

**Jefferson Co. Commissioner Meeting
September 25, 2015**

Meeting called to order at 9:00. Those present are Commissioner Hancock, Commissioner Farnsworth, Chairman Raymond, Mike Miller, Sheriff Steve Anderson, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge given by Sheriff Steve Anderson. Prayer given by Mike Miller. Attorney Robin Dunn was excused.

Sheriff's Office – Mike Miller – Fremont Communications

• **Fiber Optic Phone Options**

[9:01:51 AM](#) Mike Miller comes up to speak. Kory from Fremont Communications is detained in St. Anthony. Had been given three different options the only difference is how the installation of the fiber is paid. Mike clarifies that it is not federal 911 money, it is just 911 money. Madison has already proceeded with this option. Discuss the radio frequencies which will allow them to tie the radios together with a redundant route. Last week they lost radio communication and having a redundant route will help that not happen.

[9:05:10 AM](#) BPS has an interface that will have to be purchased to hook the fiber and to link the radios.

[9:05:39 AM](#) Chairman Raymond asks if Sheriff Anderson is ok with this. Sheriff Anderson responds that he is.

[9:05:54 AM](#) Mike discusses time frames would be around 30 days to proceed with the tunneling of the fiber after the contract is signed. The \$25,000 is the cost of bringing the fiber into the building. Not currently any cost savings for having anyone tie into this.

[9:08:00 AM](#) Mike explains this will help the community. Commissioner Hancock thinks this is the right way to go and is fairly cost effective. The other company was double the price to bring the fiber to the building.

[9:09:18 AM](#) Mike makes the recommendation to proceed. He has the money in the current year's 911 budget. Colleen sees no problem with having this paid for in this year's budget.

[9:10:38 AM](#) The commissioners are handed the contract with Fremont Communications to review. There will be a monthly charge for the PRI service. Mike says there also might be a connectivity fee but that fee can be paid from 911 money. Have a concern about the reoccurring charges.

[9:12:34 AM](#) Call Kory with Fremont Communications. Chairman Raymond is concerned about the monthly reoccurring charge. Legally they can only enter into a 1 year contract. May want to contact Jackie directly to revise this contract so that it can be signed today. Table this for a few minutes.

Sheriff's Office – Mike Miller – Teton Communications - Tony

• **Tower Zoning**

[9:18:53 AM](#) Tony is here with some concern. Gives some history around 10 years ago they had put this plan together. Mud Lake/Terreton area has problems with handheld radios. FCC required them to narrowband the frequencies. Discuss frequencies. Discuss that they can add additional towers without having to reprogram all of the radios.

[9:23:33 AM](#) Mike says the handheld radios have around a 10-12 mile radius. The closest tower is in the Arco desert. Mike has had a lot of calls about radios not working. Have been looking for a site to build the tower since February. Have found an area on highway 33 that is willing to sell them ground to build the tower on. Planning & Zoning Naysha Foster is here to be involved in the discussion.

[9:28:22 AM](#) Tony says that public safety is the number one, but they are also building towards the future. The zoning on this particular parcel will not allow this.

[9:29:40 AM](#) Chairman Raymond asks about the corner of the property that the county owns around Mud Lake. Tony says this is too far as it is 4 miles from where they are looking. Sheriff Anderson asks about other counties piggy backing off this tower. Tony explains there are two systems being discussed. The new digital equipment both medical and fire would benefit. All radios in all 5 counties can roll onto any tower. Dynamic process does not have radios covering all counties.

[9:33:07 AM](#) If they could get through the zoning issue they would like to proceed. Have already purchased part of the tower. It is currently waiting to be installed. Did not consider any zoning issues when they had started to move forward with this project. This would be a commercial application. This is an ag zone but is located in a R1 zone. Planning & Zonings next meeting is in November. Chairman Raymond asks if there is anything they could do temporarily.

[9:37:45 AM](#) Tony suggests maybe they could put a modular site on a truck that would just sit there for now. Then would create the tower and foundation later after they conclude meetings. Naysha said they would still need a zone change for that. Naysha said she may be able to do an administrative application. Naysha would have to have 4 public hearings on this before they could proceed. Tony explains they have not had any other land owners willing to sell them land to build on. If they do put this up its going to cost the county twice. Development costs are going to be there. Going out there without the possibility of having a permit structure would cost more.

[9:41:47 AM](#) Commissioner Hancock asks about the fairgrounds in Mud Lake. This is property the county owns. They have been trying to stay on the opposite side of the road because that is where the fiber is located. The ground would have to be sold to Teton Communications before they would proceed. Chairman Raymond would like to do a walk around to see where this could be put. Naysha goes to check the zoning for the Mud Lake fairgrounds.

