

**Jefferson County Commissioner Meeting Minutes
July 25, 2016**

Meeting called to order at 9:00. Those present are Commissioner Farnsworth, Commissioner Hancock, Chairman Raymond, Sheriff Steve Anderson, HR/Emergency Management/Park & Rec. /Commissioner Assistant Rebecca Squires, Treasurer Kristine Lund, Planning & Zoning Naysha Foster, Maintenance Bryan Briggs, Probation Tammy Adkins, Extension Office Lorie Dye, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance lead by Lorie Dye. Prayer offered by Commissioner Hancock.

COMMISSIONERS – ELECTED OFFICIALS – DEPARTMENT HEADS

• **STAFF MEETING**

[9:02:10 AM](#) Planning & Zoning - Naysha Foster said they are on par for July. Have eighteen building permits averaging around two a day. Have five land use applications. Aug 23 will be having some training here in the courthouse. Are in preliminary agreements with City of Rigby to update their impact zone.

[9:04:40 AM](#) Public Works - Dave Walrath said that the main thing they have been out paving in Hamer with the new paver. Have a full crew out on this road in Hamer. Appreciates the support from law enforcement to control the speed limits. Will finish this project this week. Have some employees going to some training next week. Will be hauling bentonite from Crystals Pit. Will also be hauling bridge rail and possibly some jersey barriers for up to the Great Feeder Bridge. Solid waste is business as usual will be having the household hazardous waste days in August. Chairman Raymond asked if anyone is loaning the paver this year. Dave said they have heard some who would like to but they are planning on doing some more paving around September. Are having some issues with the paver overheating. They have had Western States out working on a solution right now. It will be a great asset to the county. Did rent a double drum roller to use with the paver.

[9:09:28 AM](#) Extension Office - Lorie Dye said that the fairs are coming up. This is a great time to see the youth excel. Hands out the fair schedules. This includes Rigby and Mud Lake fair schedule. Lorie said a 1940 tractor was donated and they will auction this off. Thanks the Sherriff's office for the nice retirement party for her husband Sam.

[9:11:48 AM](#) Treasurer - Kristine Lund had a District 6 meeting. This is a down time of year not in the middle of legislative issues. Now is the time if anyone wants to bring something to the legislative board. IAC likes to look at these ideas and offer support if the idea is worth their time. Kristine said the hot spot is public records request. May be changing how these are handled since everything is public record. Do want to be open and transparent but it's hard to work on these requests day after day. They are working on collecting taxes. Have sent out delinquent notices that covered all years. Had around 1,200 notices that were sent out and have had some good response on these. Hoping to make the tax deed hearing as little as possible. Commissioner Hancock said the Dan Blockson is leaving IAC. Kristine said that he is leaving and going to be a civil attorney for a Boise County and he will be missed.

[9:16:40 AM](#) Probation - Tammy Adkins said on the legislative issues they have been working at changing the rule of 90 to a rule of 80 for probation. Have demonstrated this would be at a minimal expense to the county. Senator is supporting this. Chairman Raymond said that this was highly supported in Burley. Will be having a change with drug court. Some funds come in July and others in October. Will be making the transition to take over their own people. Commissioner Farnsworth asked about the building remodel. Tammy said they were working on this but the individual working on this fell ill so it will probably be around the end of August before this is completed.

[9:20:01 AM](#) Sheriff - Steve Anderson said they had a retirement party for Sam Dye to thank him for his service. This is a busy time for them. Mud Lake fair will have the D.A.R.E float. Will have a command center set up for ID cards for kids at the Rigby fair. Will also be doing signups for reverse 911.

[9:20:53 AM](#) HR/Emergency Management/Park & Rec. /Commissioner Assistant - Rebecca Squires. On Emergency Management had some issues with the power outage last week and worked well with other agencies. The backup generator worked perfectly. Had some cooperation with other entities. Did a reverse 911 call and was able to put information out on social media. Have a lot of compliments on the Sheriff's office. For Park & Rec. the lake is full and they now have fish. Staff have been working hard to keep the campground full. The intern had initiated a survey to help with some ideas of what would like to be seen in the future at the lake. Commissioner Hancock asked when the sand would be replaced. Rebecca said that they do have a sand plan. Had been waiting until the sage grouse were gone to obtain the sand.

