

**Jefferson County Commissioner Meeting Minutes
March 14, 2016**

Meeting called to order at 8:00. Those present are Commissioner Farnsworth, Commissioner Hancock, Chairman Raymond, Attorney Robin Dunn, HR/Emergency Management/Park & Rec. /Commissioner Assistant Rebecca Squires, Public Works Dave Walrath, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge of Allegiance offered by Rebecca Squires. Prayer offered by Commissioner Hancock.

Commissioners/Public Works – Dave Walrath

- **Executive Session 74-206 (F) – Legal**

[8:03:38 AM](#) Motion by Commissioner Farnsworth to go into executive session 74-206 (F) – Legal. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

Open session at 8:41

[8:42:06 AM](#) Discussing legal issues relating to the Great Feeder Canal. Chairman Raymond wants to mention some recommendations at this point. Recommends at this point that any informal negotiations are ceased and if anymore negotiations are needed it will need to come before the board of county commissioners. Would ask their attorney not participate in any negotiations with the canal board without the board of commissioners. Will cease operations of in-kind work until there is a signed agreement from the Great Feeder Canal Board. Do have a pending MOU that they are currently working on. Commissioners all agree.

[8:44:22 AM](#) Attorney Robin Dunn clarified no decisions have been made just looking at recommendations. Will wait until the MOU is approved. Do not want to have any financial obligations until the contract is signed. Chairman Raymond said the intent is still to move forward with their obligation once the MOU is approved by both sides. All of the commissioners agree.

[8:45:33 AM](#) Robin Dunn left the room.

Public Works – Dave Walrath

- **Equipment Issues**

[8:45:46 AM](#) Dave goes over some reports from the telematics he has installed in some equipment. This will show fuel economy, drive time and idle time. They are GPS capable so they know what area the equipment is in. Speed is reassuring have been between 30 to 40 mph. Dave said the hope is to use these tools to reduce idle time in some equipment and increase idle time in the durapatcher.

[8:48:17 AM](#) Commissioner Farnsworth said sometimes idle time in the winter is better for the equipment to idle than to be turned off. Dave said they can change how this works depending on the time of year and the weather.

[8:49:27 AM](#) Other issue is there are some motor graders that were leased returns. Dave may want to put a bid on these machines. May look into leasing these. Have three graders at 10,000 hours or over. Probably need to look at getting new machines in. Repairs are not cheap. Looking at doing a lease on these machines. Look at different types of leases. Has \$80,000 budgeted in lease payments. Commissioner Hancock mentioned putting money aside to buy equipment. Dave wanted to bring up leasing but if they would rather buy are looking at \$300,000 for a grader. Dave was hoping to put bids out for these machines. They are lease returns from other counties. These have had low use around 4,500 hours on these machines.

[8:53:07 AM](#) Chairman Raymond asked Dave to bring in an analysis on this idea. Dave said the nice thing about lease is they are under warranty during the lease period. Dave just wants to bring this up to think about. Chairman Raymond would like a cost analysis. Commissioner Hancock asked about the life of graders. Dave would like to trade them out around 10,000 hours. They put around 1,000 hours every year on the machines. Looking at changing these machines out every 5 to 10 years. Dave will do a cost analysis on this idea so they have more information to make their decision.

- **Solid Waste Financial Assurance**

[8:57:57 AM](#) Dave said DEQ has mandates on closing solid waste facilities. The county in the past has used Dioptra, an engineering firm to handle this. They come in yearly to look and see if anything has changed since the last year it was done. Dave wants to proceed with the same company they have used in the past.

[9:00:45 AM](#) Commissioner Hancock asked if they had a previous agreement? Dave said they do have one have done this before and they have all of the information from previous years. Commissioner Hancock asked Dave to get some costs involved to move forward with this.

Commissioners

- **Executive Session 74-206 (E) – Negotiations**

[9:03:15 AM](#) **Motion by Commissioner Farnsworth to go into executive session 74-206 (E) – Negotiations. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[9:04:17 AM](#) Chairman Raymond said they are going into executive session to discuss the possible purchase of real property.

Open session at 9:45

[9:48:22 AM](#) Discussed the possible purchase of real property. No decisions made and no actions taken.

[9:48:48 AM](#) Recess until 10:00.