[9:45:15 AM](#) Tony has identified several other locations but could not get easements to proceed. In the five counties have sixteen towers. Naysha comes in the fairgrounds are an R1 zone as well. Mike thinks the fairgrounds would be a good location. Would need to discuss this with the fair board.

[9:50:11 AM](#) Chairman Raymond asks Naysha how would she proceed with this. Discuss options. Naysha would have to do some research on how to proceed with this. Understands that this is an emergency decision. Tony says maybe look at this in steps. Commissioner Hancock said they are stuck until they can figure out what they can do for the zoning. Chairman Raymond suggests putting this on the next meeting and in the meantime doing some research. Chairman Raymond asks Naysha to keep them updated with what she learns.

Sheriff's Office – Mike Miller - Fremont Communications

[9:55:45 AM](#) Go back to the previous agenda item and call Jackie with Fremont Communications. Chairman Raymond updates Jackie with where they are at in the process. No issues with the install amount. Is wondering if they can change the reoccurring charge. Jackie explains the discount pricing is made with the reoccurring charge. Commissioner Hancock explains the problem with the reoccurring charge. Need this put in as a 5 year contract with a 1 year auto renewal if the funding is available. Jackie reiterates the changes they need and will rework the contract. Commissioners would like to get this handled today. Jackie will rework this and email it to Mike. Table this till later in the meeting.

Sheriff's Office – Sheriff Anderson

- **City Contracts**

[10:02:15 AM](#) Has a renewal contract for law enforcement with the City of Ririe, City of Menan, and City of Roberts. This contract has a 2% increase but everything else is the same.

[10:04:29 AM](#) **Motion by Commissioner Hancock to approve the law enforcement renewal contract for City of Ririe, City of Menan, and the City of Roberts. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **System for Award Management Account Authorization Letter**

[10:05:24 AM](#) This letter is to change the designee from Christine Boulter to Colleen Poole. Have to fax the letter in to authorize Colleen Poole. Are unable to bill until this is faxed off and signed. Chairman Raymond reads letter.

[10:08:15 AM](#) **Motion by Commissioner Hancock to accept the letter authorizing Colleen Poole. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **County Website**

[10:09:24 AM](#) Sheriff Anderson would like to have some access to the county website for his departments tab. Computer Arts has nothing to do with the website. Wants the commissioners to consider being able to create access where each department has access to their own tab. Chairman Raymond thinks the new hire may be able to proceed with this. Commissioner Farnsworth thinks that they may be able to authorize departments to make changes as well as an administrator. Commissioner Hancock mentions they like having one administrator so that changes are not being made on other tabs. Not sure they can only be limited to certain areas on the tab. Sheriff Anderson wanted to bring this up thinks this is a good tool to have and has things he would like to add and change.

- **Eagle Scout Project**

[10:14:20 AM](#) Sheriff Anderson mentions that Caleb Smith is looking to do an Eagle Scout project. Was looking at putting in a sign by the sheriff's office. Sheriff Anderson would like to help him with this project. Has a meeting with him this afternoon to see what the sign would look like. Chairman Raymond mentions he should check with planning & zoning. Commissioner Hancock thinks that once they approve a design and as long as it meets the requirements the sign shouldn't be a problem.

Insurance Broker – Carlos Aponte

- **Flu Shots**

[10:17:08 AM](#) Carlos is here was informed by Colleen that District Health has come in and given flu shots to employees in the past. Used to come and do this for free. Now they need to charge the insurance. Carlos says the flu shot is covered through the benefits anyway. Commissioner Farnsworth explains the costs of the vaccines have gone up so much that is why they need to bill the insurance. It will be around \$30 for the EIPH to provide the shot. It would cost more if the employees go and get the flu shot in a

doctor's office due to being charged for an office visit. Flu shots are wellness driven. This limits the risk of employees getting the flu. Commissioner Hancock mentions the health department just wants a check. Carlos said the insurance already covers this but the health department wants to come to the courthouse and provide shots during the employee meetings.

[10:23:25 AM](#) **Motion by Commissioner Farnsworth to allow District Health to give administer vaccines at the courthouse and charge the insurance for the vaccines for employees. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **Insurance**

[10:24:07 AM](#) Carlos talks about the vision insurance. Best Life renewal came in. This is a voluntary vision plan. Have used Best Life since around 2009 the rates have not gone up until this year. Around a 3% increase. Trying to come in with United Heritage but they are higher in some options. Discuss pricing vs. what the insurance provides. Have not had any problems with Best Life. It's a tough decision on the rates. Chairman Raymond is inclined to leave it where it is. Commissioners all agree to leave the vision with Best Life.

