

**Special Jefferson County Commissioner Minutes  
June 20, 2016**

Meeting called to order at 9:00. Those present are Commissioner Farnsworth, Commissioner Hancock, Chairman Raymond, Probation Tammy Adkins, Attorney Robin Dunn, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance offered by Robin Dunn. Prayer offered by Chairman Raymond.

**Probation – Tammy Adkins**

• **Upper Valley Adult Drug Court**

[9:03:23 AM](#) Tammy wants to make sure a commissioner can be at the Upper Valley meeting on Friday. There are a lot of things that the county needs to hear about. There would be some financial support in this change. Tammy has asked to take back their supervision of the adult drug court. They currently have the time and it would free up money for the possible coordinator position. Makes the most sense to take this back. It would also take the drug testing back so individuals would no longer have to go to Rexburg to drug test. Want to make sure they have Colleen, a Judge and a Commissioner in attendance for this meeting. Chairman Raymond said that he will be in attendance for this meeting. Chairman Raymond thinks that Teton County will also support this. Tammy said there had been some discussion about Teton County leaving unless they had some demands met. Believes this will also be on the agenda. Tammy said that Ryan has done a good job with the drug court program. This is about budget concerns. Colleen mentions she will be in attendance.

• **Probation Building Addition**

[9:09:25 AM](#) Tammy has done some research on an addition. This is a structure inside of the large room. Had spoken with owner Gene Purser and he was okay with this. Did want to know how long they would be renting this building. Robin asked if they would need to go clear to the ceiling. Tammy said no but it would need a ceiling to make the area more sound proof for families. Tammy said they have spoken with some individuals. Not sure what they would need as far as a proposal. Commissioner Hancock asked about heating source if this is going to be closed off. Tammy said she had spoken about this and they could drop the ducts straight down. Gene also believes this would be the best spot. Looking at 12X12. Chairman Raymond said is unsure they can answer how long they will be renting the location. Putting a time frame on this location will be difficult. Maybe could construct this and remove it if they need to once they vacate the location. Tammy goes over the reasons she needs the room. In the open area has individuals coming and going for drug testing and community service. Commissioner Hancock said for the remodel at Road & Bridge Decker did that. Chairman Raymond said this remodel should not be that extensive. Tammy was thinking around \$2,500. Bruce said looking at around \$3,500 to \$4,000. Robin said if this is under \$10,000 may not need to send out to bid. Tammy will need to come back with three estimates.

• **Wrap Contract Signed**

[9:18:01 AM](#) Tammy has the wrap around contract ready to sign. Robin said this looks okay as far as the contract but he can't go over the dollar amount. Tammy said they went with an individual with a bachelor degree. He also currently works with school district #91. Goes over the hours and specifics in the contract. Tammy said it seems he may be a better fit for what they need. Have a workman's compensation waiver to sign as well. Tammy said this is not county dollars that fund this contract. This is written in the contract that if the funding is gone then the contract will expire.

[9:21:42 AM](#) **Motion by Commissioner Hancock to approve the contract for Jefferson County wrap around specialist. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

**Neil Ward**

• **Interpreter Contract**

[9:23:00 AM](#) Neil said he has sat down with Robin and got the contract worked out. Robin has the contract. Robin goes over this is modeled after Fremont County. Left the two days generic at this point. Shooting for Monday and Thursday. Will be able to use his services in other areas. Colleen asked when this is effective. Robin said they have back dated this to May 1, 2016. Even though this is signed today it will be effective since May 1. Commissioner Hancock said that there was some discussion if they did need him on a Wednesday is there any provisions in this. Neil believes this may be difficult to add into the contract. Robin said if they do get into an interpreter trial they usually have to have multiple interpreters. If this comes up they would know in advance. This contract covers his basic time but will not cover everything that could happen. Neil said usually arraignments are things that come up sporadically during the week. Robin said they will need to keep him busy when he is here. Will have some down time but they can set-up indigent meetings on Monday afternoon. Commissioner Hancock said that is what they are worrying about is the down time. Chairman Raymond reads from the contract on the flexibility that may come up. Robin said they made need other things for him to do. Commissioner Hancock asked about the budget. Colleen said they will have to take from the Probation budget interpreter line.

[9:32:44 AM](#) **Motion by Commissioner Farnsworth to accept the interpreter contract for services as drafted. Discuss amount which is all in the contract. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

#### Sheriff's Office – Mike Miller

- **911 Radio Console Computers**

[9:37:10 AM](#) Mike is here today. They have so many systems in their office. Computers run all of these systems including the radios. The life of a computer in dispatch is around three years. These radio consoles have been up and running for around three years. This is around the time to get these replaced. Have gotten ahold of Abtech for new computers.

