

**Jefferson County Commissioner Meeting Minutes
May 9, 2016**

Meeting called to order at 9:00. Those present are Commissioner Farnsworth, Commissioner Hancock, Chairman Raymond, HR/Emergency Management/Park & Rec. /Commissioner Assistant Rebecca Squires, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance offered by Rebecca Squires. Prayer offered by Chairman Raymond.

Dan Boomgaardner

• **VFW Funds**

[9:03:36 AM](#) Daniel Boomgaardner lives at 4115 E 132 N. He is here on VFW business. He is the commander of the Rigby post. Frank Stees 11018 E 145 N is the senior vice commander of the Rigby post.

[9:04:21 AM](#) Dan said they are here to request funds for their services. Have had eighty-nine funerals in the last two years. They have around twelve service men at each funeral. When you look at all of the funerals plus travel time it takes quite a bit of time and effort. Have around \$3,500 in expenses for all of the funerals they have attended. They travel to different areas in eastern Idaho. Another expense is maintaining their rifles from WWII.

[9:07:06 AM](#) Frank goes over for funerals they are on call. Sometimes they can be notified only thirty minutes before a funeral. Do have a member in charge of the Veterans Memorial. This year so far they have serviced eighteen funerals. Have also been helping in other counties because other Veterans services are not as active. They take items that have been donated down to the Veterans home in Pocatello. Last Saturday they had a flag raising event at the High School. If these activities come up they go and participate.

[9:09:31 AM](#) Dan said they also provide flags for special occasions. Provided a flag for the Rigby Senior Citizen center. Have worked with the Eagle Scouts. Have provided three state scouts of the year. They spend a lot of time on the Voice of Democracy. This takes up a lot of time. They receive so many youngsters' writing papers and then they judge these papers. Sometimes will get help from school teachers to help judge these papers. Do activities for Memorial Day the last activity will be at the Pioneer Cemetery in Rigby. Have youngsters from bands and occasionally families with talents will perform at these activities. Have found that they get called upon by other posts. Have done flag ceremonies activities in other counties. Dan said a lot of his time is spent on the road. Dan really appreciates the things that they are able to do and it is a wonderful organization.

[9:15:58 AM](#) Chairman Raymond agrees they do have a wonderful organization. Go over the claims and what they did budget for this year. The Veterans Memorial is budgeted for but no funds were requested for the past few years.

[9:17:41 AM](#) Dan said he may be at fault for not requesting funds. He did not realize it was appropriate to come before the commission. Commissioner Raymond asked Colleen the history. Colleen believes they used to donate to the Rigby post and then Rigby would give some to the West Jefferson post. These funds have not been requested in the last few years. Chairman Raymond asked about their request amount and their time frame. Dan said they have spent around \$1,400 coordinating events.

[9:20:02 AM](#) Commissioner Hancock asked what their source of funding is? Dan said it has been fundraisers. Have two main events in the county they do a raffle and provide a prize for the raffle. Have a Veterans banquet where they provide food for all veterans and family. Did sell tickets to this banquet last year. Did not have to pay the Ririe Senior Citizen center for this banquet but they still did not break even with this dinner because they do not charge the veterans. Dan said they do make a profit on the raffle. They also do a fourth of July event in Menan. Frank said they pay \$15 a month to the Rigby Senior Center to hold their meetings. In the county there are probably twenty families who have someone deployed.

[9:24:21 AM](#) Chairman Raymond asked if there are any grant opportunities. Frank said they had received about a \$1,200 grant that did have stipulations they had to split this up with cemeteries. This grant was a pass through. Had to look at what each cemetery needed.

[9:27:14 AM](#) Dan said they do maintain an account. They used to have a post home in Rigby they had sold this and had put money into a savings account. They save this for those in need such as families who have deployed family members.

[9:28:21 AM](#) Commissioner Hancock thanks them for the services they provide. Knows the families appreciate them going to funerals. Frank mentioned they also work with the senior citizen centers. Dan said they have received help from the pay it forward ladies. They bring items for them to take to the veteran's home.

[9:30:26 AM](#) Chairman Raymond asked the amount they gave the West Jefferson VFW. Colleen said they had given \$600. Chairman Raymond asked if they are here for funds now. They have not budgeted anything for this year. Will start the budget process for next year in July. Colleen said the process is to send a request in July and then send a request for the funds in October. Commissioner Hancock points out that the county will not totally fund the operation but will try and give them assistance.

