

**Jefferson County Commissioner Meeting Minutes
January 9, 2017**

Meeting called to order at 8:30. Those in attendance are Commissioner Farnsworth, Commissioner Hancock, Chairman Raymond, HR/Commissioner Assistant/Emergency Management/Park & Recreation Rebecca Squires, Attorney Weston Davis, Attorney Paul Butikofer, Sheriff Steve Anderson, Chief John Wolfe, Attorney Robin Dunn, Treasurer Kristine Lund, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance led by Paul Butikofer. Prayer offered by Chairman Raymond.

COMMISSIONERS

• **APPROVE COMMISSIONER MEETING MINUTES**

[8:31:47 AM](#) Chairman Raymond said they will begin by tying up loose ends. Have the meeting minutes from December 27.

[8:33:34 AM](#) **Motion by Commissioner Hancock to approve commissioner meeting minutes from December 27, 2016 as amended. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

[8:33:34 AM](#) Chairman Raymond goes over some household items. Received an email from Burt Butler about a meeting on January 20. Chairman Raymond will give a packet on the Idaho Code that helps refer to the duties of the chairman.

• **APPROVE CLAIMS**

[8:35:42 AM](#) Commissioners review claims. Colleen has a question on Dunn Law Offices for eight days of rent failed to consider this in the budget process. Colleen said Paul's rent is being taken out of contingency. Chairman Raymond suggest to take this from contingency since they failed to budget for this.

[8:43:06 AM](#) Commissioners have reviewed the claims if they add the rent it will be a different amount.

[8:43:06 AM](#) **Motion by Commissioner Farnsworth to approve claims from 12/26/2016 to 1/06/2017 for \$264,739.67 with the extra eight day office rent to come from commissioner contingency. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

• **TRANSITIONAL AUDIT**

[8:43:06 AM](#) Colleen said as checking with the IT there is some office equipment at Dunn Law Offices. Will have a resolution later in the day to dispose of this equipment. Colleen said neither Jerald nor Robin have cell phones. Have the Sheriff's office here to turn over keys. Chief Wolfe comes up he has a sign off sheet on what Chairman Raymond and Robin Dunn have as far as keys. Chairman Raymond has a key to front door, commissioner door, commissioner office and a desk key. These are all be returned. All Mr. Dunn has is a key card. Will hand the keys over to the new officials after they are sworn in.

[8:49:03 AM](#) Recess until 9:00

Open session 9:00

COMMISSIONERS

• **SWEAR IN NEWLY ELECTED OFFICIALS**

[8:59:59 AM](#) Judge Crowley is here to swear in the newly elected officials. Have Prosecutor Paul Butikofer, Commissioner Scott Hancock, Sheriff Steve Anderson, and Commissioner Fred Martinez. Judge Crowley swears them in. Colleen has them all sign their Oaths of Office.

[9:01:30 AM](#) Sheriff Anderson swears in John Wolfe as his Chief Deputy.

[9:02:46 AM](#) Prosecutor Paul Butikofer swears in Civil Deputy Weston Davis and Criminal Deputy Michael Winchester.

[9:03:59 AM](#) Recess for congratulations.

Open session 9:16

• **RESOLUTION #2017-7 - CHAIRMAN – VICE CHAIRMAN**

[9:17:12 AM](#) Commissioner Hancock said before they have a motion they should discuss this. Commissioner Farnsworth has the most seniority with two years over himself. Would be Commissioner Farnsworth or himself. Feels that they need to realize that individual will take a lot of extra heat. Need to realize who is willing to take this extra heat. Commissioner Farnsworth said he is willing to accept this position. Commissioner Martinez said as far as he has seen in the past few years that Commissioner Farnsworth has been in he believes this is something he can handle. This is only renewed if there is a change they did not necessarily have to do this last year. Commissioner Hancock goes over according to the State Code they do not have to elect a vice chairman. Will discuss this in a moment.

[9:19:11 AM](#) **Motion by Commissioner Martinez to elect Commissioner Farnsworth as the chairman for 2017. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[9:20:27 AM](#) Chairman Farnsworth said as far as vice chairman they do not have to appoint one. They can leave this up to the two that are left here to be chairman for that day. Commissioner Hancock said that before they would discuss this prior to the chairman being gone. If they do not appoint they can decide who will chair on that day. Weston said a vice chairman can be elected. In case of absence they must select a commissioner to act as a chairman for that day. Weston does not see a problem with having one appointed but they could do this before a meeting. Commissioner Hancock said before if Commissioner Raymond was going to be gone he used to ask one to chair in his absence. Chairman Farnsworth said they can do it the way it's been done before. Chairman Farnsworth asked Commissioner Hancock to chair the next meeting due to him being on vacation.

[9:24:32 AM](#) Resolution #2017-7 Chairman Farnsworth reads "Whereas, it is necessary at this time that a Chairman of the Board be selected for the calendar year 2017; Now, Therefore be it resolved that a motion as made by Commissioner Martinez, seconded by Commissioner Hancock to appoint Commissioner Farnsworth as Chairman of the Board of Jefferson County Commissioners effective this 9th day of January, 2017. The motions passed and the voting was unanimous, as taken by a roll call vote on this 9th day of January, 2017. Done and dated this 9th day of January 2017"

[9:26:06 AM](#) **Motion by Commissioner Martinez to adopt resolution #2017-7. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **ASSIGNMENTS**

[9:26:44 AM](#) Chairman Farnsworth goes over assignments the commissioners have had previously. Chairman Farnsworth goes over the liaison for departments. Asked if they need to have a liaison for each department. Commissioner Hancock thinks this is just so they have a point of contact with the commissioners if they had a question or issue. Does not necessarily matter who they contact. Commissioner Martinez would like to leave it the same since there is some structure to this where the department heads know the point of contact and have some guidance available. Rebecca said this would eliminate issues on who individuals choose as their liaison. Kristine said that departments that do have an elected official over them are different than ones that have a department head. Colleen also feels there is a difference if the department has an elected official.