[9:25:43 AM](#) Sheriff said really quick Kristine was gracious to inform him of the IAC meetings and said they may need to reserve a room as soon as possible since they were almost booked. Kristine said some of the other rooms are more expensive. Colleen said this is scheduled September 26 through September 28 which falls on a commissioner meeting. Will need to move the commissioner meeting.

[9:27:05 AM](#) Commissioner Hancock said they have had some changes with the RDA. Have also had a meeting with a developmental company about loans to cities and municipalities. Biggest issue has been 5C. The meeting last week said they would be

raising the assessments to the county by 20%. Big problem is what to do with these kids if they close the detention center. Have signed an agreement with Montana to take some of their female juveniles. They may only be a gaining three or four they are still unsure. Trying to help offset costs. Madison County wanted to shut this down but the discussion remains where these juveniles would go. Mandated by law that they have to have the use of these facilities. Discuss detention center and a treatment program. Good program for the time being will have to reassess this each year. Need to have the beds guaranteed to other entities if they wish to proceed. Colleen said the additional cost is around \$90,000. Lorie said she has taught classes at 5C several times and they have always have been very professional and had been a good experience working there.

[9:36:19 AM](#) Commissioner Farnsworth had gone out to the July 2 function it was a good turnout. Last Saturday he attended Ririe days where they had a hypnotist and some food vendors.

[9:37:14 AM](#) Clerk - Colleen Poole goes over she has the schedule for the budget workshops. No major changes just make sure they know their times. Will also hand out the budgets that she has entered for them all. Asks department heads to watch for typos so she can get those caught right away. Also needs the green sheet filled out for their staff for payroll information. Need these sheets to match the budget. Do not need these right away. Chairman Raymond said no misunderstanding they will be having a public hearing on July 26 at 9:00 to open the budget. Colleen said they will be going over the budget with all of the department heads. Will put these numbers together and continue to work through the budget. If she does not have their expense sheets already it would be great to have these as soon as possible. Colleen will review these with the commissioners then will start putting these into the spreadsheet.

[9:43:49 AM](#) Maintenance - Bryan Briggs mentioned that the grass was looking brown have adjusted the sprinklers. Have a few repairs on the swamp coolers. Sheriff said thanks for installing the drug bin into the Sheriff's office for a place to dispose of old or no longer needed prescription drugs. It is in the lobby of the Sheriff's office. This had to be bolted through the floor. This is dropped into the box and goes into a locked container. Rebecca said the trees have also been replaced in the front of the courthouse. Rebecca said they had some trees that self-selected to fall over at the lake that they will be cleaning up.

[9:47:44 AM](#) Chairman Raymond goes over on public lands issues. The county has cooperating agency status. Will continue to keep an eye on the issues.

PROBATION – TAMMY ADKINS

• QUARTERLY REPORT

[9:49:20 AM](#) Tammy Adkins is here with the quarterly report. There are no major standouts this quarter. Provide a report for them to review. Numbers have stayed consistent. Had the final juvenile justice review who will be back on August 10 for the final report. Has been an interesting experience. Have Rebecca Albertson certified as an instructor. Had some good reviews and are in the forefront in the state. Feels they will be getting a good review but will have some issues they need to work on.

[9:55:31 AM](#) **Robin Dunn is in the room**

[9:55:37 AM](#) Discuss her meeting on August 10 will be having the meeting in their office. Have run into some problems on the addition to the building. May be finished later in August since they will be having a meeting in the location so they may need to wait until after August 10.

