into recess for lunch.

Open session 1:03

SEARLE & HART – LOUISE STREET

- **AUDIT**

[1:04:29 PM](#) Louise meets the newly elected officials. Thanks them for allowing them to do the audit. Had kept the fees the same as the previous years. As they went through the audit things have been cleaned up. Everyone has been good to work with. Financial statements are accurately stated. Did find a few things when they go to the management letter. The audit report is where they will start. Government accounting standards require certain reports for standards. Have below the assets is deferred outflows these are the net pension liability. Take pension liability from PERSI and put these on the books. Bonds and pensions are under the deferred outflows. Goes over these numbers. This has to do with timing of the market and how PERSI is funded. Assets: the cash has significantly increased. When they see that big of a change they ask why. Louise said the cash here does not have any warrants redeemed. These

warrants also have gone up. Had transferred funds from the building permit fees. Also the debt payments only had bond and lease so this helped increase more cash. Investments have all gone up. Net position increased from last year. Louise fills Commissioner Martinez in on the way these reports work.

[1:14:44 PM](#) Do have some receivables but if not received within sixty days this becomes deferred. This is presented on major funds. This has to meet ten percent of the county funds. Would add these to the governmental funds. Other governmental funds are summarized into this column. Separate fund balances out. General fund and any funds in the deficit. Have a reconciliation from page one and two with balance sheets from page five and six. Page eight and nine the governmental funds went up by \$2.9 million. Page ten is reconciliation. Page eleven these are the trust funds and agency funds. Commissioner Hancock said they are establishing capital funds for Road & Bridge where would this fall. Louise said this would be under a major fund and if it doesn't meet this then it would be in the governmental funds.

[1:21:22 PM](#) Colleen goes over if they take these funds it will not take out of the bottom line. The transferring back and forth. This is kind of a bookkeeping nightmare. If it is going to be in the bottom line it could stay in the budget. Commissioner Hancock said this could be similar to a trust fund. Louise said to logistically track this. Louise goes over a way to handle this capital accounts. Commissioner Hancock is going over his theory on how this could be handled.

[1:25:20 PM](#) Colleen asked if they are going to constantly know where they are at on these. Commissioner Hancock goes over how this is going to work.

[1:27:56 PM](#) Louise goes over the rest of the reports have certain disclosures for the cash as well as capital. On page thirty-four they get into the major funds with the GAAP differences. Have some required pension schedules goes over this information. Goes over special revenue and debt service fund and this will carry forward. Have an analysis of expenditures.

[1:33:27 PM](#) Go to the management report. Two items to discuss one is the tax revenue/taxes receivables. In 2015 there was a difference from the Clerk's and Treasurer's side. There was another subroll missed again for this year. This year it was not material at all. Wanted to bring this to their attention. Her opinion thinks the Clerk and Treasurer need to work together. Once the books are closed it creates a nightmare. Commissioner Hancock asked about suggestions. Colleen said they have spoken about this. Louise said a big thing is sitting down together before the books are closed.

[1:36:40 PM](#) Other thing is posting expenditures to line items instead of where they should be. When you purchase a car it should be under capital outlay. Cannot charge half to that line and the other half to supplies or something else. By posting where this does not belong does not help them know what line item needs to be increased. Goes over the graphs. Has an increase in the jail. Goes over Park & Rec. had an increase in 2012 due to the power at the lake. Solid Waste transfers are out to the Debt Service Fund. Tort Fund the cash has gone up. Sheriff Emergency Communication now the revenue and expenditures are almost identical.

[1:46:53 PM](#) Chairman Farnsworth goes over hats off to all of the departments. Louise said they are doing a good job.