[9:31:21 AM](#) Chairman Farnsworth said the Seventh Judicial District Magistrate Judge position they recommend the chairman keep this duty. He will trade some things out with Commissioner Martinez. Commissioner Hancock said they have to keep Chairman Farnsworth on Eastern Idaho Public Health Board since he is the Chairman of that Board. Chairman Farnsworth was looking at the cloud seeding or the mental health board. Commissioner Hancock said he would have to take Upper Valley Drug Court as well as the Magistrate since these go together. Go over the assignments. Rebecca said the sage grouse is currently redoing the management plan and Jefferson County is a cooperating agency. Commissioner Hancock said he would be interested in this if Commissioner Martinez is not. Commissioner Martinez would like to go see what this is about then could make a change if needed. Rebecca said on that note have a Magistrate meeting on January 20. Chairman Farnsworth mentions he would like everyone to respond to each other with titles during the meetings to keep this more professional.

- **JAIL INSPECTION**

[9:37:17 AM](#) Commissioner Martinez, Commissioner Hancock, Chairman Farnsworth, Colleen Poole, Weston Davis and Audrey Moon go to the jail for an inspection. Are met by Sheriff Anderson, Deputy Bush, Captain Parker, and Chief Wolfe. Sheriff Anderson said there have been no incidents. Wants to repaint the lines in the hallways. Commissioner Hancock mentioned may want to reseal the floor first. Head to the kitchen this is very clean. Sherry manages the kitchen and has two female inmates helping. Had been having some issues with the fridge but this has been repaired. Deputy Bush said they have seventy-nine inmates but should be getting additional inmates this week. Break even with forty inmates. Look at the holding cells that are right off the sally port in the booking area. Sally port is very clean. Go into the visitation room have six seats with three cameras on the inmate side and one on the visitor side. This helps alleviate any inappropriate behavior. Visitation hours are Tuesdays and Thursday from 2:00 to 4:30 and Sundays from 6:30 to 9:00. Sheriff Anderson said they now allow visitation where they supply tablets inside of the pods. This does not cost the jail. Does cost the inmate to use. The jail does get a commission off of this tool. This makes it easier for family to visit. Sheriff Anderson said they have moved the library and are going to create an indoor recreation area. These machines will be paid for off of the commission from the tablets the inmates use in the pods. Work release inmates are separate since they are around utensils. Work release also comes in this way. Wait for an officer then they change out of clothing and get patted down before they go into the housing. Moved the library to where the indoor recreation area used to be. Sheriff Anderson said when they installed the cameras they had Cindy come in to help so they knew where they needed to locate them. Master control room has overview of both male and female inmates. Tablets are always available in the pods for the inmates to use from 7am to 10pm as long as they have money or the family will pay. The commission on the use has to be used on the inmates' well-being so they are using this toward the recreation room. Leaving the master control room they have the work release area where they have removed all blinds from the jail. Have a curtain up to separate the males and females. Before the curtain they would have to lock the male inmates up before they moved the females out. Leaving the jail through the back area that leads to the courts. Have an elevator that takes the inmates down into holding cells in the courtrooms. Walk through court offices to see what they can do as far as room for them.

Open session 10:38

[10:38:15 AM](#) Chairman Farnsworth said they have done the quarterly jail inspection. Have the jail inspection results that need a signature.

[10:38:33 AM](#) **Motion by Commissioner Hancock to approve the jail inspection. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

SOCIAL SERVICES – GAIL ROBBINS

- **EXECUTIVE SESSION 31-874 & 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[10:40:31 AM](#) **Motion by Commissioner Hancock to go into executive session 31-874 & 74-206 (D) – Records exempt from disclosure. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

Open session 10:47

[10:47:51 AM](#) **Motion by Commissioner Hancock to amend the agenda time to 10:47 for social services due to going over this earlier since they were ahead of schedule. Will now go into open session and discuss other social service issues. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[10:48:32 AM](#) **Motion by Commissioner Hancock that on case #2015-42 to approve payment of claims for \$738.68, on case #2017-13 to deny due to application being incomplete and on case #2017-09 to deny on lack of cooperation. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[10:50:04 AM](#) Gail goes over the hospital has done a large food drive. Will be doing a PR event on January 12 asking for Clerks and Commissioners to meet together in Idaho Falls. Will probably end up with 6,000 to 8,000 cans of food. This is Thursday, January 12 at 10:00. Gail will definitely be there as well as Colleen. Ask if the commissioner have time to stop in. Will get the food a different day they just want them in the midst of this big event.

[10:52:38 AM](#) Recess until 11:00

Open session 11:00**PUBLIC WORKS – DAVE WALRATH**

- **INCREASE CAP - ROAD & BRIDGE COMP TIME**

[11:00:31 AM](#) Dave is here today because we are having a winter. Most of these storms have come on holidays and weekends. Dave said it doesn't take too many storms before his employees are over their allowed comp time. Rebecca said in the past they get permission to go up and then sometime in the next year have to be back under the threshold. Commissioner Hancock thought they could do this now. Dave said they need to have commissioner approval to increase the hours. Dave asked to have this moved to 100 hours for now. Dave has looked at long term forecast and once they get beyond this group of storms supposed to have a dry period. Dave requests 100 hours for now if they need to do this again he will come back in and make another request. Dave said with this warm weather they would like to get out and peel as much off as they can. May have George Ricks put some brine out this afternoon to loosen the snow up. Chairman Farnsworth thinks raising the cap is a good idea do not want to neglect the roads because of this issue.