[9:32:26 AM](#) Commissioner Hancock wants to discuss the dollar amount. The West Jefferson post received \$600 but they are a smaller operation. Chairman Raymond suggests with the math he has done would be \$1,500. Commissioner Hancock was thinking

double what West Jefferson received so \$1,200. Does not want a precedent set with other organizations to come in and request money as well. Frank said the funerals are going up have a number of WWII and Korean War Veterans that are all coming to that age.

[9:34:39 AM](#) **Motion by Commissioner Hancock to take \$1,200 out of contingency for the 1004 VFW Rigby Post. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed**

Extension Office – Ruth Hale

- **Service Agreement for Electronic Transactions**

[9:36:13 AM](#) Ruth is here for their signatures. Ruth at the 4-H office would like to start taking credit cards. Commissioner Hancock asked if this in coordination with the Treasurer. Kristine Lund comes up and said this is in coordination. They had come to her about taking credit card payments. Kristine had contacted Access Idaho and they all visited about keeping these funds in the 4-H account. This is in coordination with the existing contract that all of the other departments use. Ruth brings up that people like to pay with cards. They will have one in the office and one attached to Sue's cell phone to pay for weigh-ins out of the office. The cost of the device to hook to the cell phone is \$90. Chairman Raymond said these are 4-H funds though not county funds. Kristine said yes but they are coordinating with the county since we have the contract. Kristine said they are utilizing the Access Idaho contract but the funds will be going into the 4-H account. Kristine does feel comfortable with this and Lorie had expressed the need for this. Want to make sure that individuals can pay for their fees. Ruth said they will not take card numbers over the phone.

[9:42:12 AM](#) This has a basic contract with the county. Have two contracts one for the pay port and one for the on go device.

[9:42:56 AM](#) **Motion by Commissioner Hancock to approve addendums G and H for the service agreement for the use of electronic access pay port and an on the go device for the Jefferson County Extension Office. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed**

Neil Ward

- **Interpreter Services**

[9:44:31 AM](#) Neil is the court interpreter for the county he has been doing this for about a year. Currently he comes in two days a week and is here for the sessions he is needed on those days. Currently billing a minimum of two hours for showing up. Usually bills for four to five hours on Monday and Thursday. Neil is here because he is looking to be guaranteed an eight hour day since he is dedicating his day to the county. Neil has worked out an agreement with Fremont County as a contract position. He is currently looking to be able to continue providing this service. He has to be able to make a living at doing this. Know in the court system they can call out to get interpreter services. Currently there are no other interpreters in the county. Neil enjoys doing this. Is here to request to change from a guaranteed two hour minimum to being guaranteed eight hours on the two days he is here. Commissioner Hancock asked the hourly rate? Neil said hourly rate is \$25 an hour. Commissioner Hancock asked if they could schedule him on one day a week instead of two. Colleen said this depends on the judges and the time constraint. Arraignments have to be done within twenty-four hours. Neil is currently not certified. If he was the billing would be \$45 to \$50 an hour. There is a shortage in interpreters.

[9:51:23 AM](#) Neil brings up from the ethics issue they will not allow an employee to interpret in the courts. Does Tuesday and Wednesday in Fremont County and Monday and Thursday in Jefferson County. Have pre-trial in the morning and then have arraignments in the afternoon. Chairman Raymond throws out if they agree to an eight hour day two days a week but they need him Tuesday how would this work. Go over how they would handle the pay on this. Would bill them the time he was in that day but he is committed to Fremont on Tuesday and Wednesday. Neil said he usually is here four to six hours but there is never a certainty on who will need his service. Colleen said they have to provide an interpreter. Neil speaks Spanish and French. Once he is certified in Spanish which is very difficult he will try and get certified in French as well. Commissioner Hancock brings up scheduling these on one day. Commissioner Farnsworth said they also have to consider what the judges' needs are. Neil said doing that would leave him where he is now. This is a limited thing do you pay to have an interpreter available or do you scramble when there is a need for one. If this is not given he would have to move toward no longer being an interpreter. Neil would like to see an answer on this as soon as possible. Commissioner Hancock thinks they need to do some more research.

[10:02:34 AM](#) Tammy Adkins mentioned that maybe they could use some of Probations budget. They could schedule their appointments on the days that Neil is here. May be able to put this as a service in this contract. Tammy has a line item to pay for an interpreter. Colleen mentioned that they would be doing the same thing with Social Services on these days as well. Commissioners will look into this and have him on the next agenda on May 23.

