

**Jefferson County Commissioner Meeting
April 11, 2016**

Meeting called to order at 9:00. Those present are Commissioner Farnsworth, Commissioner Hancock, HR/Emergency Management/Park & Rec. /Commissioner Assistant Rebecca Squires, Attorney Robin Dunn, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance is offered by Commissioner Farnsworth. Prayer offered by Rebecca Squires. Chairman Raymond is excused. Commissioner Farnsworth will be acting chairman.

Commissioners

• **Jail Inspection**

[9:02:10 AM](#) Commissioner Farnsworth, Commissioner Hancock, Colleen Poole, Rebecca Squires and Audrey Moon go over to the jail. At the jail are met by Sheriff Anderson, Captain Sam Dye and Deputy Nora Ortega. Sam said they did have a State jail inspection on April 4. This inspection went well. Sam goes over that they had installed cameras in all of the blind spots in the jail. This has made them qualified to handle State and Federal prisoners. Do have a full-time nurse. Have done some repairs in the jail have touched up some paint and fixed the crack in the outside inmate area. Are in the process of changing their commissary provider to Telemate. Sam said they will want to tint the windows where the work release inmates are held. Go into the control room. Cameras have been a great addition. In the control room we are met with Deputy Eric Hansen and Deputy Colby Briggs. Cindy with the State had helped them by explaining where they needed the cameras located to be certified. Today they have sixty-three inmates with seven Federal prisoners. Have twenty –two females and forty-one male inmates. Commissioner Farnsworth asked about any additional ceiling leaks. Sam said this has not been happening now. Thinks this was due to the air units on the roof. Sam goes over the jail is running better than ever. Have enough staff to handle all cell checks needed. Glad they have gotten the two additional employees. Commissioner Hancock asked about how many inmates they try to have. Sheriff Anderson said around seventy-five. Every Monday Deputy Nora Ortega calls to try and get additional inmates. Bannock County is full and have been housing their inmates for them. They are very proactive. Will call so they know that they can accept inmates. During the inspection they ask if there were any escape attempts and there was not. No weakness or diseases. If they do have any sickness they need to remedy this immediately. In the kitchen Sherri manages this area, has a couple of inmates that help as well in the kitchen have specific items locked up so the inmates cannot reach these. Meal costs average around \$2 an inmate. All areas are clean. Go through to the dispatch area and see how they take calls. Very interesting have a lot of things going at one time.

Open session 9:36

[9:36:32 AM](#) Are back from the jail inspection need to sign the inspection form.

[9:37:09 AM](#) Commissioner Farnsworth mentioned that for the record they are signing the jail inspection.

Sheriff – Steve Anderson

• **Approve Vehicle Purchase**

[9:37:36 AM](#) Sheriff Anderson is here for approval to purchase two new vehicles have \$74,000 in the budget. Commissioner Hancock asked if they are using the State contract so they do not have to get bids. Sheriff Anderson said yes and this was budgeted for. Current available cash is \$869,319. Revenues have increased around \$16,000 this time after paying bills. Wanted the approval to purchase vehicles. Looking at getting one of the unmarked cars and replacing a patrol car. Commissioner Farnsworth asked if they are getting rid of older vehicles. Sheriff Anderson said they are slowly trying to replace vehicles. If they are approved for this purchase all of the patrol cars will be updated and have new equipment. Commissioner Hancock asked the Sheriff to provide a sheet of all vehicles with mileage to know where they are at. Sheriff Anderson will check with Captain Wolfe to see if this is something they already have.

[9:40:55 AM](#) **Motion by Commissioner Hancock to approve the purchase of two new vehicles for the Sheriff's office.**

Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[9:41:27 AM](#) Recess until 10:00

Open session at 10:00

Rocky Mountain Power – Tim Solomon

• **General Update**

[10:00:41 AM](#) Tim Solomon is the regional business manager with Rocky Mountain Power. Wanted to visit about energy in general. General notion is that they tend to do their maintenance in fall, winter and spring and this is correct. Commissioner Hancock said they do this to not interrupt the power during the peak time of the year which is in the summer.

[10:02:34 AM](#) Tim said some ask why they put the system at risk during the winter and the reason is they have to do the maintenance at some point. During the summer they have a lot more power being used. Did have a lightning strike in Idaho Falls yesterday that left 79,000 customers without power.

[10:03:50 AM](#) Tim hands out a pamphlet. What happens when the power goes down during a lightning strike? Tim said they have operators on call 7 days a week 24 hours a day. So if the power is out know there are people out working on the issue immediately.

[10:06:10 AM](#) Realizes that when the lights go out everyone gets a little testy on getting their power back on. If a pole is struck by lightning this is not always black and cannot always see where the problem is at. The troubleshooters have to go out to look at these poles. A lot of times there is a crack in an insulator. Troubleshooters are out all the time to make sure the power is kept on. Have a lot of territory to cover. In the pamphlet shows a map of their service territory. Cover portions of Wyoming, Idaho and Utah. Rocky Mountain covers 143,000 sq. miles has 16,400 miles of transmission lines with 63,000 miles of distribution.