[11:04:14 AM](#) **Motion by Commissioner Hancock to extend the comp time cap to 100 hours for Road & Bridge. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[11:05:07 AM](#) Commissioner Martinez asked if the trucks have to go home at 5:00. Dave does not think they have a time frame like DOT. Dave said it is nice to go out and plow early so they do not have to deal with as much traffic. Dave said that brine has helped with the accidents on roads and this can be put down on snow does not have to be dry.

- **PROPOSED RESOLUTION #2017-12- IMPROVEMENTS TO 3800 EAST BETWEEN 100 NORTH & 300 NORTH**

[11:07:21 AM](#) Dave has an example in the LHTAC packet this is what he has patterned this resolution after. This is basically saying they are submitting an application for federal aid to make improvements on 3800 E. There are a lot of utilities that need moved if this is widened. Dave said they need to realize there is a local match. The estimate for the two miles from 100 N to 300 N and is just under \$2 million. This would mean the county would be liable for around \$144,555. Dave put \$800,000 in for the plant mix. Need to widen this road to thirty feet. It is currently only twenty-two feet.

[11:10:22 AM](#) Chairman Farnsworth reads resolution #2017-12. "Now therefore be it resolved by the Board of County Commissioners of Jefferson County supports the submittal of an application for Federal-Aid funding for the Local Rural program in order to make improvements to 3800 E from 100 N to 300 N. To the Local Highway Technical Council (LHTAC). Total project cost estimate is \$1,970,100 which will require \$144,555 of matching funds for the construction of the 3800 E project. The Chairman of

Jefferson County Commissioners is hereby authorized and directed to sign the project application packet and submit to LHTAC for prioritization.” Dave said his concern even though this came from LHTAC. Is the lawsuit over in Boise where they sued the City of Boise since they had indebted future councilmen. Dave said they cannot do that since this is a resolution so it is not binding. Commissioner Hancock said this is not like a contract. Weston said if the grant is approved they would have to move forward. If this indebts the county for over a year. Dave said this grant is usually five years out but this is just an application. Dave said once the project is under way this is done in around a year.

[11:13:48 AM](#) **Motion by Commissioner Hancock to approve resolution #2017-12. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[11:15:19 AM](#) **Recess until 1:00
Open session 1:00**

BYRON BLAKELY

• TAX BASE DISCUSSION

[1:00:25 PM](#) Byron Blakely lives at 113 N 5050 E in Rigby, Idaho this is over by the Heise bridge. Had almost cancelled tried to track down some additional issues to speak on. Appreciate the time and opportunity. Saw the taxes were going to go up since they had not done anything on ag for a few years. Had come in and had discussions with the assessor and the zoning. Looked like home and farming was going to go up but nothing they could do. Had been hoping this would be tolerable. Did not see the multipliers of the levy coming. Have had a career in architecture and engineering for years. The cattle market is down to half of what it used to be. Did not make much on the calf market. Did make some on a sprinkler pivot last year. Have a lot of pointing of fingers was to this or that agency on who dictates the taxes. Was told this goes back to the state to dictate the market value. Wondering if they were familiar with regional price indexing. This is something malls and chain stores do so they can sell a certain pair of levies at different prices. Wouldn't want to live in California or Washington and he is not sure if there is anything they can do. Wants to voice his concerns. Had seen an older couple that had a modest home in the cottonwood area had put their blood sweat and tears into this and lost the home due to the high taxes. Feels he is now in the same situation needs to see about making more money just for taxes.

[1:05:52 PM](#) Another concern is the recreation commercial and commercial zoning up to the ski hill around Mountain River Ranch and 7N Ranch. Thought when this was all done they would have the best options. Now this has been changed to spot zoning. Feels there was a conflict with the Planning & Zoning committee. To take this zoning back to where it was would have to pay to do this and have others want this so they can have contiguous zoning. Had missed this information in the Rigby Star and was not notified by the county.

[1:07:23 PM](#) Commissioner Hancock said it is State Code that the taxes are revaluated every five years. Have some set formulas they have to use. Follow these different appraisals. Have recently sent out a questionnaire to tell them the cash rent method or cost associated with the ownership of this. Water assessments and improvements they pay as an owner. This is put into a formula to put a price on the land. Have zones throughout the county based on productivity of the land. The land in Hamer is more productive than ground in Grant. Go over issues with properties these are all factored into their appraised value using state formulas. On homes they use comps with home sales similar in the same area. That is how they appraise. Try to be as fair and accurate as they can. Did see a big jump in the ag because this had not been changed in several years. Understands the hurt that they feel. The Assessor's office is mandated by the state. Chairman Farnsworth goes over the state mandates this and the first numbers were higher and once questionnaires were filled out and individuals came in these were lowered. Asks how the Heise property is zoned. Byron said the farm has multiple parcels they were looking at down the road with their kids. Wondering if our kids even wanted to live there if a home could be built. Talked with Planning & Zoning this is now open recreation so there is no way the kids could build a house they could build a country club or shooting range but not a house. Have around 500 acres that could be a good investment. Farm is only 40 acres this is a hobby farm. This land is parceled into so many different parcels it has been recommended that they lump these parcels together. This is a nice setting and get a lot of compliments.

[1:13:20 PM](#) Had an acre lot right next to their yard. Developer never got a permit to dig a gravel pit but this was done one night with lights. Was told this was going to be fixed. They bought this and put the fence across one area but needs some fill for the other area. With the new developer the county said this could be bought and put back to ag so it looked better right next to the house. Nothing was ever credited for this gravel pit. Had opposition from the new developer about not wanting cows on this. Had bought it with that intent. Do not want to have to separate this when they let the cows graze. No way can they ever build on this parcel.

[1:15:44 PM](#) Commissioner Hancock said when they start talking about zoning they have to look at each parcel. Once they buy a parcel they become whatever the zoning is currently. Byron said the 1.28 acres right next to the house the county didn't say couldn't have cows if the neighbor they didn't want to see cows on this. Have an eight foot fence since they are more worried about people coming over into the cattle. Put all this money into this and want it to be ag but won't change the zoning. So he is frustrated.