Richard Savage – Chairman Raymond

- **RFPA – Rangeland Fire Protection Association**

[10:00:11 AM](#) Richard is unavailable but Chairman Raymond will present the information today. This presentation will be given at other counties as well. Some background on this group they are organized through volunteers that live off the land and protect rangeland from wildfire. Camas Creek Fire Association is a group of ranchers. This is the most recent organized RFPA in Idaho. They can be first responders on rangeland if a fire is started. Have the BLM and Fire Service come in behind them. Are not asking for any funding. They are authorized to receive grant money when money is available. Can also borrow money but that would be on rare occasions. They use their own equipment and are volunteers. Do not get reimbursed for the use of their equipment.

[10:03:22 AM](#) RFPA would encompass in Clark, Fremont, Lemhi and some in Jefferson County. RFPA cannot overlap on fire departments unless the county commissioner and rural fire departments agree. In Jefferson County the Hamer and West Jefferson Rural Fire Protection District would cause the RFPA to overlap. So in order to proceed they need approval from the Jefferson County Commissioners as well as Hamer and West Jefferson Rural Protection District Fire Chiefs.

[10:04:56 AM](#) Rebecca brings up NIMS the National Incident Management Service. Rebecca asked that they also be NIMS compliant and then would become eligible to be part of the homeland security grant. Chairman Raymond assumes they are but does not know for sure. Their trainings come from BLM annually. Further training will be communicated with the fire districts annually.

[10:06:40 AM](#) Commissioner Hancock asked who is involved in this? Chairman Raymond said they are volunteers so if individuals see a wildfire they should still report it to the BLM would not contact these members. The individuals in the RFPA only go to rangeland fires close to where they live. Richard Savage is the President of this group. BLM knows who these individuals are due to training requirements. Chairman Raymond is in favor of this. This does need action taken today it is due before the next meeting. This would be authorizing the overlapping of boundaries for the rural fire districts and the RFPA. Any MOUs would be between the RFPA and the Hamer and West Jefferson Rural Fire Districts.

[10:11:14 AM](#) **Motion by Commissioner Farnsworth to go ahead and enter into an agreement with Camas Creek Rangeland Fire Protection Agency (RFPA) to overlap over the boundaries with the Hamer and West Jefferson Rural Fire Districts. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

Ethan Farwell

- **Eagle Scout Project**

[10:12:41 AM](#) Ethan is here for a presentation of his Eagle Scout project. Project idea would be planting trees out at Jefferson County Lake. Goes over the areas on where he would like to plant these trees. Would need equipment/operators and safety individuals. Ethan said they are planning to plant around 30 trees. His estimated total cost is \$1,720 for this project.

[10:15:55 AM](#) Commissioner Hancock asked what type of tree? Rebecca responds these are Blue Spruce. Go over the general area the trees would be located most will be around campsites. Trees cost \$30 and are 10 feet tall. The individual selling the trees is going out of business so they are a lower cost. Ethan has his Scout Leaders with him today as well as his mother. Will also have other Scouts that will be helping with the project unloading and planting the trees. Chairman Raymond asked how he is planning to finance the project.

[10:19:16 AM](#) Rebecca said she has budgeted for planting trees in Park & Recreation for the year. Rebecca said to dig the holes would probably work with Road & Bridge to bring in the equipment to dig holes for these trees. Dig Line comes up and does the markings showing where the utilities are. Commissioner Hancock asked about timeframe on the trees? Ethan said looking at April he still has to order the trees. Chairman Raymond asked Ethan how old he is. Ethan is 14 years old. Commissioners congratulate him on getting his Eagle Scout project done so early on.

[10:22:45 AM](#) **Motion by Chairman Raymond to approve the expenditure for the Eagle Scout project for Ethan up to \$1,700. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Park & Recreation – Rebecca Squires

- **Firework Contract**

[10:24:14 AM](#) Contract is not available at time of the meeting. This still needs to be reviewed by the Attorney.

Public Defender – Sean Bartholick

- **Executive Session 74-206 (F) – Legal**

[10:24:40 AM](#) Motion by Commissioner Farnsworth to go into executive session 74-206 (F) – Legal. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

Open session 10:49

[10:49:08 AM](#) Chairman Raymond explained they have been in an executive session with their Public Defender on some legal issues. No actions taken and no decisions made.