[1:47:33 PM](#) **Motion by Commissioner Hancock to accept the contract with Searle Hart & Associates for fiscal year 2016 and 2017 and authorize \$29,000 fee for the audit service. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[1:49:27 PM](#) **Motion by Commissioner Hancock to accept the Jefferson County Audit from Searle & Hart as presented by Louise. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

WEED DEPARTMENT – MITCH WHITMILL

- **RESOLUTION #2017-15 – DISPOSAL OF RECORDS**

[1:50:18 PM](#) Mitch is here with a resolution to destroy some records. These are daily application records. They are required to maintain these for three years. This is for the 2013 application records.

[1:51:43 PM](#) **Motion by Commissioner Martinez to approve resolution #2017-15 for disposal of records. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

DOYLE LUFKIN

- **AG EXEMPTION**

[1:52:53 PM](#) Mrs. Lufkin and Ben Briggs come up. Appraiser Jessica Tate goes over not sure they received the application. Jessica said they were missed on the five acres or less last year so this is their first year. Commissioner Hancock asked if they owned the piece Ben now has on the map. Asked about revenues of \$1,000. Mrs. Lufkin said that she sells cattle and will bring in a receipt for the purchases.

[1:56:51 PM](#) Motion by Commissioner Hancock to grant ag exemption for parcel #RP05N39E3130136 for Doyle Lufkin. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

APPRAISERS – JESSICA TATE & KATHY HOWE

• **AG EXEMPTIONS**

[2:00:11 PM](#) Appraisers give the Commissioners the ag exemption forms. Looking at the property of John Erickson. Has provided a receipt from the horse racing commission. Jessica is unsure if the horses are grazing on the land. They have submitted a racing commission receipt. Weston goes over the subsection on a horse.

[2:03:36 PM](#) Motion by Commissioner Martinez to deny ag exemption for John Erickson on parcel #RP04N38E167780. Second by Commissioner Hancock. If there is other proof of income Mr. Erickson can bring in the receipts. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[2:05:26 PM](#) Property of Nola Hale who sells hay off of this property.

[2:06:12 PM](#) Motion by Commissioner Martinez to approve ag exemption for Nola Hale parcels #RPE00360010030, RPE00360010010, RPE00360010020, RPE00360010050 and RPE00360010190. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[2:06:44 PM](#) Charles Roy Ellis application has proof of income for the exemption.

[2:06:58 PM](#) Motion by Commissioner Hancock to grant ag exemption for Charles Ellis on parcel #RP04N39E090751. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[2:07:32 PM](#) Ike Thomlinson review information has a contract and provides income.

[2:08:08 PM](#) Motion by Commissioner Martinez to grant ag exemption for Ike Thomlinson for parcel #RP06N34E203180. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[2:08:17 PM](#) Jed Hodges has the information filled out and has the correct amount of income.

[2:08:57 PM](#) Motion by Commissioner Hancock to grant ag exemption for Jed Hodges for parcel #RP04N39E164025. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[2:09:37 PM](#) Kathy Stewart has all of the information and income stated.

[2:09:57 PM](#) Motion by Commissioner Hancock to grant ag exemption for Kathy Stewart on parcel #RP08N33E255690. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

SHERIFF – STEVE ANDERSON

• **CERTIFIED SERVICE FOR ELEVATORS**

[2:13:02 PM](#) Sheriff Anderson provides a contract to have the elevators certified. This has to be done every five years. This will come from their jail maintenance line. If they do not renew this they would have to walk the prisoners around to go down to the courts. Chairman Farnsworth said they have a contract for \$4,123 for maintenance.

[2:17:51 PM](#) Motion by Commissioner Martinez to accept the maintenance contract between Shindler Elevators and Jefferson County for \$4,123. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[2:20:56 PM](#) Recess until next individual arrives.

NEIL BROWN

• **KELLY CANYON ROAD**

Open session 3:00

PUBLIC WORKS – DAVE WALRATH

• **WALTERS GRAVEL PIT PROPERTY**

[3:00:45 PM](#) Dave is here to finish the paperwork on the Walters Gravel Pit. Shaney is here from First American Title. Have the documentation here to approve this purchase. Shaney has a check that Dave Walters had given them for earnest money. This was not used since it was not on the books. There was a reclamation assignment. Talked with Dave and the Idaho Department of Lands would

like them to meet with a \$20 fee to sign the reclamation assignment. Shaney will cut the check for the reassignment. Dave said this will put them into the state's reclamation property.