[1:17:38 PM](#) Chairman Farnsworth said as far as taxes they go off of like properties in the area. If Byron feels they are being improperly taxed they would have to go through an appeals process. Byron said they had already signed off on the taxes he realizes the time on this has passed. Chairman Farnsworth said as far as zoning he would have to talk to them if they decide they want to build a home. Byron is trying to figure out things for the future. The other question is they want to patch the gravel pit and make this part of the farm. Do not quite have all of the answers on how this will work. Would this be commercial recreation zoning forever or can this change. Chairman Farnsworth said they would need to get some information from Planning & Zoning and get the kids together to know if they want to buy or sell. Byron said in the canyon how they would take the zoning back to what it was. Weston said they he would have to go through Planning & Zoning to get this information. Byron asked if the BLM is on that board because this is what breaks up the parcels in the valley. Across the river Mountain River did theirs and Heise. Has been wondering how to approach this. Chairman Farnsworth asked the zoning.

[1:20:51 PM](#) Naysha said this is residential, residential ag and recreational commercial. In order to change zoning he has to be contiguous to similar zoning. Recreational open space is what Mr. Blakely is speaking off. Could build a house depending on the density. Weston said he should go through Planning & Zoning because if they get information from the commission they would no longer be able to have this come back before the board.

[1:22:50 PM](#) Chairman Farnsworth said to decide on a plan and come back into the Planning & Zoning department to see if they can make it happen.

NBW ARCHITECTS – SCOTT NIELSON

• ANNEX BUILDING

[1:23:12 PM](#) Scott is here has the letter that was emailed to the commission. Scott said they can take a few minutes to review this. In quick summary the program is little over 18,000 almost 19,000 square feet. Going back and talking with contractors are \$160 to \$170 per square foot. Was mentioned the county has around two million without bonding. Are well over these allocated funds. Probably three things they can do one is reduce quality does not recommend this. Can reduce square footage. Or obtain more funding. If could figure at \$170 per square foot could do 13,000 to 14,000 square feet. Very nice experience visiting with departments and understands why they are wanting to bring these into a general location.

[1:26:36 PM](#) Commissioner Hancock said it's good he realizes what they are dealing with. Scott said some hard choices are up when deciding what they can cut back on.

[1:27:33 PM](#) Commissioner Hancock thinks the main floor cost was right on. If they did not finish the second story would they still be at eighty percent. Could they drop this by not finishing the second floor. Scott said this is rough terms. The shell is half the square foot costs. If they had 9,000 square feet of second floor and cut that in half. Commissioner Hancock said if they didn't do anything in the basement would be less than that as well. Commissioner Hancock said they may look at putting this into more than one year. Could possibly get to possible three million in over two years. Can see them getting close by not finishing the second floor and the basement.

[1:30:12 PM](#) Chairman Farnsworth goes over wanting to get the main floor finished off. Down the years could have the top floor finished as the funds come in. Commissioner Hancock said they are looking at the money and size. Doesn't want to cut the size. Goes over the departments that have to move. Scott said when they get into the price reduction. Chairman Farnsworth said they may have to reduce offices and have more common areas available for staff.

[1:31:59 PM](#) Scott said to not finish upstairs and downstairs. What can they fit in the main floor but still keep this at around 9,000 square feet. Scott said they will need to move toward the departments to see what is essential. Scott said to look at the Prosecutor office have six currently with six future. Could they cut the six future offices? Scott asked about the six current offices. Commissioner Hancock said they could cut this to four offices and have a common area. Weston said when they look at the future offices would need a common room. Feels they would need to speak with Paul on this. They have two or three other staff. Go over breakroom and conference room. Commissioner Hancock said before in offices they would have a general breakroom on each floor. Scott said the Prosecutor wanted this to be a secure breakroom. The breakroom could be separated from the office though and just be on the same floor. Scott said they have added work rooms for all of the office equipment. Have a small receptionist area and waiting room. What about the conference room. They will need this to be a big enough room for them to work in. Commissioner Hancock asked on the scales of size is it better to go off of the main numbers. Scott said the more square footage they add the more they gain. Stay on even feet.

[1:40:51 PM](#) Probation have a reception area with an adult and juvenile waiting room. Will have one receptionist all will come in that way and then would divide them toward different areas. This is satisfying basic needs. They will have to come into a common receptionist. Have certain probation officers that work with adults and juveniles. Chairman Farnsworth said they have two juveniles and two adult offices. Commissioner Hancock said they have five or six. Chairman Farnsworth said they don't all need an office. Commissioner Hancock said they need to add another office for an administrator for Tammy. Scott said this is current needs no fluff in this department.

[1:43:29 PM](#) Keep the main floor around 9,000 square feet and are seventy percent. Prioritizing who would be next to come into this building.

[1:44:16 PM](#) Extension Office. Chairman Farnsworth said they have a teaching area for fifty people. Scott said this is included with the assembly room. Chairman Farnsworth said this may be something similar to the schools don't they have anything out at the fairgrounds available. Knows there is a facility that is heated that stores cars. Commissioner Hancock said that the fairgrounds have the ability for the kids to use this area. Scott said the 1,000 square feet is loose. Realistically they could do this with 500 square feet. If they could do a meeting room could facilitate this together. Could have the kitchen in for her cooking classes as well. Go back to core facilities have the assembly room that is 1,500 square feet. This 1,000 square feet comes out of the extension office. Three offices. Receptionist for two people with a sign up area. Will need to still have a work room. Storage estimate was 500 square feet. Fair amount of storage can happen outside. Thinks this may be able to come down some. Move this down to 200 square feet. What is another department that would need to have a space in this building? Rebecca mentions a Park & Recreation Office.