[10:49:33 AM](#) Motion by Commissioner Hancock to amend the agenda to allow an executive session 74-206 (B) - Personnel for the Planning & Zoning director. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

Planning & Zoning – Naysha Foster

- **Executive Session 74-206 (B) - Personnel**

[10:50:11 AM](#) Motion by Commissioner Hancock to go into executive session 74-206 (B) – Personnel. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

Open session 11:06

[11:06:58 AM](#) Commissioner Hancock said no decisions were made. Discussed personnel issues with a terminated employee. Also discussed a possible future hire.

Social Services – Gail Robbins

- **Executive Session 74-206 (D) – Records Exempt from Disclosure**

[11:08:02 AM](#) Motion by Commissioner Farnsworth to go into executive session 74-206 (D) – Records exempt from disclosure. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

[11:31:26 AM](#) Robin Dunn is in the room.

Open session at 11:53

[11:53:13 AM](#) Motion by Commissioner Farnsworth on case #2016-18 to approve, on case #2016-16 to deny for possible ability to pay, on case #2016-22 to suspend while waiting on workers comp claim, on case #2016-25 to deny was not pre-approved, on case #2016-17 to deny on lack of cooperation, on case #2016-15 to deny on lack of cooperation, on case #2016-24 to deny was not pre-approved and case #2016-10 to deny on lack of cooperation. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

[11:58:44 AM](#) Recess

Open Session at 12:11

Commissioners

- **Certificates of Residency**

[12:12:25 PM](#) Motion by Chairman Raymond to approve certificates of residency from College of Southern Idaho for Meesha Frye and Jordan Harada. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

[12:12:55 PM](#) Motion by Chairman Raymond to approve certificates of residency from College of Western Idaho for Madisen Bezzant, Brigham Clark, Samuel Denniston, Kaylee Fried, Dustin Grant, Daniel Gunderson, McKenna Hall, Ty Hancock, Alex Hansen, Zach Hendricks, Summer Jagielski, Matthew Jenkins, Autumn Jephson, Jazmyne Kline, Caleb Laux, Tyler Lee, Brendon Lowder, Masten Merrill, Camden Peterson, McKray Poole, Emily Sanger, Josalyn Smith, Yovonnie Swatts, Javier Tafolla, Madisen Teske and Gage Thomas. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

- **BLM Cooperating Agency**

[12:21:13 PM](#) Rebecca has emailed the BLM handbook to the commissioners. Are working with the BLM on the land use plan. They are cooperating with the BLM on the hard rock mineral withdrawal. Will have cooperative agency status as they go through this. Has already been a cooperating agency with the sage grouse issues. Rebecca said that mineral withdrawal was the first thing. Chairman Raymond said that infrastructure will probably be next. Chairman Raymond said they have had some individuals cut back over 50%. Commissioner Hancock goes over the areas that have the highest population of sage grouse. Chairman Raymond mentioned that the RFPA that was approved early will also be a helpful tool to help with the dangers to sage grouse.

- **Salary Administration Policy**

[12:25:25 PM](#) Rebecca had sent drafts of the salary administration policy to elected officials and department heads. This was also presented to department heads last week in the training. The sticking point has been on the step & grade. During the department head meeting she had gotten their opinion on how to handle this. Will have check points on the step & grade for what has to happen before an increase can be given. Did have some good discussion during the training and all department heads made it into the training. Rebecca believes this training has answered more questions than it created. Rebecca has hammered on the salary administration policy until it is agreed upon. Employees generally do not know where they are in the step & grade. Rebecca does have graphs depicting when they can move up in the step & grade. During the yearly reviews will have employees review their job descriptions as well as what grade they are in.

[12:30:00 PM](#) **Robin Dunn left the room.**

[12:30:27 PM](#) Chairman Raymond said the department heads need to accept any changes. Then employees can also see some information on how the step & grade affects the employees. Step & grade was adopted in fall of 2014. There are still employees paid at rates that are not in the correct grade due to this being a work in progress. Commissioner Hancock said that his changes have already been implemented. Will put this on a future agenda to adopt.

[12:32:44 PM](#) Reviewing minutes and claims.

- **Approve Claims**

[12:38:25 PM](#) **Motion by Commissioner Farnsworth to approve claims from 2/22/2016 to 3/11/2016 for \$298,952.42. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Approve Commissioner Meeting Minutes**

[12:43:36 PM](#) **Motion by Commissioner Hancock to approve commissioner meeting minutes from February 22, 2016 as amended. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

- **Great Feeder MOU**

[12:45:28 PM](#) This MOU is under review.