[10:29:52 AM](#) Currently at 46% loss ratio as of August. Pricing is still the same to come and do the employee testing. Employee meetings are October 5 and 6.

Weed Department – Mitch Whitmill

- **Resolution #2015-42 – Transfer of Funds**

[10:31:52 AM](#) Mitch is here to transfer funds from the revolving trust to the general fund. With the error that was made needs to put in an additional \$60,000 to the general fund to close this year's budget. May need to use some conservative spending. Chairman Raymond reads resolution.

[10:33:32 AM](#) **Motion by Commissioner Farnsworth to approve resolution #2015-42. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

Public Works – Dave Walrath

- **Agreement with Noxious Weed/Invasive Species Control**

[10:36:09 AM](#) Dave has the agreement with weed department for Road & Bridge and Solid Waste. This has not changed. Dave has reviewed these. His concern is when they were billed he was not sure where the spraying was done. Had sat down with Mitch and has put detailed mapping on the bill detailing what had been sprayed. Mitch will continue doing this in the future. Will be adapting the trucks to GPS tracking so the vehicles will download what is sprayed. Chairman Raymond would encourage this. Discuss tracking GPS options. Just need some signatures on the agreement.

- **Fleet management proposal**

[10:44:41 AM](#) Wants to put a diagnostic modular in each vehicle for his fleet management. Helps keep idle time under control. When they have a breakdown in the field will be able to see immediately what the problem is with diagnostic information. Can monitor the speed of the vehicles. This is a management tool to keep fuel consumption down. The pricing is \$20 a month for the service its \$120 per vehicle upfront for equipment. Under no contract if this is not working can end the agreement. Would do the install themselves saving \$65 per vehicle. If the first year they can save fuel than this is paying for itself. This is for the dump trucks. Keeping idle times down during the winter is harder. Commissioner Hancock asks about the diagnostics. Saves all the failure codes so it's logged to the unit that is installed in the truck. Also logs locations of where the vehicle has been each day.

[10:53:53 AM](#) Mitch says they were looking into this as well. They may be able to adapt this to help the weed department as well. Discuss trucks they have. Commissioner Hancock asks about the use of the vehicles and requests that Dave provide that information to the commissioners.

[10:56:05 AM](#) **Motion by Commissioner Farnsworth to approve the use of WSCA contract for GPS diagnostics with approval from legal counsel. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

- **AmeriPride Service Rental Agreement**

[10:59:52 AM](#) This provides the shop with coveralls, towels, supplies. This is an agreement that is renewed yearly. Has been used for many years. No problems with service and did not see an increase. Commissioner Hancock asks about the costs.

[11:01:09 AM](#) **Motion by Commissioner Hancock to renew service agreement with AmeriPride not to exceed \$4,500. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[11:07:14 AM](#) Mike comes back to discuss the changes with the Fremont Communications contract. Will go get this new draft to sign.

Commissioners

- Approve Certificates of Residency

[11:09:02 AM](#) Motion by Commissioner Hancock to accept certificates of residency for College of Southern Idaho for Patrick Anderson, Shelala, Anderson, Zachary Anderson, Kailyn Andreasen, Hailey Ashcraft, Clara Bennion, Sherry Boone, Chance Briggs, Levi Colbath, Madeline Connaughton, Teagan Criddel, Kaden Davis, Devyn Gratton, Natalia Green, Samuel Hodson, Kaitlin Hulse, Ronald Keller, Nicole Lewis, Spencer Lovell, Morgan Mikesell, Brytton Moon, Hayley Orchard, Bailee Puzey, Michael Romriell, Miguel Rosas, Kaden Shaw, Kaitlyn Zaugg. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

[11:10:42 AM](#) Motion by Commissioner Farnsworth to accept certificate of residency for College of Western Idaho for Matthew Anderson, Myla Day, Samuel Denniston, Rocio Gonzalez, Rebekah Grover, Tyler Holman, Jacob Madsen, Masten Merrill, Samantha Meservy, Wyatt Poole, Elizabeth Steuhm, Kellsie Wetzel. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

[11:11:43 AM](#) Motion by Chairman Raymond to accept certificates of residency for North Idaho College for Kimi McGuire. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

Sheriff's Office – Mike Miller - Fremont Communications

[11:12:31 AM](#) Mike is back with contract with Fremont Communications. Not the correct contract

[11:19:22 AM](#) Mike is back with the corrected contract with Fremont Communications. Will sign and initial per amended.

[11:21:33 AM](#) Motion by Commissioner Hancock to accept Fremont Telecommunications to bring fiber into county for \$25,000 paid from 911 money. Plus the reoccurring monthly charge paid from general funds. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond. Motion passed.