[1:49:26 PM](#) Commissioner Hancock said Planning & Zoning needs to move. Scott said in meeting with Naysha he thinks they will need to move as well. Naysha said she could eliminate one hard wall office. Commissioner Hancock said the basement will be for storage. Will do basic storage in the basement that is achieved. Naysha said some records are kept permanently and others are ten years. Scott asked what Naysha foresees. Goes over the cabinets she would need in the office. Flood plain maps could be stored in the work room. Would have three offices with a bull pen area. Would have four in that area. Naysha envisions on where Steve used to sit is the size of the cubicle they will need to have. In that case they will leave the four hard walled offices. Chairman Farnsworth said to knock the storage down but does not think they need to pinch it too hard on office space.

[1:56:26 PM](#) Scott said the Prosecutor has 1,700 square feet. Probation has 1,450 square feet. Extension has 1,000 square feet. Planning & Zoning has 1,650 square feet. Now need to look at the core areas and add these back in. The restrooms were talking two on the main floor would be 320 square feet. Elevator is 200 square feet. Lobby space 250 square feet. Assembly room 1,500 square feet. Kitchen off of that at around 300 square feet. Scott asks what about the election room when they looked at this this is a large space. Commissioner Hancock would not look at this being in the main core of the main floor. Feels they may be able to change some storage in the current courthouse. Are looking at doing the best they can on this main floor. Have around 150 square feet for mechanical space. Electrical equipment room is 100 square feet. Chairman Farnsworth said this is 8,780 square feet. Colleen said they have nothing added on the courts and will not move the social services/veteran office.

[1:59:51 PM](#) Scott said the food bank in the basement would need a main floor distribution area. Scott said this leaves out who? The Public Defender and courts. Have done better than he thought but are still heavy on this. Rebecca asked on the horizon of the upper level could a department wait. Commissioner Hancock goes over they would have to have around 12,000 square feet on this main floor. Have hallways and walls that are not added in. Scott said the other thing would be to move upstairs and finish a department up there. This would leave them 7,000 square feet upstairs for expansion. Could move Planning & Zoning upstairs. Could save 7,000 square feet of the upstairs. If they can do very minimal in the basement. Commissioner Hancock said they would probably want to have nine foot walls. Scott said ten foot walls in the basement for duct work. Thinking down the road where would they run duct work for the upstairs. This would just add to the structure height. He would suggest to put these overhead not in the floor.

[2:06:27 PM](#) Scott said if only finishing part of the upstairs they may not have to put in the elevator at that time. Commissioner Hancock said this would not be compliant to get up to Planning & Zoning. Scott said if they could provide the service on the main floor on the infrequent need for it. Scott said he will go back and redo this program and will designate the departments. Then they will begin working on some graphic solutions. Commissioners meet again on January 23 Scott will come in at 1:00.

[2:09:53 PM](#) Commissioner Hancock said they are trying to do this but not tax the patrons of the county either. Scott said that is responsible government. Commissioner Hancock said they are paying quite a bit in rent that will be reduced once this is built.

[2:11:03 PM](#) Recess until 2:30

Open session 2:30

PLANNING & ZONING – NAYSHA FOSTER

• MADISON COUNTY CONTRACT

[2:30:08 PM](#) Naysha is here with the Madison County contract. Had emailed this out. It was the correct contract last time she apologizes. Had one thing that her and Weston spoke on took one word in section three out. Naysha said she took out the word attorney since this is through Jefferson County. Basically they deliberately put in the various municipalities in case they need Ralph to come in to do a backup.

[2:33:02 PM](#) **Motion by Commissioner Hancock to approve the contract agreement with Madison County for inspection services with Planning & Zoning. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

ASSESSOR – CODY TAYLOR

- **EXECUTIVE SESSION 74-206 (B) – PERSONNEL**

[2:34:24 PM](#) Motion by Commissioner Hancock to go into executive session 74-206 (B) – Personnel. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

Open session 2:57

EMERGENCY MANAGEMENT – REBECCA SQUIRES

- **INTRODUCE MANAGER**

[2:57:21 PM](#) Rebecca introduces Thomas Thiel. He is the new lake manager and training and exercise manager. Thomas said he grew up in Idaho Falls and went to Bonneville High School. Emergency Management training and exercise manager and will be managing the lake. Rebecca said they have been looking at the Emergency Operation Center (EOC). Have never actually activated the EOC. Have some gaping holes so will be updating these plans and structure. Commissioners cannot fill a position on the EOC because they have a different role to fill. They will reach out to the community and staff. Commissioner Martinez asked what he has done in this last week.

[3:00:37 PM](#) Thomas said he has spoken with Kelly and Tom and have been updating their emergency manuals. Once they bring in the EOC they will know what their responsibilities are. On the lake side have been looking into camp registration software and websites. Really interesting software available. Doing cost comparisons and will be proceeding with demonstrations. Hired a campground host. Bob is going to come back to the lake again this year. Commissioner Martinez asks how they are keeping the funds separate on his wage. Rebecca said this is similar to hers they have lines that come from lake and emergency management. Being paid from emergency management until the line is gone and then will go into the lake fund line. Being trained by Emergency Management staff. Some of his salary will be reimbursed.

- **ROCKY MOUNTAIN POWER**

[3:03:30 PM](#) Rebecca said they will be having exercises to the run up in August with telecommunications and transportations. This is a great opportunity for the county. Tim Solomon have been speaking with her and he would like to begin a program with Jefferson County as community development. Wants to bring in Board of Commissioners to speak on the details of this planning. Offering ways they can support each other. Tim realizes they need to work around the open meeting law. Have requested the board pick a liaison to meet with Tim and herself on this. Rebecca asks who would like to be appointed to this service. Chairman Farnsworth said this would just be going to meetings and bringing back information. Rebecca said this will usually be lunch meetings once every few months. Commissioner Martinez will proceed with this service.