[9:38:52 AM](#) **Robin Dunn left the room.**

[9:38:57 AM](#) Mike knows this purchase is going to be over \$1,000. These computers work with Teton Communications on the radios. For five computers it is \$22,385 this comes with all of the latest upgrades and all of the needed programming. Mike said they can buy a computer from Computer Arts and then they would have to send them in to get the correct programming installed. Through Computer Arts it is around \$1,662 per computer without the correct programming. Discuss if this has a schedule or state contract. Mike will check into this.

[9:42:07 AM](#) Mike said they do have funds in the 911 account. Commissioner Hancock said in the last five years they have not had as many changes with computer systems. Thinks now they may be able to get five years out of these computers. Mike said the firmware is the thing that needs updated most frequently. Mike said these currently require a lot of updates because they have to keep these radios current. These radios are used 24 hours a day 7 days a week. They will start seeing more life out of their computers. Chairman Raymond believes this probably on a government schedule.

[9:45:32 AM](#) **Motion by Commissioner Farnsworth to approve the radio console computers for the 911 department. These funds will come from the 911 account. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

[9:46:49 AM](#) Recess

[9:46:49 AM](#) **Robin Dunn is in the room.**

**Open session 10:00**

#### Del Heward

- **Lewisville Knolls**

[10:00:04 AM](#) Del mentions that Kliff Bramwell is out of town and is unable to attend this meeting today with him. Del has spoken with the BLM. It is his understanding that an exchange was done for property by the Lewisville knolls with property from Island Park. A long time ago they had opened up this road through the knoll because it was a better road than Hunter Road. Del thinks there may have been something grandfathered in on this road. Del believes it's a matter of time before someone cuts the wire to make a new road. Del said they are unsure who brought in the rocks and closed off the access. They have dumped lava rock on this access. Commissioner Farnsworth said his problem is they have done this without any due process or procedure. Robin said it just depends if this is a county road or a private road. Del said the knolls are used for motor bikes as well as other various activities. Del said a lot of individuals were surprised that this is closed off. Rebecca said there are about fifteen to twenty parcels that she has been looking at their deeds. The Batt's home now owned by Neil Landon had an easement for part of this road. Commissioner Hancock said he is wondering why they have not tried to move the rocks and see what happens. Del said this could be done by him for free. The problem is this is probably not a county road it is more likely a BLM road. Del said that the traffic is not that bad on this road but it is used. Chairman Raymond brings up a clarification on the land the BLM traded for. Del said they had land in Lewisville around the knoll and traded this land for land in Island Park. Discuss the area.

[10:08:07 AM](#) Del said there was four accesses into the knolls. Look at maps of the area. Rebecca's hesitant. She is not sure this is a county issue because this is not a county maintained road. Rebecca is not sure of the path ahead if they have to get an attorney to fight this as a prescriptive easement. Del feels that they need to go through the proper procedures. Knows that BLM uses this land as well. Commissioner Farnsworth feels they should do this the proper way before closing this access. Chairman Raymond said this is not a county road so they do not have primacy on this location. Chairman Raymond said they have not really helped him but given him some direction. Commissioner Hancock said that he may need to go and file a complaint with the BLM. Robin said that the title company could have a chain of title faster. Del thanks them for their time and direction.

## Park & Recreation – Rebecca Squires

- **Update on July 2 Event**

[10:15:55 AM](#) Rebecca goes over the July 2 event at the lake. This is being structured through the incident command system. This creates an organization where not one individual has too much to do. This helps know what the individual roles are. This also frees up some emergency money to help with funding. Still looking for volunteers for the hospitality tent and parking. Event starts at 8:00 until after the fireworks are over. Asking for four hour blocks of help but anything is appreciated. Having another meeting on June 28 to finalize all plans. Sam Tower is taking charge for the Sheriff's office.

- **Shelter Roofing**

[10:19:10 AM](#) Rebecca goes over shelter (A). This needs to be re-roofed. Wants to redo the roof on shelter (A) and the little picnic roofs. The first bid was around \$14,000. Rebecca thought this would be somewhat high. Just wanted to put this on their radar. She will be coming in with more bids. This roofing needs to be done this year to help save the infrastructure. Discuss if a public works license is required. Rebecca will need to do some research on this before proceeding.

- **Tree Maintenance**

[10:22:52 AM](#) The Department of Park & Recreation is doing some tree maintenance. Cottonwood trees are known to be more brittle and break. Will be looking at getting rid of any trees that may fall or be hazardous. Will be protecting infrastructure as well as maintaining the trees that are there now. Arbor Tech had given her two bids. One is for trees in danger of falling. Second bid will be taking care of danger trees as well. The bid for all of it is \$5,300. Did talk with two other tree companies. They were given the same opportunity as Arbor Tech who did a thorough walk through. Zundel did not walk through but would charge \$135 an hour or \$250 a tree for removal. Zundel's would probably be less expensive due to they want her to decide what trees need to be removed. The other tree service she contacted was \$2,500 a day who did a walk through himself because he wanted to be paid for the consultation. Her recommendation is Arbor Tech since they have been helpful. Chairman Raymond said that \$5,300 for what they recommend to do sounds like a good plan. If they went with \$2,500 a day they are not going to know what to expect. Rebecca said that Arbor Tech is also willing to work on the long term plan for all of the trees at the lake. Rebecca has money in the budget for this. On the island the plans will be completed next year after they determine a winner from the contest.