[10:10:07 AM](#) Tim goes over some energy efficiency programs. Refrigerator recycling has been discontinued. Want to emphasize to folks that energy efficiency is the way to go. Tim said they get asked why they want individuals to use less energy. Commissioner Hancock said for example if they increase their total energy cost to the grid this will be more costly.

[10:11:38 AM](#) Have not had a new coal generating plant since 2001. All of these since have been natural gas. Looking at the next ten years at the demand curve as this goes up about 60% of the increase will be taken care of with energy efficiency measures.

[10:13:04 AM](#) Commissioner Farnsworth thinks that they had some light replaced out at the landfill last fall.

[10:14:10 AM](#) Tim thinks the LED lights are amazing. Now the technology has caught up and are making globes that can go right into fixtures that are already in use.

[10:14:31 AM](#) Looking at a sheet with some graphs the coal had dropped to 61.1%. This will be going away since they will not be making any new coal plants. This is due to State and Federal regulations. The coal and hydro assets are not worth anything. Discuss going with solar, wind and gas. All of these come into play for pricing. Highly regulated in all of the States they serve. The reason is to keep the prices as low as possible for all customers. Go over graphs. Rebecca said on the renewables they take a lot of money to install and to maintain. Tim goes over the solar rays. Get throw back from environmental groups Rebecca said for bird zapping. Tim said yes when birds fly over the solar rays they can sometimes die. Tim asked what the energy looks like in the future. Discuss energy storage and peak times of energy use.

[10:20:38 AM](#) Discuss hydro power. Will move away from hydro power. Commissioner Hancock said they are not moving away from this technically just not going to increase this. Tim said that dams are being removed in some areas. Will not be doing more electrical hydro. BPA still generates a ton on the Columbia.

[10:22:47 AM](#) Commissioner Hancock thinks there should be more nuclear. Tim agrees. Will see a return to this but it also increases fear. Is hard to get a nuclear site in this country. Commissioner Hancock said France does this in two years and they have a good model. Thinks they are the leader in nuclear processing. They have an enormous wealth of knowledge.

[10:25:31 AM](#) Tim hands out page on pricing. Top part shows the electricity pricing and the price index. Shows rates for Rocky Mountain Power. Can see the green line is their company. Second picture is a map when they compare all of the states and see that nationally Idaho has low rates.

[10:28:12 AM](#) Rebecca asked Tim as part of Emergency Management would be nice during winter outages to have a text or information that notified them. Tim said they do not have a system that does this. Said they can call him 24 hours a day.

[10:29:54 AM](#) Discuss the pole that needs to be removed at the Great Feeder Canal. Tim said if they go out and move this pole this removal would need to be paid for by them. Requesting party has to pay for this or it goes back to the people that pay for power.

Data – Joyce Briggs

- **Resolution #2016-16 – Destruction of Property**

[10:32:28 AM](#) Joyce is here with a resolution to destroy some computer equipment all of the hard drives and memory has been removed. Joyce said most of these are PC's and monitors. These have been removed and are not worth trying to update.

[10:33:22 AM](#) Commissioner Hancock asked if they make this available to the schools. Joyce said she has contacted all school districts. Commissioner Farnsworth said once these are outdated then they are worthless. Joyce said now they have a four year warranty.

[10:34:32 AM](#) **Motion by Commissioner Hancock to accept resolution #2016-16 to destroy computer equipment for the IT department. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock. Motion passed.**

[10:35:29 AM](#) Commissioner Hancock asked about the sendio email option he cannot seem to get into this. Joyce goes over how to get to these messages. Rebecca offers to help Commissioner Hancock after the meeting.

Assessor – Cody Taylor

- **Exemption Approvals**

[10:39:48 AM](#) Cody has the short forms for exemptions. These have to be approved annually. Have seventeen today but have not received all of these yet. The deadline to file is April 15. Cody said there is not a place to sign but think it would be a good idea to sign anyways. Last year they had a long form this year they have a shorter form.

[10:41:49 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for the LDS Church with all properties that are attached. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:42:48 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Montevue Canal Company parcel #RP08N33E351960. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:43:05 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Grand Teton Council for parcel #RP05N39E330026. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:43:16 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Roman Catholic Diocese of Boise for parcels #RPC00000200160 and #RPD0221006024A. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:43:40 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Rigby Community Presbyterian Church for parcel #RPA0005010005E. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:44:07 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for BYU Idaho for parcel #RP006130010040. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:44:19 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for West Jefferson Lions Club for parcel #RPC00000179303. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:44:51 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for EICA Partnership Company for parcels #RPD00000320991 and #RPD09500010010. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:45:44 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Crown of Life Lutheran Church for parcel #RP04N38E240756. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:46:10 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for West Jefferson Senior Citizens for parcel #RPC00000179509. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:46:27 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Butte Market Lake Canal for parcel #RPD0221003001A. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:46:36 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Enterprise Canal Company for parcel #RP04N40E368240. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:47:00 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for the Ririe Chapel for parcel #RPB0175024029A. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:47:30 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Community Baptist Church of Mud Lake parcels #RPC00000213050 and #RPC00000213020. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:47:50 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Great Feeder Canal for parcel #RP04N40E361333. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:48:13 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Ririe Senior Citizen Center for parcels #RPB0175007023A, #RPB0175007021A, #RPB0175007020A and #RPB0175007017A. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[10:49:04 AM](#) **Motion by Commissioner Hancock to grant a tax exemption for Roberts Community Church for parcels #RPD0221022001A and #RPD0221019024A. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock –aye. Motion passed.**