[3:07:04 PM](#) Rebecca asked if they are wanting information on national weather service that she has been receiving. Commissioners feel a brief overview would be fine. Rebecca said will send the short version to them to review.

IT – GARN HERRICK

- **RESOLUTION #2017-11 - DISPOSAL OF EQUIPMENT**

[3:07:43 PM](#) Garn has a list and pictures of equipment that has been in Robin Dunn's office for years. No value and no salvage parts available. Chairman Farnsworth reads resolution #2017-11. "Be it ordained by the Commissioners of Jefferson County, Idaho that the list of data hardware owned by Jefferson County as provided on the attached list, may be disposed of as they are not in working condition and have been decommissioned as per requirement. Hard drives and memory removed."

[3:09:22 PM](#) Motion by Commissioner Hancock to approve resolution #2017-11 disposal of data equipment. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

TREASURER KRISTINE LUND - ASSESSOR – CODY TAYLOR – APPRAISER JESSICA TATE

- **TAX CANCELLATION**

[3:10:11 PM](#) Jessica goes over in June had a gentleman come in over value. Had settled his value in the office and the board signed the Board of Equalization form. The gentleman ended up going to a State Board of Tax Appeals. The state decided to lower this. Jessica said they appraised the home at \$159,578 and State Board of Tax appeals has appraised the home at \$155,000. So as far as tax need a cancellation of \$24.82 for 2016. This is on parcel #RP00270000010.

[3:13:29 PM](#) Kristine said with this dollar amount they have already paid the first half of the taxes so this will be taken off on the second half of the taxes.

[3:14:07 PM](#) **Motion by Commissioner Hancock to allow the cancellation of tax based on the State Board of Tax Appeals on parcel #RP00270000010 for \$24.81. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed. (Exhibit A)**

TREASURER – KRISTINE LUND

• **FEE ADJUSTMENTS**

[3:15:50 PM](#) Kristine wanted to have a discussion and possibly a request. They have a new board congratulations and welcome. Some of this may be new discussion. One thing that Idaho Code has is a resolution for warrants of destraint. Going forward this needs to be worked on. Have a fee that is charged twice a year on mobile homes and personal properties. Work with the Sheriff's Office. Sometimes they post these properties for sale or they keep them. State code wanted a resolution stating this fee. Kristine said her fee is \$10 and the Sheriff's fee is \$20. Previous years a resolution was not required. Kristine said usually in previous they speak with legal counsel and bring the resolution together.

[3:18:48 PM](#) Kristine said she deals with other fees and interest in the office. Testy time of year have had a lot of issues with the mail. Incredibly slow and a lot of changes. Have a ten day period where she can click off the late charge. After this it is her understanding a late charge should only not be charged if the commissioners agree. Deal with this a lot day to day. Do they want all of these brought in. Others have a resolution to allow them to remove the fee up to a certain dollar amount. Deal with this all the time. Feels there needs to be certain criteria to make them not pay a late fee. In the past have not had anything formal that the Treasurer can make that decision up to a certain amount.

[3:21:07 PM](#) Landfill adjustments have one that they can put on an agenda but the fee is a \$100 household fee but if on a circuit breaker this should be \$20.60. Do they want this brought in or do they want them to handle this? Landfill fee is a county fee but late charges and interest is by statute. Rebecca mentions the landfill fee is further in the agenda today do deal with some issues they are facing.

[3:22:24 PM](#) Commissioner Hancock on the landfill he believes was to allow the discretion for those offices to make that call. If they need to make a call on circuit breaker feels this would be their call and should not have to come before the board. Chairman Farnsworth said he also agrees. Kristine said this is an adjustment not a refund. Chairman Farnsworth thinks on the late fees after the ten day limit it should be assessed the late fee. Commissioner Hancock said he wouldn't mind a resolution on the late fee but what threshold would this be. Kristine goes over an individual that the package had gone to Cincinnati and is past the ten days but her strong feeling is he should not have a late fee. There are times in her opinion they should not pay the late charge. Do they want this brought in to the board? The average for other counties has been \$50. Had a \$23 late charge today that she felt they deserved to be assessed. Sometimes the late charge can get higher. Chairman Farnsworth said if they can show just cause on why this is waived. Kristine is asking about where it is her call and when does this come before the board. Commissioner Hancock said he would like her to have discretion.

[3:27:03 PM](#) Kristine said some of these things should be in writing. Could work with Weston on this. Would the \$50 be something they would be in agreement with. Kristine feels this would take care of the bulk of the issues. Kristine said late charges and interest would not be waived more this would just make this authorized. Kristine thinks this would be in her best interest as well.

APPRAISERS – JESSICA TATE & KATHY HOWE

• **AG UNDER FIVE ACRES**

[3:28:58 PM](#) Jessica said it is that time on the five acres and under approvals. Each year anyone who owns five or under acres have to seek approval for the ag exemption. Provides the rules for Commissioner Martinez. Commissioner Hancock goes over what they have to look at on this exemption. Jessica said they go to market they have to physically see they are making money on an ag endeavor. Have \$1,000 income or fifteen percent of annual gross income. Figured would start bringing these in as they get stacks.

[3:31:18 PM](#) Commissioner Hancock said the first form is Edwin Hanson and he has have declared they are not farming

[3:31:28 PM](#) **Motion by Commissioner Hancock to deny ag exemption for Edwin Hanson on parcel #RP05N38E262404. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:32:19 PM](#) Commissioner Martinez goes over that Wade Peterson meets the financial obligation on this five acres.

[3:32:28 PM](#) **Motion by Commissioner Martinez to approve for Wade Peterson the ag exemption parcel #RP006070010010. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:32:58 PM](#) Commissioner Hancock goes over that Scott Carpenter has five acres they are leasing. Has met the financial obligation.