[10:28:55 AM](#) Commissioner Hancock said that cotton trees are notorious for falling. Commissioner Farnsworth said he appreciates the updates on this. Discuss the budget.

[10:30:02 AM](#) **Motion by Commissioner Farnsworth to approve the Arbor Tech tree maintenance for \$5,300. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock, Chairman Raymond – aye. Motion passed.**

[10:30:41 AM](#) Rebecca also has an estimate as well to replace the two dead trees out in front of the courthouse. Rebecca said one was a flowering tree that had been transplanted from the lake. The other has insect damage. Chairman Raymond asked about the building and grounds budget. Colleen will go and look. Colleen said they could take this out of repairs maintenance or other miscellaneous maintenance. Discuss the budget. Chairman Raymond would rather take this out of building and maintenance rather than miscellaneous expenses.

[10:35:10 AM](#) **Motion by Commissioner Hancock to authorize Arbor Tech to remove and replace the trees for \$1,160 from building and maintenance fund. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

- **Eagle Project/Other Service**

[10:36:47 AM](#) Rebecca goes over an update have had some wonderful things done by the community. This shows a lot of pride in the facilities they have. Have had some of the shelters painted. Have a scout working on the picnic tables right now along the beach. Rebecca said also have a scout going out to the Mike Walker boat ramp. Had Lincoln Bagley willing to finish the basketball hoops she has contacted Mitch Whitmill to help weld these. Rebecca will be getting some backboards that will withhold the use and weather that it gets. Rebecca brings up Lucas Hammer was a young boy who died of cancer recently. His grandparents bought a memorial bench and have mounted this at his favorite spot on the beach. The family got together and put this together for him. This is some overview of some of the services that are being done at the lake.

- **Vendor Contracts**

[10:43:28 AM](#) Rebecca brings up the vendors at the lake. Have three vendors Teton Board Sports, Snow Shack and The Dog House who is owned by the same individual. She apologizes she is a little behind getting these signed. Have another vendor and he has yet to provide proof of liability insurance. Also have discussed he could not use the power and he has been plugging in.

[10:46:11 AM](#) **Robin Dunn left the room.**

[10:46:15 AM](#) The main thing is they try and keep competition to a minimum. Try to keep specific things with each vendor. She has a letter to Randy T and would like to have his things together before they sign this contract. Rebecca said he was going to do pop, chips and ice cream. Now he has added snow cones and this needs to be removed from the menu. Her other hesitation on his

establishment is that it is camp trailer that is sitting in the parking lot. Needs some big color signs that are also professional. Rebecca said from an emergency standpoint with this being a trailer can cause some issues. This does have a service window. Will give this till next week.

[10:49:35 AM](#) **Motion by Commissioner Hancock to approve contracts with Teton Board Sports and X to the Z, LLC as vendors for Jefferson Lake. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

- **Back Fence**

[10:50:33 AM](#) Rebecca goes over on the issue on the back fence. She had posted some no trespassing signs. On the walk through of this fence most of the fence has holes in it. One homeowner has even put in a gate. Rebecca asked if this is going to be allowed to have free access or should they come through the booth like everyone else. Rebecca is here for some guidance. Commissioner Farnsworth feels season pass or not he believes they should be going through the main gate like everyone else. Chairman Raymond brings up they may need to look into putting up a privacy fence to help with this. There are about five houses from the tennis courts to around shelter (A). Estimated would be around 500 to 600 feet. Privacy fencing is somewhat expensive. Rebecca was thinking chain link with the vinyl strips. Chairman Raymond said to price out some of these options.

[10:54:57 AM](#) Rebecca said the most unpleasant of these folks that she has spoken to have been grooming a path for the Independence Celebration. Should they close a blind eye to this or do they setup an attendant to charge them. Looking for some guidance.

[10:57:06 AM](#) Commissioner asked about the season pass. Rebecca said the season pass is \$30 and this has two vehicle stickers. Walk-in cards can be bought with the season pass for \$1 a card. Everyone that comes through the gate should have a season pass or would need to pay. Chairman Raymond said they may want to place someone there to deter them to the gate. Have cleared out the brush area. Another one of the homes has installed a gate. Rebecca said she could possibly send a letter out to these homeowners to ask that their guest use the main gate and maybe include a free day pass to the lake. Commissioners agree that they like this option as a nice way to proceed with this.

[11:01:13 AM](#) Rebecca asked if the commissioners have any questions. Commissioner Farnsworth asked if the lake is full. Rebecca said it is getting there. Was rising about a vertical foot a day. This is full enough for the celebration. Rebecca asked if they have heard anything about leeches in the lake. She is working on getting fish brought in. The leeches just give you a creepy feeling they will not hurt anyone. Will be getting fish as soon as Fish & Game delivers them.