Probation – Tammy Adkins

- **Probation Building Update & Lease**

[10:05:40 AM](#) Tammy had met with Gene last week and the other portion of the building had been cleaned out. Pro-rated this as of today's date. These locations are being kept on separate leases. This location has a deposit of \$630. And then the pro-rated amount for the month of May. Commissioner Hancock asked about assistance in moving. Tammy said they have gotten a lot of this done already. Has visited with Dave to move the shed. The employees have stepped up and have moved a lot already. By the end of the week they should be able to have the majority of their things at the new location. Computer Arts is there today hooking up the network for the computers. Ideacom is there doing the phones. Using the same phone setup they had. Computer Arts thinks that some of the wires were there just needed the boards. Chairman Raymond asked if she has keys. Tammy said she does have the keys and will re-key all of the offices to one key.

[10:10:59 AM](#) **Motion by Commissioner Hancock to approve the lease agreement for section D with Gene Purser for the Probation Office for \$630 a month and a security deposit of \$630. Second by Commissioner Farnsworth. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed**

Insurance – Shaun Bills

- **Wellness Testing**

[10:12:26 AM](#) Shaun is here with the employees' testing results. Goes over the reports. Did have some employees that did not get everything done. On the obese category they do not count this against anyone. This is reviewed. They have gone down on the obese category.

[10:17:22 AM](#) When they look at risk levels they look at lifestyle and behavior. Get concerned in the high risk categories. Have folks holding steady. Clinical is the most tangible. Have about 60% of the group in the optimum category. Holding steady in the optimum and low risk category. Will see fluctuation. Diabetes is one that he looks at. Holding steady in this group as well. Blood pressure is hard to determine. During these tests will often get higher blood pressure so they have to check this several times. If they get a better result will factor those in. Try and get an actual reading on their blood pressure. This is related to heart conditions.

[10:22:49 AM](#) Go through specific conditions. In the cardio vascular 47% are at moderate risk this is those with high blood pressure. Broken down by the number of people with risk factors. Try and track to let people know of the risk factors they may have. Look at blood work that has come back with a possible cancerous condition. In the diabetes category twenty-three of the thirty did not know they were diabetic. Twenty-one people were reported with possible liver disease but some medications will make these enzymes be off.

[10:26:03 AM](#) Economic and productivity reports - they look at comparison from previous years. Each year have been seeing a trend. This tells them that people are aware of where they are at. Discuss eating habits. Look at physical activity, strength training and flexibility. This is also important from a workers comp standpoint. There are some individuals who are asking for help.

[10:29:12 AM](#) Chairman Raymond appreciates all of their significant findings. Shaun asks if an EAP program is something they have implemented here in the county. Chairman Raymond does not believe they do. Shaun said they do still have resources that can be offered. Shaun said they look at the individuals who have contemplated suicide. Chairman Raymond said the next step is to know where these individuals can go for help. Discuss help that can be distributed. Shaun said he can reach out to these individuals but also can send out flyers for those who are not asking for help but may need it. Chairman Raymond think it would be a good idea to provide information to these individuals. Shaun asked Carlos if an EAP is in place.

[10:31:34 AM](#) Carlos believes they have an EAP will the life insurance but he will verify. A lot of groups have this but do not utilize this. May need to promote this. Would probably have more that didn't say they needed help. Carlos said sometimes life insurance has a small EAP where they would have access three times a year. Carlos will check into this and may need to come back with some additional information in the next meeting.

Del Heward

- **Access to Lewisville Knolls**

[10:34:30 AM](#) Del Heward and Cliff Bramwell are both residents in Lewisville. Have a complaint about a closure of a road to the BLM land up to the Lewisville knolls. Del shows the commissioners pictures of the road that has been blocked off. Rebecca has done some research as well. Appears to be a private road it is not maintained by the county. Del said he had driven up this and then is when he found that lava rocks had been put in the middle of the road. Have had many accesses to the knolls in the last 100 years. Cliff said historically they used to go over the hill to Idaho Falls. Cliff goes over how this closure will affect everyone that lives in Lewisville. Thought there was a legal right from 200 N to the knolls. They had a previous agreement with the Crystals.

[10:39:51 AM](#) Joyce said this was deeded to Burt Explosives. Had also deeded an access. Know there was an easement given to Burt Explosives. Mike Miller mentioned that deputies were called out last week because one of the homeowners had tried to drive over the rocks and got stuck. As far as their office could tell this is a private road.