[3:06:13 PM](#) Settlement statement sales price is \$30,000 with a split fee for closing of \$150 to each party. Will have to record the deed from Dave Walters to the County. Escrow instructions sellers are David Walters and his wife. No liens on the property. Goes over the closing documents for the property. While doing the tax search these had not been paid but they have become current as of now. Goes over deeds that have been recorded on the property. Shaney will email these documents when she goes back to the office. Provides a warranty deed signed by the Walters for the purchase of the property.

- **EQUIPMENT ISSUES**

[3:43:06 PM](#) Dave is here with some equipment issues. Going to start with the John Deere grader. This has 12,000 hours. First page is a transmission fluid that was taken in February 2016 and the next page was taken in February 2017. Iron has gone up quite high. Will be \$30,000 for a new transmission. Will be \$18,400 to rebuild the transmission. Dave said they have not budgeted to buy any machines. Have \$200,000 in capital equipment. Has come up with a fleet replacement plan. This is a fifteen year plan. Two key pieces are end dump trucks and road graders. This plan deals just with that. Under this plan they stay under these budget stipulations. In year four they are buying the first machine they leased which is the 140M out in Mud Lake. This is an idea on how to not kill the cash line.

[3:50:12 PM](#) Chairman Farnsworth goes over the bid is rebuilding the transmission. Dave said they have parked this piece of equipment. Has been for a couple of weeks. Dave said they are running the Champion now in its place. Dave said they need to implement some sort of plan. Commissioner Hancock thinks they should wait on this for now.

[3:22:55 PM](#) **Motion to amend the agenda to allow the representatives from Senator Crapo, Senator Risch and Congressman Simpson offices because they were in the area and were not able to get on the agenda in time. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:23:11 PM](#) Kathryn Hitch works with Senator Crapo. Amy Taylor works with Senator Risch. Ethan Huffman works for Congressman Simpson. Kathryn said they act as a constituent with the Federal Government. Ethan said a lot of the times they have issues with Veterans.

[3:25:27 PM](#) Commissioner Martinez brings up Utah has a dream act for adoption. Amy believes this has not passed in the federal level. Ethan said this is relates to customs and DOCA. With the changes in immigration right now if they are a constituent they could help talk with immigration. Amy said if there needs to be a change in the law they can pass this along but they cannot change any decision if they are following the law, if there is something weird happening. Commissioner Martinez just mentioned this since Trump took office and the issues with immigration. Looking for a preventative. Kathryn thinks the immigration reform may need to be a change in policy.

[3:31:17 PM](#) Commissioner Hancock comments that they were in a disaster. Hoping they will get support from the federal level for the disaster. Amy said their bosses follow this closely. Rebecca said FEMA will be here March 17 at 9:00 to assess the damage. Amy just wants them to know they are here so they try to get the word out as they can.

[3:33:28 PM](#) Commissioner Martinez brings up refugees that have come over from the Middle East. Feels they need to worry about the individuals that are here already. Ethan said these are two separate issues. Commissioner Martinez mentions they already have enough refugees. Ethan mentions the ban from Trump is 120 days where they are looking at these issues.

[3:35:25 PM](#) Rebecca brings up the mineral withdraw asked if they are moving forward with their plans. Kathryn said this has made it out of committee where they would stop and go back to the state's plan. BLM and Forest Service are moving forward.

[3:38:19 PM](#) Commissioner Hancock asked about the sheep experimentation station. Ethan goes over they had zeroed out the sheep station budget in 2015-2016. Were able to block this closure. In Obama's budget they left the funding alone for 2017. Expecting the new administrators' budget in the next week. Kathryn mentions they realize what an asset this sheep station is.