[11:04:13 AM](#) **Robin Dunn is in the room.**

### Social Services – Gail Robbins

- **Executive Session 74-206 (D) – Records Exempt from Disclosure**

[11:05:22 AM](#) **Motion by Commissioner Hancock to go into executive session 74-206 (D) – Records Exempt from Disclosure. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

**Open session 11:09**

[11:10:00 AM](#) Chairman Raymond said that there are no actions to take today. Are signing a lien on a new case that they have received.

### Commissioners

- **Executive Session 74-206 (B) – Personnel**

[11:11:00 AM](#) **Motion by Commissioner Hancock to go into executive session 74-206 (B) – Personnel. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

**Open session 11:25**

[11:25:16 AM](#) Will continue this executive session later when Dave Walrath is available.

[11:25:16 AM](#) **Motion by Commissioner Farnsworth to table the executive session 74-206 (B) – Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

[11:25:37 AM](#) **Motion by Commissioner Hancock to go into another executive session 74-206 (B) – Personnel. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

[12:17:51 PM](#) Robin explains they discussed some personnel issues and possible change in personnel policy for grievance procedures. As well as an area for commissioners to speak with the public privately.

**Open session 1:02**

[1:02:26 PM](#) Robin Dunn is not in the room.

**Planning & Zoning – Naysha Foster**

- **Administrative Permit – West Jefferson Lions Club for Ride Idaho Bicycle Tour at West Jefferson Fairgrounds**

[1:03:26 PM](#) Naysha said that Carl with the West Jefferson Fairgrounds had come in about this Ride Idaho Group. Are doing an administrative permit to use the fairgrounds and allow a beer garden for the group. When this is over 100 people Naysha needs to bring this before the board for approval. Chairman Raymond said this was approved and will be happening in August. Naysha needs an approval since this will have over 400 people. The beer garden was the biggest issue but this is only for the Ride Idaho participants and is not open to the public.

[1:05:38 PM](#) **Motion by Commissioner Farnsworth to approve the administrative permit for the Ride Idaho Bicycle Tour hosted by the Lions Club at the West Jefferson Fairgrounds. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

- **Gneiting Mobile Home Update**

[1:07:07 PM](#) Naysha brings up the mobile home that was brought into Morning View Trailer Park. Naysha cannot issue a building permit until the septic tanks are up to date with DEQ. The Gneiting's came in and got an extension to keep this mobile home. Mrs. Gneiting came in and this trailer is not going to be moved by the time frame and wanted to know what will be the repercussions. Naysha had told her they would take legal actions. Naysha wants some direction on how to proceed. Commissioner Farnsworth asked if they could have a mover haul it out. Naysha said they have told her they tried to sell this mobile home. Chairman Raymond said as he remembers they took a hard stand on the July 1 deadline.

[1:10:13 PM](#) Commissioner Hancock said that maybe they could have a company come move this out. Commissioners feel they need to take a hard stance on this deadline.

**Weed Department – Mitch Whitmill**

- **MOU – Fremont County**

[1:11:47 PM](#) Mitch had given this MOU to Robin to review between Jefferson County and Fremont County for use of the boat. Cannot get ahold of Robin. Mitch will leave this MOU with them to get an approval and signature.

[4:36:55 PM](#) Bring back the issue on the MOU for the Weed Department. Robin is unsure why the Weed Department would be signing this. Believes all MOU's need to be signed by the commissioners. Will scan this and redo it to give the commissioners a place to sign.

**Albert Brown**

- **Tax Issue**

[1:15:57 PM](#) Albert Brown is here. Is here to discuss when they converted the taxes over in 2011 they separated out the cell towers on his land. Have been fighting this for years. After three years they did move the values down. Now he is left with a bunch of back taxes that are owed.

[1:17:37 PM](#) Albert goes over some history of building in the town. The property was valued at around \$3,500 for three years. Now this is assessed at \$1,500. Chairman Raymond asked Albert if he owns the property the towers sit on. Albert does and he is here because he does not make much money anymore and needs help paying these back taxes. Albert said that he had threatened the towers to give the property back to the county. Albert would be better off turning this property back over to the county. Current assessments are lower. Have a few different pieces of properties with different towers on them.

[1:22:53 PM](#) Chairman Raymond asked if they have come in and worked with the Treasurer. Albert said that he has bugged both Cody and Kristine continuously. Albert was told that there is nothing they could do without the commissioners' approval.

[1:24:06 PM](#) Albert would not be so adamant if the taxes were assessed fairly. Albert knows they can tell him they can't help him or they could try to help him out.

[1:24:55 PM](#) Chairman Raymond said he would need some documentation that would show the past history of assessments with both Cody and Kristine here to help go through this. Albert said he had spent a lot of time in the three years. Can go over and get the history of this in fifteen minutes. Feels that the assessments were too high. Chairman Raymond asked if he had appealed these assessments in a Board of Equalization. Chairman Raymond said that is the process. Albert said he had never been told to do this. Chairman Raymond asked if Albert could work with Cody or Kristine to get a full review of the history. Albert said the problem started in 2011. Albert said that Cody had suggested that he get an independent appraiser to come and appraise the property. Albert feels the new assessment are fine now since they have been lowered.