[10:42:47 AM](#) Del said he has also seen the BLM use this road to access the area. Del thinks that since he has to get a building permit feels they should have been notified before this road was blocked off. Go over the area. A lot of individuals in Lewisville use this access point. Chairman Raymond said they will need to do some more investigation to verify if this is a private road. Rebecca asked if they should do a title search. Cliff said it has had public access for years. Chairman Raymond said that would be a civil issue.

[10:48:36 AM](#) Del asked if they as homeowners could go move the rocks. Chairman Raymond said they would like to do some more investigation. Will try and find any easements. Mike Miller said they believe a homeowner that lives closest to this road had put the rocks in the road. Commissioner Farnsworth thinks this needs to be done properly. Commissioners will look into this and get with their attorney to discuss at the next meeting. Dave Walrath said doing the research is the right thing to do. In their shop they have no record of maintenance on the road.

Sheriff's Office – Mike Miller

- **Generator**

[11:00:39 AM](#) Mike goes over the need for a generator for the tower that is being put up out in Terreton. Teton Communication has put some money into this tower. Mike said they will have to have power on the tower to hook up their equipment. The additional cost to the county is to pay for the generator to run their equipment on the tower. This would be the county's generator. The funds would come from 911. The cost is \$18,000. Teton Communications ordered the generator with the company they usually use so they can provide the maintenance. Mike wanted to bring this up because they had approved the equipment but he was unsure if they knew of the cost of this generator.

[11:05:30 AM](#) **Motion by Commissioner Hancock to approve the expenditure of funds of approximately \$18,000 from the 911 fund for the generator to be put on the tower with Teton Communications. Second by Commissioner Farnsworth. Mike said may be some cost to hook this up but would be fairly minimal. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Fremont Telco 911 Interconnectivity**

[11:07:43 AM](#) Mike said since they ran the fiber into the building they can now connect all the radios with other counties through this fiber. Currently the phones are being ran over this and they feel comfortable. Will have Fremont, Madison, Bonneville and Jefferson County hook their 911 radios together. Will be around \$275 a month for the interconnectivity out of 911. Fremont Telco brought up an offer to lower some of the cost would be to use their internet as well in the building. Garn with Computer Arts is here to discuss the internet. Commissioner Hancock said they are getting the internet at no cost currently.

[11:10:57 AM](#) Garn said they do receive free internet from Fibercom. But they are low on the list with outages since they do not pay. Garn said the fiber is in the building and would be a much more stable connectivity. The internet would only go down if the fiber is cut. Would keep both in place. Garn said the cost is \$200 a month for entire courthouse for fiber internet. Mike goes over the billing. A portion of the bill would be paid by the county and the other portion would be paid by 911. Mike said so they are aware they have a 60 month contract so there is a clause in the contract that said they will not obligate funds. The overall monthly cost is \$480 with \$275 out of 911 and \$205 paid by the county. Robin has not reviewed this contract yet. Garn said the internet now does not have a lot of problems but is not as stable. Discuss internet. Commissioner Hancock asked what they are using at Road & Bridge. Garn said they still use Fibercom. Probation will be using Fibercom as well at the new location.

[11:22:15 AM](#) **Motion by Commissioner Farnsworth to accept the contract with Fremont Communication for the internet and 911 interconnectivity for \$480 a month. Second by Commissioner Hancock. With \$275 taken out of 911 funds and \$205 taken out of the courthouse funds. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Fax Lines**

[11:18:41 AM](#) Discuss fax lines and the process to switch these to the fiber lines. Madison has switched over to this and have not had any complaints. Would still need some analog cards. Commissioner Hancock said that some fax machines have built in analog cards. Will check into this and get some costs from BPS.

Emergency Management – Rebecca Squires

- **2016 SHSP Priority**

[11:23:49 AM](#) Rebecca said that it is grant application season. Did meet with the agencies to whom have projects for the SHSP grant. Has all of the requests that were submitted and have to put them in a list of how important of a priority they are. Wants to hear their opinion on any that need higher or lower priority. Usually receive \$45,000 in funding but take up to \$60,000 in projects. Rebecca

brings up the bullet proof protected glass for the magistrate court. The glass for the clerks to talk through is around \$9,000. Could possibly get this on a CHC grant which would require some match. Mud Lake Ambulance can also get some grants from EIPH. This is the last year this money will be funded as high this is being reduced. Discuss the cameras and the prices. Rebecca goes over some of the cameras in the cars are different brands.