- **ML Contract**

[10:52:48 AM](#) Cody goes over this is the contract for the computer hardware maintenance agreement. This is on two printers they have in their office. Did put money in the budget to possibly replace one of these printers. Robin thinks it may be a problem to get out of this maintenance contract especially if they are changing companies when they buy the new printer. If they stay with ML they will usually switch the maintenance over to the new printer. Cody goes over the maintenance and the copiers in her office. Cody has visited with a salesman may go to a printer/copier combined. This agreement is for the two HP printers. Commissioner Hancock asked how much this is. The contract amount is \$839.40 so is \$69.95 a month. Commissioner Hancock said maybe do some cost investigation on if they can replace their printer this year. Robin said may want to change this contract to a month by month basis. Last year she did have the stacker taken off and just had to re-sign the contract. Cody will get with Jay to see if they can do month to month on the printer they may be replacing. Cody will need to get with a salesman to check costs of a new printer. Robin said if they get a color printer and copier may be able to take off both of these printers. Commissioner Farnsworth said to try and do month to month until she decides. Cody mentioned they did come in last week to work on one of these printers.

Elections – Shonna Allred

- **Designating Polling places for Primary Election**

[10:59:51 AM](#) Shonna is here to designate the polling places for the primary elections. This is held May 17. This is a formality. None of the polling locations have changed. Commissioner Hancock asked about if they have the ones for the fire district that was missed before. Madison County will be doing the fire as well as Bonneville County. Shonna said that for the fire election some of the areas will not get a fire ballot. They will have different ballots but will still be at the same polling locations. Robin asked how they monitor to see if people are not allowed to vote. Commissioner Hancock said if they are a felon. Shonna said there is information with the State who will contact her if they are a felon. Robin said that some individuals think they have done the ten years but do not realize they also have to petition the court to get that right back. Shonna said the State checks the driver's license and the person's name to make sure they are not a felon. Shonna said if they do know of someone to notify her so she can check into them. Shonna mentioned that unaffiliated party can still vote for judges and some can vote in the fire election.

[11:05:12 AM](#) **Motion by Commissioner Farnsworth to approve the polling places for the Primary Election. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

[11:06:12 AM](#) Robin Dunn left the room.

Social Services – Gail Robbins

- **Executive Session 74-206 (D) – Records Exempt from Disclosure**

[11:07:42 AM](#) **Motion by Commissioner Hancock to go into executive session 74-206 (D) – Records exempt from disclosure. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[11:14:42 AM](#) Robin Dunn is in the room.

Open session 11:51

[11:51:50 AM](#) **Motion by Commissioner Hancock to deny case #2016-26 for being a non-emergency procedure. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[11:52:44 AM](#) **Motion by Commissioner Hancock to give Gail the discretion to work on a case. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye and Commissioner Hancock – aye. Motion passed.**

[11:53:13 AM](#) Recess until 1:00.

Open session at 1:00

Ron Engberson

- **VFW Request for Funds**

[1:01:12 PM](#) Ron is out of town. Mr. Lester Reiss from Mud Lake is here to represent Ron today. Is here today to request funds. Have been receiving funds from the Rigby Veterans Commission each year. Had been receiving these funds until last year. Colleen's understanding is they had been splitting these funds with grants. Commissioner Hancock asked if money was budgeted for Veteran's. Colleen said this was not budgeted he may be thinking the Veteran's Memorial. Mr. Reiss said they usually get \$600 a year. The funds usually come in the fall or around January. Colleen mentioned this could be budgeted for the next year. Mr. Reiss said this has been received yearly has always been sent to them. It is Mud Lake Post 8893. Robin said they would need a request each year since they

would not remember this and a letter would help to trigger them during budget time. Commissioner Hancock said will start the budget process in July. Colleen said the new budget comes out in October. They would need a letter to request these funds around July and then a letter to disburse these funds around October.

[1:05:09 PM](#) Mr. Reiss explained this \$600 really benefits them. Commissioner Farnsworth does not think this will be a problem. If the letter is sent by the first of July then they can review this when they go through the budget process.

[1:05:39 PM](#) **Robin Dunn left the room.**

[1:06:24 PM](#) Colleen looks for areas for possible funding for this year. Would probably be a contingency item for this year. Colleen said then they would make a budget line next year. Commissioner Hancock thinks contingency as well it would be \$600.