[1:29:46 PM](#) Chairman Raymond thinks for them to make a valid decision that they would need the history as well as have Kristine and Cody in attendance.

[1:30:33 PM](#) **Recess until 2:00**

#### **Open session 1:59**

[1:39:45 PM](#) Chairman Raymond goes over that earlier in the meeting they had tabled an executive session. They will now go back into the executive session.

[1:59:16 PM](#) Chairman Raymond said they have discussed some personnel issues. No decision made and no action taken.

#### **Road & Bridge – Dave Walrath**

##### **• Paver Notice of Award**

[1:59:54 PM](#) Dave said they had a bid opening for a paver. Only received one bid from Western States. Was surprised they did not receive more. The price is \$167,800 he was aggressive with the needs on the bid. Needs this delivered within thirty days of award. Have the bid docs that includes the bid bond for Colleen. Dave said if the commissioners are agreeable to this it will be delivered by July 6. Commissioner Hancock asked if he is happy with this machine. Dave said he is he had gone out and watched this machine run. This is commercial grade so not as big as the ones used on the highway. This has a screed that varies from eight to fifteen feet. Commissioner Farnsworth asked about if this will level out the roads. Dave said they will take the blade out first. Will do the paving then wait a year to chip seal.

[2:04:07 PM](#) Commissioner Hancock said they have a vibrating screed in them so it does not stick. Dave said the benefit is the density. Dave said they will be using this two or three weeks this year. Have been contacted by Bonneville and Madison County to lease this paver along with their operators. Dave said they can pull together with other counties to utilize this machine. Goes over the plans on using this paver.

[2:07:54 PM](#) Commissioner Hancock asked about how much was put in the budget. Colleen said they had put in \$254,000 in the capital budget. Chairman Raymond asked if there is cash to support this. Colleen said yes there is cash and Road & Bridge is in good shape.

[2:08:52 PM](#) **Motion by Commissioner Hancock to award the paver bid to Western States for \$167,800. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock- aye, Chairman Raymond – aye. Motion passed.**

##### **• Motor Grader Lease Proposals**

[2:10:17 PM](#) Dave gives the commissioners two proposals from Western States for a motor grader. Commissioner Hancock asked if they could sell these themselves and make more. Commissioner Farnsworth said he ran into a John Deere dealer and recommends to get rid of these due to not being able to find parts. Dave goes over they would have yearly lease payments in advance. Included in the yearly lease is the snow wing. This would be owned by the county after the five years. The machine will have a residual but they guarantee them \$190,000 for the machine which is usually what the principal balance would be. All of the maintenance filters are provided during the lease. Dave said they use it about 1,000 hours a year. If they go over this they have to pay an hourly rate for each hour they are over. Dave is proposing this for the high use machines. Would hold onto the CAT machines as long as they can. Would have to use some time management on the leased machines.

[2:15:02 PM](#) **Robin Dunn is in the room.**

[2:15:07 PM](#) This is something for them to think about on the high use machines. Chairman Raymond asked if there are four machines. Dave said yes they have three on the west side and one in Roberts. Dave would like to do two machines in this year's budget as well as next year's budget. Dave still thinks they should be putting money aside in a trust for equipment purchases. Colleen said lease line was budgeted for \$80,000 have spent \$700. This would use \$54,000 of that budget for two machines. Chairman Raymond would like to see where John Deere is at. Dave understands there is a history with leasing but almost all counties do lease some of their machines. Contractors love getting these machines because they know these are maintained.

[2:19:08 PM](#) Both companies make sure these machines are maintained. Madison does lease a lot of their equipment. Some of the machines we currently have are lease returns from Madison County. Discuss pricing on the lease options. Dave would like to split this up. Dave said could also try to keep the ones they have operable until they could afford to buy a machine. Dave said they could advertise the machine for sale at the end of the lease. Commissioner Farnsworth asked if the CAT machines have joysticks. Dave said they are and some operators are hesitant to road these machines. Commissioner Farnsworth would like to quit putting these machines on the road.

[2:22:23 PM](#) **Robin Dunn left the room.**

[2:22:55 PM](#) Both the John Deere and the CAT programs have fuel economy if they do not meet this they will give them \$1 a gallon. Commissioner Farnsworth said this may help them build up cash. Dave said this is a good way to rotate new machines in. Dave will also get a quote from John Deere.

