

**Special Jefferson Co. Commissioner Meeting Budget
August 13, 2015**

Meeting called to order at 1:04. Those present are Chairman Raymond, Commissioner Hancock, Commissioner Farnsworth, Clerk Colleen Poole; Audrey Moon is clerk of the board. Pledge by Audrey Moon. Prayer by Colleen Poole.

Commissioners

• **Budget Workday**

[1:05:34 PM](#) Commissioners put together spreadsheets to review. Dave had sent some changes for salaries to Colleen around \$1,000. Also added a line for State unemployment. Had been paying this out of a salary line. But that would create problems if the vacancy is filled. May want to double check the amount for that.

[1:18:56 PM](#) Weed department have made a change on his capital vehicle from \$46,000. Took \$26,000 out of capital vehicle and moved \$10,000 into miscellaneous.

[1:21:16 PM](#) Colleen asks about notice of opening the budget. Was told by Louise if expenditures did not exceed the budget amount we don't need to open the budget. All transfers have been done by resolution. Colleen feels it wouldn't hurt to publish but would have a fee. Chairman Raymond feels there would be enough records with the minutes and the resolutions. Does not feel it necessary to publish.

[1:25:50 PM](#) Chairman Raymond brings up the Soil Conservation District. Have currently budgeted \$16,000. After discussing with the west side Chairman Raymond thinks \$12,000 will be sufficient.

[1:29:30 PM](#) Chairman Raymond asks about the weed department. Have reduced the weed department by \$16,000.

[1:32:00 PM](#) Colleen talks about the junior college had an error while doing the spreadsheet. Did raise the cash will rework the formula. Had changed the prosecuting salaries back. The step & grade was implemented so there was not a battle each year on who received a raise. Talk about doing step & grade for employees and COLA for salary employees. Colleen will check with the departments that the step & grade has been included. It is commissioners job to set elected officials salaries. Can these be set individually? Believe the statute will allow that. Do not think the Commissioners salaries can be different if they raise one all of them would have to be raised.

[1:43:22 PM](#) Discuss having 3% across the board for elected officials, and department heads.

[1:45:56 PM](#) Need to confirm on the step & grade. Not all employees will qualify for a step & grade. Part time employees do not get a step and grade. Discuss how to proceed with the step & grade with new employees. Will pro-rate the raise on the anniversary date of the new employee and then the following year they would be on the budget year.

[1:59:08 PM](#) Discuss PILT could move this to a trust fund. Verified there is \$746,000. Once this is moved to an account then that is where it has to be spent. Colleen had spoken with Louise there are multiple ways to use these funds.

[2:03:19 PM](#) Wants to discuss the justice funds. Chairman Raymond had noticed an increase in salaries. Emily goes over the lines showing the increases in salaries. Have gone through and are feeling better with the amounts. Have some concerns on the projected revenues. Commissioner Hancock had requested Sam to give them the rundown of what the jails additional costs will be.

[2:14:23 PM](#) Discuss levy amounts. May need to up the weeds tax levy.

[2:16:37 PM](#) Commissioner Hancock brings up the special Road & Bridge.

[2:18:34 PM](#) Emily speaks about the levy rates and how they can be moved around. Discuss available cash.

[2:24:12 PM](#) Public Works – Dave Walrath comes in to discuss. Commissioner Hancock says the problem with Special Road & Bridge it is maxed out on the amount of the levy allowed. Can only levy amount last year's budget had a cash carry over for. Discuss lines in the budgets. May need to move and levy in Road & Bridge. Will take \$220,000 out of special Road & Bridge and will put this into Road & Bridge.

[2:38:46 PM](#) Recess

Open session at 2:42

[2:42:39 PM](#) Emily comes in with the changes for Road & Bridge. Discuss how the cash will carry over. Dave discusses his fleet management on his equipment. Discuss ways to change levy rates. Will make a capital savings account for Solid Waste and Road & Bridge. Discuss how the cash carryover affects the levy rates.

[3:07:07 PM](#) Dave discusses some problems with the landfill. Discuss the process and what has to be done to close the cell.

[3:12:49 PM](#) Recess

Open session at 3:21

[3:21:22 PM](#) Colleen and Emily updated the information on the levy amount for the Road & Bridge from Special Road & Bridge. Discuss budget options.

[3:33:56 PM](#) Chairman Raymond has some ideas to put Mitch's capital vehicle back to \$46,000 and add Cody's vehicle back in. Want to look at COLA of approximately 3% for salary employees. Emily clarifies that only elected officials and part time employees are not on the step & grade. Department heads are included in the step & grade. Emily suggests just doing a salary adjustment instead of a COLA. Discuss giving the elected official's \$1,000 raise and the coroner \$500.

[3:43:26 PM](#) Discuss coroner's budget and what to set the elected officials salaries at. Chairman Raymond wants to add \$200,000 for Road & Bridge for road improvements. Colleen asks if this will change her publish amount that she will be giving to the paper on Friday. Emily says will probably already be over the published amount that was approved. Chairman Raymond reviews ideas are to add Mitch's vehicle, Cody's vehicle, increase in elected officials salaries, increase road & bridge to increase road work, and the rest in a debt reduction fund to save for a building. Talk about options for maintenance and janitorial.

[3:58:30 PM](#) Discuss how to put numbers in the Computer Arts program. Discuss the new amount they need to publish at. Colleen verifies amounts to add. Emily says could decrease the general cash. Commissioner Hancock mentions a 1% COLA for employees since not everyone will be receiving a step & grade. Colleen verifies changes to be made.

[4:12:50 PM](#) **Motion by Commissioner Hancock to rescind the previous publish budget amount of \$17,188,233 and reestablish new publish budget amount of \$17,500,000. Second by Commissioner Farnsworth. Roll call taken. Commissioner Farnsworth – aye, Commissioner Hancock – aye, Chairman Raymond – aye. Motion passed.**

[4:16:45 PM](#) **Motion by Commissioner Farnsworth to adjourn at 4:16. Second by Commissioner Hancock. All in favor- aye. Motion passed.**

Chairman of the Board

Clerk of the Board

County Clerk