

**Jefferson County Commissioner Meeting Minutes
June 13, 2016**

Meeting called to order at 9:00. Those present are Commissioner Farnsworth, HR/Emergency Management/Park & Rec. /Commissioner Assistant Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Joining the meeting telephonically are Commissioner Hancock and Chairman Raymond. Pledge of Allegiance given by Commissioner Farnsworth. Prayer offered by Colleen Poole.

Eastern Idaho Public Health – Geri Rackow

• **2017 Budget**

[9:03:04 AM](#) Geri Rackow the District Director and Steve Thomas the Fiscal Officer are here today. Are here to discuss the Eastern Idaho Public Health 2017 budget. Geri said that Chairman Raymond has the proxy to attend the public budget hearing on Thursday, June 16. Chairman Raymond said he had given his proxy to Commissioner Farnsworth. Rebecca said that this letter was mailed into them. The increase this year is around 11%. State general fund did also give an increase. This will help offset their costs. Upcoming fiscal year will have a twenty-seven week pay period. The state gives about 15% of their revenue. This year the health district is receiving a little more than previous years. Have included a 4% increase for the county contributions this year. The county portion is much needed to help the residents in the areas. Increases to the Health Districts have continued to rise. The employee benefits have increased. Work in the county is vital to the residents. Fees for the budget year have been increased by 25%. The majority of the fee increases will be for immunizations and septic tank programs. Have seen an increase in the use of the immunization program. Septic program is starting to see a consistent increase as well. Not to the level they were in 2008 but are seeing increased activity. Reproductive health they do see increase here but this program is based on a sliding fee scale. A lot of times the fees slide to zero due to the income of the individual. Do have a contract to help recoup some of funds for this service. This fluctuates year to year. This program helps prevent unwanted pregnancies which does save money in the long run.

[9:09:58 AM](#) Contracts are the majority of the funding. Have two contracts out of sixty that will have an increase. WIC and Public Water. The WIC increase is to help with the twenty-seven week pay period. The Public Water contract was increased 3% due to account for the Governor's recommended 3% Change in Employee Compensation (CEC).

[9:11:41 AM](#) The main expenses are for salary and benefits. In this budget they have included a 3% salary increase this is not across the board it will depend on evaluations. The Health District has the lowest pay rate in the state. This makes it hard to keep staff. Also have a health insurance increase of 9.3%. Operating expenses have increased by 20%. They have increased immunization fees to help offset some of the operating expenses. Have some major expenses that are being planned for building repairs and parking refurbishments. Last year they had to replace the furnace in the Rigby building. Have eight buildings and try to be proactive in maintaining these. Trying to keep the costs minimal.

[9:14:41 AM](#) The county specifics this year will be \$126,400 that is an increase of \$4,443 from last year. Every percent increase they ask for represents around \$1,000. Colleen mentioned she has received this estimate to include in the budget.

[9:15:33 AM](#) Robin asked if they have shopped their insurance provider. Geri said they participate in the State of Idaho Medical Insurance. Some have talked with ICRMP and they believe they may be getting this already as economically as possible. This may jeopardize the other things they have with the State. Robin asked if the county section goes to the county or does it go to the general account. Geri said all county contributions go into a general pot and then they maintain the buildings in each of the counties. Robin asked if they have looked at reducing the eight buildings. Geri said they have looked at this and they have lowered staff or moved employees around to better utilize their time in the most effective means possible. Robin said that DEQ has added new challenges and fees for the builder to obtain sewer and septic systems. Have they worked with DEQ to reduce the costs of these rules? Geri said they have not done anything with DEQ to a lower cost. They do have an MOU with DEQ to maintain their rules. Geri said they enforce their rules but changing the fees is not within their jurisdiction.

[9:19:51 AM](#) Commissioner Hancock has no questions.

[9:20:01 AM](#) Chairman Raymond asked about their fiscal year. Geri said their fiscal year is July 1 through June 30. Chairman Raymond mentioned the county had a twenty-seven week pay period this budget year.

[9:20:44 AM](#) Geri said currently they are in a lawsuit within the county and this time is not covered by the county dollars.

[9:21:31 AM](#) Commissioner Farnsworth said that he attended a meeting in Coeur d'Alene they are trying to keep the costs down.

[9:22:54 AM](#) Chairman Raymond asked who the Rigby building is owned by. Geri said EIPH does and this building has insurance through the State. Jefferson County owns the building in Mud Lake and they are covered through ICRMP.

[9:23:27 AM](#) Geri said they will be having their public budget hearing at 9:00 on Thursday at the Public Health office. Geri does mention in the Rigby office are struggling with staffing while an employee is out. Trying to continually cover this but if they do have any complaints please let her know.

[9:24:18 AM](#) Geri thanks them for their time.

Social Services – Gail Robbins

- **Executive Session 74-206 (D) – Records Exempt from Disclosure**

[9:40:02 AM](#) Motion by Chairman Raymond to go into executive session 74-206 (D) – Records exempt from disclosure. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed. Addendum to motion to allow the newly elected commissioner Mr. Fred Martinez into this executive session to learn the procedure. All Commissioners are fine with this. Robin goes over the procedure with Mr. Martinez.

Open session 9:43

[9:43:12 AM](#) Motion by Commissioner Hancock to deny case #2016-30 and #2016-29 for lack of cooperation. Second by Chairman Raymond. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

Commissioners

- **Approve Claims**

[9:44:09 AM](#) Colleen goes over on one of the claims for hoses and sprinklers thinks this may not be for the county agent thinks this may be for the lake. Rebecca is unsure if it is so they will check on this. Chairman Raymond wants to freeze the county agent budget since they do not have an agent.

[9:45:24 AM](#) Commissioner Hancock asked about the over \$10,000 in the public defender costs. Colleen said there was conflict public defender as well as the main public defender. Robin mentioned this was for the Barbo case that has been going on. This was a big case that had a hearing last week. Chairman Raymond said they are going to be over budget on this and will need to reconsider this at budget time.

[9:48:34 AM](#) Chairman Raymond has a question for a reimbursement for gas on the claim it said the card was not operable. Commissioner Farnsworth said they will check with Kristine to make sure this card is working. Discuss the bond conversion thinks there may be incoming fees to offset this outgoing fee. Commissioner Hancock asked the tire out for the loader just hoping they got some bid on these. Need to make sure they are getting the best deal. Colleen asked if these claims need signed. Robin said they can come in sign the claims when they get back into town even though they are approving them today.

[9:55:00 AM](#) Motion by Chairman Raymond to approve claims from 5/24/2016 to 6/10/2016 for \$217,922.79 with the corrections that were discussed. Second by Commissioner Hancock. Roll call take. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

Attorney – Robin Dunn

- **Executive Session 74-206 (F) – Legal**

[9:55:35 AM](#) Motion by Chairman Raymond to go into executive session 74-206 (F) – Legal. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

Open session 10:03

[10:05:23 AM](#) Commissioner Farnsworth said they were updated on a possible legal case. No action taken. Commissioner Hancock brings up items for the next agenda.

[10:06:58 AM](#) Motion by Chairman Raymond to adjourn at 10:07. Second by Commissioner Hancock. All in favor – aye. Motion passed.

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date