- **Sign Technician Truck**

[2:24:57 PM](#) Dave goes over that the new sign truck has gotten messed up. Dave goes over what had happened. The sign tech and Kerry had submitted a rough drawing of what they wanted a utility bed to look like. The bed was made for a dually pickup. They did not catch this when they ordered the bed. The other dimension they did not catch is cab to axle difference. It is 60 inches and it should be 55 inches. This was custom made bed. This was their mistake along with Smith Chevrolet who did not catch the error. Did meet with their fleet sales guy. Tried to come up with a solution. They do have two dually fleet trucks on the lot. Got them down to \$38,500. This is not the \$32,600 that they thought they were going to pay.

[2:29:17 PM](#) Dave said this will be a crew cab dually pickup. Would be able to put a plow on front of this truck. Will be getting more cab space and double wheels. It will cost an additional \$4,900. Do have one ready for them. Would do a swap with what they already ordered.

[2:31:00 PM](#) **Robin Dunn is in the room.**

[2:31:27 PM](#) Go over the differences in the truck. Dave said they also thought about going to pick up the bed and bidding this out again. This bed was built custom to be specifically for signs. Dave said he proposes to pay for the vehicle out of the capital line and the bed out of the equipment line. Have \$46,000 in capital vehicle. Chairman Raymond is agreeable to this and they will move the old sign truck to Solid Waste. Cannot put the bed on the single axle truck they currently have. Commissioner Hancock said they would be out the bed.

[2:38:43 PM](#) **Motion by Commissioner Hancock to amend a prior approval for the sign truck single wheel club cab and change this to a dual wheel crew cab with a change in amount to \$38,492. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

- **4100 E Right of Way**

[2:41:23 PM](#) Dave goes over this. Had met with the developer of Hailey Creek. Wants a little sliver of land to line up 4100. Everyone was under the impression that Hailey Creek and Mr. Magera owned the property. This property is actually owned by the Elizabeth Anderson Trust. Elizabeth Anderson's husband is the trustee. May be difficult to work with due to them being in Hawaii. Discuss who owns this property. The next step will be getting in contact with these individuals.

### **Solid Waste – Dave Walrath**

- **Mortality Composting**

[2:45:36 PM](#) Dave has an amendment to the operation plan. This is amending the Circular Butte operation plan to allow them to proceed with dead animal composting. Will be using some bio solids in this operation. Will not be able to compost all dead animals. Will do as many as they can. Chairman Raymond asked if Robin had reviewed this. Commissioner Farnsworth said this is similar to a program at Lemhi County. Teton County also has a good program for this.

[2:53:23 PM](#) **Robin Dunn is in the room.**

[2:53:36 PM](#) Robin said he has reviewed this if they do proceed they will get more checks from DEQ. Dave said that DEQ actually likes this process. Commissioner Hancock asked if any additional costs would be involved. Dave said they will use the personnel they have onsite. Will be using the POSI machine to keep the piles moist.

[2:56:08 PM](#) Robin asked how they keep rodents out of this. May need to put up a security fence. Commissioner Farnsworth said they never heard of any problems in Lemhi County.

[2:57:59 PM](#) **Motion by Commissioner Farnsworth to approve the amendment to the operation plan to allow mortality composting at the Circular Butte Landfill. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

- **Reuse Program for Scrap Metal**

[2:58:37 PM](#) Dave said having a program for scrap metal will allow people to come in and go through the scrap metal bins. Will pay for the metal that they take out. He feels that maybe someone can find something useful in this. Have old refrigerators and washers. Will be making up a waiver for individuals to sign before going through the scrap metal bin. Robin asked what they used to do with this. Dave said they have someone come bale the metal and then sell it. Commissioners are not opposed to this just make sure they get a waiver for them to sign.

- **Proposed HHW Events**

[3:01:52 PM](#) Dave said they are planning on a hazardous household waste day on August 13 at Circular Butte and August 29 at County Line. This is for hazardous household waste. Dave said they are never sure how much they will get. To do this they have to be educated. Dave said that Madison has done so they may use them to help. Trying to do this to keep this out of the landfill. Will start out

at Circular Butte. Generally speaking they receive paint, old oil and old gas. Dave said they will have to store this waste for a while. Will have to pay someone to dispose of this waste.

- **Walters Pit Appraisal**

[3:06:40 PM](#) Dave wants to get with an appraiser to assess Walters Pit. Dave said he has spoken with Mr. Walter's there is not much value since this is a depleted gravel pit. Will be getting with Thomson Appraisers on this.

### **Insurance – Carlos Aponte**

- **Health Insurance Reports**

[3:09:33 PM](#) Carlos wants to go over the reports for May. Will be coming back next month with some new tools that can be used. Currently at fifty-four percent. Should start seeing some use on Teladoc. Rebecca said she was going to do some promotion on this.

[3:11:32 PM](#) Reports look good. There was a large claim in May but these reports do not show anything additional. Commissioner Farnsworth said the prescriptions are also level. Carlos thinks this is being used correctly. Will do preliminary numbers with Blue Cross next month.

[3:13:49 PM](#) Veba account had \$606,000 in the account after all of the claims for May. Carlos said a big amount goes through in the beginning of the month and then claims come out.