[11:34:31 AM](#) **Motion by Commissioner Hancock that on the 2016 SHSP grants to approve up to \$46,000 for these grants. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[11:38:31 AM](#) Recess

Open session 11:47

Social Services – Gail Robbins

- **Executive Session 74-206 (D) – Records Exempt from Disclosure**

[11:47:38 AM](#) **Motion by Commissioner Farnsworth to go into executive session 74-206 (D) – Records exempt from disclosure. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[11:50:25 AM](#) **Motion by Commissioner Hancock to deny case #2016 -15 and case #2016-27 for lack of cooperation. Will suspend case #2016-28 until the social security decision is made. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[11:54:38 AM](#) Commissioners sign release of Indigent liens.

[11:55:34 AM](#) Recess until 1:00

Open session at 1:00

Treasurer – Kristine Lund

- **Tax Deed Hearing**

[1:01:24 PM](#) Kristine has handed out the summary of the four properties that we will be hearing today. Compliments staff. Went from 385 parcels down to only four.

[1:01:49 PM](#) Mr. Price is in Utah and unable to come today but can do a teleconference with them. Have had this property on the tax deed hearing every year since she has been Treasurer. Kristine had went out to view this house and was very unhappy with its condition. Have gone out with Planning & Zoning and they may be looking at condemning this home. Mr. Price bought this on contract. Has visited with Mr. Price who is looking to make payments and have some more time. Kristine feels he may be at the end of the rope.

[1:04:58 PM](#) Chairman Raymond asked if they had any success in allowing a payment plan. Kristine said in his discussion they have brought this up. Problem is at this time they would require all of 2012 taxes to be paid. To redeem this tax deed the property owner of party of interest would have to pay all back taxes. The property will have to be fixed up to get it out of the condition it is in. Commissioners review documents and photos of the property currently. This is not habited. Mr. Nedrow is in attendance he is a party of interest.

[1:09:01 PM](#) Mr. Nedrow said the property has been let go. The pipes were all frozen at one time. May need to bulldoze this down. In April of 2008 had given Mr. Price funds to fix this home up to try and resell. Has tried to foreclose on him and have been in court battles. Mr. Nedrow is ready to get in there and clean this home up. Kristine had invited both Mr. Price and Mr. Nedrow into this public hearing. Call Mr. Price who is unable to be here today.

[1:13:03 PM](#) Mr. Price goes over his situation. Have spoken with Kristine earlier this year and had planned to take care of the taxes but had some problems come up. Thought he had to make a lump sum payment since he had not been able to make the payments. Mr. Price said he has about a third of the amount needed. Had some financial problems. Chairman Raymond asked if he knows how to redeem a tax deed. They discuss the amount is \$1,661.54 for 2012. Mr. Price said he knows it is redeemable but does know someone else has put a lien on him. Knows he will lose the home completely. Also knows he has a certain period of time to redeem this. Asks if he has any questions for the commissioners. Commissioner Hancock comments this has gone on for five years so what has happened in the previous years? Mr. Price said he had been in a car accident and was barely hanging onto everything.

[1:18:35 PM](#) Chairman Raymond asked about maintaining the home. Mr. Price said he had the things to fix up the home but had not had the time to do it. The home had been robbed awhile back. He does have the materials to improve the condition of the home. This will be the home he will be living in once he comes back to Idaho. Will be coming back in June or July to make some of the improvements on the home. His employment will bring him back to Idaho. Commissioners thank Mr. Price for his time.

[1:21:31 PM](#) Mr. Nedrow gives some background the State of Idaho has a lien of \$40,000 on Mr. Price. He was supposed to be an outfitter and took money from individuals but never took them hunting. Mr. Nedrow could not do anything to get the property back. Mr.

Hancock said his perception is that he is not going to do anything since he hasn't in the past five years. Mr. Nedrow said he will still need to come up with the funds to repair the home.

[1:23:49 PM](#) **Motion by Commissioner Hancock to take a tax deed on Mr. Kenneth Price for parcel #RP05N39E332316. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[1:25:02 PM](#) Next parcel is Tamara Boyce parcel #RPA0130001006A was formerly Tam's. Last Kristine heard was that they were having some issues with the boundary lines. Kristine said she was trying to figure out what to do with this. Easier to sell a property without a tax deed issued. \$2,272.45 is the 2012 taxes that are due now. Is currently four years behind. Lane, her previous husband, had been keeping the taxes out of the emergency status. A deed was recorded to take it out of joint property and put it in Tamara's name. Kristine feels her only solution is to sell this building. This has been closed for a while. Do know of a party of interest and have discussed the different scenarios with them. Kristine thinks she has a realtor but have not seen a sign. Commissioner Hancock asked if this is financed through a bank. Kristine said no but there is a lien on the property.