[1:07:00 PM](#) **Motion by Commissioner Farnsworth to give to the VFW - West Jefferson Mud Lake post 8893 the funds of \$600 from the contingency line. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[1:08:28 PM](#) **Robin Dunn is in the room.**

Planning & Zoning – Naysha Foster

- **Discussion Regarding Vacation of West Equestrian Division 2**

[1:08:22 PM](#) Naysha said will refresh them on West Equation Division 1 & 2. Did have an application made to vacate division 2. Vacation was approved with a declaratory act from the court to see who the developer of division 1 is because the road goes from division 1 and division 2. This motion was made May 26, 2015. Nothing has taken place to date. Everyone is anxious for the vacation of division 2 which has not happened yet due to the condition set in the motion. Mr. Carl Zitlau is wondering what other actions they can take to vacate this. Naysha will allow Mr. Zitlau to come up and speak but cautions that this is not a public hearing.

[1:10:50 PM](#) Mr. Zitlau is here. Robin goes over the situation believes they are trying to move the road from division 2 so that the road is not running through the farmer's land. If the county was to vacate they would be completely out of the battle. They do now know who the developer is. Mr. Zitlau had sold this to Mr. Hardy but believe they have filed bankruptcy.

[1:14:06 PM](#) Mr. Zitlau said David Hardy does not have any record of bankruptcy so he is still the developer. Need sixteen building permits since there are sixteen lots. Good solution would be to offer the permits. Robin said some of this will require consent from all of the lot owners. Normally if these are already dedicated to the county would have to vacate and give notice. Naysha said they only allow three buildable lots on a private road. Commissioner Hancock asked why this is not going to be oil paved for the sixteen lots. Mr. Zitlau said this would cost over half a million to do this and no one has this. Commissioner Hancock said all of the other lots that are subdivided are required to do this. Why this would this be granted a subdivision when others are required to put in a paved road. Mr. Zitlau said the county is also in trouble for not getting a bond to get this road done. This would be paved if the lots were sold. Robin said any error is even allowing one building permit. Naysha said they do not have to require a bond until there is building permits issued. There are no houses yet and they cannot get permits. David Hardy was supposed to pave the road this is now the road they want moved. There is division 1 and division 2. Was allowed to vacate but needed to know who the developer is of division 1. Robin said division 2 would go back to be farming. In division 1 would not be able to build because of the road not being paved. Naysha said they already made a decision on this but nothing has happened. Should they continue with the court action or is there another option. Commissioner Hancock does not see a problem with moving the road. But will not be able to sell the lots as buildable lots because they cannot issue any permits until the road is complete. If all parties agree they can make this a private road but would only allow three buildable lots.

[1:21:03 PM](#) Commissioner Farnsworth said that division 2 is going back to the farmer and who is going to develop division 1. This is the question the do not know who the developer is. The developer should be Mr. Hardy but if he does not finish the road the landowners will have to file a case against him. Commissioner Hancock does not see an issue with moving the road but does not believe they will allow sixteen building permits. Mr. Zitlau owns the majority of the lots there are three owners. They can still sell the lots but there will be no building permits issued due to the road not meeting the standard.

[1:22:48 PM](#) Naysha said they are anxious to move forward. The Assessor's office is also anxious to move forward. Naysha said the actual vacation of division 2 has not taken place due to needing to redesign division 2. Mr. Zitlau said there are some issues with moving the road with some of the landowners.

[1:24:02 PM](#) John Burr the farmer the reason he is here he had received a call from Mr. Zitlau. When he had bought the farm it was bought as a farm. Thought the county wanted to get rid of the subdivision. Had the property resurveyed so it was not divided into lots. Has deeded Carl 60 feet of the farm where the new road is proposed to go. Was at the farm most of the time last year and this road is seldom used. For every time they used this road the other road was used five times. The road currently has ruts in it. Would move the pivot over so this is not hit with water. John said if you went to the farm looks nice other than the road outside of the farm Looking for permission to move the road. If they went out with a front loader to move this road it would be better maintained and a better decision.

[1:28:30 PM](#) Naysha said moving forward with moving the road in division 2 has nothing to do with the buildable lots in division 1. Robin said they could vacate division 2 and move the road. Naysha said division 1 will be amended regardless with the move of the road. Robin suggests to make a motion with no conditions on vacating division 2.

[1:31:03 PM](#) Mr. Zitlau said with vacating division 2 would have to re-plat division 1 with the change of the road. Naysha said to do they need a declaratory action. Naysha's recommendation is to get a consensus from the property owners. Only two people can be the developer and Mr. Zitlau is the main property owner.

[1:33:33 PM](#) Commissioner Hancock does not see a problem with vacating division 2. No road has ever been dedicated to the county. On division 1 if they move the road over would have to change the plat. If they say the person changing the plat is the developer no one is going to want to re-plat this. Would fall back on Mr. Hardy this would turn to a civil problem. Naysha said to not mislead Mr. Zitlau would they want him to get a court action. Court action would decide who the developer is. Then Naysha could pursue Mr. Hardy. There is a developmental agreement. Can still submit a bond to get building permits but the developer would have to be the one to proceed with getting the building permits. Mr. Zitlau wants to be able to sell these lots. Naysha said the time frame has been up to the developer. No permits will be issued until the county accepts the road.