- **EAP – Employee Assistance Program**

[3:15:08 PM](#) Carlos included they do have an employee assistance program through UNUM the group life insurance. Can get a visit with a professional three times a year. Carlos said if they would like them to have a meeting specifically for this they would do this. Worry that the ones that need this help may not speak out. May put up a help flyer in every work area. Colleen worries that individuals will not want to come into an open area to ask for help. Could put together a flyer that has all of the information and have it readily available.

[3:19:05 PM](#) They will work with them for three sessions. If the individual still has problems they will get them additional help. May need to have multiple ways to approach this. Chairman Raymond is in favor of the multi-leg approach. Carlos said it goes into a whole new level when someone has a plan on suicide. Carlos suggests to not have a group meeting have individuals come in as they choose.

[3:25:25 PM](#) Recess

**Open session 3:28**

### **Commissioners**

- **Assessment Notices**

[3:28:42 PM](#) Matt Virgil, Steve Fiscus and Marilyn Willis join the discussion.

[3:29:10 PM](#) Chairman Raymond said the Board of Equalization (BOE) will begin on June 27. This is also the last day to file for a BOE. Chairman Raymond said that with the BOE they need to make sure they are not partial. Chairman Raymond said there have been a lot of questions and they do not want to outstep their boundaries. Matt stresses that any changes they do make need to be specific to that parcel.

[3:31:46 PM](#) Commissioner Hancock said a question that has been raised from people is why are the taxes being raised so much in each year. Steve said the values went up. They know the ag contribution is around 16% of the value. Have to look at the other 84% to see if residential values went up. The taxes do not necessarily go up with an assessment going up. Only have a 3% allowed levy. The taxes will not go up just because the assessments have gone up. Steve feels that the county staff was more conservative with \$125 an acre cash rent. In the equation that is statutory income has not changed but the tax rate and interest rate have changed. These have changed per statute. This rate is used state wide on ag land. Steve said they also received limited data from individuals who had ag land. Steve feels with the information they have they are pretty accurate. There are opportunities to make adjustments when looking at parcel specific items.

[3:38:32 PM](#) Robin asked if there is a possibility of different levy rates. Steve said appraisers would have to look at that if it happened.

[3:39:41 PM](#) Commissioner Hancock asked if they are using ag and residential rates. Matt said the appraisers know the codes for this. Robin said an example they have some portions in the county where land is valued higher due to better soil. Wondering if this is an average across the county. Matt said they have broken this out in areas and bring in the rotation of what you can grow and then they consider the water source. Steve said they are trying to find the income on ag. Residential values are cost or market value. Goes over that ag is strictly an income approach.

[3:45:48 PM](#) Prices can vary depending on if they use a cash or crop rental. Steve said these methods can all be different. Commissioner Hancock said that county line runs through their property so it the same land so they are wondering why there is such a disparity. Matt thinks that now they are more in line with what they should be and currently Bonneville County is lower. Matt said during

the appeals they will get this. Matt said they are trying to utilize as much information as possible during mass appraisals that go off of typical.

[3:49:43 PM](#) Steve said they have time to make some adjustments before the BOE. Last year this had happened in Elmore and they needed additional information brought in. Commissioner Hancock said the biggest issue is the farmers seeing double and triple the values and are upset. Steve said that this is a rolling average. Chairman Raymond asked if they are planning on meeting with individuals on Wednesday. Marilyn said they will be meeting on Wednesday with half hour blocks with individuals to go over assessments. Matt said they are trying to avoid the mob mentality. Chairman Raymond said to break them into small groups.

[3:53:23 PM](#) Matt said they need to realize this is going to happen and it will be ongoing to get the information that is needed. Steve said next year in the BOE trainings they will be going over some additional information for the ag exemptions. Commissioner Hancock would like to get a lot of this taken care of before it goes to a BOE. Steve goes over the training that will be provided again next year.

- **Maintenance Contract**

[4:04:16 PM](#) Rebecca brings up that when there is a new maintenance contract they may run into some issues. Have been doing some questioning around the grounds. If they get some of these made aware may be able to come up with a favorable solution. Rebecca reads from a list of things that need to be completed. They need to be aware they are cleaning in a commercial building. Proper use of equipment. Spot check by county employees to monitor any problems. There are bright spots and largely they are very much the same at the lake. Briggs Construction has been very responsive to the issues at the lake. The only comment would be to respond quicker. Bryan Briggs is also in attendance. Commissioner Farnsworth asked if the Weed man sprays the courthouse grounds. Bryan thinks this is good to know since this is a learning curve on his end and having the other employees knowing. Will be doing some better training. Will do a staff meeting to remind them how to keep everything cleaned up.

[4:12:10 PM](#) Rebecca believes a lot of this is detail in the cleaning. Chairman Raymond asked about anything the county is lacking in the contract. Have sat down on the budget and learned that they will be getting the carpets cleaned. Will be getting some floor protectors.