[1:30:36 PM](#) **Motion by Commissioner Farnsworth to take a tax deed on Tamara Boyce for parcel #RPA0130001006A. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed**

[1:31:15 PM](#) Next parcel is for Brent & Kristine Parker on parcel #RP04N40E216050. This is land next to their home. Mr. Parker did make an ACH payment today but these are not collected funds. Kristine would like to see a ten day delay of recording this to make sure the payment clears.

[1:32:35 PM](#) **Motion by Commissioner Hancock to issue a tax deed on Brent & Kristine Parker for parcel #RP04N40E216050. Will delay recording this for ten day so on May 19, 2016 by 5:00. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[1:33:19 PM](#) Last property is Rex and Etta Tinker on parcel #RPF0223001000D. This is an old homestead next to where the Tinker's live. Since the last payment which was the 2011 taxes Kristine has not had any contact with them. Have not been able to find a phone number to contact them. Do not have any communication. Chairman Raymond said he has seen movement at the shop. Kristine has sent out many notifications. Do have a few certain search options to try and get information for them. It is odd to her. Did send out certified mail that was delivered and signed for by Mrs. Tinker. Also have a publication that goes in the paper for four weeks prior to the hearing.

[1:37:08 PM](#) **Motion by Commissioner Farnsworth to take a tax deed on Rex and Etta Tinker for parcel #RPF0223001000D. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed**

[1:38:33 PM](#) Kristine said they have up to fourteen months to proceed with a tax deed sale. Kristine likes to give them as much time as possible. This is a commissioner decision.

[1:40:02 PM](#) Commissioners thank Kristine for the hard work.

[1:40:49 PM](#) Recess

Open session 2:00

[2:00:16 PM](#) **Motion by Commissioner Hancock to amend the agenda in the 2:00 session to add a discussion on some survey costs for the Great Feeder. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

Weed Department – Mitch Whitmill

- **Resolution #2016-18 – Transfer of Funds**

[2:01:07 PM](#) Mitch has a resolution to move his funds from the revolving trust. Chairman Raymond reads resolution #2016-18. Will transfer monies from the Weed Trust #9136 into the Weed Fund #27 per the amount of \$50,000.

[2:02:08 PM](#) **Motion by Commissioner Farnsworth to approve resolution #2016-18 for transfer of funds. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **New Hires**

[2:02:50 PM](#) Mitch had some personnel action forms. Suggested adding seasonal/temporary status on the forms. Did bring back a returning applicator. Also hired a new lady that has a CDL for summer help.

[2:04:51 PM](#) Mitch mentioned they had been working on the inventory of their office. Hands the commissioners the packet of everything they have in their inventory.

Upper Valley – Darin Berret

- **Lease**

[2:06:19 PM](#) Darin is here. Jed had called him saying he was not going to be in town. This is regarding the building Probation is using. Had sent some information on raising the rent from \$2,500 to \$3,000. Had been working with Robin. Have received the raised rent for March, April and May. Wanted this raise since September.

[2:07:53 PM](#) Chairman Raymond said they had not been aware of the increase in the rent. This had not been budgeted for. May have been some conversation with the attorney but the increase was never approved. Did go back and take action in March approving the increase from March forward.

[2:08:44 PM](#) Commissioner Hancock said when this was brought up they had mentioned that this had not been budgeted for. Had been asked if they could keep the rent the same until they decided if they were purchasing the building. Chairman Raymond mentioned they would also have access to the basement until this was leased or purchased. Robin had not brought this to them. Chairman Raymond said the problem with these conversations is they are not on the public record and one individual cannot make a decision. Darin said he will take this information back to the doctors who own the building.

[2:11:49 PM](#) Commissioner Hancock said they will be out of the building by the first of June.

- **Furnace**

[2:12:11 PM](#) Darin said the new owners were under the assumption that the furnace was out. Chairman Raymond has a bill for something to do with the furnace not sure if this still needs paid. Commissioner Hancock said that general wear and tear would be responsibility of the county. Believe the item on this bill is something that has worn out. Chairman Raymond's recommendation to the board is to pay this bill. Darin said they have taken care of this already. Colleen makes note to reimburse Upper Valley for this bill. Darin discusses the upkeep of the grounds. Is a little concerned that nothing has been done yet. Chairman Raymond mentioned the maintenance person is new and this may have been overlooked. Darin did leave a message with Bryan Briggs this morning to call him.