[12:45:03 PM](#) **Robin Dunn is in the room.**

Attorney – Robin Dunn

- **Executive Session 74-206 (F) – Legal**

[12:45:10 PM](#) **Motion by Commissioner Farnsworth to go into executive session 74-206 (F) – Legal. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Open session at 12:58

[12:58:15 PM](#) Received updates on pending legal issues.

[12:59:14 PM](#) **Motion by Chairman Raymond to authorize Attorney Robin Dunn to contact Cable One on one of the accounts. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

Planning & Zoning – Naysha Foster

- **Public Hearing – Valley Wide Comp Plan Map Amendment**

[1:00:17 PM](#) Naysha is here with a comp plan map amendment. Have two applications one amending the comp plan map and one changing the zone map. Applicant is Valley Wide Co-op this is in city of Menan impact area. Change the comp plan from traditional to industrial to allow operations for Valley Wide. One parcel included is already zoned industrial. Total of 26 acres in Menan impact area. Expand their operations in that area. Liquid fertilizer tank farms. Adding a dry fertilizer storage facility. They already operate dry and wet fertilizer. Did go to public hearing with the Planning & Zoning special commission January 14. Approval was recommended by that

commission. One letter was read in opposition. The approval to move forward was approved unanimously. Do have an ordinance drafted for this. Open this up for public testimony.

[1:05:54 PM](#) Open public testimony: In favor: Roger Young 671 N 3400 E. Roger feels this is about time and he supports this. Naysha said the building that is currently there was grandfathered in. No other in favor. Rebecca asked Mr. Beck from Valley Wide from an emergency standpoint asks if they have lists of chemicals that are kept in the business. Mr. Beck said yes this is all mandatory and is also kept on site. Central Fire has all of this information as well. Neutral testimony: None. Against testimony: None. Will close the public hearing section.

[1:08:34 PM](#) Before the board is Ordinance # 2016-4 to amend the comp plan map.

[1:08:44 PM](#) **Motion by Commissioner Hancock to accept Ordinance #2016-4 to amend the comp plan map for Valley Wide in the City of Menan's area of impact. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Public Hearing – Valley Wide Zone Change**

[1:09:28 PM](#) Naysha goes over this is the same applicant and also went to public hearing on January 14. Was approved by the area of impact commission. They have recommended approval to the board of county commissioners. This ordinance will change the zone map to fall in line with the comp plan map amendment.

[1:10:25 PM](#) Open up the public hearing: In favor: None. Neutral: None. Against: None. Close public hearing section.

[1:11:15 PM](#) Have Ordinance #2016-5 for the zoning change up for consideration.

[1:11:22 PM](#) **Motion by Commissioner Farnsworth to approve Ordinance #2016-5 for a zoning change. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

West Side Soil and Water Conservation District – Board Members

- **Information/Letter of Intent**

[1:12:54 PM](#) Jim Dixon is the Chairman of the West Side Soil & Water Conservation District lives at 2945 W 17 S. Mark Hyndman is a board member lives at 2977 E 200 N, Roberts.

[1:13:49 PM](#) Jim goes over the handbook of areas that they serve in Jefferson County. Are here to request funds for next year. They are funded by counties and cities as well as private organizations. Mark had approached a commissioner and wanted to get back on the list of funding so it was suggested to come before the board. Discuss wind erosion.

[1:15:39 PM](#) Mark goes over by decree they are able to finance projects in the highly erodible areas. Trying to help growers decrease the erosion. Try to entice and educate. Can use the financing they receive to help implement some of these practices.

[1:16:51 PM](#) Jim said they are involved in cloud seeding, weed control and grazing on rangeland. Have high range of agriculture practices. For 2015 had budgeted \$2,500. Have a letter of intent for the next year in 2017 asking that \$2,500 be considered for the next budget year.

[1:18:37 PM](#) Chairman Raymond said they appreciate what they do. Enjoy hearing of the progress they have made. Mark also adds that if they can be of any assistance to them they will help as much as they can. Had put trees up around Bone road. Would like to look at things and assist the county if they can.

[1:24:32 PM](#) On the letter of intent it goes over that they commit the money if they have the money to commit at budget time.