[3:33:21 PM](#) **Motion by Commissioner Hancock to approve the ag exemption for Scott Carpenter on parcel #RP07N33E133180. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:33:50 PM](#) Commissioner Martinez goes over on Don Parker look through requirements have this as a high amount. Jessica said he also has other property put this parcel is not contiguous to it so they have to apply for the five acres or under.

[3:35:33 PM](#) **Motion by Commissioner Martinez to approve the ag exemption on Don Parker parcel #RP06N33E110453. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:36:46 PM](#) Commissioner Hancock said that Alex Owens shows they are raising cattle and have a total of over \$1,000.

[3:37:06 PM](#) **Motion by Commissioner Hancock to approve Alex Owens for parcel #RP006540010030. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

[3:37:37 PM](#) Commissioner Martinez shows that David Dallings from Hamer has provided a schedule F. Jessica said they prefer these over receipts.

[3:38:05 PM](#) **Motion by Commissioner Martinez to approve the ag exemption for David Dallings on parcel #RP07N36E055571. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

APPRAISER – PAT KELLEY

• CASUALTY LOSS

[3:39:08 PM](#) Pat has a proposal for property loss. This was for a mobile home that burned down on August 1, 2016. Have put on the casualty loss to reduce the value for 2016. After this home burned this home no longer has any value. Pat said this if for 2016 on the cancellation of tax. Kristine has figured the tax would be \$18.16 because the majority of this tax bill is the landfill use fee. Apparently they have brought these in before after loss of property. Kristine said as far as on the mobile home if they are sold or moved out any time after January but they are there on January 1 they will receive the whole tax bill. If they move the home they are required to pay the whole year on the mobile home then they will provide paperwork showing its been paid for the year. The landfill fee of the \$100 is the majority of the bill. Kristine has not prepared a cancellation yet but will if they choose to do one. The tax portion is \$18.16 have the landfill use fee have broken this down per month would be \$33.32 for a total cancellation of \$51.48 for the months they no longer had the home. Commissioner Hancock does not see a reason to have a cancellation of the landfill fee. Knows on this parcel they have had garbage going out of there. Kristin said they are required to prepay for the year for a mobile home. If someone comes in March they are moving they prepay the year in full and should have paperwork showing from the treasurer office so they do not get a citation. Trying to increase the awareness on how this should work. Realizes the mobile home did catch on fire and was not moved.

[3:45:18 PM](#) Commissioner Martinez asks about any hardship. Pat said he lost the home due to the fire it is a complete loss.

[3:45:52 PM](#) **Motion by Commissioner Hancock to go ahead and grant a tax cancellation for \$18.16 on the tax portion but no adjustment on the landfill fee for parcel #MH04N39E192001. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed. (Exhibit B)**

LONDON THURGOOD

• COURTHOUSE HVAC

[3:47:00 PM](#) Landon with Thurgood Mechanical had purchased this business from his father Reed Thurgood. Have done work previously for the county. Would like to discuss the courthouse systems. This was put in by Atkinson out of Salt Lake City. This has been in since the original installation. After eight years they usually want to reevaluate this system. Since this installation they have come out with back net this is a universal system. Can put in a Honeywell system and they communicate. If you have a Delta system like the courthouse does they could put in a back net front end that will talk to Honeywell. Would like to put before the board if this would be beneficial to the county to put in a front end. This allows them to view the control system from a computer and mobile device. The way this works is if they have a janitor working on a plumbing issue and a heating issues comes up that individual can pull up the heating information on any mobile device.

[3:51:38 PM](#) Landon goes over in order to put together a proposal for this he would need to look at the mechanical plans of the courthouse. Chairman Farnsworth goes over so he wants to give them a bid on the HVAC system. Landon said they would want to put in a bid for the front end device for the system. Would allow them to see things easier and quickly address issues.

[3:53:21 PM](#) Commissioner Hancock asked what the cost savings on this would be besides the maintenance person's time. Need to know what this would save. Landon said in around 2010 or 2011 they came in and did some upgrades for demand ventilation. Had saved them money during this timeframe with the two large air handlers. The demand ventilation provides fresh air. Chairman

Farnsworth brings up an issue in the jail before with this system where the vents were corroded. Commissioner Hancock said this would offset the system. Chairman Farnsworth said this will put the controls back in their hands.

[3:55:50 PM](#) Landon goes over as these items fail can put a Honeywell into this once they allow these to talk to each other. In order for him to bid he would need the mechanical bid. County paid to design this system he recommends they have a copy. As well as the back up to these controls. Some use this as a lease to keep them as customers. Commissioners think it would be fine to have him provide a bid. Chairman Farnsworth asks if they can come into the courthouse to do this bid. Landon said this is something they can do and then he can give them a calculation. Chairman Farnsworth said he would like for him to come in this room so the plans do not leave.

[3:58:39 PM](#) Landon recommends have the maintenance people looking at the boilers need to have an acid test done annually. Even though they are stainless steel they can get water in the system. It will heat the heat exchanger. Chairman Farnsworth said they may need to get hold of Atkinson for programming on all of the controls. This would be in the counties best interest to have this on hand. Colleen goes over she has a lot of plans in her office. Would they like to go over which one he needs. Chairman Farnsworth said they can bring Bryan in as well. Commissioner Hancock tells him to get ahold of Colleen to view these.