Commissioners

- Sign Liquor licenses

[11:24:32 AM](#) Commissioners sign liquor licenses.

[11:24:56 AM](#) Recess while reviewing minutes and claims

Open session at 11:43

- Approve Claims

[11:43:38 AM](#) Discuss questions with claims. Had thought that Cable One contract was going to be taken care of. Question a claim taken out of contingency. Travel for Supreme Court training for court clerks. The enrollment fees are fine but some of the room rates are different need to check on this. Commissioner Hancock does not like the way checks are being cut for in-county payments. Will be working on another way for the next budget. Colleen says they like the checks so they have record of payments. Mapping system for weeds thought they were told they did not have a mapping system. Commissioners call Mitch to ask what this claim is for. Mitch says this is the data mapping system they use on the cell phones this is not in vehicles. Also on the computer in the office. This is an annual fee. Mitch has looked at several different systems. Receive a service of the mapping areas as well as an app for the phone systems.

[11:54:23 AM](#) Motion by Commissioner Farnsworth to approve claims from 9/14/2015/ to 9/25/2015 for \$171,155.60. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.

- Approve Commissioner Meeting Minutes

[11:55:41 AM](#) No change for the September 2 commissioner meeting minutes. Motion by Commissioner Hancock to approve the commissioner meeting minutes from September 2. Second by Commissioner Farnsworth. All in favor – aye. Motion passed.

[11:56:12 AM](#) Discuss changes for the September 14 minutes. Motion by Commissioner Farnsworth to approve the September 14 Commissioner meeting minutes with changes. Second by Commissioner Hancock. All in favor – aye. Motion passed.

[12:00:11 PM](#) Chairman Raymond recuses himself. No changes for the September 18 minutes. Motion by Commissioner Hancock to approve the September 18 commissioner meeting minutes. Second by Commissioner Farnsworth. All in favor – aye. Chairman Raymond abstains.

[12:01:23 PM](#) Commissioner Farnsworth asks about the contract for Bryan Briggs. No contract has been made. Scott Herrick has agreed to help winterize the lake as well as help train Bryan Briggs.

- Resolution #2015-41 “In God We Trust”

[12:01:06 PM](#) This is a resolution from previous meeting when Phyllis Bradshaw had brought this proposal in. Colleen did not specify where it would be located. Chairman Raymond says he believes this should not be paid for with tax dollars and if the commissioners proceed they will pay for the design themselves.

[12:06:28 PM](#) **Motion by Commissioner Farnsworth to adopt Resolution #2015-41 "In God We Trust". Second by Commissioner Hancock. All in favor – aye. Motion passed.**

[12:07:46 PM](#) Chairman Raymond mentions that not all in the county are the same persuasion but as the current elected officials they have chosen to proceed.

- **Sign pathology agreement with Ada County**

[12:08:21 PM](#) Colleen gives the agreement from the coroner. Has been the same. Need the commissioners' signature.

[12:09:19 PM](#) **Motion by Commissioner Hancock to approve the agreement for pathology with Ada County as needed. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[12:10:26 PM](#) Joyce Briggs comes in. Has a new PC to put in Emily's old office and needs permission to be allowed into the office. Commissioners give their approval. Chairman Raymond mentions they had done inventory of Emily's office all of the equipment was found and checked off.

- **Executive Session 74-206 (A)- Personnel**

[12:13:18 PM](#) **Motion by Commissioner Farnsworth to go into Executive Session 74-206 (A)-Personnel. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[12:13:43 PM](#) **Open session at 12:42**

[12:42:40 PM](#) Commissioner Farnsworth is leaning toward republishing the job opening with high school diploma mandatory and bachelor's degree preferred. Commissioner Hancock mentions looking at experience as well as education. Think there could possibly be individuals who would be qualified without a degree. If this could be reposted by today take applicants until October 9 could possibly interview on October 13. Post in the post register, college sources, and employment services. Uses the previous listing just change the education requirements as well as the transcripts being sent. Want to loosen this up some. Authorize \$500 to Colleen to be spent on re-posting the job opening.

[12:48:45 PM](#) **Motion by Chairman Raymond to authorize \$500 to Colleen to re-post the job opening. Second by Commissioner Hancock. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[12:50:01 PM](#) Discuss county website options. Need to have someone go in and change the job postings and update what is needed.

[12:50:24 PM](#) **Motion by Commissioner Farnsworth to authorize Audrey to interim administrator of county website. Second by Commissioner Hancock. All in favor – aye. Motion passed.**

[12:51:18 PM](#) **Motion by Commissioner Farnsworth to adjourn at 12:51. Second by Commissioner Hancock. All in favor- aye. Motion passed.**

Chairman of the Board

Clerk of the Board

County Clerk