[1:24:49 PM](#) **Motion by Commissioner Farnsworth to authorize the letter of intent if the money is available for the West Side Soil and Water Conservation District for 2017. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[1:25:19 PM](#) Recess until 2:00

Open session 1:32

[1:32:29 PM](#) **Motion by Commissioner Hancock to amend agenda to allow an executive session for Planning & Zoning director. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Planning & Zoning – Naysha Foster

- **Executive Session 74-206 (B) - Personnel**

[1:32:57 PM](#) **Motion by Commissioner Farnsworth to go into executive session 74-206 (B) – Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Open session at 1:36

[1:33:18 PM](#) Robin explained that no decisions were made. Did discuss policy issues with a potential hire that is a distant relative of one of the commissioners.

[1:38:01 PM](#) Recess until 2:00

Open session at 1:59

Chairman Raymond is excused for the remainder of the meeting. Commissioner Farnsworth will chair the remainder of the meeting.

Extension Office – Lorie Dye

- **Vehicle Purchase**

[1:59:46 PM](#) Lorie is here to present information on a vehicle purchase. Has put a considerable amount of time into researching this purchase. Looked at vehicles that will haul cargo and at least five comfortably. Looking at a Dodge Journey. This is not a huge vehicle is a midsize. Have test drove a few of these. Has three different bids for the same vehicle. \$18,995 was the bid from the three. The first choice is in Rexburg. They have been willing to work with them. This vehicle is a Journey and has 23,000 miles it would be \$14,208 this is their first choice as well as the best price. All vehicles are still available.

[2:04:00 PM](#) Colleen and Lorie have contacted the accountant. Currently have two vehicles with around the same mileage.

[2:04:22 PM](#) **Robin Dunn has left the room.**

[2:04:35 PM](#) Lorie explained that during this time they have been down an ag agent so they checked with the accountant to see if they could use the fuel budget toward the new vehicle.

[2:05:31 PM](#) Commissioner Hancock goes over the price for the Journey is \$18,995 and have a \$5,000 trade in. Asked how they are coming up with \$14,208? Lorie explained that all of the quotes have an additional docking fee added. Out the door cost with trade in is \$14,208. In the budget have \$3,208 from fuel for the ag agent. Have around \$8,000 in the maintenance budget and have not spent any fuel since they do not have an ag agent. The remaining balance will need to be taken from the fuel line. This will allow them to still have enough fuel for the year. The winter is when a lot of the ag agent schools are. Lorie goes to Salmon and Idaho Falls for food preservation classes. The Journey does still have a warranty on it but is unsure of how much. Lorie ran this vehicle through Edmunds and it booked at \$21,500.

[2:11:13 PM](#) Commissioner Hancock asked if this would fit within the budget. Lorie said that yes this would she has tried to be practical as she could while getting the best vehicle for their needs. Rexburg Stone's has been good to work with.

[2:12:09 PM](#) **Motion by Commissioner Hancock to authorize the purchase of a 2014 Dodge Journey for the Extension office for the amount of \$18,995 with trade in of value of \$5,000. \$11,000 will come out of the capital vehicle budget the rest will come out of the fuel line. Commissioner Farnsworth adds the final amount will be \$14,208 with fees. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

Insurance Agent – Carlos Aponte

- **Monthly Report**

[2:14:07 PM](#) Carlos is here has the administrative service agreement redone. Has a new PBM contract so they redid the stop loss. If they want to review or have the attorney review. Carlos can provide this to Colleen and can put this on the next meeting.

[2:16:33 PM](#) **Robin Dunn is in the room.**

[2:16:40 PM](#) Carlos has the reports for January are looking good so far. Sometimes January tends to go up from claims being paid out from in December. Carlos goes over January claims.

[2:18:31 PM](#) Carlos mentioned that last week had some meetings for employees to get a feel about the support for Teladoc, identity theft services, and legal services. Between both sessions had twenty-three employees who were in attendance. On Teladoc had some good responses to this program. Have had some good feedback on this. Rebecca had received a few emails on the services from individuals who were not able to attend these meetings. Teladoc is a county sponsored plan. Carlos has gotten this down to \$7.50 per employee per month. The legal and identity theft are optional if the employees want this. Carlos goes over some analysis on Teladoc. Have 112 employees currently would have a cost of \$840 go over how many times this option would need to be used to cover the cost. Carlos is being conservative on the numbers but the more information that is out there the more people will use this. Carlos can get information quarterly from Teladoc to see how much it is utilized each month.