COMMISSIONERS

• JAIL INSPECTION

[10:00:18 AM](#) Commissioner Farnsworth, Commissioner Hancock, Chairman Raymond, Clerk Colleen Poole, Audrey Moon and Attorney Robin Dunn go over to the jail for the inspection. Met by Sheriff Steve Anderson, Captain Nora Ortega, and Deputy Josh Bush. Begin the tour in the jail's kitchen. This area is very clean it is supervised by Sherry who receives help from inmates. Go to the sally port area where the jail's vehicles are parked. This is a clean area where the inmates are brought into the jail through a secured area. Outside of the sally port they have a generator that will run the power for the jail in case of a power outage. This is locked. Next view the medical room. There is a nurse available for all medical issues. They take inmates over to Dansie Dental for any teeth issues. Go into the library they have a lot of books to choose from. Clean area. Sheriff Anderson said they did have a shake down in the jail yesterday. When they do this they go through all of the books and look for any contraband. Discuss commissary money for inmates the money the jail receives on this can be used for inmates. To do this they are going to be putting this toward some exercise equipment for their indoor workout area. Captain Ortega mentioned this money can also be used toward the inmate's supplies such as clothing since it benefits the inmate. Walk by the outside area the crack in the wall has been repaired and repainted. Sheriff Anderson discussed did have an incident with some blinds in the facility. Have removed the blinds between the control room and the work release area. Have tinted the windows so they cannot see out from the work release bunks. Have 52 inmates with six more females than males. 75% of the inmates are State holds. Discussed they expect to have 80 to 90 inmates by October. Go into the main control room this overlooks both the female and male inmates. Have multiple cameras and this is the area where all of the doors are locked from. Deputy Kelsey Clarkson is in the main control room. Sheriff Anderson said the shake down was also done in all of the pods as well.

When they do this they take all of their belongings and search through all of their items. They reissue all bedding to the inmates during this process. Will be getting five males and two females today. Deputy Bush has been calling Bingham County daily because their facility is full to get these inmates. They do go and get them for a fee. These are IDOC holds from the prison. Sheriff Anderson said that they have had some rust on the showers that needed to be fixed. Discuss the swamp coolers and the issues they are creating on the roof of the jail. On the way out of the jail the State did bring in a computer for them to have in a more private location to process sex offenders. The jail inspection form will be brought over later. The jail was neat and clean. All of the employees are very professional.

[11:22:07 AM](#) Sheriff brought over jail inspection report. Commissioners review this.

[11:22:36 AM](#) **Motion by Commissioner Hancock to accept the jail inspection from this morning 7/25/2016. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

SHERIFF'S OFFICE – SHERIFF STEVE ANDERSON

• DIVE TEAM EQUIPMENT

[10:41:22 AM](#) Sheriff Anderson is here about the water crew. Have one to two deputies that are certified divers. Looking at the budget have \$35,000 in this line. Dave Bullen is the dive team commander and is a master diver. Would like to train three of their employees who have expressed some interest in diving. Have a proposal from their dive commander. This is to get these employees trained and equipped. These deputies would sign a two year contract to pay for this equipment if they leave the county. One of the biggest costs is a compressor that was given to us. It is broken so they will have to pay the \$3,000 to fix it. This is used to fill their tanks. Since they already have the broken compressor once this is fixed it would be worth \$10,000 to \$12,000. Gives the commissioners the costs. Currently have twelve on the dive team but only have two that are from their office. This is proposing to add three. It is good to cooperate with other entities. Deputies have their gear in their trunks. If they are already responding they will be up and ready faster than waiting for the dive trailer. When they dive this is usually for a recovery. Rebecca said to have them look to see if they are eligible under the EMPG grant. The prices that Dave have gotten are great deals. He piggy backs with Bonneville County to get some of these prices. Have a request in for the 2nd week in August. Have \$31,900 cash in the waterways line. Would have the deputy sign a contract to reimburse \$2,000 if they were to leave the county before two years. Costs are around \$2,400 but they have around \$400 worth of equipment that can be reused for another deputy. The cash line is at \$31,000 but they only have one item in the budget. Discuss the budget and the available cash and what the difference is. Will need to discuss this at the September 12 public hearing for the new budget.

[10:58:56 AM](#) Commissioner Hancock thinks this is a good program. This is always a possibility. Sheriff Anderson said the dive commander gives the training at no cost. So they are just paying for equipment.

[10:59:46 AM](#) **Motion by Commissioner Hancock to authorize the purchase of dive team equipment for \$12,594 from the waterways budget. Second by Commissioner Farnsworth. Amend this to realize they will be opening the budget to cover up to \$8,000 in expenses that are not covered in this budget. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

RICK BARBER

• TAX CANCELATION

[11:01:24 AM](#) Rick Barber and Michelle Barber are here today just moved back from Salt Lake. The dilemma is they are requesting a review on the tax rate on their home in Rigby. Paid the higher rate due to not getting the homeowner's exemption since they had not been living here. Did move up at the end of April officially moved in by the middle of May. Called the county to get their homeowner's exemption and was told he had missed the deadline on this exemption. Would have to pay the higher rate again this year unless they appeal the exemption.