[1:41:03 PM](#) Robin said to take care of Mr. Burr's issue on vacating division 2 and moving the road even if they determine a developer. Naysha is wondering if they need to continue through the courts. Commissioner Hancock thinks the property owners should be the one to go after the developer unless they make this a private road.

[1:43:51 PM](#) Mr. Zitlau asked about why there is only three permits allowed on a private road. What's the objection to allowing sixteen lots? Commissioner Hancock feels then the rest of the county has a precedent set. Should not buy lots where the infrastructure is not in. Commissioner Hancock thinks to go back and do a private road landowners would need to agree to this. Would only get three permits though. Naysha had done this once a long time ago and had three family members arguing who was going to get the building permits. Commissioner Farnsworth thinks that David Hardy may need to be held accountable. Hardys have gone into foreclosure.

[1:49:41 PM](#) Peter Zitlau speaks how can they vacate division 2 and move the road without amending the plat? The rights-of-way does not cover all of the lots. Division 1 goes through division 2.

[1:53:18 PM](#) Go over some scenarios on vacating division 2. Would leave them without access. Would need to deed the 60 feet so all of division 1 can use this not just to Mr. Zitlau. Would still have to plat the changes.

[1:55:17 PM](#) Sherry Lufkin from Assessor's office. Was wondering if the road that is part of division 1 that is in division 2 would also need to be vacated. This is part of that plat.

[1:58:54 PM](#) John suggests that they could approve the privatizing of this for every building permit sold would get some of the cost for the road. Commissioner Hancock said he is not sure they can legally require that. Naysha said this could be done privately but not through the county. Naysha said discussing the building permits they are getting ahead of themselves. Looking for the vacation or a variance for division 2.

[2:03:51 PM](#) Mr. Zitlau asked about conditional or temporary building permits. Carl has ten lots and the Hardy family has three lots. One is a non-building lot. Two other owners beside himself and the Hardy's.

[2:05:01 PM](#) Peter said they are eliminating 85% of the lots.

[2:05:48 PM](#) Naysha said to vacate the road if they have a specific reason why the road is being vacated this would not be setting a precedent.

[2:07:49 PM](#) **Motion by Commissioner Hancock to vacate division 2 and the second amended division of West Equestrian subdivision. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[2:09:12 PM](#) Robin said on the second issue he would suggest to remand the remaining issue to the Planning & Zoning Commission. Naysha said to amend anything they will have to come in with an application. Can remand this to the Planning & Zoning commission for a further action.

[2:09:53 PM](#) **Motion by Commissioner Hancock to remand the issues relating to West Equestrian Subdivision 1 to our Planning & Zoning Commission with the appropriate action taken by the lot owners. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

Public Works – Dave Walrath

- **MOU with City of Rexburg**

[2:12:05 PM](#) Dave is here today he had emailed this MOU with the City of Rexburg to Robin and the Commissioners. Dave had changed some of the language. This is a MOU for the delivery of the bio-solids from the City of Rexburg into the landfill.

[2:13:04 PM](#) **Motion by Commissioner Hancock to accept the MOU with the City of Rexburg. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

Park & Recreation – Rebecca Squires

- **Campground Host Contract**

[2:13:55 PM](#) Rebecca has information on the campground host.

[2:14:42 PM](#) **Robin Dunn left the room.**

[2:14:46 PM](#) This is a blank contract Robin has reviewed this and said this was okay. Have begun advertising for a campground host. This will be a contract position this year. The campground host will not handle money or take reservations. Commissioner Hancock thinks it is in their best interest to move forward with this as a contract. This position will pay \$250 every two weeks. The contract goes over the things that need to be done at the lake. This posting will be in the paper this week. Will come back in for a signature once the position is filled.

- **Fireworks Contract**

[2:17:36 PM](#) Rebecca has the fireworks contract with Lantis Productions, Inc. Had some language changed in this contract. Robin has reviewed this. When this contract is sent back they will need to pay for half of the fireworks.

[2:18:55 PM](#) **Motion by Commissioner Hancock to approve the fireworks display contract between Jefferson County and Lantis Productions, Inc. Also authorize the payment of \$8,000 with \$4,000 of this to be a prepaid for half of the fireworks. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.**

Probation – Tammy Adkins

- **Probation Building**

[2:20:56 PM](#) Tammy is here to have a discussion on the Probation building. Had about ten of the potential owners in looking at this building this week. They were reviewing the building and was about 90% sure this was a go to purchase. Tammy said she had spoken with Jerald and they need to be looking at where they are going to move. Tammy and staff have been doing some research on some buildings. Tammy said the building right next to the courthouse they are putting in living facility and do not wish to lease. Have looked at the building kiddy corner from Maverick and this is too small. The old post office building is shared with William Outfitters so it is not large enough. Could not find a number for the old Ace hardware building. They have been doing some prep work on this building. Commissioner Farnsworth said he had spoken with them before and seems they had been revamping this for a reception center. The building across from Journey's they want to sell this will not lease. The building by Domino's no one has called them back on.