[2:24:34 PM](#) **Robin Dunn left the room.**

[2:24:39 PM](#) Teladoc system is designed for colds and things that can be diagnosed without being seen by a doctor. Can also do some refills on maintenance prescriptions if they are out and have forgotten. Some will allow them to contact the physician to get refills on certain medications.

[2:26:09 PM](#) Carlos is showing conservative numbers. Would be \$840 a month. This can be taken from the VEBA account. Do have to sign for a year but if they don't see the savings can drop it after the initial year. If money is tight this can be cut out. Benefit for

employees but could potentially help on the claims in the long run. This pricing is on a group size so if only specific employees want this taken from their checks it would be a higher rate.

[2:30:48 PM](#) Carlos goes over how the system works. It guarantees that a physician would call you back within 15 minutes.

[2:31:33 PM](#) **Robin Dunn is in the room.**

[2:31:48 PM](#) Carlos is not worried about the service only worried about what the savings would be. But even if this could pay for itself it could be considered a benefit. Carlos does not want to over sell this wants to be conservative. Have had six other groups try it and it's averaged out that it at least pays for itself.

[2:38:05 PM](#) One complaint Carlos has had is during the consultation something will be said to have them suggest going to a doctor's office anyways. Sometimes things will be mentioned in the consultation and it is suggested to go to a real doctor who can examine them.

[2:40:03 PM](#) Commissioners ask when they would need to make a decision. Think they will run this by Chairman Raymond to get his opinion. Worst thing that can happen is no one uses this. The biggest hurdle would be promoting this. Could have another meeting to promote Teladoc if they decide to proceed. Will discuss this again when Chairman Raymond is in attendance.

[2:41:27 PM](#) Carlos mentioned on the voluntary options of identity protection and legal counsel only need to have five employees sign up to be able to payroll deduct. Carlos will get on the next agenda for the administrative service agreement as well as Teladoc.

Elections – Shonna Allred and Colleen Poole

- **Canvas March 8 Election**

[2:43:25 PM](#) Shonna goes over the abstract for the March 8 election. Ted Cruz had the highest votes for Jefferson County. Shonna had been worried about turnout due to the low absentee vote but had a decent turnout at the polls. After putting in the day registration which they had 622 new registrations, were at 42.82% turnout for the county. Shonna has posted the Democrat caucus to help promote that as well this is on March 22 here in Courtroom 3. Shonna needs this abstract signed so she can send it into the State.

[2:45:29 PM](#) **Motion by Commissioner Hancock to accept the canvas results for the Presidential Primary results from March 8 Election. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

- **Purchase DS850 Ballot Counter**

[2:47:23 PM](#) Colleen goes over some money in a democracy fund the State had taken. This money has been replaced but needs to be used by July 1. Received \$50,000 and have around \$80,000 in the capital account. This ballot counter started out around \$100,000. Shonna goes over they were able to remove some software that was not needed. They would take a trade in. Did consider keeping this but do not want to keep the maintenance contract on it. This is an upgrade from the old machine. The machine now if there is anything marked differently would have to pull the ballot out. The machine stops frequently. The new machine will go faster has higher technology. The current ballot counter was acting up during the last election.

[2:51:40 PM](#) Shonna has gotten this machine lowered \$14,000. Discuss they use the silver maintenance not the gold. This is the company that Shonna usually uses. This is the most important thing Shonna needs to update her election equipment. Will lose the money from the State if they do not use it. The money was taken by the State and used to help mandate voter registration. But people had complained so the money was given back. On the silver maintenance the machine is maintained every other year so this is on election years.

[2:57:47 PM](#) Discuss the technology the machines use. State had done a test trying to see if it could be hacked and it was. So they have to make sure this does not happen.

[3:00:09 PM](#) **Motion by Commissioner Hancock to authorize purchase of the electronic hardware and maintenance agreement for the DS850 Ballot counter for the Elections Department for \$101,000. Second by Commissioner Farnsworth. Discuss the amount the machine and maintenance was totaled. First purchase would be \$96,000 plus \$4,100 for the maintenance agreement which will be an expense every other year. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

Emergency Management – Rebecca Squires

- **PIO Training**

[3:02:12 PM](#) Rebecca informed Commissioners that on March 28 and March 29 she will be taking some training down in Fort Hall. Will ask they inform her of anything they need for that commissioner meeting.