[11:03:31 AM](#) **Robin Dunn is in the room**

[11:03:34 AM](#) Rick feels they have lived here since May and feels that they should be able to receive a homeowner's exemption.

[11:03:58 AM](#) Chairman Raymond said they may turn to the Assessor and Treasurer for an explanation.

[11:04:17 AM](#) Marilyn from the assessor's office said the time period is over to sign up for the 2016 homeowner's exemption. Has also not signed this for 2017 and wants to make sure this is on there for next year.

[11:04:53 AM](#) Commissioner Hancock asked Marilyn if someone who is building a home on June 1 they would not get a homeowner's for that year. Marilyn said that the state has a cutoff date of April 15 to file for the homeowner's exemption. Michelle asked if they could make this retroactive to when they moved in. Marilyn said that is not how the exemption works.

[11:06:09 AM](#) Marilyn does want to make sure they get signed up for this next year. Rick said they had not signed up for next year because they had run into this problem right off when they came in. Rick said they had been remodeling this home since December. Rick is just looking for some help on this issue. Commissioner Hancock said doing this would set a precedent with other homeowner's. Marilyn said that per Idaho code there is not a lot of wiggle room to get this exemption past the deadline.

[11:13:14 AM](#) Chairman Raymond asked Kristine Lund the difference between homes and new homes that have just been built. Kristine goes over that new homes get a pro-rated tax rate. They do receive the homeowner's exemption on new construction but this only covers the land. It is different because this exemption is based on time of occupancy.

[11:14:23 AM](#) Chairman Raymond asks if a precedent has been set already? Kristine and Marilyn believes there is not. They follow the code diligently. Robin Dunn mentioned that they usually try to stick to code.

[11:16:03 AM](#) Chairman Raymond reads from the statute. Homestead is owned or occupied and used as the primary dwelling place by the owner as primary residence by January 1 provided in the event the homestead is owned or occupied after January 1 but before April 15 then the owner of the property qualifies for the exemption. Marilyn mentioned that they would have to be living in the home before April 15. Commissioner Farnsworth said that they have to go off the statutes on what they can and cannot allow. Chairman Raymond said they feel for them and wish they could help but they have to follow the statutes.

ASSESSOR'S OFFICE – MARILYN WILLIS

- **RESOLUTION #2016-21**

[11:18:10 AM](#) Marilyn is here with a resolution that is for the motor vehicles records. They do not need to keep the registration records any longer. Robin Dunn asked if they are asking to destroy these records. Marilyn said they are. Commissioner Hancock asked if they required by the state to keep these. Marilyn had spoke with Helene and they are able to destroy these per the retention policy.

[11:19:46 AM](#) Chairman Raymond reads resolution #2016-21.

[11:19:53 AM](#) Marilyn said this has a retention schedule that is followed and these records are past their required time.

[11:20:29 AM](#) **Motion by Commissioner Farnsworth to accept resolution #2016-21 for destruction of records. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

SOCIAL SERVICES – GAIL ROBBINS

- **EXECUTIVE SESSION 74-206(D) – RECORDS EXEMPT FROM DISCLOSURE**

[11:23:22 AM](#) **Motion by Commissioner Farnsworth to go into executive session 74-206 (D) – Records exempt from disclosure. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Open session 12:17

[12:17:45 PM](#) **Motion by Commissioner Hancock to approve case #2016-17 and case #2016-33. Will deny case #2016-32 for lack of cooperation, deny case #2016-36 for lack of residency, deny case #2016-35 for lack of cooperation and deny case #2016-34 for lack of cooperation. Will suspend case #2016-31. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[12:18:33 PM](#) Recess

Open session 1:00

Robin Dunn is not in room

TRACY AND SHARON BAXTER

- **APPEAL OF PLANNING & ZONING DECISION**

In attendance for legal counsel is Paul Ziel.

[1:00:59 PM](#) Sharon Baxter mentions on the appeal this appeal is for themselves as well as some of the community.

[1:01:33 PM](#) Paul Ziel mentions something has come to their attention that may require an executive session before this hearing. There is some potential litigation that may need to be discussed.