[2:24:41 PM](#) Tammy said the area where Robin had his practice before they built his office has just become available. This is the building behind the forest service by the Crown of Life Church. Discuss this office they want \$880 a month for the front five offices and \$630 for the back open area with two offices they would need both locations. Would be looking at \$1,510 a month plus utilities. Would have a \$500 deposit though the owner said they may only charge one deposit for both locations. Tammy is unsure of what to do. Commissioner Hancock had heard there should be up to sixty days' notice if they do sell the Probation building. Tammy had thought this would only be up to thirty days. Commissioner Farnsworth said they would be saving some money monthly on this. Tammy said to keep in mind they would have to run remote wireless through this location. Wanted this in the forefront of their minds. This is the only place they have found that is available and will fit their needs. Tammy said the owner of this location is going to Arizona next week but if they called could possibly go and look at this building. The second open side would not be available until May 1.

[2:29:41 PM](#) Commissioner Farnsworth thinks they should pursue this immediately and if they can get all of this lined up does not feel like they need to wait. Was mentioned they may be looking at leasing out the basement but with this possibly being a pediatric doctor's office she is not comfortable with this. Commissioner Farnsworth said to pursue this option. Commissioner Hancock will contact the owner of the building.

Park & Recreation – Rebecca Squires

- **Tree Planting**

[2:34:31 PM](#) Rebecca said the thirty trees from Mr. Hawks have fallen through. Did get fifteen trees from the Jefferson County Soil and Water Conservation will be less trees. These are 4 foot trees in pots are \$60 a tree. Did go to a Soil and Water Conservation meeting and their board decided if they have any remaining trees on April 15 will donate these to the county. They also donated the 350 bare root poplars. Have some concerns about the utilities at the lake. Did call Dig Line who marked where the meters are located. Have the electric and water lines to locate. Has found a company out of Salt Lake who can locate these. With four hours of locating time plus travel will cost \$1,065. Also keep in mind if they hit a line it could cost around \$2,000 to fix this. Dig Line will not go past the meter because we own the lines. Rebecca said the problem is the water lines she is not sure there are tracer wires to track these. This company has ground radar and is very confident that the water lines can be located. Plan is to mark the proposed sites with flags then have them come and look. Total trees will have 315 trees for sure will mark around 330 locations. Commissioner Hancock asked if these are being dug by hand. Rebecca said no will be having tractors with post hole diggers to come and did this many holes. The lake

is empty. Bare root poplars are not that large but would not want to dig this many holes by hand. This will be started on Friday trees will go in Saturday and finished on Tuesday. These are not being planted on the island. Rebecca said there is no strategic plan and since there is no irrigation system on the island. Will have a contest to do a design the island themselves concept then the counties top choices will go to the July 2nd celebration. Will have a little prize package for the winner of this contest and their design will be implemented next year on the island.

[2:42:13 PM](#) Go over the costs of looking for these lines. Commissioner Farnsworth said this is around \$5 a tree. Rebecca said there are very few companies that can trace these lines. Commissioner Hancock thinks that hitting the water line is not a huge concern these are easy to fix. Commissioner Farnsworth said his only concern is about hitting the power lines. Think going with a local company would be cheaper. Commissioner Hancock feels even with the radar they may still hit water lines.

[2:44:43 PM](#) Rebecca feels that she may be able contact the company that put in the system to see if they can tell show them. Colleen mentioned that she does have some information in her office. Power Company has marked where the meters are. Commissioner Farnsworth thinks she should look for a cheaper alternative but does not want to hold up the project. Main concern is the power lines. Can authorize the funds today but suggest she look for something cheaper.

[2:47:48 PM](#) **Motion by Commissioner Hancock to authorize up to \$1,600 for the location of the utilities for Jefferson Lake. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

- **Staffing & Facilities Updates**

[2:48:26 PM](#) Rebecca said her intern has quit before he had gotten started. Have four candidates that she is currently interviewing. One of these applicants did take a kiosk job. The intern will be working out of the Clerk's office. Also has job openings posted online. Is now taking applications for vendor contracts. This information is also on the job opportunities page of the website. Would need to check on the power for vendors. Asked if the board has any opinion on any limitations of things available at the lake. Commissioner Farnsworth said they were trying to limit multiple vendors for the same items. A variety of food would be good her main limitation will be the electricity.

[2:51:31 PM](#) Rebecca goes over at the lake the parking lot by the tennis courts will be expanded this year by Road & Bridge. This will double the size of this parking lot. This has been closed but by extending this could allow them to still drive through the booth to pay. Will be a good overflow lot. Road & Bridge will be taking care of this. May 2 will begin reserving the campground spots. Everyone wants a spot on July 2. Rebecca is proposing that just for that day limiting the reservations to two spots per individual. Commissioners are fine with this. Rebecca also mentioned that Rigby is one of the epicenters for an eclipse happening August of 2017. Have already been fielding calls to see if the lake will be open and available to camp at. Commissioners do not see a problem with opening for this week in August.