- **SHSP Purchases**

[3:03:13 PM](#) This was discussed previously. Goes over the radios this pricing was the State pricing. Central Fire purchase needs approved today or the funds will expire. The \$2,500 will be paid for by the grant the total was around \$5,000. Central Fire will pay the difference. This money does not come out of our budget the county is just the sub-grantee.

[3:05:04 PM](#) The other radio purchase was for West Jefferson Fire District the cost was \$17,630. This is also a SHSP grant this will pay for the entire purchase. Emergency Management is the sponsoring party on the purchase.

[3:06:03 PM](#) **Motion by Commissioner Farnsworth to approve West Jefferson Fire District mobile radio purchase for \$17,360. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[3:06:48 PM](#) **Motion by Commissioner Hancock to authorize purchase of radio equipment for Central Fire District. Second by Commissioner Farnsworth. Mentioned that the grant will only cover \$2,500 of the purchase the rest will be paid by Central Fire. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye. Motion passed.**

[3:07:42 PM](#) Recess

LHTAC – Lan Smith

- **Roads/Transportation**

[3:22:15 PM](#) LHTAC – (Local Highway Technical Assistance Council) Lan hands out information to the commissioners. Lan goes over some background. LHTAC is not a State agency. This agency is represented by the local jurisdictions. Go over the council they are who decide how the agency is organized and where grants go. Purely local control there are 289 roadway jurisdictions in the State of Idaho. Are here to help the jurisdiction keep their roads updated. Goes over that the State has to be more concerned about connecting areas. Have been using 100% of the allocated funds. Since they have been so successful have taken on the Federal Bridge program. Took on governor projects after the downfall in 2008. Lan had sat on the council for eight years while doing this he felt they did not come out and talk enough on how LHTAC can help areas. Lan said they already know about the grants available. There is the T2 center for training. They also advocate for local jurisdictions. Discuss safety programs. Goes over grants that may be possible for areas that have high fatalities or high risk. This grant is data driven and is not graded by the council members.

[3:30:35 PM](#) **Robin Dunn left the room.**

[3:30:35 PM](#) Goes over grants that are currently available and how to get higher scores. Discuss being involved in the Road Scholar program. Also discuss the transportation plan this should be updated every few years. This does not necessarily have to cost a lot of funds. Just pulling this out every few years and updated what has been completed will keep them more current. Discuss having the capital plan in the transportation plan if they do this it would need to be changed yearly. Discuss ways to update the transportation plan. Have road counters that can be checked out if they are needed. These tell the speed and if they are a semi or not. Also have a sign grant. Goes over grants that could be applied for yearly even if they were not approved the first time.

[3:36:47 PM](#) Discuss points and how they help qualify for projects.

[3:37:26 PM](#) Lan brings up Federal aid projects in District 6 hands out a map. Would start in fiscal year 2017 when the funding would be available so essentially they are a year out. Federal aid is a long cycle. Getting approved for a federal aid project takes six years until a design would be started. Everything that had already been approved in the past is in line. Best you can hope for is to be completed in ten years.

[3:40:27 PM](#) Trying to implement best management ideas by bringing in education on the roads. Better to spend money on preventative maintenance then rehabilitation treatments. IWorks is a good tool to know what the life cycle is on roads. Problem with IWorks is from the budget standpoint. Discuss chip sealing on roads have developed a helpful budgeting tool to see if they are making progress each year on the maintenance of roads. Lan goes over this tool. For every mile they have need to add service life to this yearly. This is an easy tool to use he will email the template to Dave.

[3:46:30 PM](#) Dave said they currently participate in the T2 center. Lan said that ITD does a great job but they focus on State highways. Trying to deal with all of the jurisdictions is too much. Lan just wanted to give them an overview today and inform them that he is available if needed as well as all of the other resources that are available.

[3:52:43 PM](#) **Robin Dunn is in the room.**

[3:52:48 PM](#) Dave said no problems with LHTAC. Scott and Laurie have been helpful and they use the T2 center. Dave mentioned will also be having a grader class. Most of the crew will start taking classes at T2 center next week. Lan mentioned they may try to also do some T2 classes online.

[3:56:59 PM](#) **Motion by Commissioner Hancock to adjourn at 3:58. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.**

Chairman of the Board

Date

Clerk of the Board

Date

County Clerk

Date