[1:02:15 PM](#) **Motion by Commissioner Hancock to amend the agenda to allow an executive session 74-206 (F) - Legal. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[1:02:40 PM](#) **Motion by Commissioner Hancock to go into executive session 74-206 (F) – Legal. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Open session 1:15

[1:15:20 PM](#) Paul Ziel said as they come out of an executive session. In preparing for this hearing there may have been some procedural deficiencies. When this case came to the Planning & Zoning Commission it should have then moved to the Board of County Commissioners with recommendation from Planning & Zoning to approve. Mr. Clark had issued a written decision in May. The Planning & Zoning department voted in favor of amending the plat. Appellants were told to go ahead and file an appeal. That is where we are

today. After Planning & Zoning makes a recommendation then it goes to the commissioners who are the final decision to approve or deny. Since the appeal was filed so fast this has never been approved or denied. So it seems that a step has been skipped. The county wants to proceed in a fair and equitable manner. Paul said he has advised them to have as much due process as possible. May want to vacate this hearing today. The money paid to appeal will be refunded to the Baxters. This would allow the commissioners time to approve or deny the recommendation from Planning & Zoning. Right now there is not a final decision to appeal. Commissioners are not required to have a public hearing. It is very important to follow the rule of law. Some of the steps came out of order and they feel they all need to have due process.

[1:20:27 PM](#) Chairman Raymond said the appropriate action needs to be by motion. Commissioner Hancock said from what legal counsel has told them it would not be in their best interest to vacate this hearing. This does not have a decision made on the plat. There have been some misunderstandings.

[1:21:32 PM](#) **Motion by Commissioner Hancock to vacate this hearing at this time. Will include a reimbursement to the Baxters for the cost of the appeal. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[1:22:16 PM](#) Chairman Raymond said the appropriate action would be to properly notice this for the next available meeting to consider this recommendation. Then they would have a decision. Have to properly notice this so they would be looking at around August 22. Tracy Baxter said they were instructed at the time of the appeal they had to submit all of their information for the appeal. Question the fact they have submitted all of the documentation on the appeal. Chairman Raymond said any info that has not yet been presented should be submitted to Planning & Zoning. This information provided would be available to Mr. Shippen since this is all public record. Steve Burton verifies that all of the information given is public knowledge. Mr. Shippen would be able to view this. Paul believes anything that is submitted becomes public record. Tracy feels if the appeal was in error then any documentation on the appeal should not be public since this hearing is now null and void. Commissioner Farnsworth asked if they should hold the information provided for the time being. Paul said they should hold this information for now. Tracy is fine with all of the arguments being public. Does not want the rebuttal for the appeal to be public since this has not been properly appealed. Sharon asks since they are getting reimbursed shouldn't all of the paperwork be null and void.

[1:30:59 PM](#) Paul goes over that they will have to go through due process with the hearing to make a decision on the recommendation from Planning & Zoning.

[1:32:14 PM](#) Chairman Raymond apologizes for any inconvenience this may have caused.

[1:32:14 PM](#) Recess until 3:00

Open session 3:00

PUBLIC WORKS – DAVE WALRATH

• TAYLOR ROAD PAVING

[3:00:50 PM](#) Dave Walrath is here today to discuss Taylor Road. They are out there now and will be all this week. The crew is getting some comp time because of this. Fear they are making a drag strip out there. Dave said it is 70 to 80 percent truck traffic. Did lose an air conditioner on a truck this week. Have gotten vehicles to lower their speeds by having law enforcement present and enforcing the reduced speeds.

• NEW GRADER LEASE PROPOSALS

[3:04:30 PM](#) Western States have come back with some additional numbers. Will be using a trade in on their used machines to pay for the first lease payment as well as the snow wing. Trading in the John Deere machine. Have a \$19,000 lease payment with the first year already paid leaving four years to pay. With a Volvo for trade in the first year lease payment would be taken care of and the lease payment would be \$21,733. Was thinking more about the purchase idea. They can pave three miles of road for \$250,000. Most county's take advantage of this lease program since the equipment is under warranty and they provide the filters. If they proceeded with this they would not have a lease payment until August 2017.

[3:08:07 PM](#) Commissioner Farnsworth asked about the John Deere trade in. Dave said this has 11,000 hours. Commissioner Farnsworth asked about the Champion. Dave said it is old but has lower hours. This is a backup machine. Is used all the time during the winter but only as back up during the summer. Dave does not want all of their machines to be leased just the heavy use machine.