Assessors – Kathy Howe & Jessica Tate

- **Ag Exemptions**

[2:55:44 PM](#) Kathy goes over some exemptions. Jessica said they have a few that have filed the form but do not have the proof of income yet. Commissioner Hancock said maybe they should wait on these. Commissioner Farnsworth said to push to get this information turned in by April 15 on these.

[2:58:45 PM](#) Commissioner Hancock goes over the first application is from Gary Clark. Jessica said he will be getting documentation from his accountant to complete the application.

[3:00:22 PM](#) **Motion by Commissioner Farnsworth that on Chad Curtis and Gary Clark to table their ag exemption for the proper documentation. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.**

[3:01:41 PM](#) **Motion by Commissioner Hancock to table the ag exemption for Wade and Sheree Peterson for additional documentation. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[3:03:49 PM](#) **Motion by Commissioner Hancock to table the ag exemption for Lone Hansen this needs a dollar amount. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.**

[3:07:54 PM](#) **Motion by Commissioner Farnsworth to approve ag exemption for Hector Martinez on parcel #RP04N39E149280. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.**

[3:08:34 PM](#) **Motion by Commissioner Hancock to approve the ag exemption for Travis Neville on parcel #RP07N37E024000. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.**

[3:08:44 PM](#) Motion by Commissioner Hancock to approve the ag exemption for Jerry Cramer on parcel #RP05N39E335620. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.

[3:09:28 PM](#) Motion by Commissioner Hancock to approve the ag exemption for Kathy Stewart on parcel #RP08N33E255690. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.

[3:09:43 PM](#) Motion by Commissioner Hancock to approve the ag exemption for Gunderson Enterprises on parcels #RPE00360010010, #RPE00360010020, #RPE00360010030, #RPE00360010052, #RPE00360010100, #RPE00360010060, #PRE00360010070, #RPE00360010080, #RPE00360010090 and #RPE00360010130. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.

[3:11:19 PM](#) Motion by Commissioner Hancock to approve the ag exemption Gary Burgess on parcel #RP0025900010020. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.

[3:11:32 PM](#) Motion by Commissioner Hancock to approve the ag exemption for John and Coleen Erickson on parcel #RP04N38E167780. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.

[3:12:00 PM](#) Motion by Commissioner Hancock to approve the ag exemption for Lane Steel on parcel #RP04N39E157050. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.

[3:12:10 PM](#) Motion by Commissioner Hancock to approve the ag exemption for Matthew Klingler on parcel #RP00382001004A. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.

[3:12:19 PM](#) Motion by Commissioner Hancock to approve the ag exemption for Nancy Durham on parcel #RP07N35E357201. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.

[3:12:33 PM](#) Motion by Commissioner Hancock to approve the ag exemption for David Dallings on parcel #RP07N36E055571. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[3:13:21 PM](#) Motion by Commissioner Hancock to approve the ag exemption for Jed M. Hodges on parcel #RP04N39E164025. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.

[3:14:17 PM](#) Recess

Open session 3:22

[3:22:39 PM](#) Commissioner Farnsworth said that on the ag exemption for Sheree and Wade Peterson they have received the corrected documentation.

[3:22:50 PM](#) Motion by Commissioner Farnsworth approve ag exemption for Wade and Sheree Peterson on parcel #RP006070010010. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock - aye. Motion passed.

Commissioners

- **Great Feeder Invoice**

[3:23:40 PM](#) Colleen said the Great Feeder invoice is in the claims but wanted to clarify what lines this this was being taken out of. The total of the invoice was \$169,918 with \$50,000 coming out of special road and bridge crushed, \$50,000 from special road and bridge road oil and remaining \$69,918 out of commissioner contingency. Commissioners said yes and they have seen this invoice in the claims. Rebecca brings up in early versions of the MOU it was stated the money would not be dispersed until the easement is complete. Rebecca asked what hold they have if all the money is paid upfront. Normally in a contract 20% is held back until the work is completed. Commissioner Hancock thinks it will be fine with everything they have gone through. Commissioner Farnsworth believes they are still bound by the MOU and this will still be legally binding.

- **Sign Certificates of Residency**

[3:28:03 PM](#) Motion by Commissioner Hancock to approve certificates of residency from College of Western Idaho for Jennifer Alvarez, Porter Baca, Colton Campbell, Myla Day, Samuel Denniston, Jack Edwards, Braden Erickson, Rebekah Grover, Jordan Harada, Tyler Holman, Jaci Johnson, Kami Killian, Israel Olaveson, Camden Peterson, Cameron Ricks, Olyvia

Saathoff, Ashlyn Sheppard, Avery Smith, Nicole Spencer and Haddi Williams. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.

[3:45:52 PM](#) Recess while looking at claims and minutes.