[2:19:15 PM](#) Chairman Raymond asked Darin to pass along their appreciation to the doctors for working with them for so many years.

Commissioners

- **Approve Claims**

[2:19:44 PM](#) Go over some questions with the claims. Treasurer had a service charge anytime there is a Canadian check there is a charge. Also participate in the Positive Pay program that they deal with daily this will have some service fees.

[2:21:23 PM](#) **Motion by Commissioner Hancock to approve claims from 4/11/2016 to 4/22/2016 for \$140,060.11. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Approve Commissioner Meeting Minutes**

[2:25:43 PM](#) **Motion by Commissioner Farnsworth to approve April 4, 2016 special commissioner meeting minutes. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

[2:26:40 PM](#) **Motion by Commissioner Hancock to approve April 26, 2016 special commissioner meeting minutes. Second by Commissioner Farnsworth. All in favor – aye. Motion passed. Chairman Raymond abstains.**

[3:12:41 PM](#) **Motion by Commissioner Farnsworth to approve April 25, 2016 commissioner meeting minutes as amended. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

- **Sign Certificate of Residency**

[2:29:40 PM](#) **Motion by Chairman Raymond to approve certificate of residency for the College of Southern Idaho for Traycen Kite. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Budget**

[2:29:41 PM](#) Colleen presents the commissioners with their budget sheets for 2017. Will put a budget discussion on the next agendas so this can be kept up on. Ask that they fill in what they expect to spend on these. Colleen said she can go through the building and grounds with Bryan Briggs. Chairman Raymond thinks that will be good to work with him as well as Rebecca. Chairman Raymond said they may see some change with the maintenance budget next year.

- **Speed Limit & Signage/Great Feeder Survey**

[2:32:52 PM](#) Commissioner Farnsworth said the road going in from the north to the Great Feeder has been fixed. The people who live up that way are requesting the speed limit be 25mph. Commissioner Farnsworth agrees because of the foot traffic that they have across this road. Will be having some activities up there around May 28. Currently the speed limit is at 35mph. Would make more sense to have this lowered. The road is in good condition. Commissioner Hancock does not want to open this road until they have all

the barriers and signage complete. Commissioner Farnsworth agrees they do not want to open this until everything is completed. Rebecca calls Dave to see if he is available for this discussion. Will come back to this when Dave gets here.

[2:47:46 PM](#) Dave Walrath is in attendance. Commissioner Farnsworth brings Dave up to speed on the speed limit going up by Mountain River Ranch. He thinks this will accomplish saving the road as well as slowing down traffic. Commissioner Farnsworth drove this going slower and it seemed okay. Feels as much camping and people that are in the area that this would be better speed. Commissioner Hancock said they would not do a formal lease until they had a legal description. Commissioner Hancock had talked with Pierson Land Works and Kevin with Thompson Engineering. Pierson Land Works wanted \$6,200 to do this survey. A day later Justin Steffler called back saying he would not charge the county for any of his work and the total would be \$2,500 to \$3,000. This needs to be preapproved. Neither attorneys wanted to proceed with the lease until they have a completed survey.

[2:52:54 PM](#) Dave said would like to get some concrete barriers from ITD to put along the Great Feeders building. Will need a couple sections of railing where the wing wall is located. Will put single lane bridge signs, curve signs and possibly some private property signs. Dave said as far as lowering the speed limit feels it only works if this is enforced. Commissioner Farnsworth said if they did post this at 25mph would have to have a deputy up there to enforce the speed. Dave said normally when doing a speed limit they have to do a speed study. Commissioner Farnsworth thinks the speed should be lower. Commissioner Farnsworth did not give them a time frame on when the road will be open. Have to wait for the legal side as well as getting all of the barricades in place. Chairman Raymond brings up speed limit on 3900. Dave said he has explained the procedure to this homeowner who had come in. Dave said it is a fairly narrow road. 35mph or 40mph would be fine. Commissioner Hancock said they would leave this decision up to Dave. He thinks the areas that have a lot of driveways should have a lower speed limit. Commissioners ask Dave take this into consideration.