[3:10:30 PM](#) Commissioner Hancock thinks they need to do both. Need to pave roads as well as buying equipment. Dave said it is rare to not use this lease option. Chairman Raymond throws out if they threw \$250,000 a year in capital they could do \$230,000 and still have the machine. Commissioner Hancock thinks they should lease one as well as buying one.

[3:15:09 PM](#) Discuss big lease payments that they used to have. Discuss the lease and buyout option.

[3:17:53 PM](#) Dave said this program helps them manage their funds.

[3:18:26 PM](#) Commissioner Farnsworth said that CAT is preferred but they will drive whatever is given.

- [3:19:39 PM](#) Chairman Raymond said a concern is if they come into hard times and they would not be able to make a payment then they would have to give the machine back. Is it best to have payments or should they buy then it's their property.
- [3:20:43 PM](#) Dave said the Volvo and John Deere both cost them more than \$20,000 in repairs. Discuss the accounts and where the money would be taken from.
- [3:22:13 PM](#) Dave said the maintenance is over budget and it's due to the old equipment. As commissioners he would suggest they need to take care of this relatively quickly. Need to finish getting this hashed out.
- [3:25:07 PM](#) Chairman Raymond asks in the big picture which machine is the best. Dave said as far as the fuel mileage they are the same. CAT have better resale options. CAT machines are full joystick control. Good thing there is not a big console the visibility is the best. Downside is the road the machines they are very sensitive. Believes the operators would be able to adjust to these. Downside is when they are out plowing long stretch of roads it tends to wander. Both are 9L diesel. As far as reliability does not feel there is much difference.
- [3:27:57 PM](#) Chairman Raymond asked about service available. Dave said with the paver they have had some issues with overheating and they repair person has been right out to maintain the problem.
- [3:29:24 PM](#) Commissioner Hancock knows they need to do something. Dave recommends to own three machines and lease four machines. Commissioner Farnsworth asked if they need seven machines. Dave said during the winter they do. They can rent these but would have to make sure they were available. Dave said they are renting a roller for a month for \$5,400 to use while paving. Commissioner Hancock said they only have 5,000 hours on them. Dave thinks they could do two leases now and re-evaluate this in a year. Need to look at the budget as a whole. This won't cost anything for a year. Need to look at both options of equipment because the competition works to their advantage.
- [3:33:16 PM](#) Chairman Raymond said currently he feels that if they were to buy graders they would not have enough money. Feels the Volvo needs to go before it costs them more money. Dave needs to have two machines that are reliable. Look at the John Deere pricing.
- [3:37:02 PM](#) **Robin Dunn is in the room**
- [3:38:17 PM](#) Look over the leasing programs and the prices.
- [3:38:54 PM](#) **Motion by Chairman Raymond to authorize the trade of a John Deere 770 and the Volvo for two CAT 140M machines putting the grader and blade against the first year payments with subsequent payment \$19,036 and \$21,733 annually. Discussion. Motion died for a lack of a second.**
- [3:43:39 PM](#) Chairman Raymond said that they will look into this further and will pick this up where they have left off at the next meeting.
- [3:44:50 PM](#) Dave said there is some risk to the county but CAT machines are highly sought after.

WEED DEPARTMENT – MITCH WHITMILL

- **MUTUAL AGREEMENT WITH ROAD & BRIDGE/SOLID WASTE**

- [3:46:21 PM](#) Mitch is here with the annual agreement with Road & Bridge each year. Mitch said these costs are the maximum allowable amounts. These numbers were submitted and this would remain until they need to be modified. \$140,000 for road side spraying and \$9,000 for solid waste. This agreement gives Road & Bridge an idea of what they pay.
- [3:48:38 PM](#) Mitch said that this can vary so they maximize these numbers to make sure that the money is available.
- [3:51:51 PM](#) Road side spraying is done by the weed department. This will be for the next budget year. Chairman Raymond asked if Dave is comfortable with this. Believe that out at Solid Waste they may begin doing their own spraying.
- [3:52:51 PM](#) Mitch asked if there is an issue. Believes they are just looking at the costs. Discuss some trees that had been sprayed. Dave asked if there is any way they could just restore the money back to the weed department and he just do the work as needed.
- [3:54:58 PM](#) Commissioner Hancock said he was unsure of why they would pay this out anyways. Dave would rather just make the Weed Department whole and make them responsible for the weeds. They are under an obligation to spray the roadways. Mitch would also rather do this because they are billing departments who don't understand why. They will still invoice and track with the application records.
- [3:57:20 PM](#) Will discuss this farther in the budget process in the next few days.