[3:41:55 PM](#) Kathryn mentions they have asked to fund the full amount of PILT. Ethan believes this will be added on the bill in April. This would put them at the same level as they were previously. Commissioners thank them all for coming.

COMMISSIONERS

- **SIGN CERTIFICATES OF RESIDENCY**

[3:57:11 PM](#) **Motion by Commissioner Martinez to approve certificates of residency for the College of Southern Idaho for Sergio Noriega. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:58:22 PM](#) **Motion by Commissioner to approve certificates of residency for the College of Western Idaho for Jessica Albertson, Talon Anderson, Rebekah Gunderson, Kaden Hall, Karly Hicks,. Second by Commissioner. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **EASTERN IDAHO PUBLIC HEALTH – BOARD OF HEALTH BALLOTS**

[4:00:41 PM](#) Colleen said this is for appointments for the health board. Chairman Farnsworth said they have two new members for the board. Commissioners fill out the forms and Colleen will mail these in.

- **EIRMC – BEHAVIORAL HEALTH CENTER SERVICE PROVIDER AGREEMENT**

[4:03:17 PM](#) Colleen said this is from the Behavioral Health. Weston would like a change to Jefferson County being the venue. Also add the stop loss. Commissioner Hancock asked if Weston has spoken with these individuals. Weston has not but these are minor changes mainly on jurisdiction. Also feels they should have a sub-section saying they will not pay more than the amount in Idaho Code which caps at \$11,000. This is for mental health commitments.

[4:08:34 PM](#) Chairman Farnsworth reads the recommended wording for the contract.

[4:09:14 PM](#) **Motion by Commissioner Hancock to approve the service provider agreement between Eastern Idaho Regional Medical Center Behavior Health and Jefferson County with the approved changes recommended by their attorney. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **PROSECUTOR OFFICE EQUIPMENT/IDAHO CODE BOOKS**

[4:10:52 PM](#) Colleen said they ordered a full set of Idaho Code for Paul. Before it's been paid from Prosecutor budget in the subscription line. This is where the Idaho Code books have been taken out of. Chairman Farnsworth said the previous Prosecutor had paid for these already this year. Paul said these do not exist for the office. Paul said they need to have one set for their office. Westlaw is paid through District Court. Paul said after they get a hard set they can get a pocket set. Colleen said they have a law library that is paid to Bonneville County through the court but not the code books.

[4:18:42 PM](#) Paul said the furniture they have in his personal office is still his own personal furniture. Are going to have to buy more furniture eventually. Should be getting his furniture out of the office. Commissioner Hancock said they want to take items out of line specific even if certain lines are over so they can budget better the next year. Paul mentions they did not budget \$7,500 that Robin took from supplies. Chairman Farnsworth wants it out of the subscription line. Colleen recommends to wait until the next budget to buy more furniture.

[4:23:04 PM](#) Colleen said they bought another copy machine because they had issues with the other one they had and sent that back. They have a bill for \$7,500 and the refund money will be going back into the general. Have not got a refund back on the copier yet. Colleen asked where they want to pay for this from. Garn comes in to discuss the copier. Commissioner Hancock asked about the copier. Garn said they will charge per copies that were made. There was around 2,500 copies on this. Have returned the machine but do not have a refund yet. Commissioners ask that they put the refund back in a trust and pay the claim from the trust.

- **APPROVE CLAIMS**

[4:34:17 PM](#) Commissioners do not have any issues with the claims.

[4:35:08 PM](#) **Motion by Commissioner Martinez to approve claims from 2/26/2017 to 3/10/2017 for \$154,720.40. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES**

[4:36:02 PM](#) **Motion by Commissioner Hancock to approve commissioner meeting minutes from February 27, 2017. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[4:44:32 PM](#) Commissioners discuss the equipment for Public Works.

[4:45:36 PM](#) **Motion by Commissioner Martinez to adjourn at 4:45. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date