- **Travel Policy**

[2:39:18 PM](#) Rebecca has a starting point on this policy. Has added in a paragraph that goes over borrowing other department's vehicles. This goes over how another department can borrow a vehicle and how this is reimbursed. Chairman Raymond said this had come up before the city clerk had some good ideas wonder if they could visit with Dave Swager on those. Rebecca said back when she wrote for the paper she remembered they put them in a motor pool. When anyone used a vehicle they would put money into the pool. Rebecca said that all vehicles were in one budget line and then the money to use the vehicle was reimbursed to that budget line. Chairman Raymond said that every vehicle should be titled to Jefferson County and then assigned to a department. Colleen asked if each department would want to have their car in the pool. Colleen said where some of them use these vehicles daily they won't want to pay for this. Discuss how much they would pay for wear and tear if they refuel the vehicle. Commissioner Farnsworth thinks half would be fair. Colleen goes over these are the county's but the maintenance is coming out of the individuals budget. Chairman Raymond says to change this from two thirds to half of the government rate for the wear and tear. Also add that they replace the fuel that was in the vehicle. Discuss the use of rental cars. Rebecca asks after she makes the edits if they would want to approve this. Chairman Raymond thinks they probably should. Will put this on the next agenda.

- **Great Feeder Survey**

[3:18:51 PM](#) Commissioner Hancock brings back up need a decision on the survey. Cannot open the road until they have this survey. Commissioner Hancock will try and get in touch with Thompson Engineering will take a recess for him to call.

[4:19:32 PM](#) Commissioner Hancock comes back that Thompson Engineering did get back to him and would be around \$800 to \$1,000. Need to go up and walk the area.

[4:20:46 PM](#) **Motion by Commissioner Farnsworth to hire Thompson Engineering to do the survey up at the Great Feeder for up to \$1,000 out of contingency. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[3:20:27 PM](#) Recess

Open session at 3:29

[3:29:46 PM](#) **Motion by Commissioner Farnsworth to amend the agenda to discuss an issue with the assessor that just came up. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

[3:30:32 PM](#) Commissioners call Robin Dunn to be a part of this discussion. Cody tells Robin the issue she has. A gentlemen came in who had a dog kennel in Lewisville. Had been getting signatures against this dog kennel. Was told the property value would be depreciated 10% to 15% if they lived by a dog kennel. Debbie did have someone that had asked about this they thought their property would be depreciated if they lived by a dog kennel. Debbie said they had wanted something printed off stating that this would occur. Debbie mentioned they do have feed lots and homes by these may get a reduction. Cody said that this individual wants a letter from the Assessor's office stating that they will not devalue their property because of a dog kennel. Neighbors usually have to get consent of neighbors in the city limits to have dog kennels. He said in his history has never heard of this. Robin would not recommend a letter

saying that they would devalue a property. Cody said they want a letter stating they will not devalue property. Robin said he would not want her to sign a letter stating anything. Cody said not to sign anything that is what she needed to know.

• **New Building Discussion**

[3:38:33 PM](#) Rebecca said that sometimes the best way to start is a project manager. Would need a list of requirements. Has a sketch of some of the requirements for the Probation building. This has included a growth rate for the next twenty years. Her attempts to contact Robin were not very helpful. IAC would be a great resource during this project. Commissioner Farnsworth said this is a good starting point. Need to look at 4-H, Prosecutor, Probation and possibly the Food Bank. Need to make sure they are looking at the needs of the county in the future. Need to find out how far they own on the land by the courthouse. Rebecca asked if she should stick with a 4% growth rate. The other thing is having the Food Bank in this location has also been discussed. Colleen mentions the courts are already out of room.

[3:46:46 PM](#) Commissioner Hancock said as this area grows they will need more area. Any design for a new building discuss have a breakroom and conference room being a shared location. Thinks they are going to be out of room before long. Will continue doing research on this and will put it on the next meeting to discuss.

[3:52:34 PM](#) Chairman Raymond brings up some calendar issues with the scheduled meetings. Will need to check to see what they can do with the conflict on June 13. Called IAC to get some clarification on the meeting issue. Are required to have the meeting on the second Monday of the month. Could possibly proceed with a short telephonic meeting since only Commissioner Farnsworth will be in attendance. Then they can have a special meeting on June 20 and the regular meeting will be on June 27.

Attorney – Robin Dunn – Not in attendance

• **Executive Session 74-206 (F) – Legal**

[4:09:22 PM](#) **Motion by Commissioner Hancock to go into executive session 74-206 (F) – Legal. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Open session at 4:18

[4:18:58 PM](#) Chairman Raymond said they reviewed some written updates on legal issues. No actions taken. No decisions made.

[4:21:36 PM](#) **Motion by Commissioner Hancock to adjourn at 4:21. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date