PARK & RECREATION – REBECCA SQUIRES

- **FUTURE PROJECT DISCUSSION**

- [4:04:25 PM](#) Rebecca goes over that they had created a survey. Intern Michael Patton goes over some of the responses. Are using this as a tool to discuss further projects. Looking at more trees and more picnic areas. Most popular ideas have been more trees and shade. Along the beach need better area for kids as well as sand. Will keep this survey going. Michael said that no matter what is

done there will be some people unhappy. Sand comes from the sand dunes. Rebecca mentioned that wasps are down with the change in how they handle garbage.

[4:08:59 PM](#) Michael said a lot of comments have come from individuals that do not even go to the lake. They seem to have the most comments on improvement ideas. Rebecca goes over some of the area they have and how additional trees may limit parking along the highway.

[4:10:45 PM](#) Rebecca has a list of potential projects. Some are funded and others are not. Discuss sound barrier wall against highway 20. Dave said these are costly would be an eight to twelve foot wall. Poplars make a good barrier. Would be easy to establish trees right along the lake. Rebecca said in an ideal world would like to come up with some plans on how to implement these ideas.

- **WATER RIGHTS TRANSFER**

[4:17:15 PM](#) Rebecca said a lot of information came in on the water rights. Had made a mistake on the permit. Changing this will put them in a higher bracket. This will cost \$300 more in addition to the \$200 that has already been paid for the permit. Today in the mail they had received a permit for one of the licenses which may now be incorrect she has put a call into them.

[4:20:54 PM](#) **Motion by Commissioner Hancock to go ahead and approve the expenditure of the additional \$300 for the water rights transfers. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

EXTENSION OFFICE – LORIE DYE OR RUTH HALE

- **CREDIT CARD APPROVAL FOR AG AGENT**

[4:22:05 PM](#) Lorie is here to get approval for a credit card for the new ag agent. He will be beginning August 14. This same week he will be going to some training in Moscow. Joseph K Sagers is the new ag agent he has moved into Menan. Will defend his thesis on August 12 and starts for the county August 14.

[4:24:12 PM](#) **Robin Dunn is in the room**

[4:24:24 PM](#) Lorie understood that they need permission from the commissioners and then they would proceed with Kristine to get this card ordered.

[4:24:45 PM](#) **Motion by Commissioner Farnsworth to approve a credit card for the new ag agent Joseph K Sagers with a limit of \$1,000 and a start date of August 14. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

COMMISSIONERS

- **APPROVE CLAIMS**

[4:26:30 PM](#) Have a question for Dave on the claims for cattle guards. This was for two fifteen foot cattle guards.

[4:33:39 PM](#) **Motion by Commissioner Farnsworth to approve claims from 7/11/2016 to 7/22/2016 for \$285,003.43. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

- **APPROVE COMMISSIONER MEETING MINUTES**

[4:33:59 PM](#) Discuss changes with minutes.

[4:36:05 PM](#) **Motion by Commissioner Hancock to approve commissioner meeting minutes as corrected from June 20, 2016. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

[4:37:16 PM](#) **Motion by Commissioner Farnsworth to approve special commissioner meeting minutes from July 8, 2016 with noted changes. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

- **GREAT FEEDER BRIDGE**

[4:38:00 PM](#) Commissioner Farnsworth thinks these gates need to come down. Other option would be pulling their funding and going to a validation hearing. Feels they are holding onto demands. Robin said that this morning he went and got the record of survey from Thompson Engineering. Got the overlay on this. This has been recorded. Robin asked Dave about barriers. Dave said they had barriers from the bridge to the building. These have all been removed. Cannot allow trucks and motor homes with trailers so they have some signage for both of these. Robin said a safety plan was requested. Dave said there was no barrier out there before.

[4:43:15 PM](#) Chairman Raymond asked if they have followed all of the obligations within the MOU. If this is yes then they need to get the lease signed so they can get the gates open. Dave said he has gotten some bridge rail. This is not as tall as a jersey rail.

[4:44:45 PM](#) Robin said they wanted more barriers, overlay, safety plan written and signs coming into the area.