Open session at 3:49

- **Approve Claims**

[3:49:18 PM](#) **Motion by Commissioner Hancock to approve claims from 3/26/2016 to 4/08/2016 for \$566,496.40. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

- **Approve Commissioner Meeting Minutes**

[3:50:21 PM](#) **Motion by Commissioner Farnsworth to approve commissioner meeting minutes from March 14, 2016 as amended. Second by Commissioner Hancock – aye. All in favor – aye. Motion passed.**

[3:54:07 PM](#) **Motion by Commissioner Hancock to approve special commissioner meeting minutes from March 30, 2016. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

[3:54:16 PM](#) **Motion by Commissioner Farnsworth to approve commissioner meeting minutes from March 28, 2016. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

- **Adopt Salary Administration Policy**

[3:56:30 PM](#) Rebecca goes over the salary administration policy this has been given to the department heads. Also did some training with employees.

[3:57:09 PM](#) **Motion by Commissioner Hancock to accept the salary administration policy adopted on April 11, 2016. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

- **Public Lands Summit**

[3:59:46 PM](#) Chairman Raymond had sent Rebecca an email about the public lands summit. This is a one day meeting in Las Vegas. Takes place May 13 at Arizona Charlie's. Jerald had suggested to have the county pay air fare only on this meeting. Would be able to attend this and back in one day. Commissioner Farnsworth thinks this will be very beneficial since they have so much BLM land. Would need a ticket back and forth from Utah to Las Vegas in one day.

[4:02:23 PM](#) **Motion by Commissioner Hancock to authorize Chairman Raymond to attend the public lands summit in Las Vegas on May 13 will pay air fare and incidentals. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

- **BLM MOU**

[4:04:06 PM](#) Rebecca has an MOU with the BLM.

[4:05:31 PM](#) **Motion by Commissioner Hancock to approve the MOU with the United States Department of the Interior Bureau Land Management and Jefferson County regarding the development of environmental impact statements for the proposed sage brush focus area withdraw. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

- **Resolution #2016-17 – Destruction of Records**

[4:06:55 PM](#) Rebecca has a resolution for destruction of records pertaining to the 2011 spring runoff flooding and flood response from the Emergency Management department. Commissioner Farnsworth reads resolution #2016-17.

[4:08:28 PM](#) **Motion by Commissioner Hancock to approve resolution #2016-17 for destruction of records. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

- **Personnel Policy Clarification**

[4:09:59 PM](#) Rebecca hands the commissioners a section from the personnel policy under leave of absence. Trying to interpret this section of the personnel policy. Go over the policy. This pertains to employees who have failed to maintain a balance of PTO and want to take days off without pay. Commissioner Farnsworth said that they cannot take off one day without pay this would have to be one week. Is this really what they mean? Robin said they do not want employees to take off just one day without pay. Colleen believes this is to discourage this from being done. Commissioner Farnsworth reads the section of the policy: "Up to thirty days unpaid leave can be granted by the elected official for any justifiable purpose. Paid leave in any amount or unpaid leave in excess of thirty days shall require written approval of the Board of County Commissioners. Any employee, who is taking time off without pay, will not be eligible for PTO accrual. The absolute time being substantial, meaning 1 week minimum. 35 hours for those working 35 hours a week and 40 hours for those working 40 hours per week." Naysha said she wonders if this is a week to simplify accounting for no accruing PTO for that time off. Dave said unsure this has been followed that way. If someone wants to take leave without pay they would have to take a full week. No PTO would accrue. Rebecca asked if they would want this to be reworded. Dave said maybe they are abusing their PTO if this is a constant situation. Naysha said there are some department heads that do not want to be the bad guy though and like to have the policy to refer to. Rebecca said the department heads still have discretion. Will remove the line saying this needs to be a week and leave this up to the department heads' discretion.

- **Sign Ordinance**

[4:22:34 PM](#) Commissioner Farnsworth has put this on due to the number of calls on the campaign signs. Have to have written permission from the property owner and their signature turned into Planning & Zoning. Has to be on private property not in the county rights-of-way. If they are missing signs Road & Bridge and ITD may have these. On highway 48 they will remove these signs. Do not put these signs in the rights-of-way. Colleen said all candidates were given this form to comply with the rules. Colleen said the ordinance said they can charge \$10 a sign if not picked up 10 days after the campaign is over. Naysha said she had sent out an email to all of the candidates about the issues with the signs. Naysha said no penalty at this point could charge them with a misdemeanor but feels that may be a little too much. The ordinance is specific that it is \$10 a sign after an election.

Attorney – Robin Dunn

- **Executive Session 74-206 (F) – Legal**

[4:33:00 PM](#) **Motion by Commissioner Hancock to go into executive session 74-206 (F) – Legal. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

Open session at 4:40

[4:40:34 PM](#) Commissioner Farnsworth said they have meet with their legal counsel regarding pending cases. No actions taken and no decisions made.

[4:40:44 PM](#) **Motion by Commissioner Hancock to adjourn at 4:40. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date