INSURANCE – CARLOS APONTE

• INSURANCE

[4:02:37 PM](#) Carlos said they could have dropped this off this is the contracts that need signatures. In the past have given them to Robin to review. Carlos said these contracts are back from what they did in August just have the language here to sign as part of the contract. Would want the attorney to review. Have an administrative service agreement and a stop loss agreement. Will be back after the 15th and will come in with reports. Provides Weston with the contracts to review

COMMISSIONERS

• SIGN CERTIFICATES OF RESIDENCY

[4:05:38 PM](#) Motion by Commissioner Martinez to approve certificates of residency for College of Southern Idaho for Nicole Albertson, Jennifer Alvarez, Benjamin Bingham, Benjamin Brown, Kutler Byington, Colton Campbell, Aleena Cross, Alex Hansen, Kami Killian, Abigail Kunz, Javier Martinez, Jaxon Mathews, Porter Nelson, Alannah Nunez, Avery Smith, Taylor Sullivan, Lindsay Taylor, Mya Webber and Resa Young. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[4:07:30 PM](#) Motion by Commissioner Hancock to approve certificates of residency for College of Western Idaho for Javier Martinez. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

• PROJECT MANAGER/NEW BUILDING UPDATE

[4:11:48 PM](#) Chairman Farnsworth said after looking at the building needs earlier they have realized they will be strapped for funding. Need to make a decision on the bid that was turned in on the project manager.

[4:12:44 PM](#) Motion by Commissioner Hancock to reject the proposal for the project manager. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

[4:13:52 PM](#) Commissioner Hancock mentioned that Rebecca's husband had spoken about being the project manager for the county. Commissioner Martinez asked about the liability that may create. Commissioner Hancock just wanted the rest of the commission to know about this but it can be discussed at a later date.

• PILT MOU

[4:15:21 PM](#) Rebecca said Department of Energy had a MOU for PILT. Weston mentions the date on the MOU is 2016. Go over the dates on this is this for 2016 or 2017. Rebecca said she can make a phone call on this. Rebecca believes this is the Department of Energy part of PILT for 2016.

[4:25:01 PM](#) Rebecca said this is four copies of the same agreement for the calendar year of 2016 from Department of Energy to Jefferson County for \$56,951.28.

[4:25:59 PM](#) Motion by Commissioner Hancock to accept the Intergovernmental Agreement with the United States Department of Energy and Jefferson County. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.

• MUD LAKE – EASTERN IDAHO PUBLIC HEALTH - SNOW REMOVAL

[4:17:46 PM](#) Chairman Farnsworth said the person who was under this contract is no longer with us. Mitch said in the past before the administrators began taking care of this Road & Bridge used to since they are in the area. Mitch said when they have big storms if Road & Bridge cannot do this he can try to get his guys out to clean up the snow.

- **SOLID WASTE FEE**

[4:28:39 PM](#) Rebecca goes over on the solid waste fee. Have had situations where the structure may have been a home once upon a time. Fairly easy to see if these homes are is inhabitable. The intent is if they are not to be charged the fee. Would the commissioners' allow staff to do this, a resolution or bring it before the board. Commissioner Hancock said he thought they already allowed this for staff. Commissioner Hancock thought this was supposed to be allowed on any inhabitable structures. Chairman Farnsworth ask how they determine if it's livable. Rebecca believes the appraisers go out and walk through the location. Just want to verify if the commissioners grant this authority to the departments to determine if the home is inhabitable.

[4:33:45 PM](#) **Motion by Commissioner Hancock to grant to the Assessor's office the ability to determine if the house or structure is habitable and if not they are allowed to remove the landfill fee. Mentions the board will reserve the right to have an appeal in the process if necessary. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **RESOLUTION #2017-8 – DESTRUCTION OF RECORDS – CLERK RECORDS**

[4:39:33 PM](#) Colleen has destruction of records this has been reviewed by legal counsel. Chairman Farnsworth goes over this will be destruction of 2005 to 2011 liquor licenses and 2012 jury questionnaires.

[4:40:32 PM](#) **Motion by Commissioner Martinez to approve resolution #2017-8 for destruction of Clerk's records. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **RESOLUTION #2017-9 – DESTRUCTION OF RECORDS – PAYROLL RECORDS**

[4:40:52 PM](#) Colleen has destruction of records for payroll. Meets criteria for record retention. Chairman Farnsworth said this will be destruction of 2011 payroll records and employee files for employees terminated longer than five years.

[4:41:27 PM](#) **Motion by Commissioner Hancock to approve resolution #2017-9 for destruction of payroll records. Second by Commissioner Martinez. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **RESOLUTION #2017-10 – DESTRUCTION OF RECORDS – ELECTION RECORDS**

[4:42:09 PM](#) Colleen has another resolution for elections. Chairman Farnsworth said this will be destruction of primary and general 2012, primary and general 2014: request forms, election envelopes, voted, spoiled, and unvoted ballots, ballot stubs, test ballots, any and all outdated election information for precincts. All election material and supplies for the March 2013 #251 canceled school election. March 2013 #252 school election material: voted, spoiled, and unused ballots, ballot stubs, tally books, request forms, any and all election information and training materials. 2013 purged, moved and deceased voters. Broken ballot bottoms damaged in shipping, were replaced with new ones.

[4:43:14 PM](#) **Motion by Commissioner Martinez to approve resolution #2017-10 for destruction of election records. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES**

[4:43:50 PM](#) **Motion by Commissioner Hancock to approve special commissioner meeting minutes from December 15, 2016. Second by Chairman Farnsworth. Roll call taken. Commissioner Hancock – aye, Chairman Farnsworth – aye. Motion passed. Commissioner Martinez abstains as he was not in office at time of meeting.**

- **EXECUTIVE SESSION 74-206 (B) – PERSONNEL**

[4:46:12 PM](#) **Motion by Commissioner Martinez to go into executive session 74-206 (B) – Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Hancock – aye, Commissioner Martinez – aye, Chairman Farnsworth – aye. Motion passed.**

Open session 5:55

ATTORNEY – WESTON DAVIS

- **EXECUTIVE SESSION 74-206(F) - LEGAL**

[5:55:58 PM](#) Weston mentions he would rather not have the legal added on each agenda unless he asks for this specifically. Rebecca asks about case updates she usually provides during this time. Weston feels most of these letters are no news they are usually just a status update.

[5:57:37 PM](#) **Motion by Commissioner Hancock to adjourn at 5:57. Second by Commissioner Martinez. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date