[4:15:12 PM](#) Commissioner Hancock said he knows this is a learning process but they want him to take some pride in this. Bryan said it is hard to know they need to fix these issues if they are not brought to his attention. Feels they may be coming in a little too early to clean. Robin suggests a public restrooms have a checklist. May need to have them have a checklist to help with the cleanliness. Chairman Raymond said they did approve some tree removal up in the front of the courthouse. Will need to look at the weed situation. Thanks Bryan for everything he has done. Discuss the swamp coolers in the jail.

- **Approve Commissioner Meeting Minutes**

[4:27:10 PM](#) **Motion by Commissioner Hancock to approve special commissioner meeting minutes from May 3, 2016 as amended. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

[4:31:00 PM](#) **Motion by Commissioner Farnsworth to approve commissioner meeting minutes from June 13, 2016. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

- **Sign Certificates of Residency**

[4:31:37 PM](#) **Motion by Commissioner Farnsworth to approve certificate of residency for the College of Southern Idaho for Tuti Rodriguez. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

[4:33:26 PM](#) **Motion by Commissioner Hancock to approve certificates of residency for the College of Western Idaho for Jennifer Alvarez, Josh Gardner and Jordan Littleton. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye, Chairman Raymond – aye. Motion passed.**

- **Eastern Idaho Public Health Board – Ballot**

[4:35:24 PM](#) Colleen gives the Commissioners the Eastern Idaho Public Health Board ballot. Commissioners filled out the ballot and Colleen will mail these in for them.

- **New Building Update**

[4:38:45 PM](#) Colleen gives the commissioners a pamphlet on architects she had seen at the clerk's meeting. Discuss the new building annex in Ammon for Bonneville County. Colleen said that she has had a tour of this building. Would be nice to see the amount of square footage. Robin said the plan all along with the courthouse was to do separate annex.

- **5C Detention Center**

[4:46:45 PM](#) Commissioner Hancock said the biggest issue is cost and the facility is not being fully utilized. There are fifty-four beds. Discuss utilization of the detention center. Will be taking a reduction in force. Felt they would have to have 40% increase in the commitment amount. They have had some options with carry over money. Could have around a 20% increase to our county. Still owe on the building. 3B does not have any beds they are constantly full. Discuss the costs. They do currently have a treatment program. This may not be essential to the county but when they bring in individuals from other states it is. The price would be reasonable if they

were filling the beds. Average for detention is seven days to a month. Now this is considerably less. Have been working with the state of Montana since they are closing their detention center. There is a possibility it could cost more. Trying to recruit. This facility used to be packed and so they started moving toward other alternatives.

- **Public Defender**

[4:59:01 PM](#) Colleen said that combining with another county for a public defender is they have to have an office for a public defender before they can combine. Chairman Raymond said they need an office to go to while in the county. The \$25,000 they get in a grant would have stipulations. Colleen spoke with Sean Bartholick that Madison County has court dates that are similar. Have to budget for this even if they do receive some help. Colleen does not believe combining with another county will happen this year. There will be some work involved. Will need to talk to Fremont and Clark County. Have extended the grant application to August. Have to clarify yearly what they are spending the money on.

- **Fremont Communications**

[5:10:57 PM](#) Rebecca has the contract with Fremont Communications that Mike Miller had brought awhile back. Robin has made some changes and is okay with the contract.

[5:12:03 PM](#) **Motion by Commissioner Farnsworth to approve the Fremont Communications contract. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Personnel Action Forms**

[5:13:16 PM](#) Rebecca has personnel action forms from the Weed Department. Have some grade reclassifications. Rebecca's opinion is all of the department heads should be at the same grade. Not sure why Mitch was graded at a ten and not a grade eleven like the rest of the department heads. Have some other changes for an office manager to a supervisor going from a grade six to a grade seven. Then have a sprayer moving to an officer manager and moving from a grade three to a grade five.

[5:16:25 PM](#) **Motion by Commissioner Farnsworth to move this into an executive session 74-206 (B) – Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

**Open session 5:29**

[5:29:21 PM](#) Chairman Raymond said they have gone into a short personnel session to discuss the personnel action forms.

[5:30:04 PM](#) **Motion by Commissioner Farnsworth to change an employee in the clerk's office grade from a 4/12 to a 5/12. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

**Attorney – Robin Dunn**

- **Executive Session 74-206 (F) - Legal**

[5:31:14 PM](#) **Motion by Commissioner Farnsworth to go into executive session 74-206 (F) – Legal. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

**Open session 5:51**

[5:51:29 PM](#) Chairman Raymond said they discussed some legal cases. No decision made and no action taken.

[5:51:46 PM](#) **Motion by Commissioner Farnsworth to table the May 23 commissioner meeting minutes. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

[5:52:07 PM](#) **Motion by Commissioner Farnsworth to adjourn at 5:52. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

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*Chairman of the Board*

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*Date*

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*Clerk of the Board*

\_\_\_\_\_  
*Date*

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*County Clerk*

\_\_\_\_\_  
*Date*