[4:45:34 PM](#) Commissioner Farnsworth is wondering why they can't open the gates now. Chairman Raymond said it doesn't put the county at a lot of risk but their insurance policy is not in place until the lease is signed. Chairman Raymond said he would suggest to give them until August 1, 2016 to have this signed until they go back on their money.

[4:47:31 PM](#) Dave said they have had angry individuals coming into the shop. Commissioner Hancock asked if the legal document has been created yet and if the MOU is good enough or do they need the lease. Robin said the easement and lease are completed and these just need to be signed. Robin will go and print this for them to review so they can sign their portion. Will table this issue.

[5:19:39 PM](#) Robin clarified three issues one is the traffic safety written plan with signage put up. The Feeder wants to agree with this plan. Want an aerial view of the easement as well as more K rail to protect the building. This was brought out and they moved it. No reason the easement is not signed this was written by their attorney. Robin said they still have to comply with Department of Transportation. Commissioner Farnsworth asked if there is a way to take this route off of GPS.

[5:26:23 PM](#) Chairman Raymond reads a section from the lease sent by the Feeder. Robin thinks that no one will care after a year of use on this anyways.

[5:28:08 PM](#) **Motion by Commissioner Hancock to approve the granted easement with the Great Feeder and Jefferson County. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

[5:29:56 PM](#) Rebecca said on the gates the proper procedure is them taking the gates down. August 1, 2016 will be the date they need to have the gates down or they will have to move toward a validation hearing,

[5:31:17 PM](#) **Motion by Chairman Raymond to give the Great Feeder until August 1, 2016 to complete all documentation and have the gates down. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **SIGN CERTIFICATES OF RESIDENCY**

[4:51:04 PM](#) **Motion by Commissioner Farnsworth to approve certificates of residency from the College of Southern Idaho for Amanda Johnson, Tyson Mickelsen, Carlos Aleman Vargas. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[4:52:06 PM](#) Colleen mentioned that deadlines for these applications have now been issued.

- **NEW BUILDING UPDATE**

[4:52:39 PM](#) Commissioner Hancock said that he had not contacted any architects. Would want to discuss the fee structures. Will have Commissioner Hancock set up a schedule with these individuals. Discuss buildings and the way the school district has a conference room setup. Rebecca said Probation would like to have a classroom that could hold 65 to 70. They need to come up with their needs list.

- **QUARTERLY REPORT**

[4:56:40 PM](#) Colleen goes over the district court is in the negative and will need to transfer some funds. Junior College is in the negative may still get another reimbursement check before the year is over.

- **BUDGET**

[4:57:59 PM](#) Colleen said they have the workshop the next few days. Will be looking at projected revenues. After this will be putting the information into the spreadsheets. Colleen said she has around \$1,500 in her budget may need to have Farrel come in and help with some of the budget process. Needs a little help from him since the spreadsheet is his. Chairman Raymond wants them to be careful to not get into a conflict. Will have some balancing on the levy rates. L-2 information will have to be in by August 5, 2016. Commissioners see no problem with her receiving help just wants to make sure they do not run into conflict. Colleen does not see any issue with revenues. This is preliminary but has not seen any red flags so far.

- **IRS PENALTY**

[5:03:37 PM](#) Colleen goes over a form 990 for the VEBA account. Had received a \$5,000 IRS penalty she was able to file this form with Carlos Aponte and John Simmons. Then had received a \$50,000 IRS penalty because of form that was due from 2012 to 2013. Were able to get this filed. Wanted to inform the commissioners that she received a letter from the IRS saying they will waive the \$50,000 penalty.

- **EXECUTIVE SESSION 74-206 (B) – PERSONNEL**

[5:05:46 PM](#) **Motion by Commissioner Farnsworth to go into executive session 74-206 (B) – Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Open session 5:17

[5:18:04 PM](#) **Motion by Commissioner Hancock to approve the request for personnel action for a part-time clerk for the clerk's office. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[5:33:04 PM](#) Recess

Open session 5:37

ATTORNEY – ROBIN DUNN

- **EXECUTIVE SESSION 74-206(F) - LEGAL**

[5:39:16 PM](#) Motion by Commissioner Farnsworth to go into executive session 74-206 (F) – Legal. Second by Chairman Raymond. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

Open session 5:48

[5:48:20 PM](#) Chairman Raymond said they were updated on pending legal cases. No action taken and no decision made.

[5:48:25 PM](#) Motion by Commissioner Hancock to adjourn at 5:48. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date